Agenda Item #: 3 - C - 2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	February 5, 2013	{ X } Consent { } Public Hearing	<pre>{ } Regular { } Workshop</pre>	
Demontra		de l'a tradec		

Department: Engineering and Public Works Submitted By: Roadway Production Division

EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) An Escrow Agreement in the amount of \$33,347 with the Palm Beach County Clerk & Comptroller as a surety required by the Loxahatchee River Environmental Control District (District) for a one year maintenance period of the sanitary sewer facilities constructed in the Cinquez Park Area (Project); and
- **B)** A Budget Transfer of \$34,347 in the Unincorporated Improvement Fund from Reserves to Cinquez Park Area Improvements.

SUMMARY: Approval of this Escrow Agreement and Budget Transfer will allow the Project's construction to be finalized and Municipal Services Taxing Unit assessments to begin. District requires the establishment of a surety for one year to fund any required repairs of the sanitary sewer system due to defects in material or workmanship of the Project.

District 1 (MRE)

Background and Justification: On August 18, 2009 the Board of County Commissioners approved a contract for the construction of paving, drainage, potable water and sanitary sewer facilities within the Cinquez Park Area utilizing the Municipal Services Taxing Unit program. The completed sanitary sewer facilities are to be the maintenance responsibility of the District within whose service area the facilities were constructed. The District requires the establishment of a surety for one year after acceptance of the Project to fund any required repairs of the sanitary sewer system due to defects in material or workmanship once the system is put into service. This Agreement will allow reimbursements to the District for repairs to the Project's sanitary sewer facilities up to \$33,347 within the one year warranty period.

Attachments:

- 1. Location Map
- 2. Escrow Agreement (5 Originals)
- 3. Budget Transfer

- Junk I Recommended by:	Omela A. Firmand Division Director	a 1/24/13	
Approved By:	S, T, W.U.) County Engineer	1 2013 Date	

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II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Escrow Account Staff Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	2013 \$33,347	2014 -0- -0- -0- -0- -0- -0- -0-	2015 <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u>	2016 <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u>	2017 0- 0- 0- 0- 0- 0- 0-				
Is Item Included in Cu	Irrent Budg	get?	Yes	No	x				
Budget Account No: Fund 3511 Dept 366	Unit X(092 Ob	ject 6551						
Recommended Sources of Funds/Summary of Fiscal Impact: MSTU Unincorporated Improvement Fund Reserves Cinquez Park Area Improvements									
Escrow Agree Staff Costs Fiscal Impac		\$33,3 <u>\$ 1,0</u> \$34,3							
C. Departmental Fiscal Revie	w:	will	ite		_				
III. <u>REVIEW COMMENTS</u>									
A. OFMB Fiscal and/or Control	ract Dev. and <u>1/28/2013</u> 1/2 8/ 1/2 90 1/2 90	· . (nments: $\int - \int -$	Jucof ind Control	auf 1/3/113				
B. Approved as to Form and Legal Sufficiency:									

Assistant County Attorney

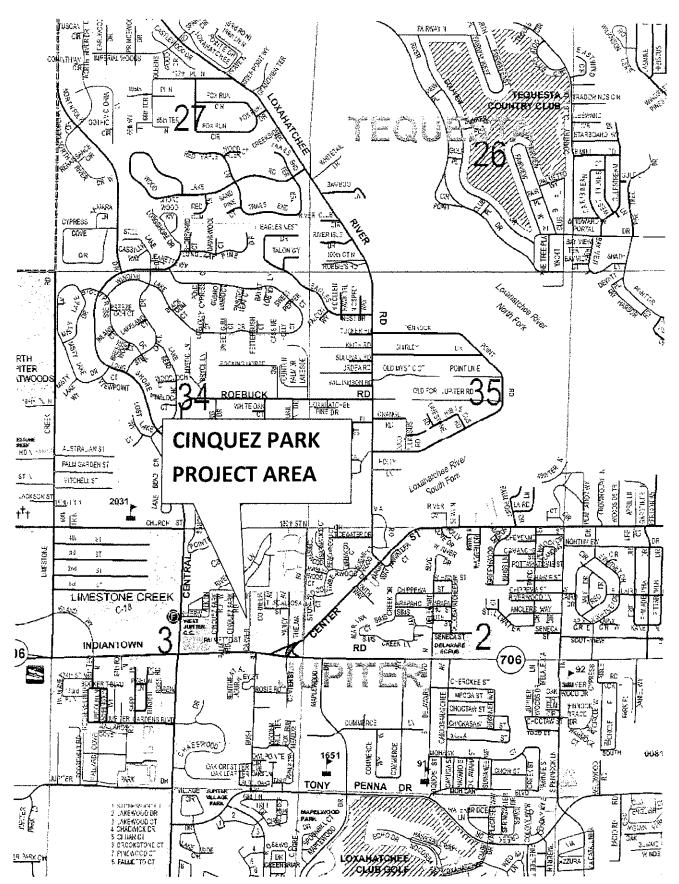
C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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ATTACHMENT 1



PROJECT LOCATION MAP

THIS ESCROW AGREEMENT, hereinafter referred to as the "AGREEMENT", made and entered into this ______day of ______, 2013, by and between PALM BEACH COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY" and SHARON R. BOCK, Clerk & Comptroller of Palm Beach County, hereinafter referred to as "ESCROW AGENT".

WHEREAS, the COUNTY bid and contracted for the installation of sanitary sewer improvements which were constructed within the existing platted public rights of way for the Cinquez Park East Area Project No. 2006137, hereinafter referred to as the PROJECT; and

WHEREAS, the COUNTY provided a Letter of Understanding, dated March 26, 2008, which acknowledged requirements for the turnover and acceptance of the PROJECT by the Loxahatchee River Environmental Control District, hereinafter referred to as the "DISTRICT"; and

WHEREAS, ESCROW AGENT has agreed to act as escrow agent to hold a deposit of \$33,347 as surety (ESCROW) for a period of one (1) year from the acceptance of the PROJECT by the DISTRICT to protect the DISTRICT against any defects in the PROJECT material and/or workmanship; and

NOW, THEREFORE, for and consideration of the mutual covenants contained herein, the receipt and sufficiency of which is hereby acknowledged, the COUNTY and the ESCROW AGENT do hereby agree as follows:

- 1. The recitals set forth above are hereby adopted and incorporated herein by this reference.
- 2. ESCROW AGENT
- A. COUNTY shall deposit as a condition of acceptance of the PROJECT and ESCROW AGENT agrees to hold \$33,347 in escrow subject to the terms and conditions contained in this AGREEMENT.
- B. Unless otherwise provided in this AGREEMENT, ESCROW AGENT shall disburse the ESCROW without interest in the amount shown on any invoices submitted by the DISTRICT for their repairs of the PROJECT material and/or workmanship. The invoice for repairs shall be accompanied by a signed statement that the invoice is for repairs to this PROJECT. The disbursements shall be made within thirty (30) days of the ESCROW AGENT's receipt of the invoice and signed statement. The disbursements are for repairs as a result of defects in design, materials or workmanship. The total ESCROW amount available to be disbursed is \$33,347, for only the one year period from execution of this Agreement.

- C. Agrees to submit to the COUNTY, copies of any invoices from the DISTRICT.
- D. Agrees to return any ESCROW funds remaining after the one year warranty period that have not been submitted by the DISTRICT.
- E. Shall not be deemed to have knowledge of any matter of thing unless and until ESCROW AGENT has actually received written notice of such matter or thing.
- F. COUNTY acknowledges and agrees that nothing in this AGREEMENT shall prohibit ESCROW AGENT from serving in a similar capacity on behalf of others.
- G. The ESCROW funds shall be deposited in an Escrow or Trust Account by the ESCROW AGENT who shall not be liable for the non-payment thereof nor responsible to enforce collection thereof.

3. LIABILITY OF ESCROW AGENT

It is agreed that the duties of the ESCROW AGENT are purely ministerial in nature and shall be expressly limited to the safe keeping of the ESCROW funds and for the disposition of the same in accordance with this AGREEMENT. To the extent permitted by law, the COUNTY shall indemnify, defend and hold harmless the ESCROW AGENT against any actions, claims or damages based on the ESCROW AGENT's performance of its duties pursuant to this AGREEMENT. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Section 768.28, Florida Statutes, nor shall the same be construed to constitute agreement by the COUNTY to indemnify the ESCROW AGENT for the ESCROW AGENT's negligent, willful or intentional acts or omissions.

4. DISPUTES

A. In the event ESCROW AGENT is joined as a party to a lawsuit by virtue to the fact that it is holding the ESCROW funding, ESCROW AGENT shall, at its option either (1) tender the ESCROW into the registry of the appropriate court or (2) disburse the ESCROW in accordance with the court's ultimate disposition of the case, and COUNTY hereby agrees to indemnify and hold ESCROW AGENT harmless in accordance with the provision of Article 4 herein.

B. In the event ESCROW AGENT tenders the ESCROW into the registry of the appropriate court and files an action of interpleader naming the COUNTY and any affected third parties of whom ESCROW AGENT has received actual notice, ESCROW AGENT shall be released and relieved from any and all further obligation and liability hereunder or in connection herewith and COUNTY hereby agrees to indemnify and hold ESCROW AGENT harmless in accordance with the provisions of Article 3 herein.

5. TERM OF AGREEMENT

- A. This AGREEMENT shall remain in effect unless and until it is canceled in any of the following manners:
 - 1. Upon mutual written notice given by COUNTY and DISTRICT of cancellation of designation of ESCROW AGENT to act and serve in said capacity, in which event, cancellation shall take effect no earlier than twenty (20) days after notice to ESCROW AGENT of such cancellation; or
 - 2. Upon ESCROW AGENT's resignation as ESCROW AGENT, which ESCROW AGENT may do at anytime upon giving notice to COUNTY of its desire to so resign; provided, however, that resignation of ESCROW AGENT shall take effect no earlier than ten (10) days after the giving of notice of resignation; or
 - 3. Upon compliance with all escrow provisions as set forth in this AGREEMENT.
 - 4. Upon one year from the execution date of the AGREEMENT, the provisions of this ESCROW shall terminate, except as to all pending submitted requests of the DISTRICT for disbursement, which shall be deemed to automatically extend the term of this AGREEMENT until the ESCROW is disbursed in accordance with this AGREEMENT.
- B. In the event COUNTY fails to agree to a successor escrow agent within the time period described herein above, ESCROW AGENT shall have the right to deposit all of the ESCROW held hereunder into the registry of an appropriate court and request judicial determination of the rights of the COUNTY, by interpleader or other appropriate action, and the COUNTY hereby indemnifies and holds the ESCROW AGENT harmless in accordance with the provisions of Article 3 herein.

- C. Upon termination of the duties of ESCROW AGENT in either manner set forth in subparagraphs 1 and 2 of Paragraph A of this Article 5, ESCROW AGENT shall deliver all of the ESCROW to the newly appointed Escrow Agent designated by the COUNTY.
- D. ESCROW AGENT shall not be bound by any modification, cancellation or rescission of the AGREEMENT unless in writing and signed by ESCROW AGENT and COUNTY after written consent by the DISTRICT. In no event shall any modification of this AGREEMENT, which shall affect the rights or duties of ESCROW AGENT, be binding on ESCROW AGENT unless it shall have given it prior written consent.

6. NOTICES

All notices, requests consents and other communications required or permitted under this AGREEMENT shall be in writing and shall be hand delivered by prepaid express overnight courier of messenger services, or mailed by registered or certified mail to the following addresses:

COUNTY:

Palm Beach County Engineering Department Attention: Tanya N. McConnell, P.E. Deputy County Engineer P.O. Box 21229, W. Palm Beach, FL 33416 Phone 561-684-4019

ESCROW AGENT:

Sharon R. Bock, Clerk & Comptroller of Palm Beach County Clerk of the Circuit Court Governmental Center 301 North Olive Avenue 9th Floor - Administration West Palm Beach, FL 33401

DISTRICT:

Loxahatchee River District Attention: Clinton R. Yerkes

Deputy Executive Director 2500 Jupiter Park Drive Jupiter, Florida 33458 Phone 561-747-5700 If either party changes its mailing address or designated recipient for notices, such change shall be communicated in writing to the other party within thirty (30) days of the change.

7. <u>CHOICE OF LAW AND VENUE</u>

This AGREEMENT shall be governed by and construed in accordance with the laws of the State of Florida. In the event any action, suit or proceeding is instituted as a result of any matter or thing affecting the AGREEMENT, the parties hereto hereby designate Palm Beach County, Florida as the proper jurisdiction and venue in which the same is to be instituted.

8. CUMULATIVE RIGHTS

No right, power or remedy conferred upon ESCROW AGENT by this AGREEMENT is exclusive of any other right, power or remedy, but each and every such right, power or remedy, shall be cumulative and concurrent and shall be in addition to any other right, power or remedy ESCROW AGENT may have under the AGREEMENT or now or hereafter existing at law, in equity or by stature. The exercise of one right, power or remedy by ESCROW AGENT shall not be construed as a waiver of any other right, power or remedy.

9. Binding Effect

All of the terms and provisions of this AGREEMENT, whether so expressed or not, shall be binding upon, effective to the benefit of, and be enforceable by the parties and their respective legal representatives, successors and permitted assigns.

10. <u>Severability.</u>

If any part of this AGREEMENT is contrary to, prohibited by or deemed invalid under applicable law or regulation, such provision shall be inapplicable and deemed omitted to the extent so contrary, prohibited or invalid, but the remainder hereof shall not be invalidated thereby and shall be given full force and effect so far as possible.

11. <u>Headings.</u>

The headings contained in this AGREEMENT are for convenience of reference only, and shall not limit or otherwise affect in any way the meaning or interpretation of this AGREEMENT.

12. <u>Attorney Fees.</u>

It is hereby understood and agreed that in the event any lawsuit in any judicial system, including federal or state, is brought to enforce compliance with this AGREEMENT or interpret same, or if any administrative proceeding is brought for the same purposes, each party to said action shall be responsible for its own Attorney's fees and costs, including appellate costs.

13. Enforcement of Remedies.

The failure of any party to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of any subsequent breach or default in any terms and conditions.

14. <u>Counterparts.</u>

This AGREEMENT may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Effective Date.

This AGREEMENT shall be effective as of the date it is executed by the COUNTY.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

J. MUNICISON-EVANS Signature

ESCROW AGENT: SHARON R. BOCK, Clerk & Comptroller naim

Clerk

AncyL. Morrison-Evans Print name of witness QKilyg Doulce

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ATTEST: SHARON R. BOCK, CLERK AND COMPTROLLER PALM BEACH COUNTY, FLORIDA By ITS BOARD OF COUNTY COMMISSIONERS

Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY Steven L. Abrams, Mayor

APPROVED AS TO TERMS

AND CONDITIONS:

Assistant County Attorney

Engineering

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET<u>Transfer</u>

FUND MSTU Improvement

BGEX 012313-754

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ORIGINAL CURRENT ADJUSTED EXPENDED/ REMAINING ACCOUNT NUMBER ACCOUNT NAME BUDGET BUDGET INCREASE DECREASE ENCUMBERED BUDGET BALANCE AS OF 01/23/13 **CINQUEZ PARK EAST AREA IMPROVEMENT** 3511-366-X092-6551 Road & Street Improvements 3,374 1,053 34,347 0 35,400 Ð 35,400 RESERVES 3511-365-9900-9919 Res-St & Drng Improvements 9,426,747 9,128,751 34,347 9,094,404 34,347 34,347 SIGNATURE DATE By Board of County Commissioners At Meeting of ____ 03/12/13 aprillipite **Engineering & Public Works** 23 3 Administration / Budget Approval ATTACHMENT **OFMB Department – Posted** Deputy Clerk to the **Board of County Commissioners**

2013