

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: February 5, 2013

Department
Submitted By: Community Services
Advisory Board: Homeless Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of the following representatives to the Homeless Advisory Board effective February 5, 2013, and ending September 30, 2014.


<u>Seat #</u>	<u>Appointment</u>	<u>Member Category</u>	<u>Term Ending</u>	<u>Nominated By</u>
4	Dennis Miles	Dept. of Children & Families	9/30/2014	DCF
7	Andrew Carrabis	Business Representative	9/30/2014	HAB Comm. Valeche Comm. Berger
17	Beverly Scott	Community Advocate	9/30/2014	HAB Comm. Taylor Comm. Valeche Comm. Burdick Comm. Vana
18	Pam O'Brien	Homeless & Housing Alliance	9/30/2014	HHA


Summary: On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board (HAB) to develop a Ten-Year Plan to End Homelessness in Palm Beach County (Ten-Year Plan). Ms. O'Brien has disclosed that she is employed by Aid to Victims of Domestic Abuse (AVDA) that contracts with the County for Emergency Solutions Grant and FAA funding to provide services to the homeless. The HAB provides no regulation, oversight, management, or policy-setting recommendations regarding AVDA contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Sect. 2-443, of the Palm Beach County Code of Ethics. (Human Services) Countywide (TKF)

Background and Justification: The BCC formally adopted the Ten-Year Plan in September 2008. The HAB's focus is now directed toward implementation, which is being aggressively pursued through its committees. DCF and the HHA have recommended new members due to position turnover. The new Business Representative and Community members were nominated in light of the changing focus of the HAB, adding members to assist with Ten-Year Plan implementation. The Division of Human Services provides staff support.

Attachments:

1. Boards/Committees Applications
2. Current Membership Listing
3. Resolution No. R-2011-1233

Recommended By:  1/18/13
Department Director Date

Approved By:  1/18/13
Assistant County Administrator Date
Attorney

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Palm Beach County Homeless Advisory Board Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 2 Years. From: _____ To: Sept. 30, 2014

Seat Requirement: FL Dept. of Children & Families Seat #: 4

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Miles Dennis _____
Last First Middle

Occupation/Affiliation: Regional Managing Director, Southeast Region, Dept Children & Families
Owner Employee Officer

Business Name: Department of Children and Families

Business Address: 111 S. Sapodilla Ave Suite 301-N

City & State: W. Palm Beach, FL Zip Code: 33401

Residence Address: 188 Ponce De Leon St

City & State: Royal Palm Beach, FL Zip Code: 33411

Home Phone: (561) 951-7591 Business Phone: (561) 837-5679 Ext. _____

Cell Phone: (561) 951-7591 Fax: (561) 837-5106

Email Address: dennis_miles@dcf.state.fl.us

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Dennis Miles* Printed Name: Dennis Miles Date: 8-13-12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Dennis Miles
BIO

Dennis Miles joined the Department in 2003 as a Child Protective Investigator and worked his way up as a Supervisor, Program Administrator, Director of Support Services and Director of Family and Community Services prior to being appointed as the Regional Managing Director for the Southeast Region. Miles was honorably discharged (medically) after a 13-year career in the U.S. Marine Corps, leaving with the rank of Captain-select. At the time, he was Company Commander in the 3rd Assault Amphibious Battalion. Before coming to the Department, he also worked at the Palm Beach County Tax Collector's office and in the financial services industry.

A long-time basketball coach in Palm Beach, Miles has been the head coach of the Cardinal Newman High School girls' basketball team for the past two seasons. A proud Gator, Miles earned a bachelor's degree in Political Science from the University of Florida in 1985 while on active duty. Mr. Miles is married with 3 children and resides in Royal Palm Beach.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION



The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: Homeless Advisory Board Advisory Not Advisory
 At Large Appointment or District Appointment /District #: _____
Term of Appointment: 3 Years. From: 2/5/13 To: 2/4/14 9/30/2014
Seat Requirement: Business Representative Seat #: 7
 *Reappointment or New Appointment
or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Carrabis Andrew Brett
Last First Middle
Occupation/Affiliation: Attorney
Owner Employee Officer
Business Name: Carrabis Law Group, P.A.
Business Address: 6586 Hypoluxa Road, Suite 232
City & State: Lake Worth, FL Zip Code: 33467
Residence Address: 6176 Bear Creek Court
City & State: Lake Worth, FL Zip Code: 33467
Home Phone: (561) 433-4377 Business Phone: () Ext. _____
Cell Phone: (561) 253-5912 Fax: ()
Email Address: Andrew.Carrabis@gmail.com
Mailing Address Preference: Business Residence
Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

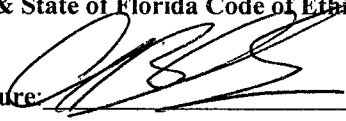
All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20__

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Andrew Carrabis Date: 8/14/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE


All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

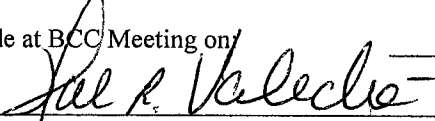
*Applicant's Signature:  Printed Name: Andrew Carrabis Date: 8/14/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on/ _____

Commissioner's Signature:  Date: 12/12/12

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE


All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

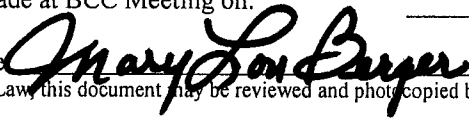
*Applicant's Signature:  Printed Name: Andrew Carrabis Date: 8/14/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 12-20-12

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

Andrew Brett Carrabis

6176 Bear Creek Court Lake Worth FL 33467 • (561) 253-5912 • Andrew.Carrabis@gmail.com

LICENSES

THE FLORIDA BAR

- Licensed to Practice Before All Florida State Courts

FEDERAL BAR ADMISSIONS

- United States Court of Appeals for the Eleventh Circuit
- United States District Courts for the Northern, Middle and Southern Districts of Florida

PROFESSIONAL EXPERIENCE

CARRABIS LAW GROUP, P.A., Lake Worth, FL

May 2012 – Present

Partner and Shareholder

- Insurance Law & Criminal Defense Litigation Practice

POWERS MCNALIS TORRES TEEBAGY LUONGO, West Palm Beach, FL

June 2011 – May 2012

Associate Attorney

- State and Federal Civil (First Party Insurance Defense) and Commercial Litigation Practice
- Appellate Practice

LAW OFFICE OF JAMES M. STARK, P.A., Fort Lauderdale, FL

May 2010 – June 2011

Associate Attorney (Clerk from 07/10 – 04/11)

- Criminal Defense Litigation Practice

UNIVERSITY OF FLORIDA LEVIN COLLEGE OF LAW, Gainesville, FL

September 2009 – May 2010

Student Legal Scholar

- Published Curriculum Guide on Criminal Law, Race and The Death Penalty

OFFICE OF THE STATE ATTORNEY, FIFTEENTH JUDICIAL CIRCUIT, West Palm Beach, FL

May 2009 – August 2009

Externship, COMBAT Division

- Drafted Memorandums and Motions for Assistant State Attorneys in Circuit Criminal Division

EDUCATIONAL BACKGROUND

UNIVERSITY OF FLORIDA, COLLEGE OF LAW, Gainesville, FL

May 2010

Juris Doctor *Cum Laude*; GPA: 3.38; Dean's List, 2010

- Journal of Technology Law & Policy, 2008-10, Editor-in-Chief, 2010
- Florida Journal of International Law, 2008-10, Executive Research Editor, 2009-10
- Entertainment Law Review, 2008-10, Senior Executive Articles Editor, 2009

LYNN UNIVERSITY, COLLEGE OF BUSINESS & MANAGEMENT, Boca Raton, FL

May 2006

Master of Business Administration; GPA: 3.61

- Sigma Beta Delta Honors Society

FLORIDA ATLANTIC UNIVERSITY, Boca Raton, FL

December 2004

Bachelor of Business Administration

- Major: Business Administration & Management; Minor: Psychology

PUBLICATIONS

AUTHOR, *Head Hunters: The Rise of Neurological Concussions in American Football and its Legal Implications.*

- Harvard Law School Journal of Sports and Entertainment Law (2-2 JSEL 372 (Spring 2011))

AUTHOR, *Cyberbullying: Adaptation From the Old School Sandlot to the 21st Century World Wide Web – The Court System and Technology Law’s Race to Keep Pace.*

- Journal of Technology Law & Policy (University of Florida Levin College of Law, forthcoming Spring 2011)

AUTHOR, *Cyber Criminals and Digital Justice: Making A Case From the Electronic Crime Scene*

- Wake Forest University Journal of Business and Intellectual Property Law (Winter-January 2011)

AUTHOR, *Strange Bed Fellows: How the NCAA and EA Sports May Have Violated Antitrust and Right of Publicity Laws to Make a Profit at the Exploitation of Intercollegiate Amateurism*

- Barry University Law Review (15 Barry L. Rev. 17 (2010))

AUTHOR, *On Point: Race and the Death Penalty Curriculum Resource Guide*

- University of Florida Levin College of Law Center for Race Relations (November 2010)

AUTHOR, *The Art of the Law School Transfer*

- Two-hundred Page Book Providing Guidance on Maximizing Opportunities While Highlighting Pitfalls to Avoid When Considering Transferring Law Schools. (August 2009, Fine Print Publishing)

INTERVIEWS

THE JUSTICE HOUR, RADIO STATION WBZT 1230 AM

December 14, 2010

- Interviewed Regarding Florida’s Anti-Cyberbullying Statute

SPORTS ILLUSTRATED, INC.

May 14, 2011

- Interviewed Regarding NFL Concussion Lawsuits

AFFILIATIONS AND COMMITTEES

- Palm Beach County Bar Association
 - Member of Circuit Civil Practice Committee
 - Member of Appellate Practice Committee
- Florida Bar Statewide Emergency Legal Services
- American Bar Association
- American Association of Justice
- Phi Alpha Delta

CARRABIS LAW GROUP, P.A.

6586 HYPOLUXO ROAD, SUITE 232

LAKE WORTH, FL 33467

Email:ABC@CarrabisLawGroup.com

Phone: 561-766-1387

Fax: 561-433-4409

Andrew B. Carrabis, the founder of the Carrabis Law Group, focuses his litigation practice on real property damage claims, family law matters, and defending the criminally accused.

Prior to founding the Carrabis Law Group, Mr. Carrabis worked for a leading insurance defense firm in South Florida where he defended the same types of cases he now prosecutes for his clients. Previous to that, Mr. Carrabis worked for a prominent criminal defense firm in South Florida.

After graduating with honors from the University of Florida Levin College of Law, Mr. Carrabis received a post-graduate fellowship with the Office of the Florida Attorney General. At the Florida Attorney General's Office, Mr. Carrabis worked in the Office of Statewide Prosecution focusing on multi-jurisdictional gang crimes.

Active in the local community, Mr. Carrabis is a good standing member of the Florida Bar and a member of the Florida Bar Statewide Emergency Legal Services. Mr. Carrabis is also a good standing member of the Palm Beach County Bar Association where he serves as a member of the Circuit Civil Practice Committee and Appellate Practice Committee. An author of numerous published articles, most recently by Harvard Law School, Mr. Carrabis has been interviewed on radio regarding Florida Statutes and asked to provide legal analysis of on-going lawsuits by national publications, such as Sports Illustrated.

As a law student, Mr. Carrabis externed for the Palm Beach County State Attorney's Office in the specialty gang prosecution and drug trafficking unit. Additionally, Mr. Carrabis was an intern clerk for the Honorable Chief Judge Paul G. Hyman of the United States Bankruptcy Court of the Southern District of Florida.

Mr. Carrabis holds a law degree, *cum laude*, from the University of Florida Levin College of Law. During law school, he was selected as Editor-in-Chief of the Journal of Technology Law & Policy, Senior Articles Editor of the Entertainment Law Review, and Research Editor of the Florida Journal of International Law.

Mr. Carrabis was selected as "Student Legal Scholar" for the Center for the Study of Race and Race Relations where he authored a Curriculum Guide on Race and the Death Penalty. Mr. Carrabis also attended the University of Notre Dame where he attained an Executive Certificate of Negotiation.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

Section I (Department): (Please Print)

Board Name: PBC Homeless Advisory Board Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 2 Years. From: 2/5/13 To: 2/4/15 09/30/2014

Seat Requirement: 17 - Community Advocate Seat #: 17

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: 2/4/15

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Scott Beverly J
Last First Middle

Occupation/Affiliation: Asst. to the City Manager, City of Belle Glade
Owner Employee Officer

Business Name: City of Belle Glade

Business Address: 110 Av. Martin Luther King Blvd.
City & State: Belle Glade, FL Zip Code: 33430

Residence Address: 805 NE 2nd St.
City & State: Belle Glade, FL Zip Code: 33430

Home Phone: (561) 996-7398 Business Phone: (336) 992-1623 Ext.

Cell Phone: () 336/552-6282 Fax: () 561-992-2221

Email Address: b.scott@belleglade-fl.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 12/12/12

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J. Scott Printed Name: Beverly J. Scott Date: 8/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Pauline Burdick Date: 12-12-2012

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Beverly J Scott Printed Name: Beverly J Scott Date: 8/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Shelley Yana Date: 12/13/12

BEVERLY J. SCOTT

805 NE 2nd Street, Belle Glade, FL 33430 • (336) 552-6282 • bjscott33430@gmail.com

EXECUTIVE SUMMARY

Effective and forward-thinking, with the ability to motivate personnel and translate management theories and direction into concrete strategies and methods to improve city operations, ultimately enhancing quality of life for residents. Wide range of experience, including the fields of law and finance as well as business management, providing a broad, unique depth of knowledge. Excellent communication skills, both written and oral. Hardworking, detail oriented team player, dedicated to maintaining a reputation built on progressive leadership and professional ethics. Palm Beach County resident.

AREAS OF EXPERTISE

- Leadership
 - Strategic Planning
 - Project Management
 - Conflict Resolution
 - Budgeting
 - Audit/Compliance Review
-

PROFESSIONAL EXPERIENCE

City of Belle Glade, Florida
Assistant to the City Manager

June 2011 – Present

Responsibilities:

- Budget development/management
- Final review commission agenda
- Conflict resolution
- Airport manager
- Emergency preparedness
- Project management
- Citizen contact/response
- Follow through/Commission directives

City of Greensboro, NC – Greensboro, NC
Supervisor of Legal Services

Jan. 2009 – Feb. 2011

Responsibilities:

- Supervise legal staff
- Manage budget of \$1.2 M
- Manage day to day workflow
- Resolution of HR issues
- Work with ADA, FMLA regulations
- Deadline management

McElroy, Deutsch, Mulvaney & Carpenter – Morristown, NJ
Paralegal

Aug. 2007 – Nov. 2008

Responsibilities:

- Case/document management
- Draft court documents
- Review and edit of pleadings
- Trial preparation
- Deposition planning/management
- Timekeeping

Smith Moore Leatherwood, LLC – Greensboro, NC
Paralegal

Oct. 1999 – July 2007

Responsibilities:

- Case/document management
- Draft court documents
- Review and edit of pleadings
- Deposition planning/management
- Client communication
- All areas of litigation support

PROFESSIONAL ORGANIZATIONS, BOARD AND COMMITTEE SERVICE

- Glades Utility Authority
Vice Chair
- Local Mitigation Strategies (LMS)
Steering Committee
- Lake Okeechobee Regional Economic
Association (LORE)
- International City Managers Association
(ICMA)
- Florida City/County Management Assoc.
(FCCMA)
- Greensboro Municipal Credit Union
Board of Directors
- North Carolina Bar Association
Paralegal Division
- National Association of Legal Assistants
(NALA)
- North Carolina Paralegal Association
(NCPA)
- Rockingham Community College
Paralegal Advisory Board
- Phi Theta Kappa, Secretary
- Member, Founding Committee for
“HELP” Battered Womens’ Shelter
- Past PTA President
- Red Cross, United Way and American
Cancer Society Volunteer

EDUCATION

AAS, PARALEGAL TECHNOLOGY
Davidson Community College – Wentworth, NC

CERTIFIED PARALEGAL
NC State Bar – Raleigh, NC

ADVANCED CERTIFIED PARALEGAL (TRIAL PRACTICE)
National Association of Legal Assistants – Tulsa, OK

CERTIFIED PARALEGAL
National Association of Legal Assistants – Tulsa, OK

Currently pursuing B.A. in Supervision and Management at Palm Beach State College, with the ultimate goal of attaining an MBA (Management).

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or resumé to this form.***

Section I (Department): (Please Print)

Board Name: Homeless Advisory Board Advisory Not Advisory

At Large Appointment or District Appointment / District #: _____

Term of Appointment: 2 Years. From: 2/5/13 To: 2/9/15 9/30/2014 ⁽²⁾

Seat Requirement: HHA Rep. Seat #: 18

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: O'Brien Pam _____
Last First Middle

Occupation/Affiliation: Chair of HHA _____
Owner Employee Officer

Business Name: AUDA _____

Business Address: P.O. Box 6161 _____
City & State: Delray Beach, FL Zip Code: 33482

Residence Address: _____
City & State: _____ Zip Code: _____

Home Phone: () _____ Business Phone: 561 265-3797 x 101
Cell Phone: () _____ Fax: () _____

Email Address: _____

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
R 2012-1392	CDB6	Transitional Housing	10/2/12-9/30/13
R 2012-1406	ES6	Emergency Shelter	10/2/12-9/30/13

(Attach Additional Sheet(s), if necessary)
 Note: We expect contract from Community Services - FAA - but have not received it yet.
 OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

___ By watching the training program on the Web, DVD or VHS
 ___ By attending a live presentation given on _____, 20___

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Pam O'Brien Printed Name: Pam O'Brien Date: 10/25/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

Biography

Pam O'Brien, MSW, JD
President & CEO
Aid to Victims of Domestic Abuse, Inc.

Pam O'Brien is the President & CEO of Aid to Victims of Domestic Abuse, Inc. in Palm Beach County. A native of Key Biscayne, Florida, she received her Bachelors' and Masters' degrees in Social Work from Florida State University and her Juris Doctor degree from the Wake Forest University School of Law. Ms. O'Brien practiced law in North Carolina for twelve years concentrating in the areas of administrative, corporate and healthcare law. She represented profit, governmental and nonprofit healthcare entities. Her human service experience includes planning, policy-development and administration of nonprofits for over 30 years.

Ms. O'Brien is a member of the Florida Coalition Against Domestic Violence and has served on the Legislative Committee for the Coalition. She served on the National Human Trafficking Advisory Board and was instrumental in developing protocols to be used by domestic violence centers in assisting victims of human trafficking. She served on a local committee to develop new guidelines for law enforcement working with victims of domestic violence. Presently she serves on the Vestry of Holy Trinity Episcopal Church where she chairs the Strategic Planning Committee. Ms. O'Brien was part of an international press conference on the prevention of violence held in London, 2012 and received the Listen Learn and Care Award from the Office Depot Foundation in 2012. AVDA is nominated for the Nonprofit of the Year Award by the Delray Beach Chamber of Commerce to be held September 22, 2012.

Ms. O'Brien has served in her leadership position at AVDA since early 2002. AVDA is certified for excellence in nonprofit management by Nonprofits First, and is one of 42 state-certified domestic violence centers in Florida. AVDA offers a wide array of services including a 24/7 hotline, emergency shelter, transitional housing at AVDA's Casa Vegso, a nationally-recognized economic empowerment program, a health and wellness program, counseling, legal advocacy and violence prevention programs. Last year, AVDA's administrative and fundraising costs were a mere 8% of all revenue according to an independent financial audit. For more information about AVDA, please see www.avdaonline.org.

**Homeless Advisory Board Member Category and Seat Number
10/1/2011 – 9/30/2014**

Seat Number	Seat Requirement	Name of Member	Term of Appointment
1	Palm Beach County Commissioner	Priscilla Taylor	10/1/11-9/30/13
2	Palm Beach County Sheriff Office Representative	Jeff Lindskoog	10/1/11-9/30/13
3	Palm Beach County School District Representative	Marcia Andrews	10/1/11-9/30/14
4	Florida Department of Children and Families Representative	<i>Dennis Miles*</i>	10/1/12-9/30/15
5	Business Representative	Dean Lavallee	10/1/11-9/30/13
6	Business Representative		10/1/11-9/30/13
7	Business Representative	<i>Andrew B. Carrabis*</i>	10/1/12-9/30/15
8	Business Representative		10/1/11-9/30/14
9	Business Representative		10/1/11-9/30/14
10	Formerly Homeless Individual Representative		10/1/11-9/30/14
11	Formerly Homeless Family Representative		10/1/11-9/30/14
12	Faith-Based Community Representatives	Leo Abdella	10/1/11-9/30/13
13	Faith-Based Community Representatives		10/1/11-9/30/14
14	Housing Authority Representative	Judie Aigen	10/1/11-9/30/13
15	League of Cities Representative	<i>Waiting for Name*</i>	10/1/12-9/30/15
16	Homeless Coalition Representative	Jordan Hunt	10/1/11-9/30/13
17	Veterans Administration Representative	Charleen Szabo	10/1/11-9/30/13
18	Homeless and Housing Alliance Representative	<i>Pamela O'Brien*</i>	10/1/11-9/30/13
19	Community Advocate	<i>Beverly Scott*</i>	10/1/12-9/30/15

***To be appointed.**



Agenda Item: 7D-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BAIU 7-0
AGENDA ITEM SUMMARY R-2011-1233

Meeting Date: August 16, 2011 [X] Consent [X] Regular
[] Ordinance [] Public Hearing

Department
Submitted By: Community Services
Submitted For: Human Services Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: Resolution repealing and replacing Resolution R2007-0720, as amended by Resolution R2007-1693, providing for composition and an effective date for the Homeless Advisory Board.

Summary: On May 1, 2007, the Board of County Commissioners established the Homeless Advisory Board to develop and oversee a Ten-Year Plan to End Homelessness in Palm Beach County (Ten-Year Plan). The need has been identified to reduce membership and change the direction of the Homeless Advisory Board from one of plan development to a board whose focus is on implementation. The proposed Resolution also reduces the membership from 36 to 19 members. Additional reductions are expected in the future. (Human Services) Countywide (TKF)

Background and Justification: The Homeless Advisory Board was established by the Board of County Commissioners (BCC) in 2007. The BCC formally adopted the Ten-Year Plan in September 2008. The Homeless Advisory Board's focus is now directed toward implementation which is being aggressively pursued through its committees. Many of the members initially appointed were elected officials and chief executive officers. Due to the changing focus and BCC direction, the Homeless Advisory Board voted to recommend a reduction in the number of seats from 36 to 19, and change the composition to reflect a board that is transition-oriented without designation of core or general membership categories. The prior Resolution indicated that the Homeless Advisory Board would meet nine times a year; this action would reduce the number of meetings to four a year. With fewer meetings, the need for alternates to attend would be eliminated.

Attachments:

- 1. Resolution for the Homeless Advisory Board
- 2. Resolution R2007-0720
- 3. Resolution R2007-1693

Recommended by: [Signature] 7/12/11
Department Director Date

Approved by: [Signature]
Assistant County Administrator Date

RESOLUTION NO. R2011 - 1233

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTIONS R2007-0720 AND R2007-1693; PROVIDING FOR THE ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD; PROVIDING FOR COMPOSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Parts 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County, through the Department of Community Services, Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks, and each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007 to create a Ten-Year Plan to End Homelessness in Palm Beach County pursuant to Resolution R2007-0720, and such Resolution was amended by Resolution R2007-1693, on October 2, 2007.

WHEREAS, since the Ten-Year Plan to End Homelessness has now been adopted, there exists a need to transition the Homeless Advisory Board into a board that will

work in conjunction with the Continuum of Care to assist the County in achieving the objectives of the Ten-Year Plan to End Homelessness.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

REPEAL AND REPLACEMENT

Resolution R2007-0720 and Resolution R2007-1693 are hereby repealed in their entirety and replaced with the following:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

SECTION 2: COMPOSITION

A. The Advisory Board shall be comprised of nineteen members as follows:

- Palm Beach County Commissioner;
- Palm Beach County Sheriff Office Representative;
- Palm Beach County School District Representative;
- Florida Department of Children and Families Representative;
- Five Business Representatives;
- Formerly Homeless Individual Representative;
- Formerly Homeless Family Representative;
- Two Faith-Based Community Representatives;
- Housing Authority Representative;
- League of Cities Representative;
- Homeless Coalition Representative (while a signed Memorandum of Agreement is in effect);
- Veterans Administration Representative;
- Homeless and Housing Alliance Representative; and a

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>0</u> ^{* see below}	_____	_____	_____	_____

ADDITIONAL FTS POSITIONS (Cumulative) _____

Is Item Included In Current Budget: Yes _____ No _____
 Budget Account No.: Fund _____ Dept. _____ Unit _____ Obj. _____
 Program Code: _____ Program Period: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review: * No fiscal impact.
Taruna Malhotra
 7/15

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] OFMB VA 7/21/11
[Signature] Contract Dev. and Control 7-26-11 J. Whelan
 7/20/11

B. Legal Sufficiency:

[Signature] 7/27/11
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Community Advocate representing the next community where a homeless resource center is planned.

SECTION 3: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three.
- C. Terms of office for the Advisory Board members shall be three years and shall begin on October 1st and end on September 30th. There shall be no limit on the number of terms an individual may serve.
- D. Appointments shall be made by the Board of County Commissioners. The Homeless Advisory Board may provide recommendations for appointments.
- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. Upon adoption of this resolution, those members with unexpired terms that were serving on the previous Homeless Advisory Board will continue on the Advisory Board until their term expires.
- G. Members shall be subject to the rules and by-laws of the Advisory Board and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.
- H. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

SECTION 4: ROLES AND RESPONSIBILITIES

The roles and responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten-Year Plan to End Homelessness goals and they shall have the authority and power to accomplish this through the following:

- A. Gather community input on homelessness;
- B. Oversee implementation of the Ten-Year Plan to End Homelessness;

- C. Foster and promote cooperation between governmental agencies, community-based agencies, non-profit organizations and business interests in order to ensure the efficient and timely implementation of the Ten-Year Plan to End Homelessness;
- D. Review progress made in the County towards achieving the objectives identified in the Ten-Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations;
- E. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten-Year Plan to End Homelessness within Palm Beach County;
- F. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.
- G. Review and comment to the Board of County Commissioners on homeless legislation;
- H. Make program funding recommendations to the Board of County Commissioners; and
- I. Recruit private and public sector representatives to the membership of Advisory Board committees; and
- J. Adopt rules and by-laws providing for the governance of the Advisory Board, which rules and by-laws will be adopted by a majority vote of the members of the Advisory Board.

SECTION 5: MEETINGS

- A. The Advisory Board shall meet a minimum of four times a year; however, members may be required to attend additional meetings. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's

Rules of Order. The Chair shall have the authority to call emergency meetings, as is needed and appropriate.

- B. Reasonable public notice of all Advisory Board meetings shall be provided and all such meetings shall be open to the public at all times.

SECTION 6: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 - 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;
 - b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.
 - 2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.
 - 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
 - 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.
- C. The Secretary shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.
 - 1. The Secretary shall be responsible for the record-keeping functions and will review all Minutes and correspondence of the Advisory Board.
 - 2. If a vacancy occurs in the office of the Secretary, the Advisory Board will elect another member to fill the unexpired term.

SECTION 7: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

SECTION 8: ANNUAL NARRATIVE REPORT

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

SECTION 9: SUNSHINE LAW AND STATE CODE OF ETHICS

Members of the Advisory Board are to comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Board meetings shall be provided. All meetings of the Advisory Board shall be open to the public at all times and minutes shall be taken at each meeting.

SECTION 10: PALM BEACH COUNTY CODE OF ETHICS

Advisory Board members are to comply with Article XIII, the Palm Beach County Code of Ethics.

SECTION 9: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

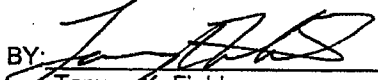
The foregoing Resolution was offered by Commissioner Aaronson, who moved its adoption. The motion was seconded by Commissioner Vana, and upon being put to a vote, the vote was as follows:

COMMISSIONER KAREN T. MARCUS, CHAIR	-	Aye
COMMISSIONER SHELLEY VANA, VICE CHAIR	-	
COMMISSIONER PAULETTE BURDICK	-	Aye
COMMISSIONER STEVEN L. ABRAMS	-	Aye
COMMISSIONER BURT AARONSON	-	Aye
COMMISSIONER JESS R. SANTAMARIA	-	Aye
COMMISSIONER PRISCILLA A. TAYLOR	-	Aye


The Chairperson thereupon declared the Resolution duly passed and adopted this 16th day of August, 2011.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

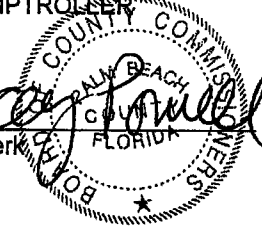
ATTEST:
SHARON R. BOCK,
CLERK & COMPTROLLER

BY: 

Tammy K. Fields
Assistant County Attorney

BY: 

Deputy Clerk



PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Agenda Item #: 5C-1
P/MS-0
PLS 465
R-2007-0720

Meeting Date: May 1, 2007
 Consent
 Ordinance
 Regular
 Public Hearing

Department
Submitted By: Community Services
Submitted For: Division of Human Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: approve a resolution establishing a Homeless Advisory Board.

Summary: On December 5, 2006, the Board of County Commissioners conceptually approved the establishment of a Homeless Advisory Board. The impetus for developing this Board stems from the federal mandate that communities implement plans to end homelessness. The Homeless Advisory Board would serve as liaison to the BCC as well as facilitate coordination of a vision and adoption of the Ten Year Strategic Plan to End Homelessness. The purpose of developing a Homeless Advisory Board is to achieve consensus on dealing with this multi-faceted and complex issue in regards to homelessness in Palm Beach County. Additionally, the Board will be accountable for tracking and reporting the progress in achieving the goals and objectives outlined in the Strategic Plan. The Advisory Board will consist of sixteen (16) Core members to include ten (10) elected officials from both county and city municipalities, judicial, law enforcement; and six (6) members to include Palm Beach County Health Department Director, United Way of Palm Beach County Chief Executive Officer, Health Care District Chief Executive Director, Children's Services Council Chief Executive Officer; Florida Department of Children and Families District Administrator, and Emergency Shelter Grant Advisory Board Chairperson or Board Member. There will be sixteen Community and Business Member Seats which shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The sixteen (16) community and business partners include: seven (7) business representatives; three (3) private foundation representatives; two (2) formerly homeless representatives; one (1) faith based community representative; one (1) philanthropist; one (1) Housing Authority representative; and one (1) hospital executive officer. The Division of Human Services will provide staff support to this Board. (Human Services) Countywide (TKF)

Background and Justification: In 1995, the BCC began addressing homelessness when homeless individuals and families began congregating in county parks. From this initial project, Human Services began to work with the Palm Beach County Homeless Continuum of Care to bring federal resources to supplement local dollars. This is a county-wide issue that has not gone away. Efforts to date have been coordinated by service providers. To truly address the issues of homelessness, others need to participate. The Division has served as the Lead Entity for Homeless Services and is charged with developing a Plan to End Homelessness in Palm Beach County in the next ten years. This complex issue has necessitated the need for the development of a comprehensive, all inclusive Homeless Advisory Board.

Attachments: Resolution for Homeless Advisory Board

Recommended By: [Signature] 4-18-2007
Department Director Date

Approved By: [Signature] 4/26/07
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenue	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	0	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
 Budget Account No.: Fund _____ Dept. _____ Unit _____ Obj. _____
 Program Code _____ Program Period: _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:
 There is no fiscal impact associated with this item.

[Handwritten Signature] 4/24/07 OFMB
[Handwritten Signature] 4/25/07 Contract Administration

B. Legal Sufficiency: *[Handwritten Signature]* 4/25/07

[Handwritten Signature] 4/26/07
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

RESOLUTION NO. R-2007 -0720

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ESTABLISHING THE HOMELESS ADVISORY BOARD.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, desire to establish an advisory board in conjunction with the Continuum of Care to assist the County in achieving a Ten (10) Year Plan to End Homelessness:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

4312

R2007 0720'

SECTION 2: COMPOSITION

A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner;
Palm Beach County Sheriff or Sheriff's appointee;
Palm Beach County Chief Judge or judge's appointee;
Palm Beach County School Board Chairperson or Board Member;
City of West Palm Beach, Mayor or Commissioner;
City of Boca Raton, Mayor or Council Member;
City of Delray Beach, Mayor or Commissioner;
City of Boynton Beach, Mayor or Commissioner;
City of Rivera Beach, Mayor or Council Member;
City of Belle Glade, Mayor or Commissioner;
Palm Beach County Health Department Director;
United Way of Palm Beach County Executive Director;
Health Care District Chief Executive Officer;
Children's Services Council Chief Executive Officer;
Florida Department of Children and Families District Administrator;
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

Community and Business Member Seats (16)

Seven (7) Business Representatives;
Three (3) Private Foundation Representatives;
Two (2) Formerly Homeless Representatives;
One (1) Faith Based Community Representative;
One (1) Philanthropist;
One (1) Housing Authority Representative;
One (1) Hospital Executive Officer.

4313

R2007 0720²

SECTION 3: APPOINTMENTS, TERMS, VACANCIES AND COMPOSITIONS

- A. All members of the Advisory Board shall be residents of Palm Beach County, Florida at the time of appointment and while serving on the Advisory Board.
- B. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three (3).
- C. Terms of office for the Advisory Board members shall be two (2) year terms. There shall be no limit on the number of terms an individual may serve.
- D. "Core Member Seats" shall be filled by individuals selected and appointed by the government entity or organization designated for the seat. Appointments shall be requested by County staff upon adoption of this resolution and generally every two (2) years thereafter in a manner that will provide for appointment or reappointment prior to the term expiration.
- E. "Community and Business Member Seats" shall be filled by individuals nominated by a majority vote of individuals in Core Member Seats. The nominations shall be approved by the Board of County Commissioners.
- F. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above. The Board of County Commissioners may remove a member for cause inconsistent with the functions of the Advisory Board.
- G. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.
- H. In the event that a municipality, organization or government agency designated for a Core Member Seat chooses not to participate on the Advisory Board, the Board of County Commissioners may designate a replacement entity. Such replacement does not require an amendment to this Resolution.

SECTION 4: AUTHORITY

The Advisory Board shall have the following authority and powers:

- A. Gather community input on homelessness.

4314

R2007 0720³

- B. Review and comment to the Board of County Commissioners on homeless legislation.
- C. Assist in the preparation of and oversee implementation of the Ten Year Plan to End Homelessness.
- D. Make funding recommendations to the Board of County Commissioners.
- E. Recruit private and public sector representatives to the membership of particular Advisory Board committees. Adopt rules and by-laws providing for the governance of the Advisory Board, which rules and by-laws will be adopted by a majority vote of the members of the Advisory Board.

These members shall be subject to the rules and by-laws of the Advisory Board, if rules and bylaws are created, and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.

SECTION 5: CODE OF ETHICS

Advisory Board members shall abide by the Palm Beach County Code of Ethics as stated in County Resolution 94-693 as may be amended.

SECTION 6: RESPONSIBILITIES

The responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten (10) Year Plan to End Homelessness goals.

These include the following:

1. Review progress made in the County towards achieving the objectives identified in the Ten (10) Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations.
2. Foster and promote cooperation between governmental agencies, community-based non-governmental non-profit organizations and business interests in

4315

R2007 0720

- order to ensure the efficient and timely implementation of the (10) Year Plan to End Homelessness.
3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten (10) Year Plan to End Homelessness within Palm Beach County.
 4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.

SECTION 7: MEETINGS

- A. The Advisory Board shall meet a minimum of eight (8) times a year; however, members may be required to attend additional meetings. A majority of the members appointed shall constitute a quorum for the conduct of the Advisory Board's business. In the presence of a quorum, Advisory Board business shall be conducted by a vote of a majority present and be governed by Robert's Rules of Order. The Chair shall have the authority to call emergency meetings, as is needed and appropriate, by informing members at least one week in advance.
- B. Reasonable public notice of all Advisory Board meetings shall be provided, and all such meetings shall be open to the public at all times.

SECTION 8: OFFICERS

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
 1. Duties of the Chair:
 - a. Call and set the agenda for Advisory Board meetings;
 - b. Preside at Advisory Board meetings;
 - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
 - d. Perform other functions as the Advisory Board may assign by rule or order.

4316

R2007 0720^s

2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.
- C. The Secretary shall be elected by a majority vote of the Advisory Board and shall serve for a term of one (1) year.
 1. The Secretary shall be responsible for the record-keeping functions and will review all Minutes and correspondence of the Advisory Board.
 2. If a vacancy occurs in the office of the Secretary, the Advisory Board will elect another member to fill the unexpired term.

SECTION 9: REMOVAL FOR LACK OF ATTENDANCE

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

4317

R2007 0720⁶

SECTION 10: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:

ADDIE L. GREENE, CHAIRPERSON	- Aye
JEFF KOONS, VICE CHAIR	- Aye
KAREN T. MARCUS, COMMISSIONER	- Aye
BURT AARONSON, COMMISSIONER	- Aye
WARREN H. NEWELL, COMMISSIONER	- Absent
MARY McCARTY, COMMISSIONER	- Aye
JESS R. SANTAMARIA, COMMISSIONER	- Aye

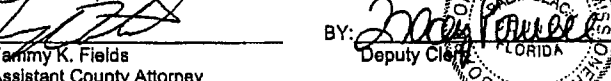
The Chairperson thereupon declared the Resolution duly passed and adopted this 1st day of May, 2007.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

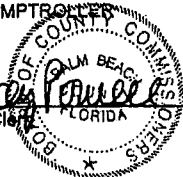
ATTEST:
SHARON R. BOCK,
CLERK & COMPTROLLER

BY: 

Tammy K. Fields
Assistant County Attorney

BY: 

Deputy Clerk



Ref: C:\Documents and Settings\goevns.CSD\Local Settings\Temp\RESOLUT

4318

R2007 07207

OCT 15 2007

Agenda Item #: 3E-27
JK/m 7-2
R-2007-1693

DEPT 307

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

REC'D OCT 09 10:01

Meeting Date: October 2, 2007 Consent Regular
 Public Hearing

Submitted By: COUNTY ATTORNEY
Submitted For: Community Services Department (Division of Human Services)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: adopt a resolution amending Resolution R-2007-0720 regarding the Homeless Advisory Board, providing for alternates; providing for additional members, providing for an effective date.

Summary: On May 1, 2007, The Board of County Commissioners established the Homeless Advisory Board, and a need has been identified to allow for alternates and additional members.

Background and Justification: The Homeless Advisory Board was established on May 1, 2007. Many of the members initially appointed are elected officials and Chief Executive Officers. Due to their schedules, some members have not been able to attend all meetings, but have sent representatives in their stead. Their representatives are not able to vote or have their presence counted towards reaching a quorum. This has adversely affected the efficiency of the board. At the September 19, 2007 meeting of the Homeless Advisory Board, there was a consensus of the members to recommend amendments to the resolution to allow for alternates. In addition, there are more formerly homeless individuals who have expressed an interest in serving on the Homeless Advisory Board, than there are seats available. Since their input is so important, it was recommended that more seats be made available for formerly homeless individuals. (Human Services) Countywide (TKF)

Attachments:

- 1. Resolution 2007-0720

Recommended by: DMK 9/25/07
County Attorney Date

Approved by: Jane 9/27/07
N/A Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact: (No fiscal impact)

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	___	___	___	___	___
Operating Costs	___	___	___	___	___
External Revenues	___	___	___	___	___
Program Income (County)	___	___	___	___	___
In-Kind Match (County)	___	___	___	___	___
NET FISCAL IMPACT	___	___	___	___	___
# ADDITIONAL FTE POSITIONS (Cumulative)	___	___	___	___	___

Is Item included in Current Budget? Yes ___ No ___

Budget Account No.: Fund ___ Department ___ Unit ___ Object ___

Reporting Category ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Handwritten signatures and dates]
 OFMB *[initials]* 9/26/07
 Contract Development and Control *[initials]* 9/29/07

B. Legal Sufficiency:
[Signature] 9/25/07
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.
 G:\WPDATA\ENGT\KFCOM.SVC\Homeless Advisory Board Amendment to Reso-09-25-07.AIS.doc

RESOLUTION NO. R-2007-1693

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION 2007-0720 REGARDING THE HOMELESS ADVISORY BOARD; PROVIDING FOR ALTERNATES; PROVIDING FOR ADDITIONAL MEMBERS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Supportive Housing Program funds comply with the Stewart B. McKinney Homeless Assistance Act of 1987, as amended, and with 24 CFR Part 582 and 583; and

WHEREAS, the Supportive Housing Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

WHEREAS, Palm Beach County through the Department of Community Services Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

WHEREAS, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks. Each of these networks is called a Continuum of Care; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007, and wishes to make certain amendments to the membership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

SECTION I: COMPOSITION: Section 2 of Resolution R-2007-0720 is amended to read as follows:

A. The Advisory Board shall be comprised of sixteen (16) "Core Member Seats" and sixteen (16) "Community and Business Member Seats" as follows:

Core Member Seats (16)

Palm Beach County Commissioner or designated alternate;
Palm Beach County Sheriff or Sheriff's appointee or designated alternate;
Palm Beach County Chief Judge or judge's appointee or designated alternate;
Palm Beach County School Board Chairperson or Board Member or designated alternate;
City of West Palm Beach, Mayor or Commissioner or designated alternate;
City of Boca Raton, Mayor or Council Member or designated alternate;
City of Delray Beach, Mayor or Commissioner or designated alternate;
City of Boynton Beach, Mayor or Commissioner or designated alternate;
City of Riviera Beach, Mayor or Council Member or designated alternate;
City of Belle Glade, Mayor or Commissioner or designated alternate;
Palm Beach County Health Department Director or designated alternate;
United Way of Palm Beach County Executive Director or designated alternate;
Health Care District Chief Executive Officer or designated alternate;
Children's Services Council Chief Executive Officer or designated alternate;
Florida Department of Children and Families District Administrator or designated alternate;
Emergency Shelter Grant Advisory Board Chairperson or Board Member.

The designated alternate shall be counted towards achieving a quorum and shall have full voting rights when attending in the absence of the appointed official.

Community and Business Member Seats (2046)

Seven (7) Business Representatives;
Three (3) Private Foundation Representatives;
~~Four (4)~~ ~~Two (2)~~ Formerly Homeless Representatives;
One (1) Faith Based Community Representative;
One (1) Philanthropist;
One (1) Housing Authority Representative;
One (1) Hospital Executive Officer.
Two (2) general members with an interest in homelessness in Palm Beach County.

SECTION II: REMOVAL FOR LACK OF ATTENDANCE Section 9 of Resolution R-2007-0720 shall be amended to read as follows:

Members of the Advisory Board shall be automatically removed for lack of attendance.

Lack of attendance is defined as failure to attend three (3) consecutive meetings or failure to attend at least two-thirds of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy. Core Members who send a designated alternate shall not be considered to be absent.

SECTION III: EFFECTIVE DATE

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida. All provisions of Resolution R-2007-0720 not specifically amended herein, shall remain unchanged.

The foregoing Resolution was offered by Commissioner Jeff Koons who moved its adoption. The motion was seconded by Commissioner Marcus and upon being put to a vote, the vote was as follows:

Commissioner Addie L. Greene, Chairperson	- Aye
Commissioner Jeff Koons, Vice Chair	- Aye
Commissioner Karen T. Marcus	- Aye
Commissioner Robert J. Kanjian	- Aye
Commissioner Mary McCarty	- Aye
Commissioner Burt Aaronson	- Aye
Commissioner Jess R. Santamaria	- Aye

The Chairperson thereupon declared the Resolution duly passed and adopted this 2nd day of October, 2007.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: 
Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: 
Jammy K. Fields
Senior Assistant County Attorney

G:\WPDATA\ENG\TKFCOM.SVCHomeless Advisory Board Amendment to Resolution-09-25-07.doc