

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	October 16, 2012	<input type="checkbox"/> Consent	<input checked="" type="checkbox"/> Regular
		<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing
Department:	Department of Economic Sustainability		

II. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the creation of one (1) full-time position within the Department of Economic Sustainability, which will be grant funded.

Summary: This position will be required to perform oversight and implementation of business programs approved by the Board of County Commissioners and funded through various Federal and State programs. The position to be created is a Business Coordinator (Pay Grade 40). This position will be funded from grant funds presently available or from any other funds that become available at a future time. (DES Administration) Countywide (DW)

Background and Justification: In carrying out its mission to advance community sustainability, DES administers various Federal and State business programs, including but not limited to: the Section 108 Community Development Loan (Sec 108); the Community Development Block Grant (CDBG); the Brownfields Economic Development Initiative (BEDI) and the Energy Revolving Loan Program. The requested additional staff position is necessary to ensure compliance with all Federal and State requirements.

Attachments: None

Recommended By: Shirley Howard 9-28-12
Department Director Date

Approved By: B. Williams 10/11/12
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	\$80,621				
External Revenues	(\$80,621)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	1				
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Is Item Included In Current Budget? Yes X No

Budget Account No.:

Fund 1539 Dept 143 Unit 2102 Object Various Program Code/Period .

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Approval of this agenda item will appropriate \$80,621 in CDBG Set-aside funding for salary and benefits for one (1) new position.

C. Departmental Fiscal Review:



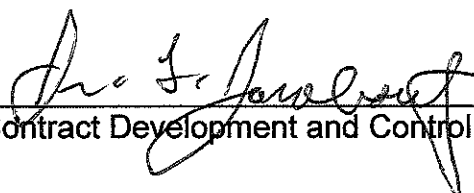
Shairette Major, Fiscal Manager I

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:



OFMB



Contract Development and Control

B. Legal Sufficiency:



Senior Assistant County Attorney

C. Other Department Review:

Department Director