Agenda Item #: 3H-6

# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	November 20, 2012	[X] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing
Department:	<b>Facilities Development</b>	& Operations	
	I. <u>EX</u>	ECUTIVE BRIEF	
Motion and Title (R2002-1353) wit Agreement to Aug	h the Village of Wellingtor	n to approve: a Secon n (Village) to retroacti	d Amendment to Interlocal Agreement vely extend the term of the Interlocal
on August 19, 201 years. The Village the renewal now reto all municipalities. There are no charge with subscriber un Agreement may be term, updates Attacprovision on access disclosure of Coun	the countywide common to 2. The Agreement provided has approved a renewal to be equires Board approval. The est and local branches of States associated with this Agreements and to comply with the eterminated by either party, character I regarding the Publics and release of programment.	talk groups for certain is for three (3) renewal extend the term of the externs of the Agreem e/Federal agencies with extendent. The Village he established operation with or without cause in Safety Radio System in gcodes, updates the establishing the Office	s under which the Village can program inter-agency communications expired loptions, each for a period of five (5) Agreement until August 19, 2017 and ent are standard and have been offered th 800 MHz trunked radio capabilities. is required to pay all costs associated ng procedures for the System. The This Second Amendment renews the Policies and Procedures, modifies the e notice provisions, and provides for the Inspector General. Other than Countywide (JM)
ior a period of five Interlocal Agreeme	(5) years expiring on Augus	st 20, 2007, which wa R2007-0114), to exter	proved the Agreement with the Village is amended by the First Amendment to ad the term an additional five (5) years.  1) renewal option.
Attachment: Second Am	endment		
Recommended By	r: Ar huy Departmen	Wo F at Director	9/29/12 Date
Approved By:	County Ad	  ministrator	Date

### II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fi	scal Impact:				
Fiscal Years	2012	2013	2014	2015	2016
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County					
NET FISCAL IMPACT					
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Current Bud	lget: Yes	No	·		
	Dept rogram		nit	Object	
B. Recommended Sources of	Funds/Summa	ary of Fiscal	Impact:		
There is no fiscal impact with the control of the c	ew:	O	102418	-	
A OFMER IN A		<u>V COMMEN</u>			
A. OFMB Fiscal and/or Cont	30/12	An &	oppnent and Co	ontrol	12
B. Legal Sufficiency:  Assistant County Attorney	11/5/12				
C. Other Department Review	:				
Department Director	<del></del> .				

This summary is not to be used as a basis for payment.

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#### SECOND AMENDMENT TO INTERLOCAL AGREEMENT

THIS SECOND AMENDMENT to Agreement R2002-1353 dated August 20, 2002, as amended by R2007-0144 (collectively referred to herein as the "Agreement"), is made as of \_\_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, ("County") and the Village of Wellington, a municipal corporation of the State of Florida, ("Village").

In consideration of the mutual promises contained herein, the County and Village agree as follows:

- 1. The term of the Agreement, expires on August 19, 2012, and shall be retroactively extended to August 19, 2017, pursuant to the exercise of the second five (5) year renewal option.
- 2. Attachment I to the Agreement is hereby deleted in its entirety and is hereby replaced by Attachment I attached hereto and made a part hereof.
- 3. Attachment II and Attachment III to the Agreement are hereby deleted in their entirety.
- 4. All references in the Agreement to "Communication Division" shall be deleted and replaced with "Electronic Services & Security Division".
- 5. All references in the Agreement to "Town" shall be deleted and replaced with "Village".
- 6. Section 1.026 of the Agreement is deleted in its entirety and replaced with the following:
  - 1.026 System Administrator: An employee within the County's Electronic Services & Security Division of the Department of Facilities Development & Operations with the title Radio System Administrator who is responsible for day to day administration and management of the System and the County's designated contact person pursuant to various sections of this Agreement.
- 7. Section 2.01 of the Agreement is deleted in its entirety and replaced with the following:
  - 2.01 The Palm Beach County Electronic Services & Security Division's System Administrator will be the Village's day to day contact and can be reached at 561-233-0837. The Electronic Services & Security Division is staffed from 8:00 am to 5:00 pm, Monday through Friday, excluding County holidays. After hours emergency contact will be made through the County's Emergency

Operations Dispatch Center at 561-712-6428 and the appropriate on-call contact will be made.

8. Section 2.02 of the Agreement is modified by deleting the first sentence and replacing it with the following:

The Network Maintenance and Administration Plan dated June 6, 2002, as referenced on Attachment I hereto, identifies the general procedures for the management of the system and procedures for input through the user committees into operating and procedure development.

9. Section 2.03 of the Agreement is modified by deleting the first sentence and replacing it with the following:

The Village shall follow all policies and standard operating procedures in place at the time of this Agreement as well as those developed in the future and issued to the Village by the System Administrator.

10. Section 3.04 of the Agreement is modified by deleting the last sentence and replacing it with the following:

The Village shall be notified of scheduled preventative maintenance within a reasonable period of time in advance of scheduled preventative maintenance.

- 11. Section 3.05 of the Agreement is deleted in its entirety and replaced with the following:
  - 3.05 The County shall be responsible for talk group and fleet mapping management in accordance with the procedures and policies set forth in Attachment I, as may be amended and updated from time to time.
- 12. Section 4.04 of the Agreement shall be deleted in its entirety and replaced with the following:
  - 4.04 The Village shall receive certain access codes to the County's System to enable the Common Talk Groups to be programmed into their equipment. The access codes are to be treated as confidential information and the Village is responsible to safeguard the code information from release to unauthorized parties. All written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the County will be kept confidential by the Village and will not be disclosed to any other party, directly or indirectly, without the County's prior written consent, unless required by law or lawful order. All system parameters shall remain the County's property, and may only be reproduced or distributed with the written permission of the County. The Village agrees that the County has sole and exclusive ownership of all right, title and interest

to the Confidential Information and that such information may be recalled at any time.

- 13. Section 4.05 of the Agreement shall be deleted in its entirety and replaced with the following:
  - 4.05 Access and programming codes will only be released to: 1) service staff directly employed by the Village; 2) approved commercial service providers under contract with the Village; 3) County departments (PBSO, Fire Rescue and/or County Communications); or 4) another municipality that has in-house service personnel and an agreement with the County.
- 14. Section 5.01 of the Agreement is modified by deleting the last sentence and replacing it with the following:

The County's Talk Group and Radio ID allocations are on file with the County and are available upon request.

- 15. Section 9 of the Agreement is modified by replacing the reference to "three (5) year term" with "three (3) additional terms of five (5) years each".
- 16. Section 9 of the Agreement is further modified by deleting the last sentence and replacing it with the following:

Such renewal will require approval of both parties and the County may not unreasonably withhold its approval of the renewal.

17. Section 12 of the Agreement is deleted in its entirety and replaced with the following:

Any notice given pursuant to the terms of this Agreement shall be in writing and be delivered by Certified Mail, Return Receipt Requested. The effective date of such notice shall be the date of receipt, as evidenced by the Return Receipt. All notices shall be addressed to the following:

As to the County:

County Administrator 301 North Olive Avenue West Palm Beach, FL 33401

Director, Facilities Development & Operations 2633 Vista Parkway West Palm Beach, FL 33411

#### With a copy to:

Radio System Administrator 2601 Vista Parkway West Palm Beach, FL 33411

County Attorney's Office 301 North Olive Avenue West Palm Beach, FL 33401

#### As to the Village:

Village Manager Village of Wellington 12300 Forest Hill Boulevard Wellington, FL 33414

Director of Public Works Village of Wellington 12300 Forest Hill Boulevard Wellington, FL 33414

18. The Agreement is hereby modified to add the following:

## SECTION 17: PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General is authorized with the power to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

19. Except as modified by this Second Amendment and the previous amendment, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof and is hereby ratified and confirmed by the Village and County.

(Remainder of the page intentionally left blank)

IN WITNESS WHEREOF, the parties have caused this Second Amendment to be executed as of the day and year first above written.

ATTEST:	PALM BEACH COUNTY, a political subdivision of the State of Florida		
SHARON R. BOCK CLERK & COMPTROLLER			
By: Deputy Clerk	By:		
APPROVED AS TO FORM AND LEGAL SUFFICIENCY  By: Assistant County Attorney	APPROVED AS TO TERMS AND CONDITIONS  By: Audrey Wolf, Director Facilities Development & Operations		
ATTEST:	VILLAGE OF WELLINGTON, a municipal corporation of the State of Florida		
By: <u>Chwilda Rodlic ue ?</u> Awilda Rodriguez, Village Clerk	By: Bob Margolis, Mayor		
APPROVED AS TO FORM AND LEGAL SUFFICIENCY  By:  cffrey Kurtz, Village Attorney			

#### Attachment I

#### PALM BEACH COUNTY PUBLIC SAFETY RADIO SYSTEM POLICIES AND PROCEDURES

#### June 2002

	Policy / Procedure Title	<u>Last Revision Date</u>
1.	Countywide Use of 800 MHz System (O.P. # I-01)	Oct. 1, 2001
2.	Countywide Use of 800 MHz System Talk Groups (O.P. # I-04)	Oct. 1, 2001
3.	Monitoring and Evaluation of Public Safety Radio System Talk Groups (O.P. # I-05)	Oct. 1, 2001
4.	Emergency Medical Communications (O.P. # I-06)	Oct. 1, 2001
5.	Reporting of Problems and Modifications of the Public Safety Radio System (O.P. # I-07)	Oct. 1, 2001
6.	Countywide Use of Public Safety Radio System During Times of Catastrophic Failure which result in non-trunking "conventional operation (O.P. # I-10)	l" Oct. 1, 2001
7.	Network Maintenance and Administration Plan	June 6, 2002