

AGENDA ITEM 3.B.3

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 15, 2013      ( x ) Consent      (   ) Regular  
  (   ) Workshop      (   ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$4,338,502.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

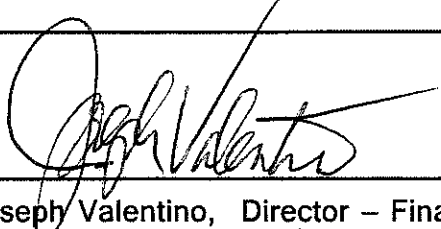
**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 4,163,902
2)	TDC Contracts --	\$ 174,600
3)	Risk Management --	\$ -0-
	<b>TOTAL</b>	<b>\$ 4,338,502</b>

Recommended by:       1/10/13  
Joseph Valentino, Director - Finance Services      Date

Approved by: N/A  
Assistant County Administrator      Date

**January 15, 2013**

**REGULAR AGENDA**

**3.B.3 – Agenda Item Summary - CONTINUED**

- A) Renewal of term contract with B. Ellis Enterprises, Inc. for \$435,000 for coastal vegetation planting.
- B) Renewal of term contract with Brodart Co. for \$1,378,802 for leased books, new and popular.
- C) Renewal of term contract with Tesco South, Inc. d/b/a Hector Turf for \$298,000 for the purchase of golf, turf and hospitality carts.
- D) Increase of term contract with HD Supply Waterworks, Ltd. for \$850,100 for the purchase of Sensus cold water meters, equipment and OEM parts.
- E) Increase of term contract with Southern Electric Supply Co., Inc. d/b/a Rexel for \$500,000 for OEM parts and repair services for Allen Bradley products.
- F) Increase of term contract with Kirms Communications, LLC for \$150,000 for radio tower maintenance, repairs and installation.
- G) Term contract with Tesco South, Inc., d/b/a Hector Turf for \$552,000 for the purchase of grounds keeping, golf and sports field maintenance equipment.
- H) Tourist Development Council Second Amendment to Renew Subcontract R2011-1251. The renewal is retroactive to begin October 1, 2012 through September 30, 2013. All other terms and conditions of the Agreement shall remain the same. The renewal amount is not to exceed \$151,600. This subcontract will provide foreign representation in the United Kingdom and Continental Europe and preparation of a marketing plan, making sales calls, arranging FAM tours, attending trade shows and other services.
- I) Tourist Development Council Category "G" Grant Agreement with FAU Foundation, Inc. for the U.S. Women's National Team 2012 Fan Tribute Tour for \$23,000.

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: January 9, 2013

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the January 15, 2013 BCC/Workshop Meeting.  
My deadline to County Administration is January 10, 2013 Noon

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Diane Brown

*Reviewed in Payables by:*  
*Jan Schooley 01/10/13*  
*[Signature]*  
*Pinto 1/10/13*

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**01/15/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
B. Ellis Enterprises, Inc.	Renewal of term contract for coastal vegetation planting for the period 01/23/2013 through 01/22/2014 per Master Agreement #11008A.	\$435,000.00 SBE: \$0	Environmental Resources Management 1226-380-3162-3401 1226-380-3079-3401 1225-380-3080-3401 3652-381-M040-4630 3652-381-M037-4630	Scarlett	

The County has encumbered \$260,553 (\$11,328/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon various projects for coastal vegetation planting that have been approved in the 2013 budget, \$435,000 is needed to meet Environmental Resources Management's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal periods remaining. Awardee is located in Palm Beach County. The original bid was done by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

<b>EXHIBIT B</b>					
Brodart Co.	Renewal of term contract for leased books, new and popular for the period 02/01/2013 through 01/31/2014 per Master Agreement #10012A.	\$1,378,802.00 SBE: \$0	Library Department 1180-320-3200-4403	Scarlett	

The County has encumbered \$4,050,232 (\$114,900/month) during the previous thirty-five and a quarter (35.25) months of the current thirty-six (36) month term contract. Based upon historical usage, \$1,378,802 is needed to meet the Library Department's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located out of State. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**EXHIBIT C**

Tesco South, Inc. d/b/a Hector Turf	Renewal of term contract for the purchase of golf, turf and hospitality carts for the period 01/15/2013 through 12/31/2013 per Master Agreement #555188C.	\$298,000.00 SBE: \$0	Countywide	Scarlett	
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The County has encumbered \$182,248 (\$15,187/month) during the previous twelve (12) month term contract. Based upon various departments' request to replace fourteen (14) utility carts and purchase one (1) additional utility cart, and an increase in pricing, \$298,000 is needed to meet the County's requirements through the expiration of this eleven and a half (11.5) month renewal term contract. The amount requested is based upon the approved FY2013 budget. This purchase is off the City of Tucson, AZ (National IPA) Contract #084070. This term contract has no renewal periods. Awardee is located outside Palm Beach County in the City of Deerfield Beach, Florida. There is no SBE currently certified for this commodity or service.

**EXHIBIT D**

HD Supply Waterworks, Ltd.	Increase of term contract for the purchase of Sensus cold water meters, equipment, and OEM parts for the period 12/03/2012 through 12/02/2013 per Master Agreement #SS555155C.	Increased Amount: \$850,100.00 Total with Increase: \$966,100.00 SBE: \$0	Water Utilities Department 4001-720-4GUA-5255	Scarlett	
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The County has not encumbered any funds during the first month of the current twelve (12) month term contract. Water Utilities is requesting an increase of \$850,100 over the previously authorized amount of \$116,000 to purchase 3,381 water meters to be installed in the Belle Glade residential area. On October 30, 2012, the BCC approved an increase of \$850,100 to the previously authorized amount under the prior term contract for the purchase of 3,381 water meters; provided however, due to a delayed project start date the water meters were not purchased and the funds were not expended. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**01/15/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
Southern Electric Supply Co., Inc. d/b/a Rexel	Increase of term contract for OEM parts and repair services for Allen Bradley products for the period 09/09/2012 through 09/08/2013 per Master Agreement #SS850168D.	Increased Amount: \$500,000.00 Total with Increase: \$847,500.00 SBE: \$0	Water Utilities Department 4001-720-2532-4615 4001-720-2582-4615	Scarlett	

The County has encumbered \$343,072 (\$85,768/month) during the previous four (4) months of the current twelve (12) month term contract. Water Utilities is requesting an increase of \$500,000 over the previous authorized amount of \$347,500 to purchase OEM parts and service on Allen Bradley equipment used alongside the programmable logic controllers that operate the high service pumps. This term contract has no renewal periods remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

<b>EXHIBIT F</b>					
Kirms Communications, LLC	Increase of term contract for radio tower maintenance, repairs and installation for the period 04/30/2012 through 04/29/2014 per Master Agreement #12040.	Increased Amount: \$150,000.00 Total with Increase: \$480,000.00 SBE: \$0	Countywide	Scarlett	

The County has encumbered \$176,002 (\$22,000/month) during the previous eight (8) months of the current twenty-four (24) month term contract. ISS is requesting an increase of \$150,000 over the previous authorized amount of \$330,000 to deploy additional wireless long haul data connections for currently scheduled and upcoming digital inclusion projects in order to reduce the County's reliance on AT&T leased services. This term contract has three (3) twelve (12) month renewal periods remaining. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u> Tesco South, Inc., d/b/a Hector Turf	Term contract for the purchase of grounds keeping, golf and sports field maintenance equipment for the period 01/15/2013 through 11/26/2013 per Master Agreement #900350.	\$552,000.00 SBE: \$0	FDO/Fleet Management 5000-410-7250-6401  Parks & Recreation Department 0001-580-5221-6401 1384-580-5285-6401	Scarlett	

The County has encumbered \$577,839 (\$25,123/month) during the previous twenty-three (23) month term contract. \$552,000 is needed to meet the County's requirements through the expiration of this new ten and one half (10.5) month term contract in order for FDO/Fleet Management and Parks & Recreation to purchase and replace grounds maintenance equipment. This purchase is off the City of Tucson, AZ (National IPA) Contract #120535. This term contract has four (4) twelve (12) month renewal periods. Awardee is located outside Palm Beach County in the City of Deerfield Beach, Florida. There is no SBE currently certified for this commodity or service.

**TOTAL AMOUNT OF ALL AWARDS      \$4,163,902.00**

**INTEROFFICE MEMORANDUM**

**DATE:** December 19, 2012  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** SECOND AMENDMENT TO RENEW SUBCONTRACT R2011-1251

I have attached four (4) originals of the following second renewal of subcontract (R2011-1251) between Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau and AVIACIRCLE, Ltd.

- This is the second of two one-year renewals. The renewal is retroactive to begin October 1, 2012 through September 30, 2013. All other terms and conditions of the Agreement shall remain the same. The renewal amount is not to exceed \$151,600. This subcontract will provide foreign representation in the United Kingdom and Continental Europe and preparation of a marketing plan, making sales calls, arranging FAM tours, attending trade shows and other services.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap  
Enclosures

cc: Jackie Chesney, TDC  
Glenn Jergensen, CVB  
Judy Oppel, CVB

Tdc/Subcontracts2012/minutes/CVB.2ndRenewalAVIACIRCLE.





2012 DEC 27 AM 8:20

**INTEROFFICE MEMORANDUM**

DEPARTMENT OF COUNTY CLERK  
BOARD OF COUNTY COMMISSIONERS  
FINANCE

DATE: December 26, 2012  
TO: Judith Crosbie  
Minutes  
FROM: Carol Meneely  
TDC  
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant agreement:

- **FAU Foundation, Inc. for the U.S. Women's National Team 2012 Fan Tribute Tour in the amount of \$23,000.**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap

Enclosures

cc: Jackie Chesney, TDC  
Kris Pursell, Sports Commission

Tdc/grantagr2012/minutes.TDC.sports.USWomen'sTeam

  
Palm Beach County, Florida  
THE BEST OF EVERYTHING