Agenda Item: 5D-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: January 15, 2013	[]		Consent Workshop	[X] Regular [] Public Hearing			
Department:							
Submitted By: Department of Airports							
Submitted For:							

I. EXECUTIVE BRIEF

Motion and Title: Staff requests Board direction on:

- (A) Renewal of Airport Ground Transportation Concession Agreement with Southeastern Florida Transportation Group, LLC (SEFTG) (R2005-1774), for up to two additional years through September 30, 2015; or
- (B) Issuance of an Invitation for Bids for a ground transportation concession agreement for the provision of on-demand ground transportation services, including taxicabs, executive sedans, limousines and shared ride services, at the Palm Beach International Airport (PBIA).

Summary: The current agreement for on-demand airport ground transportation services commenced on October 1, 2005, with an initial term of seven years plus one 3-year option to renew at the County's sole option. Pursuant to the Board's direction on March 20, 2012, the Department of Airports (DOA) issued Request for Proposals 12-8 on April 11, 2012, for the solicitation of a ground transportation concession at PBIA (RFP). On April 17, 2012, the Board directed staff to cancel the RFP and negotiate an extension of the existing agreement for one year to September 30, 2013, which was approved by the Board on June 5, 2012 (R2012-0824). The solicitation process can take up to six months or more to complete from the date of issuance to contract award. In order to ensure that there will be no interruption in ground transportation services at PBIA, the County will need to issue a solicitation for a new agreement or extend the current agreement for a period not to exceed two additional years. The current agreement, or any new agreement, will require the concessionaire to provide a sufficient number of taxicabs, executive sedans, sedans, limousines and share ride services to meet the requirements of all persons requesting such services, during daily peak and nonpeak periods and periods of heavy seasonal and holiday passenger traffic. In addition, the ground transportation concession at PBIA provides for vehicle, driver and operational standards, such as requirements that vehicles be no more than 5 years old; that drivers meet certain dress code standards; and that all vehicles be equipped with on-board credit card devices. On April 17, 2012, the Board directed Consumer Affairs to work with the industry to adopt standards within the Vehicle for Hire Ordinance (R2008-043) to be consistent with the ground transportation concession at PBIA. The current agreement requires SEFTG to pay concession fees equal to the greater of a per capita charge of \$0.0885 per deplaned passenger or a minimum annual guarantee of \$266,959; provides for adjustment of the per capita charge based on increases to SEFTG's fares and rates; and provides for adjustment of the minimum annual guarantee based upon increases to the number of deplaned passengers. If the Board elects to approve the issuance of a solicitation in lieu of extending the current agreement, the solicitation will establish, as a minimum requirement, payment of concession fees at least equal to the amounts paid under the current agreement. **Countywide** (AH)

Background and Justification: (Continued on Page 3)

County Administrator

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fisc	cai impact:							
Fiscal Years	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u> 2016</u>	<u> 2017</u>			
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)								
NET FISCAL IMPACT No. ADDITIONAL FTE POSITIONS (Cumulative)	4 See &	pelow						
Is Item Included in Current Budget? Yes No Budget Account No: Fund Department Unit RSource Reporting Category								
B. Recommended Sources of Approval of this item has minimum annual guarantee \$266,959 under either scent the current agreement is edirects staff to issue a neincrease to the deplaned particles.	no direct fi will be no lario (i.e., when extended or the ew solicitation	iscal impact. less than the nether staff is to issue a ne on, revenues	The Departm current minim directed to be w solicitation)	num annual gu ing back an e . In the event	uarantee of extension to the Board			
C. Departmental Fiscal Review:								
III. REVIEW COMMENTS								
A. OFMB Fiscal and/or Contract Dev. and Control Comments:								
OFMB OF	2/20/2010 0/12 = 2	Contract D	ov. and Con	trol 15	736)12			
B. Legal Sufficiency:	De Z							
Assistant County Attorn	<i>1 -2-13</i> ney							
C. Other Department Revie	w:							
Department Direct	or							

REVISED 9/03 ADM FORM 01 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

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Background and Justification (continued): The current agreement was awarded by the Board pursuant to Request for Proposals No. 05-156/LJ (RFP) to Palm Beach Transportation Group, LLC. On January 11, 2011, the Agreement was assigned to SEFTG and amended to modify automobile liability insurance provisions to allow for Scheduled Auto coverage (R2011-0032). SEFTG is a Florida limited liability company with its principal office in West Palm Beach. SEFTG is operated by the same principals as Palm Beach Transportation Group, LLC. The County required the assigned agreement to be guaranteed by Peninsula Transportation Group, LLC, PTG Enterprises, LLC, and Jean Meathe Irrevocable Trust as condition of approving the assignment of the existing agreement. The assignment was granted in accordance with the terms and conditions of the current agreement. The FAA approved the extension of the current agreement for a period not to exceed three years. The current agreement was extended by one year pursuant to Board direction.