

3H-5

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 18, 2012

Consent Regular
 Ordinance Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 4 to Contract with E.C. Stokes Mechanical Contractors, Inc. (R2010-0068) to implement the third renewal of the annual Heating Ventilation Air Conditioning (HVAC) contract with a maximum value of \$2,000,000.

Summary: Amendment No. 4 is a renewal to the annual HVAC contract which was awarded to E.C. Stokes Mechanical Contractors, Inc. The annual HVAC contract is an indefinite-quantity contract and this renewal has a maximum value of \$2,000,000. The capacity is shared and work orders are awarded based on competitive quotes/bids issued to all six (6) participating contractors. The renewal term is for twelve (12) months or until \$2,000,000 in work orders are issued in this term. Staff is bringing forward the amendment at this time based on expiration of the term. All terms of the original contract remain in effect. This is the third of four extensions allowed by the contract. The Small Business Enterprise (SBE) goal is 15% and will be tracked cumulatively for each work order issued. E.C. Stokes Mechanical Contractors, Inc. had \$277,921.50 in work orders under this contract during the last term and their SBE participation for work orders issued to date is 57.57%. This is a bond waiver contract. Stokes Mechanical Contractors, Inc. is a SBE, Palm Beach County firm. (FD&O Admin) Countywide (JM)

Background and Justification: Amendment No. 4 is the third renewal to the Annual Contract – HVAC which was awarded to E.C. Stokes Mechanical Contractors, Inc. on January 12, 2010. The contractor will continue to perform as an annual HVAC contractor for installation, repair, and/or replacement of HVAC systems on an “as-needed” basis for projects typically under \$100,000 each. The annual HVAC contract is an indefinite-quantity contract and this renewal has a maximum value of \$2,000,000 among the pool of annual HVAC contractors. The renewal term is for twelve (12) months or until the renewal limit of \$2,000,000 is reached.

Attachments:

Amendment No. 4

Recommended by:	<i>Anthony Wong</i>	<i>11/23/12</i>
	Department Director	Date
Approved by:	<i>[Signature]</i>	<i>12/13/12</i>
	County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2013	2014	2015	2016	2017
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	*	0	0	0	0
# Additional FTE Positions (Cumulative)	_____	_____	_____	_____	_____

C

Is Item Included in Current Budget? Yes No

Budget Account No:

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

~~*~~ Potential maximum fiscal impact is \$2,000,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

W 11-29-12

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

[Signature]
OFMB
12/10/12

[Signature] 12/10/12
Contract Dev. and Control
12-10-12

A. Legal Sufficiency:

[Signature] 12/10/12
Assistant County Attorney

A. Other Department Review:

[Signature]
Department Director

AMENDMENT No. 4 TO ANNUAL HVAC CONTRACT

This agreement amends the contract between Palm Beach County (County) and E.C. Stokes Mechanical Contractors, Inc. (Contractor) authorized pursuant to Palm Beach County Resolution (R-2010-0068).

The contract provided that Contractor would act as one (1) out of a pool of six (6) approved annual HVAC Contractor working within the annual capacity as established below:

	Effective Date	End Date	Added Capacity	Cumulative Capacity
Original Contract	January 12, 2010	January 11, 2011		\$2,000,000.00
Renewal #1	January 12, 2011	January 11, 2012	\$2,000,000.00	\$4,000,000.00
Renewal #2	January 12, 2012	January 11, 2013	\$2,000,000.00	\$6,000,000.00

Amendment No. 1 dated September 30, 2010, was approved by FD&O Director and amended the contract to include the Inspector General language.

Amendment No. 2: 1) Renewal No. 1 extends the term of the original contract from January 12, 2011 through January 11, 2012; and 2) increases the total dollar value by \$2,000,000 for a new total contract value of \$4,000,000.

Amendment No. 3: 1) Renewal No. 2 extends the term of the original contract from January 12, 2012 through January 11, 2013; and 2) increases the total dollar value by \$2,000,000 for a new total contract value of \$6,000,000.

Amendment No. 4: 1) Renewal No. 3 extends the term of the original contract from January 12, 2013 through January 11, 2014; and 2) increases the total dollar value by \$2,000,000 for a new total contract value of \$8,000,000.

Except as amended herein, all provisions of the existing contract shall remain in full force and effect.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

BOARD OF COUNTY COMMISSIONERS

Deputy Clerk

Chair

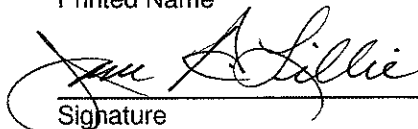
Witness:

E.C. Stokes Mechanical Contractors, Inc.

Jane R. Lillie

Printed Name

Signature

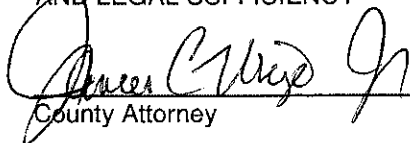

Signature

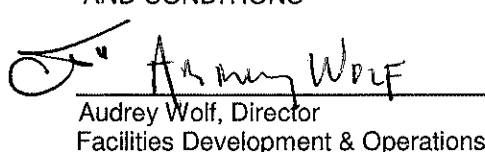
Susan Stokes, President

Title

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS


County Attorney


Audrey Wolf, Director
Facilities Development & Operations