

## AGENDA ITEM SUMMARY

**Submitted For: County Administration**

Approved By: Blaine \_\_\_\_\_ Date \_\_\_\_\_  
County Administration

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact: N/A

| Fiscal Years                              | <u>20 13</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|--------------|-------------|-------------|-------------|-------------|
| Capital Expenditures                      | _____        | _____       | _____       | _____       | _____       |
| Operating Costs                           | _____        | _____       | _____       | _____       | _____       |
| External Revenues                         | _____        | _____       | _____       | _____       | _____       |
| Program Income (County)                   | _____        | _____       | _____       | _____       | _____       |
| In-Kind Match (County)                    | _____        | _____       | _____       | _____       | _____       |
| NET FISCAL IMPACT                         | <u>-0-</u>   | <u>-0-</u>  | <u>-0-</u>  | <u>-0-</u>  | <u>-0-</u>  |
| No. ADDITIONAL FTE POSITIONS (Cumulative) | _____        | _____       | _____       | _____       | _____       |

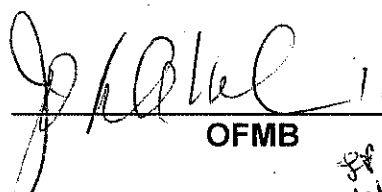
Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Reporting Category \_\_\_\_\_

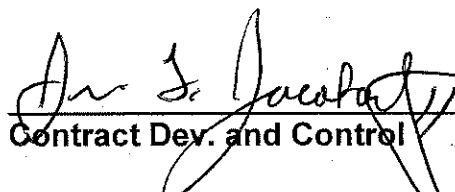
### B. Recommended Sources of Funds/Summary of Fiscal Impact: N/A

### C. Departmental Fiscal Review:

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 1/9/13  
 OFMB  
 SF 1/11/13 PM 1-7-13

 1/10/13  
 Contract Dev. and Control

### B. Legal Sufficiency:

 1/10/13  
 Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
 Department Director

Board approved a quarterly night meeting option, four regular meetings would be held in the evening and fourteen would be held during the day on an annual basis.

- Moving "Matters by the Public" from 2 P.M. to the morning at the meeting on the first Tuesday of the month. It has been suggested that a morning time is more favorable for public attendance. The proposed change in the attached resolution includes a 9:45 A.M. time based on a suggestion by the Board; however, it should be noted that such a time could possibly be delayed by special presentations and public hearings. As an alternative, 11 A.M. might be more beneficial as it would avoid the preceding conflicts and might allow a portion of regular business to be handled beforehand. The benefit of the current 2 P.M. time offers time certainty to the public but sometimes requires the Board to come back for an afternoon session when all other business has been completed in the morning. If the Board schedules regular night meetings as suggested, there would be six day and four night "Matters by the Public" offered to residents.
- Designating the Chair as the "Mayor" and the Vice Chair as the "Vice Mayor".

Countywide (DMN)

**Background and Policy Issues:** The first two proposed changes to the Rules of Procedure may allow the public greater access to attend meetings of and address the Board of County Commissioners.

The third proposed change related to title changes from Chair and Vice Chair to Mayor and Vice Mayor may allow for greater visibility for the Palm Beach County Board of County Commissioners. This is simply a title change and does not affect the administrative authority of the Chair or Vice Chair. It is believed that the title of Mayor or Vice Mayor is more widely recognized by federal and state leaders, business leaders and the general public than Chair or Vice Chair. There are currently five "county" mayors in Florida: Miami-Dade, Orange and Duval\* counties (all strong Mayors), and Monroe and Broward (both weak Mayors).

*\*Duval County is consolidated with the City of Jacksonville.*

**RESOLUTION NO. R-2013-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING THE RULES OF PROCEDURE INCORPORATED INTO SECTION 500.00 OF THE COUNTY'S ADMINISTRATIVE CODE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 125.87, Florida Statutes, requires the county to adopt an Administrative Code; and

**WHEREAS**, the Board of County Commissioners (the "Board") has previously adopted an Administrative Code on April 25, 1989, which has, from time to time, been amended by resolution; and

**WHEREAS**, the Board wishes to amend the Rules of Procedure, incorporated into Section 500.00 of the Administrative Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

1. Section II. D., "Regular Meetings," of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended as follows:
  - D. Regular Meetings. Unless otherwise advertised, all regular meetings of the Board will commence at 9:30 A.M. on the first and third Tuesdays of each month, with the exception of August. The meeting on the first Tuesday usually includes Special Presentations and Matters by the Public, with Public Hearings typically held on the third Tuesday. Generally, all meetings will take place in the Governmental Center, 301 North Olive Avenue, West Palm Beach, Florida. Meeting time and location may be adjusted by the Board.
2. Section III. A. 5., "Official Agenda," of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended as follows:

5. MATTERS BY THE PUBLIC—2:00 P.M. (if applicable)

3. Section III. J., "Matters by the Public", of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended as follows:

J. Matters by the Public. Members of the public may address the Board under "Matters by the Public," which is typically scheduled for the first Tuesday of the month at 2:00 P.M. Procedures for addressing the Board are set forth in Section VI. below.

4. Section VII., "County Commission," of the Rules of Procedure incorporated into Section 500.00 of the Administrative Code is amended to include the following new paragraph A. including footnote with the remaining paragraph letters adjusted accordingly:

A. Designation as Mayor/Vice Mayor. The member elected as Chair shall be known as the Mayor of Palm Beach County and the member elected Vice Chair shall be known as the Vice Mayor.<sup>1</sup>

5. This Resolution shall take effect upon its adoption.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

Commissioner Steven Abrams, Chairman -  
Commissioner Priscilla A. Taylor, Vice Chair -  
Commissioner Hal Valeche -  
Commissioner Paulette Burdick -  
Commissioner Shelley Vana -  
Commissioner Mary Lou Berger -  
Commissioner Jess R. Santamaria -

The Chair thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

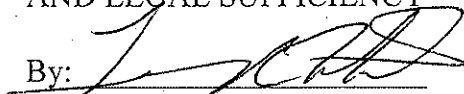
<sup>1</sup> The use of the term "Chair" and "Mayor" mean one the same throughout these rules, as does the term "Vice Chair" and "Vice Mayor."

PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: \_\_\_\_\_  
Deputy Clerk

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

By:   
County Attorney

## BCC Meeting Alternatives

A. Matters by the Public – current policy is 10 times per year (January and August excluded) at 2 PM

Option 1 – no change

2 – move to 9:45 AM

3 - move to 11 AM

Discussion: It has been suggested that a morning time is more favorable for public attendance.

9:45 AM start time may be delayed by special presentations and public hearings.

11 AM as an alternative might avoid the preceding conflicts and allow some regular business to be handled beforehand. The 2 PM current timing offers time certainty to the public but sometimes requires the Board to come back for an afternoon session when all other business has been completed. If the Board schedules regular night meetings as suggested below, there would be 6 day and 4 night "Matters".

B. Night Meetings - current policy is none

Option 1 – no change

2 – schedule a regular quarterly night meeting at 6 PM( suggest first meeting of the month of March, June, September, December ) On these days, special presentations and public hearings would be scheduled at 6 PM, and Matters by the Public could be at 7 PM.

3 - schedule less frequent night meetings

Discussion: Because of the distance for many residents, particularly our more senior population, to drive to downtown West Palm Beach at night, day meetings have been favored. Day meetings have always been viewed as a problem for working people who wish to attend. If the BCC approved the quarterly night meeting option, 4 regular meetings would be at night and 14 would be during the day for the year.