

AGENDA ITEM 3.B.3

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: February 5, 2013 Consent Regular
 Workshop Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$1,942,503.19.

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1) Purchasing - Regular Totaling --	\$ 1,556,893.25
2) TDC Contracts --	\$ 206,750.00
3) Risk Management --	\$ 178,859.94
TOTAL	\$ 1,942,503.19

Recommended by:  _____ 1-31-13
Stephen I. Weiss, Manager - Financial Services Date

Approved by:  _____
Assistant County Administrator Date

February 5, 2013

CONSENT AGENDA

3.B.3 – Agenda Item Summary - CONTINUED

- A) Increase of term contract with Powell Landscaping & Design, Inc.; Palm Beach Landscape and Maintenance, Inc. and Lawn Wizard USA, Inc. for \$144,135.00 for grounds maintenance for South, Central, Governmental Center Complex and Palm Tran locations.

- B) Increase of term contract with Winfield Solutions, LLC f/n/a Agro Distribution d/b/a Prosource One; Glades Formulating Corporation and United Phosphorus, Inc. f/n/a Phoenix Environmental Care, LLC for \$60,475.00 for the purchase of fertilizer, herbicides and insecticides.

- C) Amend and increase term contract with Intrado, Inc. for \$665,168.25 to to purchase and install call receiving and handling software and equipment for the NG 911 system.

- D) Renewal of term contract with Bennett Fire Products Co., Inc. for \$431,500.00 for the purchase of firefighters' clothing and Cairns Aegis bunker gear.

- E) Renewal of term contract with Corcel Corp. and HD Supply Waterworks, LTD. for \$255,615.00 for the purchase of butterfly, gate, and check valves.

- F) Term contract with Penn Credit Corporation for \$1,476,282.00 (Est. Gross Revenue) for routine and specialized debt collection service.

- G) Tourist Development Council Second Renew Subcontract (R2010-0734) between Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau and Hayworth Creative Inc. not to exceed \$206,750.00 this subcontract will provide communication/public relations services.

- H) Risk Management - Workers' Comp. Settlement for Carl Nash for \$178,859.94.

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: January 30, 2013

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the February 5, 2013 BCC/Workshop Meeting.
My deadline to County Administration is January 31, 2013 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:

- Other: _____

THANKS!
Diane Brown

*Received in Payables by
Jan Schooley 1/30/13
Diane Brown 01/30
K Pinto 1/31/13*

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
2/05/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Powell Landscaping & Design, Inc.; Palm Beach Landscape and Maintenance, Inc.; Lawn Wizard USA, Inc.	Increase of term contract for grounds maintenance for South, Central, Governmental Center Complex and Palm Tran locations for the period 09/01/2011 through 08/31/2013 per Master Agreement #11060.	Increased Amount: \$144,135.00 Total with Increase: \$661,487.00 SBE: Amount dependent on usage	Facilities Development & Operations 0001-410-5260-4605 0001-410-5240-4605 0001-410-5250-4605	Scarlett	

The County has encumbered \$462,797 (\$28,048/month) during the previous sixteen and one half (16.5) months of the current twenty-four (24) month term contract. Facilities Development & Operations is requesting an increase of \$144,135 over the previously authorized amount of \$517,352 to continue grounds maintenance services at fifteen (15) additional locations added during the term of the contract as well as existing locations. This term contract has three (3) twelve (12) month renewal periods remaining. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Oakland Park, Florida.

EXHIBIT B					
Winfield Solutions, LLC f/n/a Agro Distribution d/b/a Prosource One; Glades Formulating Corporation; United Phosphorus, Inc. f/n/a Phoenix Environmental Care, LLC	Increase of term contract for the purchase of fertilizer, herbicides and insecticides for the period 06/15/2011 through 03/14/2013 per Master Agreement #08041B.	Increased Amount: \$ 60,475.00 Total with Increase: \$722,547.00 SBE: \$0	Countywide	Scarlett	

The County has encumbered \$653,727 (\$34,407/month) during the previous nineteen (19) months of the current twenty-one (21) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Purchasing is requesting an increase of \$60,475 over the previously authorized amount of \$662,072, which includes the Purchasing Director's 10% funding authority, for the funding of the remaining two (2) months of the extension period. The increased amount is based on historical usage. This term contract has no renewal periods remaining. Two (2) Awardees are located in Palm Beach County and one (1) Awardee is located out of State. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
2/05/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>				Scarlett	
Intrado, Inc.	Amend and increase term contract to purchase and install call receiving and handling software and equipment for the NG 911 system for the period 07/01/2010 through 08/14/2018 per Master Agreement #09053-2.	Increased Amount: \$ 665,168.25 Total with Increase: \$14,630,249.84 SBE: \$0	Public Safety 1434-660-9250-Various 1433-660-9225-6401 1434-660-9250-6401		

The County has encumbered \$7,128,211 (\$233,712/month) during the previous thirty and one half (30.5) months of the current ninety-seven and one half (97.5) month term contract for the purchase and installation of digital call receiving and handling software and equipment for the NG 911 system, and the training of personnel at twenty-one (21) Public Safety Answering Points (PSAPs) within the County's 911 system. Public Safety is requesting an increase of \$665,168.25 over the previously authorized amount of \$13,965,081.59 for a number of required changes identified during installation of the PSAP sites as being necessary to successful implementation of the project (\$65,168.25) and for the purchase of spare and replacement parts (\$600,000) as required for the County's 911 system. The total cost of this contract is funded entirely with state grants and revenue generated from the 911 system. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended Awardee.

<u>EXHIBIT D</u>				Scarlett	
Bennett Fire Products Co., Inc.	Renewal of term contract for the purchase of firefighters' clothing and Cairns Aegis bunker gear for the period 04/02/2013 through 04/01/2014 per Master Agreement #SS950360D.	\$431,500.00 SBE: \$0	Fire Rescue 1300-440-4211-5212		

The County has encumbered \$296,680 (\$35,961/month) during the previous eight and one quarter (8.25) months of the current twelve (12) month term contract. Based upon historical usage, \$431,500 is needed to meet Fire Rescue's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal periods remaining. Awardee is located out of State. This is a Sole Source provider who is not a certified SBE.

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Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E					
Corcel Corp.; HD Supply Waterworks, LTD.	Renewal of term contract for the purchase of butterfly, gate, and check valves for the period 03/10/2013 through 03/09/2014 per Master Agreement #09023D.	\$255,615.00 SBE: \$0	Water Utilities 4001-720-2470-4615 4001-720-2554-4615 4001-720-2551-4615 4001-720-2531-4615 4001-720-2533-4615 4001-720-2532-4615		

The County has encumbered \$223,663 (\$21,301/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Based upon historical usage, \$255,615 is needed to meet Water Utilities requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal periods remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Miami, Florida. The original bid was done by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT F					
Penn Credit Corporation	Term contract for routine and specialized debt collection services for the period 02/01/2013 through 01/31/2016 per Master Agreement #13003.	\$1,476,282 (Est. Gross Revenue) SBE: \$0	Financial Management & Budget Department 1300-440-4215-3129 0001-760-7612-3129 4001-720-3334-3129 1180-320-3200-3129 0001-600-6241-3129 1400-600-6107-3129 0001-600-6120-3129	Scarlett	

The County has received \$603,057 (\$40,204/month) in revenue during the previous fifteen (15) months for routine debt collections (\$427,865) and specialized debt collections (\$175,192). Based upon historical collections, it is anticipated that the County will receive \$1,476,282 through the expiration of this new thirty-six (36) month term contract. Penn Credit will receive sixteen percent (16%) of the revenue collected as its fee. This term contract has two (2) twelve (12) month renewal periods. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Award is to a non-SBE vendor utilizing an SBE subcontractor, vendor bid within 10% of the low bidder.

TOTAL AMOUNT OF ALL AWARDS \$1,556,893.25

INTEROFFICE MEMORANDUM

2013 JAN 29 AM 8:43

COMMUNICATIONS
FINANCE

DATE: January 24, 2013
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: SECOND RENEW SUBCONTRACT R2010-0734

I have attached four (4) originals of the following second renewal of subcontract (R2010-0734) between Discover Palm Beach County d/b/a Palm Beach County Convention and Visitors Bureau and Hayworth Creative Inc.

- This is the second of two one-year renewals. The renewal is retroactive to begin October 1, 2012 through September 30, 2013. All other terms and conditions of the Agreement shall remain the same. The renewal amount is not to exceed \$206,750. This subcontract will provide communication/public relations services.

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3130.

CM/cap
Enclosures

cc: Jackie Chesney, TDC
Glenn Jergensen, CVB
Judy Oppel, CVB

Tdc/Subcontracts2012/minutes/CVB.2ndRenewalHayworth.


Palm Beach County, Florida
THE BEST OF EVERYTHING

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
02/05/2013**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Carl Nash	Workers' Compensation	4/27/1993	\$178,859.94

CLAIM SETTLEMENTS TOTAL:

\$178,859.94

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.