

BOARD APPOINTMENT SUMMARY

Advisory Board: PBC Water Utilities Advisory Board

Motion & Title: Staff recommends motion to approve: Appointment of one (1) at-large member from the following categories to the PBC Water Utilities Advisory Board.

Select One	Nominee	Category & Seat Number	Term to Expire	Nominated By
	Beverly Scott	Lake Region Seat No. 10	10/16/2015	Commissioner Karen Marcus and Commissioner Paulette Burdick
	OR			
	Derrek Moore	Lake Region Seat No. 10	10/16/2015	N/A

Background and Justification: The Water Utilities Advisory Board (WUDAB) was created by the Board of County Commissioners in March 1984 to provide informed consumer advice regarding the Water Utilities Department policies, plans and programs. The WUDAB reviews the Department's annual budget as well as proposed rate changes. It also makes recommendations concerning capital improvement plans, acquisitions, new technologies for improving water, wastewater and reclaimed water service, and assists in handling the Department's Administrative Hearings. The Board is comprised of 11 members; 7 District Appointments, and 4 At-Large Appointments. Terms of office are for three years and there is no limit on the number of terms a person may serve. Eight seats are currently filled and a diversity count of: White: (6) Hispanic: (0) African American: (2)

1. Memo to the Board of County Commissioners dated September 5, 2012
2. Completed PBC Board of County Commissioners Boards/Committee Application Form
3. Resolution No. R-2012-0904
4. Advisory Board Member List
5. Advisory Board Attendance Records

Date _____

Assistant County Attorney

Date _____



**Water Utilities Department
Administration**
P.O. Box 16097
West Palm Beach, FL 33416-6097
(561) 493-6000
FAX: (561) 493-6008
www.pbcwater.com



**Palm Beach County
Board of County
Commissioners**

Shelley Vana, Chair

Steven L. Abrams, Vice Chairman

Karen T. Marcus

Paulette Burdick

Burt Aaronson

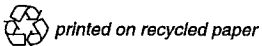
Jess R. Santamaria

Priscilla A. Taylor

County Administrator

Robert Weisman

*"An Equal Opportunity
Affirmative Action Employer"*



MEMORANDUM

DATE: September 5, 2012
TO: The Honorable Commissioner Shelley Vana, Chair
and Members of the Board of County Commissioners
FROM: Bevin A. Beaudet, P.E. *Bevin Beaudet*
Director, Water Utilities Department
RE: At-Large Lake Region Vacancy - Water Utilities Advisory Board

ITEM: An At-Large vacancy for the Lake Region Seat 10 needs to be filled on the Water Utilities Advisory Board (WUDAB). The requirement for the seat is to be a resident of the Glades Cities or in the Unincorporated Area immediately adjacent to the Glades Cities and to be a current customer of the Glades Utility Authority.

BACKGROUND: The Water Utilities Advisory Board is comprised of 11 members; 7 District Appointments, and 4 At-Large appointments. Terms of office are for three years and there is no limit on the number of terms a person may serve. On June 19, 2012, the Board of County Commissioners adopted Resolution No. R-2012-0904, which allows for appointment of a Lake Region member by the BOCC as an At-Large appointment from qualified residents who submit an application for the seat.

DISPOSITON: The applicants and resumes for the candidates are attached for your review. If you have an additional nomination for this seat, please have the information included on the attached blank "Boards/Committee Application" form provided. Please return your nominations to the Water Utilities Department before October 2, 2012. Staff will prepare an Agenda Item for the October 16th BCC meeting.

If you would like to nominate one of these candidates, please complete Section 3 of the applicable "Boards/Committee Application" form and return it to Valerie Cintron, Water Utilities Department by October 2, 2012.

If you have any questions, you may contact me at 493-6007.

Attachments

CC: Robert Weisman, P.E., County Administrator
Shannon LaRocque-Baas, P.E., Assistant County Administrator
Mae Yates, WUAB Chairperson
Mike Jones, Esq., Assistant County Attorney
Becky Salinas, Contract Management Specialist
Patty Hindle, Board Agenda Coordinator
Wendy Mundell, HR Manager

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Palm Beach County Water Utilities Department Advisory Board **Advisory** ☒ **Not Advisory** ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: To:

Seat Requirement: Current PBC Resident and Customer of Glades Utility Authority Seat #: 10

[illegible]

or [] to complete the term of [] Due to: [] resignation [] other []

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:	Scott	Beverly	J.
	Last	First	Middle

Occupation/Affiliation: Assistant to the City Manager

Owner [] Employee [X] Officer []

Business Name: City of Belle Glade

Business Address: 110 Dr. Martin Luther King, Jr. Blvd. West

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 805 Northeast Second Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: (661) 996-7398 Business Phone: (661) 992-1623 Ext. _____

Cell Phone: (561) 436-8838 Fax: (561) 992-2221

Email Address: bscott@belleglade-fl.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☐ Female
 ☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS

☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/20/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Valerie Cintron
Palm Beach County Water Utilities Department
8100 Forest Hill Blvd, Administration Bldg.
West Palm Beach, FL 33413

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

BEVERLY J. SCOTT

805 NE 2nd Street, Belle Glade, FL 33430 • (336) 552-6282 • bjscott33430@gmail.com

EXECUTIVE SUMMARY

Effective and forward-thinking, with the ability to motivate personnel and translate management theories and direction into concrete strategies and methods to improve city operations, ultimately enhancing quality of life for residents. Wide range of experience, including the fields of law and finance as well as business management, providing a broad, unique depth of knowledge. Excellent communication skills, both written and oral. Hardworking, detail oriented team player, dedicated to maintaining a reputation built on progressive leadership and professional ethics. Palm Beach County resident.

AREAS OF EXPERTISE

- Leadership
 - Strategic Planning
 - Project Management
 - Conflict Resolution
 - Budgeting
 - Audit/Compliance Review
-

PROFESSIONAL EXPERIENCE

City of Belle Glade, Florida
Assistant to the City Manager

June 2011 – Present

Responsibilities:

- Budget development/management
- Final review commission agenda
- Conflict resolution
- Airport manager
- Emergency preparedness
- Project management
- Citizen contact/response
- Follow through/Commission directives

City of Greensboro, NC – Greensboro, NC
Supervisor of Legal Services

Jan. 2009 – Feb. 2011

Responsibilities:

- Supervise legal staff
- Manage budget of \$1.2 M
- Manage day to day workflow
- Resolution of HR issues
- Work with ADA, FMLA regulations
- Deadline management

McElroy, Deutsch, Mulvaney & Carpenter – Morristown, NJ
Paralegal

Aug. 2007 – Nov. 2008

Responsibilities:

- Case/document management
- Draft court documents
- Review and edit of pleadings
- Trial preparation
- Deposition planning/management
- Timekeeping

Smith Moore Leatherwood, LLC – Greensboro, NC
Paralegal

Oct. 1999 – July 2007

Responsibilities:

- Case/document management
- Draft court documents
- Review and edit of pleadings
- Deposition planning/management
- Client communication
- All areas of litigation support

PROFESSIONAL ORGANIZATIONS, BOARD AND COMMITTEE SERVICE

- Glades Utility Authority
Vice Chair
- Local Mitigation Strategies (LMS)
Steering Committee
- Lake Okeechobee Regional Economic
Association (LORE)
- International City Managers Association
(ICMA)
- Florida City/County Management Assoc.
(FCCMA)
- Greensboro Municipal Credit Union
Board of Directors
- North Carolina Bar Association
Paralegal Division
- National Association of Legal Assistants
(NALA)
- North Carolina Paralegal Association
(NCPA)
- Rockingham Community College
Paralegal Advisory Board
- Phi Theta Kappa, Secretary
- Member, Founding Committee for
“HELP” Battered Womens’ Shelter
- Past PTA President
- Red Cross, United Way and American
Cancer Society Volunteer

EDUCATION

AAS, PARALEGAL TECHNOLOGY
Davidson Community College – Wentworth, NC

CERTIFIED PARALEGAL
NC State Bar – Raleigh, NC

ADVANCED CERTIFIED PARALEGAL (TRIAL PRACTICE)
National Association of Legal Assistants – Tulsa, OK

CERTIFIED PARALEGAL
National Association of Legal Assistants – Tulsa, OK

Currently pursuing B.A. in Supervision and Management at Palm Beach State College, with the ultimate goal of attaining an MBA (Management).

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Water Utility Advisory Board Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment / District #: _____
Term of Appointment: 3 Years. From: _____ To: _____
Seat Requirement: _____ Seat #: _____
☒ *Reappointment or ☐ New Appointment
or ☐ to complete the term of _____ Due to: ☐ resignation ☒ other
Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Moore Derrek Antonio
Last First Middle
Occupation/Affiliation: City Manager – City of Pahokee
Owner ☐ Employee ☒ Officer ☐
Business Name: City of Pahokee
Business Address: 207 Begonia Dr.
City & State Pahokee, FL Zip Code: 33476
Residence Address: P.O. Box 2951
City & State Belle Glade, FL Zip Code: 33430
Home Phone: (561)261-1282 Business Phone: (561)924-5534 Ext. 23
Cell Phone: (561)261-1282 Fax: (561)924-7301)
Email Address: dmoore@cityofpahokee.com
Mailing Address Preference: ☒ Business ☐ Residence
Have you ever been convicted of a felony: Yes _____ No X
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Not Multi-racial

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
The City of Pahokee regularly enter into agreements with the County for a variety of reasons and in a variety of areas. I am also on the GUA (Glades Utility Authority) board.			

(Attach Additional Sheet(s), if necessary)

OR ☐ NONE

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☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Derrick A. Moore Date: 3/27/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Derrek A. Moore
P. O. Box 2951
Belle Glade, Florida 33430
Home (561) 992-5359
Cell (561) 261-1282
damoore7@hotmail.com

SUMMARY

Licensed attorney and financial planner with strong administrative, strategic planning, budgeting, financial forecasting and contractual experience. Over 20 years of business experience, including over 7 years with a Fortune 100 company and over 20 years with academic institutions. An innovative, results-oriented professional, who excels in the efficient utilization of financial and human resources. Major strengths are in the areas of strategic planning, quality program development and assessment, financial analysis, legal and financial problem solving, financial planning and research and development. Possesses strong analytical, interpersonal, communication and writing skills with knowledge of the principles, methods and practices of governmental accounting and budgeting, financial analysis and reporting, internal controls and auditing procedures, and various laws affecting public accounting and budgeting. Knowledge of reporting requirements for CAFR in compliance with GASB and FASB standards.

EXPERIENCE

CITY OF PAHOKEE, Pahokee, FL
City Manager

Oct 2010 – Present

CITY OF PAHOKEE, Pahokee, FL
Interim City Manager & Director of Finance

June 2010 – Oct. 2010

CITY OF PAHOKEE, Pahokee, FL
Director of Finance

Feb. 2007 – Present

- Provides accounting and general supervision over all departmental activities
- Responsible for preparation of CAFR
- Responsible for preparation of annual budget
- Responsible for monitoring and advising the City Manager and Commission on all City financial matters.
- Assists in financial research, statistical analysis, budgeting, and fiscal policy making;
- Coordinates, negotiates, and structures municipal bond issuances;
- Assists and guides the City's day-to-day investment practices
- Develops budgets, and implement control measures
- Establishes policies and procedures aimed at accurately accounting for, safeguarding, and maximizing the value of the City's assets.
- Manages the finance, contracts, and IT teams
- Leads in the development of all responsible team members
- Leads and coordinates the production of the City's annual budget and five year strategic plans
- Ensures all financial targets are delivered
- Assists the commercial development of the City by supporting various divisions as appropriate including testing and examination of rationale for and development of project opportunities
- Manages the strategic development and day to day control of Information Technology requirements of the business
- Works with auditing firm in reviewing and analyzing the City's accounting practices and policies
- Serves on several boards and committees
- Directs and maintains all City wide purchasing decisions.
- Monitors and supervise Customer Service processes and personnel training and development throughout City Hall.
- Work with staff to improve programs and systems to improve customer service initiatives for both internal and external customers.
- Manage and direct all processes and procedures related to City Purchases and staff.
- Manages special projects as assigned by the City Manager.

CITY OF BELLE GLADE, Belle Glade, FL

Director of Finance

Mar. 2006 – Feb. 2007

Assistant Director of Finance

- Provides accounting and general supervision over all departmental activities
- Responsible for preparation of CAFR
- Responsible for preparation of annual budget
- Responsible for monitoring and advising the City Manager and Commission on all City financial matters.
- Assists in financial research, statistical analysis, budgeting, and fiscal policy making;
- Coordinates, negotiates, and structures munipicle bond issuances;
- Assists and guides the City's day-to-day investment practices
- Develops budgets, and implement control measures
- Establishes policies and procedures aimed at accurately accounting for, safeguarding, and maximizing the value of the City's assets.
- Manages the finance, contracts, and IT teams
- Leads in the development of all responsible team members
- Leads and coordinat the production of the City's annual budget and five year strategic plans
- Ensures all financial targets are delivered
- Assists the commercial development of the City by supporting various divisions as appropriate including testing and examination of rationale for and development of project opportunities
- Manages the strategic development and day to day control of Information Technology requirements of the business
- Works with auditing firm in reviewing and analyzing the City's accounting practices and policies
- Serves on several boards and committees
- Directs and maintains all City wide purchasing decisions.
- Monitors and supervise Customer Service processes and personnel training and development throughout City Hall.
- Work with staff to improve programs and systems to improve customer service initiatives for both internal and external customers.
- Manage and direct all processes and procedures related to City Purchases and staff.
- Manages special projects as assigned by the City Manager.
- Pension Board Member.

PALM BEACH COMMUNITY COLLEGE, Belle Glade, FL

Jan. 2004 – Present

Adjunct Professor of Accounting & Law

Teach Business courses (Accounting, Business Law, & Other Business Courses)

SUGAR SUPPLY INC., (Texaco Distributor), Belle Glade, FL

Accounting & Human Resource Manager

August 2005 - March 2006

Accounts Payable Manager

April 2004 – August 2005

Assistant Controller

Feb. 2004 – April 2004

- Responsible for Belle Glade Office Personnel.
- Responsible for all aspects of Accounts Payables.
- Prepare and distribute payroll.
- Pay all taxes (Payroll, Sales, SUTA, FUTA, etc...)
- Prepare and File all tax returns.
- Supervise A/P, A/R, Pricing, and other accounting functions and personnel.
- Maintain personnel files.
- Update and Maintain insurance coverages/payments, 401k payments, and payroll deductions.
- Supervise all aspects of Pricing and Pricing Models.
- Reconcile bank statements.
- Responsible for month-end closing.

SUGAR SUPPLY INC., Texaco Distributor),, Belle Glade, FL
Accounts Payable Administrator

Dec. 2003 – Feb. 2004

- Responsible for all aspects of Accounts Payables.

KELLER GRADUATE SCHOOL OF BUSINESS, Atlanta, GA
Assistant Professor (Adjunct), Economics & Finance Department

May 2002 – June 2003

- Taught graduate Finance courses

KENNESAW STATE UNIVERSITY, Kennesaw, GA
Assistant Professor (Adjunct), Economics & Finance Department

May 2002 – June 2003

- Taught Economics & Finance courses

KENNESAW STATE UNIVERSITY, Kennesaw, GA
Director of The Southeastern Region Collegiate Entrepreneur Award

Aug. 2001 – Dec. 2002

- Devise and Manage the process for selecting the southeastern region collegiate entrepreneur
- Solicit and encourage entrants and entrepreneurship among college students.
- Design appropriate web page and site for the program.
- Identify and select appropriate panel of judges for regional competition.
- Act as liaison with the national competition and offices at the University of St Louis.
- Work closely with Dean of Management and Entrepreneur department to raise funds for Kennesaw State University's Entrepreneurship Center.
- Responsible for regional and national public relations for the southeastern regional competition.
- Manage and update database for the program.
- Draft research documents for the program.
- Create a conceptual model of existing entrepreneurship programs and evaluate their effectiveness against objective criteria.
- Manage and evaluate program staff.
- Submit and manage program budget.
- Prepare and assist regional winner for national competitions.

PIE HIGH CATERING COMPANY, Atlanta, GA
Financial Manager

May 1995 – Nov. 2003

- Responsible for all financial aspects of the company.
- Prepare month end financials and A/P.
- Created collections process and procedures for overdue A/R.
- Develop, review, and revise, with company President and Board of Directors, company short, middle and long-range strategic goals and plans.
- Coordinate and evaluate financial forecasting and financial impact of business investment strategies.
- Analyze the cost and return on capital.
- Coordinate and develop financial forecasting models.
- Developed and maintained Excel based spreadsheets, financial models and reports.
- Review and evaluate all business contracts and proposals.
- Developed and maintain employee benefits program/package.
- Periodically review and revise all Human Resource policies.
- Responsible for company wide compliance and adherence to all company and Human Resources policies and procedures.
- Organize and conduct training seminars for company employees.
- Review and revise company wide policies related to hiring, promoting, dismissing, compensating, training and the like to conform with governmental and internal company policies and procedures.
- Prepare and distribute payroll.
- Review and maintain all computer based financial models.

- Responsible for hiring, evaluating, and promoting all H. R. and Finance departmental staff.
- Prepare all financials for local, state, and federal tax agencies.
- Organize and implement departmental and company wide financial audits.
- Responsible for analyzing capital needs and providing cash flow analysis.
- Development of appropriate options for meeting the necessary company capital needs.

SOUTHSIDE MEDICAL CENTER, Atlanta, GA

Summer 2002

Staff Accountant (Graduate Internship) - Finance Department

- Assisted individual department heads in developing departmental budgets for fiscal year 2002 – 2003.
- Developed spreadsheets for departmental budgets and combined budgets.
- Assisted the Chief Financial Officer with departmental projects and assignments as needed.

ATLANTA METROPOLITAN COLLEGE, Atlanta, GA.

2000-6/01

Full-time, Business Department

- Taught business courses (Business Law/Legal Environment of Business, Financial Management, Accounting, Economics (Micro & Macro), Prin. of Mgmt., Intro. to Bus., Bus. Ethics, and Business Communications).
- Advise business students on selection of majors and areas of study.
- Advise students on course selection.
- Mentor business students, especially in the area of financial management and investments.
- Serve on University committees (i.e., University/Educational Policies Committee & Dispute Resolutions Committee).
- Prepare and conduct Power Point workshops for staff and students.
- Advisor for business honor society (Kappa Beta Delta).
- Worked on Banner, Galileo, and WebCT.
- Awarded a Certificate of Appreciation for Phi Theta Kappa
- Selected as a member of Who's Who Among Colleges and Universities

AMERICAN INTERCONTINENTAL UNIVERSITY, Atlanta, GA.

1998 – 2000

Dean for Academic Affairs

- Worked with the president and the senior management team to prepare short, middle and long-range strategic plans and goals for the University.
- Developed a process and plan for campus wide financial reporting. Responsible for fiscal planning, budgeting and development with the campus Comptroller.
- Served on the enrollment management team responsible for developing and assisting in the development of all campus and corporate marketing plans for the university.
- Responsible for seven academic departments, registrar's office, library, and information technology support. Chairperson for Steering Committee for all accreditation agency visits and reviews including: The Department of Education (DOE), Southern Association for Colleges and Schools (SACS) and Nonpublic Postsecondary Education Committee (NPEC).
- Designed and implemented a forecasting and budgeting process and plan for all departments.
- Prepared annual goals, projections, and budgets for academic affairs and worked with department heads in their preparation and development of annual goals and objectives.
- Developed and implemented a developmental studies program, campus wide tutorial program, honor society, international tuition remission program, and other academic support programs.
- Organized and supervised all aspects of institutional effectiveness.
- Responsible for hiring, developing and evaluating all academic supervisors.
- Researched and developed a university wide salary grid for all employees.
- Served as Chairman of the Admissions Committee.
- Responsible for periodically reviewing, and revising admissions standards and procedures.
- Coordinated annual curriculum review and redesign of various departments.
- Coordinated and directed efforts to renew and update the campus wide computer system.
- Organized and coordinated all facets of commencement ceremonies.

- Responsible for developing guidelines for effective internship, career counseling and job placement programs for all academic departments.

AMERICAN INTERCONTINENTAL UNIVERSITY, Atlanta, GA.

1997 – 1998

Chair for the International School of Business Department

- Managed a staff of approximately 30 full-time and adjunct faculty members.
- Developed a campus wide fiscal plan and policy for the university.
- Increased student enrollment by 35% in one year as Chair for the International School of Business.
- Supervised and spearheaded a 22% increase in the growth and improvement of the Travel, Tourism and Hospitality program.
- Hired and evaluated all departmental faculty and staff.
- Budgeted and set annual goals for the department.
- Counseled and advised students about internships and career development and selection.
- Taught courses in Economics, Finance, Accounting, Business law, Ethics, and Management.
- Assisted in the development, design, and implementation of the MIT and MBA programs.
- Reviewed and revised all text and course syllabi for the department.
- Coordinated recruitment efforts for high schools and community colleges for Business department
- Spearheaded fund raising for Business department scholarships, grants, and awards.
- Taught graduate Business courses as needed

THE AMERICAN COLLEGE, Atlanta, GA.

1993 – 1997

Instructor – International School of Business

- Served as an advisor to the President on financial and fiscal policy matters.
- Taught a variety of business courses and advised students on career opportunities and course selection.
- Served as as Academic Advisor for business majors.
- Coordinator for the Internship program.

MERCER UNIVERSITY, Atlanta, GA.

1993 – 1994

Adjunct Instructor - Economics & Finance Department – School of Business

- Taught graduate and undergraduate courses in the Economics & Finance department.
- Taught Business Law/Legal Environment course.
- Advised collegiate students on course selection and career opportunities.

ALABAMA A&M UNIVERSITY, Huntsville, AL.

1992 - 1993

Full-time Instructor – Economics & Finance Department

- Taught freshman through senior level courses in the areas of Economics and Finance at the university level.
- Counseled students on course selection and career pursuits.
- Developed matriculation plan for Economics and Finance students.
- Trained and advised students in fraternities and sororities on the basics of group financial investing.

SHELL OIL COMPANY, Houston, TX.

1986 - 1992

Land Analyst – Land, Lease, and Acquisitions Department.

- Prepared and negotiated all forms of oil and gas contracts involving complex financial issues.
- Designed and developed company wide fiscal policy and process for field operations.
- Organized, supervised and trained area company and contract personnel.
- Supervised and reviewed all area expenditures for leasing, title work and related matters.
- Designed and implemented databases to monitor producing and non-producing properties.
- Updated procedural manuals for areas of responsibility to conform to local, state and federal laws.
- Coordinated all financial, legal and related matters to facilitate the clearances to drill oil and gas wells.
- Coordinated tax and probate title clearances, including removal of any liens or other encumbrances on title.
- Coordinated all title searches for drilling clearances.
- Computer proficient (Microsoft computer applications, Excel, Access, Lotus, and other software packages).

EDUCATION

Kennesaw State University, Kennesaw, GA
Master of Accounting (2 electives remaining)

Expected Graduation Dec. 2013

South Texas College of Law, Houston, Texas
Juris Doctorate, Corporate Law
Admitted to the Texas Bar Association

May, 1986
December, 1986

Florida Atlantic University, Boca Raton, Florida
M.B.A., Finance & Economics
B.B.A., Finance

December 1983
May, 1981

Board Memberships

Palm Beach County Water Utility Advisory Board (Served as Chair & Vice-Chair)
Palm Beach County Community Partnership Group Board of Directors
Glades Utility Authority Board of Directors
Edge Center Board of Directors

SPECIALIZED TRAINING OR CERTIFICATES

Licensed Corporate Law Attorney & Financial Planner

A list of references will be provided upon request.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Palm Beach County Water Utilities Department Advisory Board Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement: Current PBC Resident and Customer of Glades Utility Authority Seat #: 10

[]*Reappointment or [x] New Appointment

or [] to complete the term of _____ Due to: [] resignation [] other

Completion of term to expire on: _____.

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name:	Scott	Beverly	J.
	Last	First	Middle

Occupation/Affiliation: Assistant to the City Manager

Owner [] Employee [X] Officer []

Business Name: City of Belle Glade

Business Address: 110 Dr. Martin Luther King, Jr. Blvd. West

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 805 Northeast Second Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: (661) 996-7398 Business Phone: (661) 992-1623 Ext. _____

Cell Phone: (561) 436-8838 Fax: (561) 992-2221

Email Address: bscott@belleglade-fl.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☐ Female
 ☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/20/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Valerie Cintron
Palm Beach County Water Utilities Department
8100 Forest Hill Blvd, Administration Bldg.
West Palm Beach, FL 33413

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Cindy L. De Zellepe for Date: 9/10/12
Comm. Karen T. Marcus

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

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Board Name: Palm Beach County Water Utilities Department Advisory Board Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: _____ To: _____

Seat Requirement:	<u>Current PBC Resident and Customer of Glades Utility Authority</u>	Seat #:	10
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[]*Reappointment or [x] New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Scott Beverly J.
Last First Middle

Occupation/Affiliation: Assistant to the City Manager

Owner [] Employee [X] Officer []

Business Name: City of Belle Glade

Business Address: 110 Dr. Martin Luther King, Jr. Blvd. West

City & State Belle Glade, FL Zip Code: 33430

Residence Address: 805 Northeast Second Street

City & State Belle Glade, FL Zip Code: 33430

Home Phone: (661) 996-7398 Business Phone: (661) 992-1623 Ext. _____

Cell Phone: (561) 436-8838 Fax: (561) 992-2221

Email Address: bscott@belleglade-fl.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☐ Female
 ☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

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☒ By watching the training program on the Web, DVD or VHS
☐ By attending a live presentation given on _____, 20____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/20/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Valerie Cintron
Palm Beach County Water Utilities Department
8100 Forest Hill Blvd, Administration Bldg.
West Palm Beach, FL 33413

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Valerie Cintron Date: 9-24-2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

RESOLUTION NO. R-2012- 0904

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING AND REPLACING IN ITS ENTIRETY RESOLUTION R-2006-0867, RELATING TO THE WATER UTILITIES ADVISORY BOARD, IN ORDER TO MODIFY THE APPOINTMENT PROCEDURE FOR THE LAKE REGION MEMBER, AND TO MAKE ADDITIONAL CHANGES RELATED TO ELIGIBILITY FOR MEMBERSHIP.

WHEREAS, on February 3, 2004, the cities of Belle Glade, Pahokee, and South Bay (the "Glades Cities") entered into interlocal agreements for the purchase of bulk potable water service with Palm Beach County ("Bulk Interlocals"); and

WHEREAS, pursuant to the Bulk Interlocals, the Glades Cities were collectively granted a position on the County's Water Utilities Advisory Board; and

WHEREAS, due to issues in reaching a consensus from the Glades Cities during previous nominations of the Lake Region Member, as well as the recent disbanding of the Glades Tri-Cities Coalition, the Board of County Commissioners wishes to modify the nominating process for the Lake Region Member whereby the Board of County Commissioners will appoint the Lake Region Member from residents of the Glades Cities and adjacent unincorporated areas who submit applications for the position; and

WHEREAS, the Board of County Commissioners wishes to make additional changes to the Resolution related to eligibility for membership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2006-0867 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of eleven members: seven (7) District Members, one appointed by each of the Commissioners for a term of three years; two (2) At-Large Members appointed by the Board of County Commissioners for a term of three years; one (1) Lake Region Member appointed by the Board of County Commissioners for a term of three years from

residents of the Glades Cities and adjacent unincorporated areas who submit applications for the position; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council, and confirmed by the Board of County Commissioners for a term of three years.

District and At-Large Advisory Board Members must be County residents and current customers of the Department to be eligible for appointment. The Lake Region Member shall reside in the Glades Cities or in the unincorporated area immediately adjacent to one of the Glades Cities and shall be a current customer of the Glades Utility Authority or its successor utility. The Royal Palm Beach Member must be a resident of the Village of Royal Palm Beach and a current customer of the Department, and shall have all of the rights and obligations of the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: utilities, operations, engineering, law, planning, management, and accounting and finance.

Upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), and the Palm Beach County Code of Ethics, up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with the Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Advisory Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs of the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;
- (2) To review and make recommendations concerning proposed capital improvement plans and programs;
- (3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;

- (4) To assist in communications with other on-line customers served by the

Water Utilities Department;

Section 4. Vacancies, Removal from Board.

Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members and the Lake Region Member) or District Commissioner (for District Appointments), or by the Village of Royal Palm Beach Village Council (for the Royal Palm Beach Member) for the unexpired term vacated upon confirmation by the Board of County Commissioners.

The Board of County Commissioners of Palm Beach County may remove any member(s) of the Advisory Board from office upon affirmative vote of the Board of County Commissioners.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner Aaronson , and upon being put to a vote, the vote was as follows:

Commissioner Shelley Vana, Chair	Absent
Commissioner Steven L. Abrams, Vice Chairman	Aye
Commissioner Karen T. Marcus	Aye
Commissioner Paulette Burdick	Aye
Commissioner Burt Aaronson	Aye
Commissioner Jess R. Santamaria	Aye
Commissioner Priscilla A. Taylor	Aye

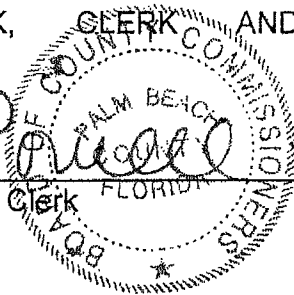
The Chair thereupon declared the Resolution duly passed and adopted this

19th day of June, 2010.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

By: Sharon R. Bock
Deputy Clerk



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: [Signature]
County Attorney

PBC Water Utilities Advisory Board Members - Updated 6-14-12

WUD Seat Number	Name	Email	Date First Appointed	Date Current Term Began	Term Expires	Commission District
1	Harvey Arnold Vice Chair	nohanash@aol.com	5/2/2000	5/3/2012	5/2/2013	District 1 Karen Marcus
2	VACANT	VACANT	VACANT	VACANT	VACANT	District 2 Paulette Burdick
3	Lewis Doctor	LHDoctor@aol.com	4/7/2009	7/19/2011	7/18/2014	District 3 Shelley Vana
4	Burt Goodman	burtgoodman@comcast.net	8/18/2009	5/3/2011	5/2/2014	District 4 Steve Abrams
5	Mae Yates Chair	repunit19@att.net	5/15/1984	5/3/2011	5/2/2014	District 5 Burt Aaronson
6	VACANT	VACANT	VACANT	VACANT	VACANT	District 6 Jess R. Santamaria
7	Frank Matthews	mat1943@bellsouth.net	5/3/2011	5/3/2011	5/2/2014	District 7 Priscilla Taylor
8	Edwin Wechsler	ejw1280@aol.com	11/18/2008	6/8/2010	6/7/2013	At-Large
9	Lawrence Gold	arlinka@comcast.net	6/4/2002	6/8/2010	6/7/2013	At-Large
10	VACANT	VACANT	VACANT	VACANT	VACANT	Lake Region
11	Carlton Brooks	carltonabrooks@gmail.com	4/5/2011	4/5/2011	3/8/2013	At-Large (RPB)

2012 PBC WUD ADVIOSRY BOARD MEMBER ATTENDANCE

	Jan 27th	Feb 24th	Mar 30th	Apr 27th	May 25th	Jun 29th	Jul 27th	AUG NO MTG	Sep 28th	Oct 26th	NOV NO MTG	Dec 7th	Total Absences
Burt Goodman	P	P	P	P	P	A	P		P				
Carlton Brooks	P	P	A	P	P	P	P		P				
Edwin Wechsler	P	P	P	P	A	P	P		A				
Frank Matthews	P	P	A	A	A	P	A		P				
Harvey Arnold	P	P	P	P	P	P	P		P				
Jerry Greenstein	P	P	A	A	A	N/A	N/A		N/A	N/A		N/A	N/A
Lawrence Gold	P	P	P	P	P	P	P		A				
Lewis Doctor	P	P	P	P	A	P	A		P				
Mae Yates	P	P	P	P	P	P	P		A				