

### AGENDA ITEM 3.B.3.

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

REVISED  
BACKUP

#### AGENDA ITEM SUMMARY

Meeting Date: October 16, 2012 (    ) Consent    ( X ) Regular  
(    ) Workshop    (    ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$870,850**.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$861,850
2)	TDC Contracts --	\$ 9,000
3)	Risk Management --	\$ -0-
	<b>TOTAL</b>	<b>\$870,850</b>

Recommended by: \_\_\_\_\_

 Stephen I. Weiss, Manager - Financial Services

10-12-12  
Date

Approved by: \_\_\_\_\_

 Assistant County Administrator

Date

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: October 11, 2012

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Glendia Harvey, Diane Brown Board Services-Minutes  
Phone: 355-2153

DESCRIPTION OF ITEM:

Contract List for the October 16, 2012 BCC/Regular Meeting.  
My deadline to County Administration is October 11, 2012 Noon

REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

☐ Other: \_\_\_\_\_

THANKS!  
Glendia Harvey

*Received in Payables*  
*Jan Schooley 10/12/12*  
*Glinda 10/12/12*  
*K Pinto 10/12/12*

**October 16, 2012**

**CONSENT AGENDA**

**3.B.3 –Agenda Item Summary - CONTINUED**

- a) Renewal of term contract with PetData, Inc \$536,250 for animal licensing services.
- b) Emergency term contract for consultant services with Morris & McDaniel, Inc. for \$325,600.for development and administration of firefighter selection process.
- c) Tourist Development Council Category "G" Grant Agreements with Executive Women's Golf Association Inc. for \$4,000. The grant period is from June 3, 2012- September 30, 2013.The event will be Oct.3-6-2012. The grant funds will be used for site fees, rentals, officials and awards.
- d) Tourist Development Council Category "G" Grant Agreements with Chris Evert Charities, Inc. for the Chris Evert/Raymond James Pro-Celebrity Tennis Championship for \$5,000 the grant period from August 1,2012-January 28, 2013 with the event October 26-28,2012 The grant funds will be used for site fees, rentals, labor, insurance, security, TV production and marketing.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/16/2012**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b> PetData, Inc.	Renewal of term contract for animal licensing services for the period 10/01/2012 through 9/30/2013 per Master Agreement #11077A.	\$536,250.00 SBE: \$0.00	Public Safety/Animal Care & Control Department 001-660-2200-3401	Scarlett	

The County has encumbered \$534,028.60 (\$44,503/month) during the previous twelve (12) months of the current term contract. This term contract provides animal licensing services for the Public Safety/Animal Care & Control Department and has three (3) twelve (12) month renewal option(s) remaining at the sole discretion of the County. Awardee is located out of state. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

<b>EXHIBIT B</b> Morris & McDaniel, Inc.	Emergency term contract for consultant services for development and administration of firefighter selection process for the period 10/16/2012 through 10/15/2013 per Master Agreement #800111.	\$325,600.00 SBE: \$0.00	Fire Rescue 1300-440-4221-3401	Scarlett	
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DELETED

Per the BCC's direction during the FY 2013 budget process, Fire Rescue was directed to reinstate eight-one (81) of the one hundred two (102) firefighter positions that had been deleted in the draft budget submitted by Fire Rescue. This emergency term contract is for professional consultant services to develop and administer the firefighter selection process to hire the new recruits in FY 2013. Since time is of the essence, an emergency term contract is necessary to ensure timely filling of these positions. Awardee is located out of state.

**TOTAL AMOUNT OF ALL AWARDS      \$ 861,850.00**

**INTEROFFICE MEMORANDUM**

DATE: October 3, 2012  
TO: Judith Crosbie  
Minutes  
FROM: Carol Meneely  
TDC  
RE: CATEGORY "G" GRANT AGREEMENTS

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- Executive Women's Golf Association Inc., for the Executive Women's Golf Association Championships in the amount of \$4,000. The grant period is from June 3, 2012 – September 30, 2013. The event will be October 3-6, 2012. The grant funds will be used for site fees, rentals officials and awards.
- Chris Evert Charities, Inc., for the Chris Evert/Raymond James Pro-Celebrity Tennis Championships in the amount of \$5,000. The grant period is from August 1, 2012 – January 28, 2013 with the event October 26-28, 2012. The grant funds will be used for site fees, rentals, labor, insurance, security, TV production and marketing.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantag/22/minutes/sports/Ex.WomensGolf.Chris EvertCharities



Palm Beach County, Florida  
THE BEST OF EVERYTHING

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OFFICE OF FINANCE  
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