

3AA-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: March 12, 2013  
Department: Palm Tran  
Submitted By: Palm Tran  
Advisory Board Name: Palm Tran Service Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Appointment of two (2) At-Large members to the Palm Tran Service Board.

| <u>Nominee</u>       | <u>Category, Seat Number</u>                         | <u>Term to Expire</u> | <u>Nominated By</u> |
|----------------------|--|-----------------------|---------------------|
| Cathy Alice Koyanagi | Rep. with Extensive Paratransit Experience, Seat #12 | 03/11/2015            | Comm. Valeche       |
| Roberta Van Sickle   | Disability Advocate, Seat #2                         | 08/15/2013            | Comm. Vana          |

**Summary:** The Palm Tran Service Board was established December 18, 2001 (R2001-2241), and is composed of thirteen (13) at-large members. The new appointment of Ms. Koyanagi, Seat 12, will fill a vacancy. If appointed, Ms. Roberta Van Sickle, Seat #2, will fill the same seat vacated by Ms. Van Sickle in October 2012 due to the rule of absences. Ms. Van Sickle was ill earlier in the year and missed four (4) meetings. Countywide (DR)

**Background and Justification:**

This board was delegated the authority to approve fixed route service adjustments and serves only as an advisory board in all other aspects of the County's public transportation system. Agenda Summary R2002-2241 was amended April 2, 2002 (R2002-0485), and again amended by R2003-1582 on September 23, 2003 to remove the sunset date, further amended by R2004-0949 on May 18, 2004, designating a seat allocated to the Mini-Grace Commission to a "Citizen At Large" seat. Membership criteria were once again amended with R2007-0711 on May 1, 2007. R2008-1568 further amended the membership criteria on September 8, 2008, increasing the number of members to thirteen (13) with one category specifically for a member from the Lake Region/Glades area. The PTSB has nine seats currently filled and a diversity count of White: 7 (87.5%) and Black: 1 (12.5%). The gender ratio (male: female) is 6:2.

**Attachments:**

1. Board Appointment Information Forms & Resumes
2. Copy of Memo to Board of County Commissioners dated January 8, 2013
3. Resolution R2001-2241
4. Resolution R2002-0485
5. Resolution R2003-1582
6. Resolution R2004-0949
7. Resolution R2007-0711
8. Resolution R2008-1568
9. Current Membership List

Recommended By: [Signature] Department Director Date: Jan 18, 2013  
Legal Sufficiency: [Signature] Assistant County Attorney Date: 2/5/13

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

ATTACHMENT 1  
Page 1 of 11

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.**

**Section I (Department):** (Please Print)

Board Name: PALM TRAN SERVICE BOARD Advisory  Not Advisory   Not Purely Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 1 Years. From: 3/12/2013 To: 3/11/2015

Seat Requirement: Representative with Extensive Paratransit Experience Seat #12

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

Please Complete ALL of Section II

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Koyanagi Cathy Alice  
Last First Middle

Occupation/Affiliation: Adjustment To Blindness Counselor

Owner  Employee  Officer

Business Name: Lighthouse for the Blind

Business Address: 1710 Tiffany Drive East

City & State: West Palm Beach, FL Zip Code: 33407

Residence Address: 9503 Minorca Way

City & State: Palm Beach Gardens, FL Zip Code: 33418

Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: 321-474-0721 Fax: ( )

Email Address: \_\_\_\_\_

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

ATTACHMENT 7

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u>                          | <u>Department/Division</u> | <u>Description of Services</u> | <u>Term</u>       |
|--|----------------------------|--------------------------------|-------------------|
| Ex: (R/XX-XXXX/PO XXX)                                   | Parks & Recreation         | General Maintenance            | 10/01/11-09/30/12 |
| (Attach Additional Sheet(s), if necessary)<br>OR<br>NONE |                            |                                |                   |

*none*

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

- By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):
- By watching the training program on the Web, DVD or VHS
  - By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_\_

AND

- By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Cathy Alice Kovacs Printed Name: Cathy Alice Kovacs Date: 10/22/2012

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
 Sue Carames, Palm Tran Service Board Coordinator  
 3201 Electronics Way  
 West Palm Beach, FL 33407

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on 3-12-2013

Commissioner's Signature: [Signature] Date: 11/27/12

*Original faxed to Mr. Valasco for signature + returned by Jay*

**Cathy Alice Koyanagi**  
**9603 Minorca Way, Apt. 108**  
**Palm Beach Gardens, FL. 33418**  
**(321) 474-0721 (cell)**

cakoyanagi@gmail.com

Dynamic communicator with experience in the following-arenas: teaching, counseling, team building, group work, and leadership. Exceptional organizational skills exhibited by developing forms for use for case management, case notes, progress notes, and bio-psychosocial intakes. A large arena of cultural diversity and disable sensitivity acquired by experience of living in third world country, community involvement, and personal blindness.

**EDUCATION:**

August, 1984  
to November, 1986

Nova University, Ft. Lauderdale, Florida, 33314.  
Degree: **M.S. [Child Care Administration]**

September, 1974  
to December, 1978

Central Michigan University, Mt. Pleasant, Michigan, 48859  
Degree: **B.S.W. [Bachelor of Social Work]**

**EMPLOYMENT EXPERIENCE:**

July 2011 to  
Present

Lighthouse for the Blind of the Palm Beaches  
1710 Tiffany Drive East  
West Palm Beach, FL 33407

**ADJUSTMENT TO BLINDNESS COUNSELOR**

*Responsible for providing counseling services to participants as they adjust to blindness and loss. Create and develop curriculum for blind support groups*

October 2004 to  
July 2008

Brevard County Sheriff's Office,  
Brevard County Detention Center  
860 Camp Road, Cocoa, FL 32957

**MENTAL HEALTH SPECIALIST**

*Responsibility included intakes, counseling, and education to inmate population in county jail. Created and development of curriculum to be used for educational classes and groups on topics of stress, life skills, conflict resolution, coping techniques and parenting.*

September 2001 to  
October 2004

Ramsay Youth and Family Services  
Palm Bay, FL.

**MENTAL HEALTH CLINICAN**

*Responsible for a caseload of 20 at-risk clients. Counseling and education was provided to at risk parents and their children.*

October 1999  
July 2001

Yellow Umbrella  
Melbourne, FL

**PARENT EDUCATION COORDINATOR**

*Responsibility includes developing curriculum on parenting, family violence prevention, stress management, shaken baby syndrome, and child abuse and neglect. Taught classes to at-risk population and court ordered parents. As a trainer, there were opportunities to provide education to other county agencies on various topics.*

February 2000 to  
August 2004

Child Care Association of Brevard County  
Cocoa, FL.

**INSTRUCTOR**

*Responsible for teaching 60 hour state required curriculum for students to attain mandatory state certification to teach in a child care setting. Provided instruction and responsible for teaching 120 hours to teachers to attain their CDA certification.*

March, 1994 to  
1995

Kid Connection, Huntington Beach / Fountain Valley  
Huntington Beach, CA

**LEAD TEACHER**

*Responsibilities include lesson plans, newsletters, parent interaction, classroom organization and displays, and Early Childhood Education for two-year-olds.*

March, 1981 to  
January, 1987

Kwajalein Island Nursery School,  
Kwajalein, Marshall Islands.

**NURSERY SCHOOL DIRECTOR**

*Responsible for all aspects of Nursery School operations, including curriculum planning, staff training, office management, and teaching.*

**TRAINING AND AWARDS**

2012 Florida Council of the Blind R. Henry P. Johnson Award  
2010 Compassionate Communicator Award  
1995 Tall Pines Council Rising Star Award  
2004, 2010 International Speech Contest  
October 2006 CIT – Crisis Intervention Training  
Girl Scout Trainer  
Boy Scout Trainer  
Train the Trainer

**COMMUNITY ACTIVITIES AND INTERESTS:**

2012 Chairperson of White Cane Day  
2011 Chairperson of White Cane Day  
Current President of Chapter 67, Florida Council of the Blind  
Current member: Florida Council of the blind, member  
Current member: National Federation of the Blind  
Current member: Gold Coast Toastmaster Club  
Current member: Hobe Sound Toastmasters Club  
Toastmaster Mentor for Gavel Club for Blind and Visual Impaired in Palm Beach County  
Toastmaster District 47 Compassionate Communicator, 2009-2010  
First Vice President of Moffett Elementary School PTA  
Past Tiger Cub Den Leader and Boy Scout Trainer  
Past Girl Scout Leader and Girl Scout Trainer  
Past Neighborhood Chairperson of Kwajalein Girl Scouts  
Toastmasters Area Governor, 2004  
Toastmasters President, Education Vice President, 2001 - 2005

**REFERENCES**

1. Sharry Rodriguez  
467 Spoonbill Lane,  
Melbourne Beach, FL 32951  
[321] 266-1909
2. Kristen Tolbert  
12651 SE 80th ST 321 266-1909  
Morrison, FL 3266  
[321] 212-8651
3. Roshan Sequeira  
834 Barbados Ave  
Melbourne FL 32901  
[321] 720-6051
4. Myrna Brooks  
115 Saratoga Blvd. W  
Royal Palm Beach, FL. 33411  
[561] 628-4635

PALM BEACH COUNTY ATTACHMENT 1  
 BOARD OF COUNTY COMMISSIONERS Page 6 of 11  
 BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: PALM TRAN SERVICE BOARD Advisory  Not Advisory   Not Purely Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: \_\_\_\_\_ Years. From: 3/12/2013 To: 8/15/2013

Seat Requirement: Disability Advocate

\*Reappointment or  New Appointment

or  to complete the term of ROBERTA VAN SICKLE Due to:  resignation  other Member was removed for excessive absences

Completion of term to expire on: 8/15/2013

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT** Please Complete ALL of Section II

Name: Van Sickle Roberta  
Last First Middle

Occupation/Affiliation: RETIRED  
 Owner  Employee  Officer

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City & State: Palm Beach Gardens, FL Zip Code: 33410-2146

Residence Address: 4082 Chestnut Ave

City & State: Palm Beach Gardens, FL Zip Code: 33410-2146

Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561)691-8220 561-634-0295 Fax: 561-641-8220

Email Address: \_\_\_\_\_

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
 If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**BOARDS/COMMITTEES APPLICATION CHECKLIST**

This form must be completed by Staff and accompany the Board Appointment Item

ATTACHMENT 1  
Page 7 of 11

Proposed BCC Date: 3/12/2013 Dept/Division: Palm Tran  
Applicant's Name: Roberta Van Sickle

Board/Committee Name: Palm Tran Service Board Purely Advisory [ ] Not Purely Advisory [X]

| #  | Description  | Yes | No | N/A |
|----|--|-----|----|-----|
| 1. | Is Part I fully completed and correct?   | X   |    |     |
| 2. | Is Part II fully completed?  | X   |    |     |
| 3. | Biography or resume included?  | X   |    |     |
| 4. | Is Applicant a Palm Beach County resident?   | X   |    |     |
| a. | If "No", please explain:   |     |    |     |
| 5. | Did Applicant disclose felony conviction?  |     | X  |     |
| a. | If "Yes", did staff review information?  |     |    | X   |
| b. | Based on review, does staff recommend Applicant for consideration?   | X   |    |     |
| c. | Please explain:  |     |    |     |
| 6. | Did Applicant disclose contractual relationship(s)?<br>If "Yes" complete Questions "a" through "c" below:<br>If "No" skip to Question 7: |     | NO |     |

| #  | List Each Contract(s) Identified in Application | Board/Committee provides regulation, oversight, management or policy setting recommendations regarding the contract identified | Board/Committee provides <b>NO</b> regulation, oversight, management or policy setting recommendations regarding the contract identified | Waiver Required (Y or N) | Disclosure Required (Y or N) |
|----|---|--|--|--------------------------|------------------------------|
|    |   | (Check If "Yes")   | (Check If "Yes")   |                          |                              |
| a. | NONE  |  |  |                          |                              |
|    |   |  |  |                          |                              |
|    |   |  |  |                          |                              |
|    |   |  |  |                          |                              |
|    |   |  |  |                          |                              |
|    |   |  |  |                          |                              |

|    |  | Yes | No | N/A |
|----|--|-----|----|-----|
| b. | Does Department Recommend Waiver and/or Disclosure |     |    |     |
| 7. | Is Part III completed?                             | X   |    |     |

Completed by: SUSAN M. CARAMES *Susan M Carames* Date: 1-8-13  
(Print Name) (Signature)  
Department Head: CHUCK COHEN *Chuck Cohen* Date: 1-8-13  
(Print Name) (Signature)

To be completed by Administration if Staff answered "Yes" to Questions 5 or 6:  
Administration (Initials): \_\_\_\_\_ Date: \_\_\_\_\_

Failure to complete this Checklist and/or incomplete Board Applications  
will be returned to the Department



Section II Continued:

ATTACHMENT 1

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

| <u>Contract/Transaction No.</u>            | <u>Department/Division</u>    | <u>Description of Services</u> | <u>Term</u>              |
|--|-------------------------------|--------------------------------|--------------------------|
| <u>Ex: (R#XX-XXXX/PO XXX)</u>              | <u>Parks &amp; Recreation</u> | <u>General Maintenance</u>     | <u>10/01/11-09/30/12</u> |
| _____                                      | _____                         | _____                          | _____                    |
| _____                                      | <u>none</u>                   | _____                          | _____                    |
| (Attach Additional Sheet(s), if necessary) |                               |                                |                          |
| OR NONE                                    |                               |                                |                          |

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 By watching the training program on the Web, DVD or VHS  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: R Van Sickle Printed Name: Robert G. Vanside Date: 11/29/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Sue Carames, Palm Tran Service Board Coordinator  
3201 Electronics Way  
West Palm Beach, FL 33407

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: 3-12-2013

Commissioner's Signature: Shelley Yana Date: 12/3/12

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

**ROBERTA E. VAN SICKLE**  
4082 Chestnut Avenue, Palm Beach Gardens, FL 33410  
(561) 691 8220 \* FAX (561) 691 8237\* [rv51us@yahoo.com](mailto:rv51us@yahoo.com)

### QUALIFICATIONS SUMMARY

Over twenty five years of Social Work experiences emphasizing individual self determination for people with disabilities. Proven ability to provide services to local and national disability support group activities. Outcome oriented skills, including problem solving, facilitating disability self advocacy, community inclusion and system change through grassroots activities.

### EXPERIENCE

#### **Consultant; Writer; Editor**

**1995-**

Governor Appointee to *the Florida Rehabilitation Council* and *FL Independent Living Council*; Consultant to non-CARF accredited institutions resulting in *successful accreditation*. Consultant to professional Internet list serves disability and vocational web sites. Published in *TBI Challenge*, (Brain Injury Association); *Stroke UpBeat* (National Stroke Association); *Stroke Connection*, (American Heart Association) and in *A Day in the Life of a Social Worker*, (White Hat Communications); *Chicken Soup For the Pet Lover's Soul #3*. Established and coordinate Internet stroke and supported employment groups; maintain job help WebPages

#### **Jones Publishing, Iola, WI**

**1996**

##### *Editor, Job Training and Placement Report*

Solicited, edited, wrote and transmitted from Florida home monthly copy for professional publication. Monitored national and international supported employment activities. Introduced legislative and funding issue columns. Represented publisher at international conference.

#### **Bancroft, Inc., Haddonfield, NJ**

**1984 - 1995**

##### *Area Supervisor for Supported Employment : Vocational Liaison*

Supervised 13 direct-service workers in *award-winning (PEER) client, family and employer support programs*. Managed annual budget of \$100,000; developed new client employment opportunities. Wrote agency and department policies; manual for community transportation of clients to work. Wrote successful intra-agency grant resulting in additional Vocational Rehabilitation funding. Established and implemented guidelines for department person centered job development. Presented at six national conventions. Connected agency with affiliations; *achieved statewide recognition for model vocational and residential services*. Achieved department's first CARF accreditation.

##### *Community Residential Supervisor, Vocational Educator*

Provided 24-hour services to clients. Supervised 10 direct care staff integrating residential and vocational services. Initiated client participation in local government and

community advocacy groups. *Represented agency in highly successful state licensing and accreditation. Won outstanding service recognition award.*

**Washington Hilton, Washington, D.C.**  
*Convention Management Coordinator.*

**1983 - 1985**

Customer Service representative for international convention guests. Scheduled city convention activities. Assisted with *50th Presidential Inaugural Ball*.

**American Red Cross, (Various military bases and chapters)**  
*Caseworker; Volunteer Disaster Services Chairman*

**1975- 1985**

Provided emergency counseling and financial services to distressed military personnel. Established disaster relief plans; coordinated emergency services. Assigned to National Red Cross disaster team as damage assessment supervisor.

#### **EDUCATION**

MSW, Social Work Management, (Honors), *Rutgers University, Camden, NJ, 1996*

BS, Psychology/Sociology, *Franklin College, Franklin, IN, 1973*

ADA, SSI Work Incentives, Supported Employment Management, Person-Centered Planning, *Cornell University and APSE*

Damage Assessment Management, Disaster Services, Caseworker Supervision, *American Red Cross.*

Career Development Facilitator Training and Certification, *Florida Atlantic University, 1999*

#### **PROFESSIONAL ASSOCIATIONS**

Florida Independent Living Council, Member, Governor's appointment (2003- present)

Florida Rehabilitation Council Member, Governor's appointment (1998-present) State Planning Committee Chair, Executive Board

Commission for Accreditation of Rehabilitation Facilities, *Employment & Community Program Consultant; /Surveyor, 1990-98*

American Board of Professional Disability Consultants, *Certified Disability Specialist*, elected 1997-present

American Board of Professional Career Development Facilitators, *Certified Career Development Facilitator*, 1999-present

Association of Persons in Supported Employment (New Jersey, Florida, National)

*Past member board of Directors* Established/chaired a supervisory network that increased statewide funding and support. Chaired *nationally recognized* state conference committee that served over 200 tri-state APSE members.

FL -APSE Newsletter, editor, governing board member

Association for Retarded Citizens; *Past Vice President; member, Board of Directors*

National Association of Social Workers (Florida, International)

American Association of Mental Retardation

SE Network Palm Beach County; Employment Coalition of South Florida

Palm Beach County Paratransit Subcommittee- 1997-present

Palm Beach County MPO Citizen Advisory Committee- 2000-present

Palm Beach County Transportation Local Coordinating Board- 2003-present

Palm Tran Service Board 2008 - Present

Roberta Van Sickle received her Master of Social Work degree with honors from Rutgers University in Social Work Management and has been professionally involved with the disability community for over twenty-five years.

Six years experience on CARF allowed her to visit rehab agencies, consult and meet more people with disabilities and assist with finding the services they needed in their communities

She served FRC's, Florida Independent Living Council liaison. Her varied experiences with community organizations, including the Palm Beach County Transportation Local Coordinating Board, and time spent on Palm Beach County's Service Board exemplifies her commitment to disability issues especially community inclusion and self-determination for people with disabilities. She has worked locally and nationally for community inclusion and system change through grassroots activities.


Other credits include contributions to the Traumatic Brain Injury Challenge (Brain Injury Association), Stroke Upbeat (National Stroke Association), Stroke Connection (American Heart Association), and A Day in the Life of a Social Worker (White Hat Communications).

Roberta spent many years with the American Red Cross as a Military Family Service Worker and as a Volunteer Disaster Services Chairman. Roberta has two grown children and two beautiful granddaughters.

# MEMORANDUM

ATTACHMENT 2  
Page 1 of 1

**TO:** Steve Abrams, Chair and  
The Board of County Commissioners,  
Robert Weisman, County Administrator

**FROM:** Chuck Cohen, Executive Director 

**DATE:** January 8, 2013

**RE:** Palm Tran Service Board

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The Palm Tran Service Board (PTSB) is comprised of thirteen (13) members. Currently we have five (5) vacancies due to attendance issues and difficulty in finding individuals with required qualifications. Two of these have nominations that are being sent to you in a separate correspondence. The remaining vacancies are shown below.

| Seat Description   | Seat Number |
|--|-------------|
| Environmental Advocate   | 3           |
| Representative of the Diverse Communities of Palm Beach County     | 6           |
| Representative of the Glades/Lake Region-Area of Palm Beach County | 13          |

Palm Tran staff is requesting your assistance in filling these vacancies.

Please send any responses to Sue Carames, PTSB Coordinator, Palm Tran.

**c:** Brad Merriman, Assistant County Administrator  
Donna Raney, Assistant County Attorney

**Enclosures:** Board Appointment Information Forms  
Current PTSB Membership List

Agenda Item #: **5G-1**

PALM BEACH COUNTY  
 BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

R. 2001-224  
 Mc/M 7-0

=====

|                                 |              |                    |
|---------------------------------|--------------|--------------------|
| Meeting Date: December 18, 2001 | [ ] Consent  | [X] Regular        |
|                                 | [ ] Workshop | [ ] Public Hearing |

Department:  
 Submitted By: Palm Tran

Submitted For: Palm Tran

=====

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to adopt: a Resolution to A) create a Palm Tran Services Board (PTSB); and B) abolish the Palm Tran Citizens Advisory Board (PTCAB).

**Summary:** The Board directed staff to bring back a resolution to abolish the Palm Tran Citizens Advisory Board (PTCAB) and create a new Palm Tran Services Board (PTSB). Approval of this resolution will abolish the PTCAB and establish a new PTSB. The PTSB is recommended to be comprised of eleven (11) members: seven (7) district appointments and four (4) at-large appointments. The PTSB would be delegated the authority to approve fixed route service adjustments and would only serve as an advisory board in all other aspects of the County's public transportation system. The PTSB would also function as the federally mandated forum for persons with disabilities to participate in the development and assessment of services for persons with disabilities. Countywide (DR)

**Background and Policy Issues:**

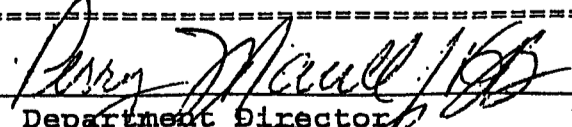
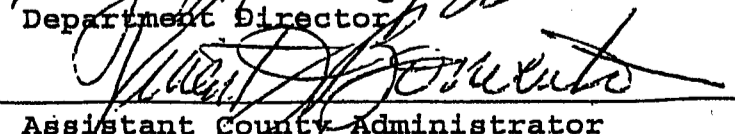
Palm Tran had a Citizens Advisory Board for many years. The Board established a Palm Tran Accessibilities Advisory Board in 1996. Both advisory boards functioned independently until the PTCAB was abolished in 1999. During 1999 and 2000 the PTAAB functioned as Palm Tran's only citizen advisory board focusing primarily on transportation for the disabled. The PTAAB was abolished by the Board in late 2000. A new Palm Tran Citizens Advisory Board was established to address all public transportation issues, as well as, issues relating to transportation for persons with disabilities. The Palm Tran Citizens Advisory Board also fulfilled the public participation requirements contained in the Title 2 of the Americans with Disability Act.

The PTCAB established a Governance Subcommittee chaired by Mr. Sidney Dinerstein. The Governance Subcommittee recommended and the PTCAB approved a proposal to make a recommendation to the Board to abolish the PTCAB and to create a Palm Tran Citizens Advisory Board. The Board considered this recommendation at a workshop on August 28, 2001 and directed staff to prepare a resolution abolishing the PTCAB and establishing a new Palm Tran Services Board.

**Attachments:**

- A. Palm Tran Citizens Advisory Board (PTCAB) Resolution (old)
- B. Palm Tran Service Board (PTSB) Resolution (new)

=====

|                 |  |                 |
|-----------------|--|-----------------|
| Recommended by: | <br>Department Director            | 12/7/01<br>Date |
| Approved By:    | <br>Assistant County Administrator | 12/7/01<br>Date |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years                            | 2002       | 20__  | 20__  | 20__  | 20__  |
|---|------------|-------|-------|-------|-------|
| Capital Expenditures                    | _____      | _____ | _____ | _____ | _____ |
| Operating Costs                         | _____      | _____ | _____ | _____ | _____ |
| External Revenues                       | _____      | _____ | _____ | _____ | _____ |
| Program Income (County)                 | _____      | _____ | _____ | _____ | _____ |
| In-Kind Match (County)                  | _____      | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT                       | <u>-0-</u> | _____ | _____ | _____ | _____ |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____      | _____ | _____ | _____ | _____ |

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: \_\_\_\_\_

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

No Fiscal Impact.

Elizabeth R. Brown <sup>12/10/01</sup>  
 OFMB <sup>12/10/01</sup> Contract Dev. and Control <sup>N/A</sup>

B. Legal Sufficiency:

[Signature] <sup>12/12/01</sup>  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION NO. R. 2000-1221; ESTABLISHING THE PALM TRAN SERVICES BOARD; PROVIDING A PURPOSE; PROVIDING FOR MEMBERSHIP; DELEGATING TO THE SERVICE BOARD THE AUTHORITY TO APPROVE ADJUSTMENTS TO PALM TRAN'S FIXED ROUTE SERVICE; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Board of County Commissioners desires to repeal Resolution No. R2000-1221 and to adopt, in its stead, a resolution creating the Palm Tran Services Board whose functions shall be advisory in nature except as expressly stated herein; and

WHEREAS, the Board of County Commissioners wishes to delegate its authority to approve Palm Tran fixed route transportation service adjustments to the Palm Tran Service Board created hereunder; and

WHEREAS, the Palm Tran Service Board is expressly authorized and required, on behalf of the Board of County Commissioners, to solicit and consider public comment and to conduct all public meetings and hearings required to be held prior to the implementation of any adjustments to Palm Tran's fixed route public transportation services in accordance with the grant of authority set forth herein; and

WHEREAS, the Palm Tran Service Board is established to provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services; and

WHEREAS, the Palm Tran Service Board shall establish a standing committee consisting of individuals with disabilities and other interested citizens which shall function as a forum for individuals with disabilities to participate in the continued development and assessment of public transit services to individuals with disabilities in furtherance of the requirements of Subpart F of 49 C.F.R. Part 37.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:**

1. **Repeal** - Resolution No. R2000-1221 of the Board of County Commissioners of Palm Beach County, Florida is hereby repealed.
2. **Creation and Name** - The Board of County Commissioners of Palm Beach County, Florida does hereby create a board to be known as the "Palm Tran Service Board" (PTSB) whose function shall be advisory in nature, except for the exercise of the authority granted to it in paragraph 3 below.
3. **Delegation** - The Board of County Commissioners does hereby expressly delegate to the



PTSB the authority vested in the Board of County Commissioners to conduct all public meetings and public hearings required to be held prior to the implementation of any adjustment to Palm Tran's fixed route public transportation services, and having solicited and considered all public comments received related to a proposed service adjustment, to approve the implementation thereof. All route and schedule adjustments must be funded in Palm Tran's annual budget approved by the Board of County Commissioners. Except as expressly set forth herein, all other authority vested in the Board of County Commissioners is retained by the Board of County Commissioners, including, but not limited to the approval of Palm Tran's capital and operating budgets, the establishment of all fares, the employment of all staff, the filing of all grant applications, and the approval of all contracts and purchases.

4. **Purpose** - The PTSB shall act as an advisory board to the Board of County Commissioners regarding Palm Tran's fixed route and paratransit programs and services, and in its performance of the duties set forth in paragraph 5, except when exercising the authority expressly delegated to it by the Board of County Commissioners described in paragraph 3 above and paragraphs 5.a. and b. below. The PTSB shall provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services

5. **Duties** - The duties of the PTSB are limited to the following:

- a. To hold all public hearings for fixed route service adjustments in those instances where twenty-five percent (25%) or more of the route miles are affected by a proposed change. Public hearings must be noticed at least ten (10) days in advance in a newspaper of general circulation in Palm Beach County. In those instances where a proposed fixed route adjustment impacts less than twenty-five (25%) of the route miles of a route, those changes shall be approved at a public meeting after public comments, but without a formal public hearing.
- b. To consider all public comments received regarding proposed route adjustment and to approve or reject proposed changes to fixed routes and schedules after concluding its public hearing or public comment process.
- c. To hold regular meetings and special meetings as convened by the Chair of the PTSB or requested by the Executive Director of Palm Tran.

- d. To create subcommittees as needed. The Chair of the PTSB shall appoint all subcommittee members and the chairs of all subcommittees. All subcommittee chairs shall be members of the PTSB. Any citizen may be appointed to serve on a subcommittee. Subcommittees shall elect a vice-chair from among the members of the subcommittee.
- e. To create a standing subcommittee on paratransit whose members shall be appointed by the Chair of the PTSB. This standing subcommittee shall hold meetings at least six (6) times per calendar year.
- f. To provide summary minutes of each of its meetings to the Board of County Commissioners.
- g. To make at least one (1) presentation to the Board of County Commissioners each year and to make additional presentations if requested by the Board of County Commissioners or the County Administrator.
- h. To review and make recommendations to the Board of County Commissioners concerning community transit projects within Palm Beach County, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
- i. To review and make recommendation to the Board of County Commissioners regarding the Regional Transportation Organization (RTO), the Tri-County Commuter Rail Authority (Tri-Rail) and regarding Transportation Management Associations, and Transportation Concurrency Exception Areas, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran .
- j. To act as a mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services.
- k. The PTSB shall approve or disapprove the recommendations for fixed route service adjustments made by the Palm Tran Executive Director, or his designee. The PTSB shall not change the Palm Tran Executive Director's recommendations without the consent of the Palm Tran Executive Director or his designee.
6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be

residents of Palm Beach County. Each County Commissioner shall appoint ~~one (1)~~ member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner. The Board of County Commissioners shall appoint four (4) additional members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

7. Terms -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members representing Districts 1, 3, 5, and 7 and two (2) of the at-large members shall be for two (2) years. The initial terms held by the members representing Districts 2, 4, and 6 and two (2) of the at-large members shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each County Commissioner and the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following seven (7) categories appointed to the PTSB:
  - 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience

7) Senior citizen

f. To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories appointed to the PTSB:

- 1) a certified paratransit user
- 2) a regular fixed route bus passenger
- 3) a fixed route bus operator
- 4) a representative of the Joint Committee to Increase County Government Efficiency.

8. **PTSB Chairperson** - The PTSB shall elect a chairperson and a vice-chairperson from among its eleven (11) members. The chairperson and the vice-chairperson shall each serve for a term of one (1) year.

9. **Quorum and Meetings** -

- a. A quorum of the PTSB's membership must be physically present in order to conduct any business or take any action. A quorum shall consist of six (6) of the eleven (11) members.
- b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.
- c. The PTSB shall conduct its meetings according to Roberts' Rules of Order and may establish rules of procedure for the conduct of its meetings.

10. **PTSB Actions** -

- a. The PTSB shall not undertake any action(s) unless a motion for such action has been approved by a majority of the members physically present casting their votes in favor of the motion.
- b. Motions must be made and voted upon during the course of regular or special meetings. Within any particular meeting, the PTSB will not take any action on any issue which has not been placed on the agenda for that meeting, unless the PTSB finds special conditions or circumstances exist which require immediate action.
- c. The PTSB shall establish a standing committee consisting of individuals with disabilities and other interested citizens. The primary purpose of this subcommittee

shall be to create a forum for individuals with disabilities to participate in the

continued development and assessment of services to individuals with disabilities.

This subcommittee will meet on a quarterly basis, but may be convened more frequently to consider and provide input to the PTSB regarding proposed changes to the County's fixed route or paratransit systems or to perform any other task assigned to it by the PTSB. The subcommittee shall report directly to the PTSB and shall forward to the PTSB the comments, information, facts and opinions it has obtained or gathered. The chair of the PTSB shall name the individual who will serve as the chair of the subcommittee. Members of the PTSB may also serve on this standing subcommittee.

- d. The PTSB may establish special subcommittees on an "ad-hoc" basis in order to enable it to more efficiently carry out its duties. The chair of the PTSB shall name all members of all subcommittees and the individual who will serve as the chair of any special subcommittee. Members of the PTSB may also serve on any special subcommittee.

11. **Noninterference** - Members of the PTSB shall not contact Palm Tran staff, for any reason, other than the Executive Director of Palm Tran or his designee. Members shall not involve themselves in or interfere with the day-to-day operations of Palm Tran or the actions or activities of its employees and the employees of the Board of County Commissioners.
12. **Conflict** - The provisions of this resolution shall prevail over Resolution No. 95-1806, to the extent of any conflict.
13. **Sunset** - Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution shall sunset on December 31, 2002.

The foregoing resolution was offered by Commissioner McCarty Page 9 of 9 who

moved its adoption. The motion was seconded by Commissioner Marcus, and

upon being put to a vote, the vote was as follows:

|                               |            |
|-------------------------------|------------|
| Commissioner Warren H. Newell | <u>Aye</u> |
| Commissioner Carol A. Roberts | <u>Aye</u> |
| Commissioner Karen T. Marcus  | <u>Aye</u> |
| Commissioner Mary McCarty     | <u>Aye</u> |
| Commissioner Burt Aaronson    | <u>Aye</u> |
| Commissioner Tony Masilotti   | <u>Aye</u> |
| Commissioner Addie L. Greene  | <u>Aye</u> |

The Chairman, thereupon declared the resolution duly passed and adopted this 18 day of December, 2001.

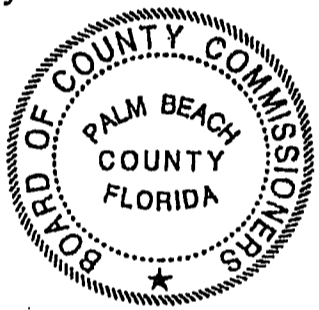
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk





II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years                            | 19__  | 19__  | 20__  | 20__  | 20__  |
|---|-------|-------|-------|-------|-------|
| Capital Expenditures                    | _____ | _____ | _____ | _____ | _____ |
| Operating Costs                         | _____ | _____ | _____ | _____ | _____ |
| External Revenues                       | _____ | _____ | _____ | _____ | _____ |
| Program Income (County)                 | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County)                  | _____ | _____ | _____ | _____ | _____ |
| <b>NET FISCAL IMPACT</b>                | ===== | ===== | ===== | ===== | ===== |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact.

C. Departmental Fiscal Review: N/A

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

No fiscal impact.

N/A VJB 3/28/02  
3.29.02 DM OFMB JAB 3/28/02 N/A VJB  
 Contract Dev. and Control

B. Legal Sufficiency:

[Signature] 3/28/02  
 Assistant County Attorney

C. Other Department Review:

N/A  
 Department Director



RESOLUTION NO. R- 2002-0485

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R. 2001-2241; CHANGING THE METHOD OF APPOINTING MEMBERS; EXTENDING THE SUNSET DATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to amend Resolution No. R2001-2241 which created the Palm Tran Services Board; and

WHEREAS, the Board of County Commissioners wishes to amend the manner in which members are appointed to the Palm Tran Services Board so that all members will serve at-large and at the pleasure of the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners desires to extend the sunset date for the Palm Tran Services Board to September 30, 2003.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. Sections 6, 7 and 13 of Resolution No. R2001-2241 are amended, in their entirety, as follows:

Section 6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be residents of Palm Beach County. ~~Each County Commissioner shall appoint one (1) member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner.~~ The Board of County Commissioners shall appoint ~~four (4) additional~~ each members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

Section 7. **Terms** -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members appointed to serve as representatives from the categories described in Section 7. e. 1), 3), 5), 7), 9) and 11) ~~representing Districts 1, 3, 5, and 7 and two (2) of the at-large members~~ shall be for two (2) years. The initial terms held by the members representing ~~Districts 2, 4, and 6 and two (2) of the at-large members~~ appointed to serve as representatives from the categories described in Section 7. e. 2), 4), 6), 8) and 10) shall be for one (1) year.

- c. Any member may be removed, for any reason whatsoever, with or without cause, by the County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the Board of County Commissioners, appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each County Commissioner and the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from of each of the following eleven (11) ~~seven (7)~~ categories appointed to the PTSB:
- 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience
  - 7) Senior citizen
  - 8) a certified paratransit user
  - 9) a regular fixed route bus passenger
  - 10) a fixed route bus operator
  - 11) a representative of the Joint Committee to Increase County Government Efficiency.
- ~~f. To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories~~

appointed to the PTSB:

- 1) ~~certified paratransit user~~
- 2) ~~a regular fixed route bus passenger~~
- 3) ~~a fixed route bus operator~~
- 4) ~~a representative of the Joint Committee to Increase County Government Efficiency.~~

Section 13. Sunset - ~~Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution~~ The provisions of Resolution R2001-2241, as amended herein, shall sunset on September 30, 2003 ~~December 31, 2002.~~

The foregoing resolution was offered by Commissioner McCarty, who moved its adoption. The motion was seconded by Commissioner Roberts, and upon being put to a vote, the vote was as follows:

|                               |               |
|-------------------------------|---------------|
| Commissioner Warren H. Newell | <u>Aye</u>    |
| Commissioner Carol A. Roberts | <u>Aye</u>    |
| Commissioner Karen T. Marcus  | <u>Aye</u>    |
| Commissioner Mary McCarty     | <u>Aye</u>    |
| Commissioner Burt Aaronson    | <u>Absent</u> |
| Commissioner Tony Masilotti   | <u>Absent</u> |
| Commissioner Addie L. Greene  | <u>Aye</u>    |

The Chairman, thereupon declared the resolution duly passed and adopted this 2 day of April, 2002.

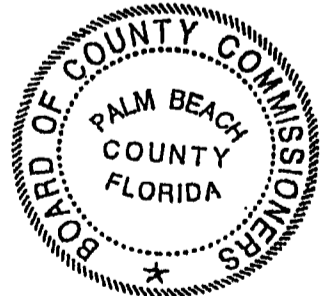
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

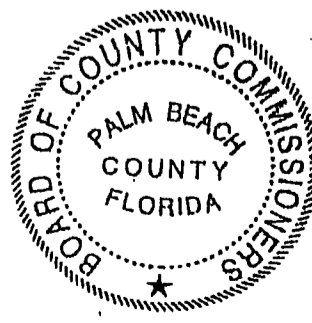
DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



O:\eng\draney\RPSTSBamend.pt



STATE OF FLORIDA, COUNTY OF PALM BEACH I, DOROTHY H. WILKEN, ex-officio Clerk of the Board of County Commissioners certify this to be a true and correct copy of the original filed in my office on April 2, 2002. DATED at West Palm Beach, FL on 4-5-2002. DOROTHY H. WILKEN, Clerk By: [Signature] D.C.

Agenda Item #: 6E-2  
R-2003-1582  
MS/K 5-0  
G & N abs

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

=====  
Meeting Date: September 23, 2003 [ ] Consent [X] Regular  
[ ] Workshop [ ] Public Hearing  
Department:  
Submitted By: Palm Tran  
Submitted For: Palm Tran  
=====

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) to adopt a resolution to amend Resolution R. 2001-2241 to remove the sunset date of the Palm Tran Service Board and B) to receive and file the annual report from the Palm Tran Service Board.

Summary: The Board of County Commissioners created the Palm Tran Service Board on December 18, 2001. The Palm Tran Service Board has worked successfully to fulfill its mission to make Palm Tran's fixed route bus system more efficient and to serve as the ongoing mechanism for the participation of citizens, with and without disabilities, in the continued development, implementation, and assessment of all Palm Tran services. This resolution will remove the sunset provision in the existing resolution. Sidney F. Dinerstein, Chair, Palm Tran Service Board will also make a brief presentation. Countywide(DR)

Background and Policy Issues: None..

- Attachments: 1. Resolution  
2. R 2001-2241

=====  
Recommended by: [Signature] 4.27.03  
Department Director Date

Approved By: [Signature] 9/18/03  
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years                                   | 2003       | 2004         | 2005         | 20__  | 20__  |
|--|------------|--------------|--------------|-------|-------|
| Capital Expenditures                           | _____      | _____        | _____        | _____ | _____ |
| Operating Costs                                | _____      | _____        | _____        | _____ | _____ |
| External Revenues                              | _____      | _____        | _____        | _____ | _____ |
| Program Income (County)                        | _____      | _____        | _____        | _____ | _____ |
| In-Kind Match (County)                         | _____      | _____        | _____        | _____ | _____ |
| <b>NET FISCAL IMPACT</b>                       | <u>-0-</u> | <u>- 0 -</u> | <u>- 0 -</u> | _____ | _____ |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | <u>-0-</u> | _____        | _____        | _____ | _____ |

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No fiscal impact.

C. Departmental Fiscal Review:

John Murphy, Finance Mgr

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

J. Bergeron 15 Aug 03 9/9  
 OFMB  
Contract Dev. and Control  
 8/15/03  
 9/19/03

B. Legal Sufficiency:

[Signature]  
 8/18/03  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NO. R2002-0485; REPEALING THE SUNSET DATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board; and

WHEREAS, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the Palm Tran Service Board and extended the sunset date established for the Palm Tran Service Board to September 30, 2003; and

WHEREAS, the Board of County Commissioners now desires to amend Resolution No. R2001-2241, as amended, to eliminate the resolution's sunset date.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

Section 13 of Resolution No. R2001-2241, as amended by Resolution R2002-0485, is repealed in its entirety.

The foregoing resolution was offered by Commissioner Masilotti who moved its adoption. The motion was seconded by Commissioner Koons, and upon being put to a vote, the vote was as follows:

|                               |               |
|-------------------------------|---------------|
| Commissioner Warren H. Newell | <u>Absent</u> |
| Commissioner Carol A. Roberts | <u>Aye</u>    |
| Commissioner Karen T. Marcus  | <u>Aye</u>    |
| Commissioner Mary McCarty     | <u>Aye</u>    |
| Commissioner Burt Aaronson    | <u>Aye</u>    |
| Commissioner Tony Masilotti   | <u>Aye</u>    |
| Commissioner Addie L. Greene  | <u>Absent</u> |

The Chair thereupon declared the resolution duly passed and adopted this 23<sup>rd</sup> day of September, 2003.

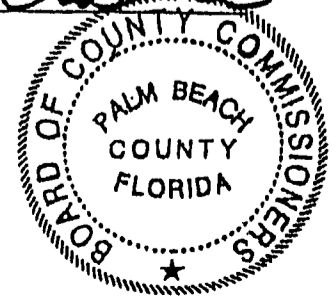
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



RESOLUTION NO. R-2001-2241

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION NO. R. 2000-1221; ESTABLISHING THE PALM TRAN SERVICES BOARD; PROVIDING A PURPOSE; PROVIDING FOR MEMBERSHIP; DELEGATING TO THE SERVICE BOARD THE AUTHORITY TO APPROVE ADJUSTMENTS TO PALM TRAN'S FIXED ROUTE SERVICE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners desires to repeal Resolution No. R2000-1221 and to adopt, in its stead, a resolution creating the Palm Tran Services Board whose functions shall be advisory in nature except as expressly stated herein; and

WHEREAS, the Board of County Commissioners wishes to delegate its authority to approve Palm Tran fixed route transportation service adjustments to the Palm Tran Service Board created hereunder; and

WHEREAS, the Palm Tran Service Board is expressly authorized and required, on behalf of the Board of County Commissioners, to solicit and consider public comment and to conduct all public meetings and hearings required to be held prior to the implementation of any adjustments to Palm Tran's fixed route public transportation services in accordance with the grant of authority set forth herein; and

WHEREAS, the Palm Tran Service Board is established to provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services; and

WHEREAS, the Palm Tran Service Board shall establish a standing committee consisting of individuals with disabilities and other interested citizens which shall function as a forum for individuals with disabilities to participate in the continued development and assessment of public transit services to individuals with disabilities in furtherance of the requirements of Subpart F of 49 C.F.R. Part 37.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. Repeal - Resolution No. R2000-1221 of the Board of County Commissioners of Palm Beach County, Florida is hereby repealed.
2. Creation and Name - The Board of County Commissioners of Palm Beach County, Florida does hereby create a board to be known as the "Palm Tran Service Board" (PTSB) whose function shall be advisory in nature, except for the exercise of the authority granted to it in paragraph 3 below.
3. Delegation - The Board of County Commissioners does hereby expressly delegate to the

PTSB the authority vested in the Board of County Commissioners to conduct all public meetings and public hearings required to be held prior to the implementation of any adjustment to Palm Tran's fixed route public transportation services, and having solicited and considered all public comments received related to a proposed service adjustment, to approve the implementation thereof. All route and schedule adjustments must be funded in Palm Tran's annual budget approved by the Board of County Commissioners. Except as expressly set forth herein, all other authority vested in the Board of County Commissioners is retained by the Board of County Commissioners, including, but not limited to the approval of Palm Tran's capital and operating budgets, the establishment of all fares, the employment of all staff, the filing of all grant applications, and the approval of all contracts and purchases.

4. **Purpose** - The PTSB shall act as an advisory board to the Board of County Commissioners regarding Palm Tran's fixed route and paratransit programs and services, and in its performance of the duties set forth in paragraph 5, except when exercising the authority expressly delegated to it by the Board of County Commissioners described in paragraph 3 above and paragraphs 5.a. and b. below. The PTSB shall provide an ongoing mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services

5. **Duties** - The duties of the PTSB are limited to the following:

- a. To hold all public hearings for fixed route service adjustments in those instances where twenty-five percent (25%) or more of the route miles are affected by a proposed change. Public hearings must be noticed at least ten (10) days in advance in a newspaper of general circulation in Palm Beach County. In those instances where a proposed fixed route adjustment impacts less than twenty-five (25%) of the route miles of a route, those changes shall be approved at a public meeting after public comments, but without a formal public hearing.
- b. To consider all public comments received regarding proposed route adjustment and to approve or reject proposed changes to fixed routes and schedules after concluding its public hearing or public comment process.
- c. To hold regular meetings and special meetings as convened by the Chair of the PTSB or requested by the Executive Director of Palm Tran.



- d. To create subcommittees as needed. The Chair of the PTSB shall appoint all subcommittee members and the chairs of all subcommittees. All subcommittee chairs shall be members of the PTSB. Any citizen may be appointed to serve on a subcommittee. Subcommittees shall elect a vice-chair from among the members of the subcommittee.
  - e. To create a standing subcommittee on paratransit whose members shall be appointed by the Chair of the PTSB. This standing subcommittee shall hold meetings at least six (6) times per calendar year.
  - f. To provide summary minutes of each of its meetings to the Board of County Commissioners.
  - g. To make at least one (1) presentation to the Board of County Commissioners each year and to make additional presentations if requested by the Board of County Commissioners or the County Administrator.
  - h. To review and make recommendations to the Board of County Commissioners concerning community transit projects within Palm Beach County, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran.
  - i. To review and make recommendation to the Board of County Commissioners regarding the Regional Transportation Organization (RTO), the Tri-County Commuter Rail Authority (Tri-Rail) and regarding Transportation Management Associations, and Transportation Concurrency Exception Areas, upon the request of the Board of County Commissioners, the County Administrator, or the Executive Director of Palm Tran .
  - j. To act as a mechanism for the participation of individuals, with and without disabilities, in the continued development, implementation and assessment of all Palm Tran services.
  - k. The PTSB shall approve or disapprove the recommendations for fixed route service adjustments made by the Palm Tran Executive Director, or his designee. The PTSB shall not change the Palm Tran Executive Director's recommendations without the consent of the Palm Tran Executive Director or his designee.
6. **Composition** - The PTSB shall be composed of eleven (11) voting members who shall be

residents of Palm Beach County. Each County Commissioner shall appoint one (1) member who shall represent that Commissioner's district and serve at the pleasure of the appointing County Commissioner. The Board of County Commissioners shall appoint four (4) additional members who shall serve at-large and serve at the pleasure of the Board of County Commissioners.

7. Terms -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members representing Districts 1, 3, 5, and 7 and two (2) of the at-large members shall be for two (2) years. The initial terms held by the members representing Districts 2, 4, and 6 and two (2) of the at-large members shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the County Commissioner who appointed that member and the Board of County Commissioners may remove, for any reason whatsoever, with or without cause, any at-large member of the PTSB.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the appointing authority, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for absences.
- e. To the extent deemed possible by each County Commissioner and the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following seven (7) categories appointed to the PTSB:
  - 1) Transportation experience
  - 2) Disability advocate
  - 3) Environmental advocate
  - 4) Municipal representative
  - 5) Business community representative
  - 6) Representative with multi-cultural experience

- 7) Senior citizen
- f. To the extent deemed possible by the Board of County Commissioners, it will use the criteria set forth below in its selection and appointment of at-large members to the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative of each of the following four (4) categories appointed to the PTSB:
  - 1) a certified paratransit user
  - 2) a regular fixed route bus passenger
  - 3) a fixed route bus operator
  - 4) a representative of the Joint Committee to Increase County Government Efficiency.
8. PTSB Chairperson - The PTSB shall elect a chairperson and a vice-chairperson from among its eleven (11) members. The chairperson and the vice-chairperson shall each serve for a term of one (1) year.
9. Quorum and Meetings -
  - a. A quorum of the PTSB's membership must be physically present in order to conduct any business or take any action. A quorum shall consist of six (6) of the eleven (11) members.
  - b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.
  - c. The PTSB shall conduct its meetings according to Roberts' Rules of Order and may establish rules of procedure for the conduct of its meetings.
10. PTSB Actions -
  - a. The PTSB shall not undertake any action(s) unless a motion for such action has been approved by a majority of the members physically present casting their votes in favor of the motion.
  - b. Motions must be made and voted upon during the course of regular or special meetings. Within any particular meeting, the PTSB will not take any action on any issue which has not been placed on the agenda for that meeting, unless the PTSB finds special conditions or circumstances exist which require immediate action.
  - c. The PTSB shall establish a standing committee consisting of individuals with disabilities and other interested citizens. The primary purpose of this subcommittee

shall be to create a forum for individuals with disabilities to participate in the continued development and assessment of services to individuals with disabilities. This subcommittee will meet on a quarterly basis, but may be convened more frequently to consider and provide input to the PTSB regarding proposed changes to the County's fixed route or paratransit systems or to perform any other task assigned to it by the PTSB. The subcommittee shall report directly to the PTSB and shall forward to the PTSB the comments, information, facts and opinions it has obtained or gathered. The chair of the PTSB shall name the individual who will serve as the chair of the subcommittee. Members of the PTSB may also serve on this standing subcommittee.

- d. The PTSB may establish special subcommittees on an "ad-hoc" basis in order to enable it to more efficiently carry out its duties. The chair of the PTSB shall name all members of all subcommittees and the individual who will serve as the chair of any special subcommittee. Members of the PTSB may also serve on any special subcommittee.
- 11. **Noninterference** - Members of the PTSB shall not contact Palm Tran staff, for any reason, other than the Executive Director of Palm Tran or his designee. Members shall not involve themselves in or interfere with the day-to-day operations of Palm Tran or the actions or activities of its employees and the employees of the Board of County Commissioners.
- 12. **Conflict** - The provisions of this resolution shall prevail over Resolution No. 95-1806, to the extent of any conflict.
- 13. **Sunset** - Except for the repeal of Resolution No. R2000-1221, the provisions of this Resolution shall sunset on December 31, 2002.

The foregoing resolution was offered by Commissioner McCarty, who moved its adoption. The motion was seconded by Commissioner Marcus, and upon being put to a vote, the vote was as follows:

|                               |            |
|-------------------------------|------------|
| Commissioner Warren H. Newell | <u>Aye</u> |
| Commissioner Carol A. Roberts | <u>Aye</u> |
| Commissioner Karen T. Marcus  | <u>Aye</u> |
| Commissioner Mary McCarty     | <u>Aye</u> |
| Commissioner Burt Aaronson    | <u>Aye</u> |
| Commissioner Tony Masilotti   | <u>Aye</u> |
| Commissioner Addie L. Greene  | <u>Aye</u> |

The Chairman, thereupon declared the resolution duly passed and adopted this 18 day of December, 2001.

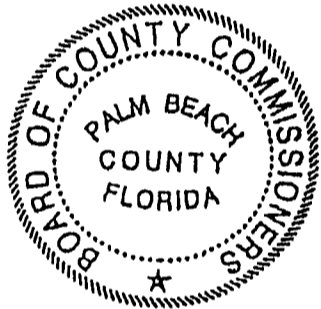
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: Linda C. Hickman  
Deputy Clerk



TO: Karen T. Marcus, Chair and Members of the Board of County Commissioners  
FROM: Sidney Dinerstein, Chair, Palm Tran Service Board  
RE: Palm Tran Service Board - 2003 Annual Report  
DATE: September 12, 2003

I am pleased to be able to provide the Board of County Commissioners the Palm Tran Service Board's Annual Report. The past year has been extremely productive as the Palm Tran Service Board has moved to streamline fixed route bus service as well as provide a continuing forum for public involvement with paratransit service by members of the disabled and senior citizen communities of Palm Beach County.

Specifically the Palm Tran Service Board has accomplished the following:

1. Evaluated the performance of 5 poorly performing fixed routes as defined by Board of County Commissioners policies, held public hearings, and discontinued service on 3 routes, combined 2 routes into one route, and modified service on 1 route.
2. As a result of this work 5 buses have been obtained from existing services to reassign to Route 1 to implement 20 minute service each weekday beginning September 20, 2003. Route 1 carries approximately 25% of Palm Tran's total fixed route ridership. The additional service on Route 1 will be financially assisted by a Florida Department of Transportation corridor development grant for the next two years with 100% state funding.
3. A new County Senior Transportation Services program was established during the past year. This new program provides a focus for transportation options for senior citizens who are the fastest growing age group in Palm Beach County.
4. The PTSB Planning Subcommittee has continued to promote the straightening of the current crazy quilt pattern of fixed routes into a grid of bus routes serving major corridors. The recently completed Palm Beach County Transit Development Plan will help promote the transfer of neighborhood bus service to municipal sponsorship, thus making the implementation of a grid bus route network more acceptable to neighborhoods that have been served by Palm Tran bus routes.
5. The PTSB Marketing Subcommittee has continued to promote a higher level of awareness of all of Palm Tran's services. This year ridership on fixed route service is up by some 12.5% from the previous year with no increase in either buses operated or service hours provided from the previous year. Paratransit ridership is also up some 13% for the fiscal year to date.
6. The PTSB Paratransit Subcommittee has met regularly throughout the year to provide a continuing forum for the members of the disabled and elderly communities in the development of Palm Tran CONNECTION and fixed route services. We have been pleased that complaints are at the lowest levels, ever. Palm Tran CONNECTION has been recognized at both the national and state levels as an outstanding paratransit system.

The past year has been very productive for the Palm Tran Service Board and we look forward to serving Palm Beach County during the coming year.

cc: Members, Palm Tran Service Board  
Robert Weisman, County Administrator  
Vincent Bonvento, Assistant County Administrator  
Donna Raney, Assistant County Attorney

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

R-2004-0949

AGENDA ITEM SUMMARY

Ms/Mc 6-0  
N abs.

Meeting Date: May 18, 2004       Consent       Regular  
 Workshop       Public Hearing

Department:  
Submitted By: Palm Tran  
Submitted For: Palm Tran

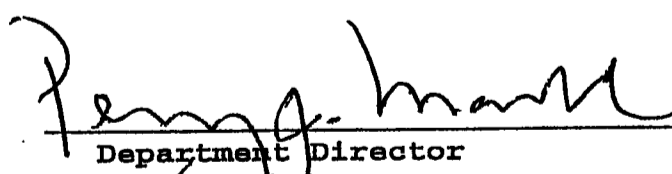
I. EXECUTIVE BRIEF

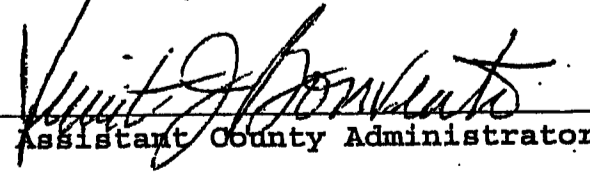
**Motion and Title:** Staff recommends motion to adopt: A Resolution to amend Resolution R. 2001-2241 to change a seat on the Palm Tran Service Board to a "Citizen At Large" position to replace the seat designated for a representative of the former Palm Beach County Joint Committee to Increase County Government Efficiency (Mini-Grace Commission).

**Summary:** The Board of County Commissioners abolished the Palm Beach County Joint Committee to Increase County Government Efficiency on May 4, 2004. One of the eleven seats on the Palm Tran Service Board was designated for a representative of this group. This resolution will designate the seat allocated to the Mini-Grace Commission to a "Citizen At Large." Countywide (DR)

**Background and Policy Issues:** The seat designated for the Mini-Grace Commission is currently held by Mr. Sidney F. Dinerstein. Mr. Dinerstein is currently the Chair of the Palm Tran Service Board.

Attachments: Resolution

Recommended by:       5.6.04  
Department Director      Date

Approved By:       5/13/04  
Assistant County Administrator      Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years                                   | 2004       | 20__  | 20__  | 20__  | 20__  |
|--|------------|-------|-------|-------|-------|
| Capital Expenditures                           | _____      | _____ | _____ | _____ | _____ |
| Operating Costs                                | _____      | _____ | _____ | _____ | _____ |
| External Revenues                              | _____      | _____ | _____ | _____ | _____ |
| Program Income (County)                        | _____      | _____ | _____ | _____ | _____ |
| In-Kind Match (County)                         | _____      | _____ | _____ | _____ | _____ |
| <b>NET FISCAL IMPACT</b>                       | <u>-0-</u> | _____ | _____ | _____ | _____ |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | <u>-0-</u> | _____ | _____ | _____ | _____ |

Is Item Included In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org. \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: John Murphy, Finance Manager

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

H. Bergeron 11 May 04  
 OFMB  
 3/11

DM 5-11-04

Dr. J. Jacoby 5/12/04  
 Contract Dev. and Control  
 5/12/04

B. Legal Sufficiency:

[Signature] 5/13/04  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director



RESOLUTION NO. R- 2004 - 0949

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R-2001-2241, AS AMENDED BY R-2002-0485 and R-2003-1582, TO CHANGE THE CRITERIA FOR MEMBERSHIP ON THE PALM TRAN SERVICE BOARD; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Board of County Commissioners desires to amend Resolution R-2001-2241 (which created the Palm Tran Service Board), as amended by R-2002-0485 and R-2003-1582; and

WHEREAS, the Board of County Commissioners wishes to revise the membership criteria used to select and appoint members to serve on the Palm Tran Service Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:

1. Section 7.e. of Resolution No. 2001-2241, as amended by Resolution Nos. 2002-0465 and 2003-1582, is amended in its entirety to provide as follows:

To the extent deemed possible by the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from each of the following eleven (11) categories appointed to the PTSB.

- 1) Transportation experience
- 2) Disability advocate
- 3) Environmental advocate
- 4) Municipal representative
- 5) Business community representative
- 6) Representative of the diverse communities of Palm Beach County
- 7) Senior citizen
- 8) a certified paratransit user
- 9) a regular fixed route bus passenger
- 10) a fixed route bus operator
- 11) a Citizen at large

The foregoing resolution was offered by Commissioner Masilotti,

who moved its adoption. The motion was seconded by Commissioner

McCarty, and upon being put to a vote, the vote was as follows:

|                               |               |
|-------------------------------|---------------|
| Commissioner Karen T. Marcus  | <u>Aye</u>    |
| Commissioner Tony Masilotti   | <u>Aye</u>    |
| Commissioner Jeff Koons       | <u>Aye</u>    |
| Commissioner Warren H. Newell | <u>Absent</u> |
| Commissioner Mary McCarty     | <u>Aye</u>    |
| Commissioner Burt Aaronson    | <u>Aye</u>    |
| Commissioner Addie L. Greene  | <u>Aye</u>    |

The Chair thereupon declared the resolution duly passed and adopted this 18 day of May, 2004.

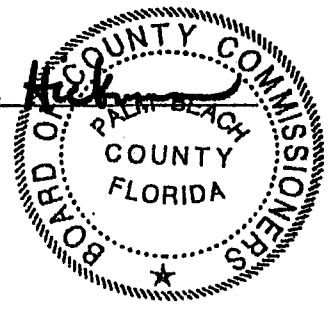
APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, CLERK

By: [Signature]  
County Attorney

By: Linda C. Hickman  
Deputy Clerk



Agenda Item No.: 3AA2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

m/k 6-0  
mc g/s  
R-2007-0711

Meeting Date: May 1, 2007

Consent       Regular  
 Ordinance     Public Hearing

Department: Palm Tran

Submitted By: Palm Tran

Submitted for: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: a resolution amending Resolution No. 2001-2241 effectively revising membership criteria for the Palm Tran Service Board (PTSB).

**Summary:** The Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (PTSB). The resolution has been further amended through the adoption of Resolution Nos. R2002-0485, which amended the manner which members are appointed to the PTSB; and R2003-1582, which removed the sunset date established for the PTSB in its entirety; and R2004-0949, which allowed for a citizen at-large position. This current resolution will further amend the original Board Resolution by revising the PTSB membership criteria so as to allow one (1) member of the PTSB to be employed by a paratransit transportation provider providing service to Palm Beach County and further requiring that such member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County. Countywide (DR)

**Background and Policy Issues:** David Evans resigned from the PTSB due to a conflict of interest with the existing resolution because of his employment with MV Transportation. Mr. Evans is an integral part of the paratransit system in Palm Beach County. In addition to using the service, he is a member of the TD Local Coordinating Board (LCB), former member of the Palm Tran Service Board (PTSB), former Chairman of the Palm Tran Service Board Paratransit Subcommittee and currently the consumer advocate for MV Transportation. He is one of the most active members of the LCB and PTSB. He always voices his concerns and informs the Board of any transportation issues of importance. With the help of Mr. Evans' advocacy and volunteering, Palm Tran CONNECTION has experienced unprecedented growth. His creative ideas and active leadership have contributed to the positive relationship we have with our customers. Without Mr. Evans' help, Palm Beach County's paratransit system would not be where it is today.

For six (6) years Mr. Evans led a group of advocates from Palm Beach County to Tallahassee for Transportation Disadvantaged Day. With the help of his organization, leadership and diligence he has helped get Bills passed and keep the Transportation Disadvantaged program and Trust Fund intact. In 2004 the Florida Commission for the Transportation Disadvantaged named David Evans the Transportation Volunteer of the Year. Mr. Evans is the leading advocate and volunteer for the transportation of seniors, the disadvantaged and the disabled in not only Palm Beach County, but the entire state of Florida.

Attachments: N/A

Recommended By: \_\_\_\_\_  
Department Director

April 4, 2007  
Date

Approved By: \_\_\_\_\_  
Assistant County Administrator

April 17, 2007  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                            | 2007 | 2008 | 2009 | 200- | 200- |
|---|------|------|------|------|------|
| Capital Expenditures                    |      |      |      |      |      |
| Operating Costs                         |      |      |      |      |      |
| External Revenues                       |      |      |      |      |      |
| Program Income (County)                 |      |      |      |      |      |
| In-Kind Match (County)                  |      |      |      |      |      |
| <b>NET FISCAL IMPACT</b>                |      |      |      |      |      |
| # ADDITIONAL FTE POSITIONS (Cumulative) |      |      |      |      |      |

Is Item Included In Current Budget? Yes  No   
 Budget Account No.: Fund Dep't. Unit Object  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

C. Departmental Fiscal Review: *Suzanne McIntyre for John Murphy*

**III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Dev. and Control Comments:  
*There is no fiscal impact associated with this item.*

*John Burt 4-10-07*  
 4/10/07 OFMB *CW 4-1-07*

*Dr. J. Jacoby 4/11/07*  
 Contract Dev. and Control

B. Legal Sufficiency:

*[Signature]* 4/12/07  
 Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
 Department Director

RESOLUTION NO. R- 2007-0711

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R-2003-1582 AND R-2004-0949; REVISING MEMBERSHIP CRITERIA; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the "PTSB"); and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB in its entirety, and thereafter adopted Resolution No. R2004-0949 to allow for a citizen at large position; and

**WHEREAS**, the Board of County Commissioners wishes to further amend Resolution No. R2001-02241, as previously amended, to revise the PTSB membership criteria so as to allow one member of the PTSB to be employed by a paratransit transportation provider providing services to Palm Beach County and further requiring that such member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA that:**

1. Section 7 of Resolution No. R2001-2241, as amended by Resolution Nos. R2002-0485, R2003-1582 and R2004-0949 is amended to add subparagraph f. which shall provide as follows:

f. The member selected to represent the certified paratransit user category described in Section 7.e.8 above may be employed by a paratransit transportation provider providing services to Palm Beach County; provided, however, that if the member's occupation is in the area of provider of paratransit transportation services, than such member shall have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

2. This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

|                                 |               |
|---------------------------------|---------------|
| Commissioner Addie Greene       | <u>Aye</u>    |
| Commissioner John F. Koons      | <u>Aye</u>    |
| Commissioner Karen T. Marcus    | <u>Aye</u>    |
| Commissioner Warren H. Newell   | <u>Aye</u>    |
| Commissioner Mary McCarty       | <u>Absent</u> |
| Commissioner Burt Aaronson      | <u>Aye</u>    |
| Commissioner Jess R. Santamaria | <u>Aye</u>    |

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of May, 2007.

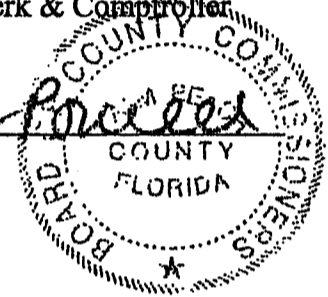
APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



Agenda Item No. **6J1**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

JIK/IRK 4-1  
A opposed  
mime cbs  
R-2008-1568

AGENDA ITEM SUMMARY

Meeting Date: September 9, 2008

Consent  Regular  
 Ordinance  Public Hearing

Department: Palm Tran

Submitted By: Palm Tran

Submitted for: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to adopt: Resolution amending Resolution No. 2001-2241 revising membership criteria for the Palm Tran Service Board (PTSB).

**Summary:** On December 18, 2001, the Board of County Commissioners adopted Resolution No. R2001-2241, which created the Palm Tran Service Board (PTSB). This Resolution will further amend the Resolution creating the Service Board by revising the PTSB membership criteria to: 1) change the membership from eleven (11) members to twelve (12) by adding a second member with transit experience; 2) change the Chairperson to a non-voting role except in the case of a tie vote or where the Chairperson's attendance is needed to create a quorum; and 3) change the definition of a quorum to seven (7) members.

The Palm Tran Service Board (PTSB) met on August 21, 2008, and discussed this proposed expansion. They recommend that the Board of County Commissioners consider two (2) additional seats, instead of one (1), with one (1) additional seat specifically dedicated to the Glades area, and that the PTSB Chairperson would remain a voting member of the PTSB. Countywide (DR)

**Background and Justification:** The Palm Tran Service Board (PTSB) was established December 18, 2001 and is currently comprised of eleven (11) at-large voting members from eleven (11) categories. The PTSB acts as an advisory board to the Board of County Commissioners and has been delegated authority by the BCC to conduct public hearings and make determinations regarding certain modifications to Palm Tran's fixed route service. It also provides a forum for public input relative to public transportation issues in Palm Beach County. At the direction of the Board of County Commissioners, this amendment would increase the membership to twelve (12) members. Additionally, this amendment would modify the duties of the Chairperson of the PTSB by making that position a non-voting member except if there were to be a tie vote among the other members or if the Chairperson were needed to create a quorum.

Attachment(s): Resolution

Recommended By: 

Department Director

Date

Approved By: 

Assistant County Administrator

Date

8/28/08

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                                   | 2008 | 2009 | 2010 | 200- | 200- |
|--|------|------|------|------|------|
| Capital Expenditures                           |      |      |      |      |      |
| Operating Costs                                |      |      |      |      |      |
| External Revenues                              |      |      |      |      |      |
| Program Income (County)                        |      |      |      |      |      |
| In-Kind Match (County)                         |      |      |      |      |      |
| <b>NET FISCAL IMPACT</b>                       | 0    | 0    |      |      |      |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | 0    | 0    |      |      |      |

Is Item Included in Current Budget? Yes \_\_\_ No \_\_\_ NA X  
 Budget Account No.: Fund \_\_\_ Dep't. \_\_\_ Unit \_\_\_ Object \_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:** John Murphy  
 John Murphy, Finance Manager

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**  
 There is no fiscal impact associated with this agenda item.

Adwillhite 8-27-08  
 8/27/08 OFMB 8/27/08

John J. [Signature] 8/25/08  
 Contract Dev. and Control

**B. Legal Sufficiency:**

[Signature] 8/29/08  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director



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**RESOLUTION NO. R- 2008-1568**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R2003-1582, R2004-0949, AND R2007-0711; EXPANDING THE MEMBERSHIP OF THE PALM TRAN SERVICE BOARD TO THIRTEEN MEMBERS; REVISING THE CRITERIA FOR MEMBERSHIP; AMENDING THE QUORUM REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the PTSB); and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB, and thereafter adopted Resolution No. R2004-0949 to establish a citizen at-large position; and

**WHEREAS**, the Board of County commissioners adopted Resolution 2007-0711 modifying the membership criteria so as to allow one (1) member of the PTSB to be an employee of a paratransit service provider as long as that member has extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County; and

**WHEREAS**, the Board of County Commissioners wishes to further amend Resolution No. R2001-2241, as previously amended, to increase the membership of the PTSB from eleven (11) to thirteen (13) members, to require that the twelfth member have extensive experience dealing with the consumers of paratransit transportation services and the thirteenth member be a resident of the Glades/Lake Region, and to increase the number of members who must be present to constitute a quorum of the PTSB from six (6) to seven (7) members.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY**

1 COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

2 1. Section 6. Composition, of Resolution No. R2001-2241, as amended, is amended  
3 to provide as follows:

4 Section 6. Composition - The PTSB shall be composed of ~~eleven (11)~~ thirteen  
5 (13) voting members who shall be residents of Palm Beach County. The Board of  
6 County Commissioners shall appoint each member who shall serve at-large and at  
7 the pleasure of the Board of County Commissioners.

8 2. Section 7. Terms, of Resolution No. R2001-2241, as amended, is amended to  
9 provide as follows:

10 Section 7. Terms --

11 a. The terms of all PTSB members shall be for two (2) years, and there shall  
12 be no limit upon the number of terms any member may serve.

13 b. In order to achieve a staggering of terms, the initial terms held by the  
14 members appointed to serve as representatives from the categories described in  
15 Section 7.e.1), 3), 5), 7), 9), ~~and 11)~~ and 13) shall be for two (2) years. The initial  
16 terms held by the members appointed to serve as representatives from the  
17 categories described in Section 7.e.2), 4), 6), 8), ~~and 10)~~ and 12) shall be for one  
18 (1) year.

19 c. Any member may be removed, for any reason whatsoever, with or without  
20 cause, by the Board of County Commissioners.

21 d. Notwithstanding anything contained herein, a member's appointment shall  
22 terminate and the member shall be automatically removed, with or without the  
23 action of the Board of County Commissioners, for lack of attendance. Lack of  
24 attendance is defined as a failure to attend three (3) consecutive meetings or three  
25 (3) meetings within a one (1) year period regardless of the reason for the  
26 absences.

27 e. To the extent deemed possible by the Board of County Commissioners,  
28 the criteria set forth below will be used in the selection and appointment of  
29 members to serve on the PTSB. It is the goal of the Board of County  
30 Commissioners to have one (1) representative from each of the following ~~eleven~~

- 1 (11) ~~thirteen~~ (13) categories appointed to the PTSB:
- 2 1) Transportation experience
- 3 2) Disability advocate
- 4 3) Environmental advocate
- 5 4) ~~Municipal representative~~ Elected municipal official of a municipality
- 6 located in Palm Beach County
- 7 5) Business community representative
- 8 6) Representative of the diverse communities of Palm Beach County
- 9 7) Senior citizen
- 10 8) a ~~e~~ Certified paratransit user
- 11 9) a ~~r~~ Regular fixed route bus passenger
- 12 10) a ~~f~~ Fixed route bus operator
- 13 11) a Citizen at-large
- 14 12) Paratransit expertise
- 15 13) Resident of the Glades/Lake Region of Palm Beach County
- 16 f. The member selected to represent the certified paratransit user category
- 17 described in Section 7.e.8 above may be employed by a paratransit transportation
- 18 provider providing services to Palm Beach County; provided, however, that if the
- 19 member's occupation is in the area of paratransit transportation services, than
- 20 such member shall have extensive experience dealing with the consumers of
- 21 paratransit transportation services in Palm Beach County.
- 22 3. Section 8. PTSB Chairperson, of Resolution No. R2001-2241, as
- 23 amended, is amended to provide as follows:
- 24 8. PTSB Chairperson - The PTSB shall elect a chairperson and a vice-
- 25 chairperson from among its ~~eleven~~ (11) thirteen (13) members. The chairperson
- 26 and the vice-chairperson shall each serve for a term of one year.
- 27 4. Section 9. Quorum and Meetings, of Resolution No. R2001-2241, as
- 28 amended, is amended to provide as follows:
- 29 9. Quorum and Meetings --
- 30 a. A quorum of the PTSB's membership must be physically present in order

- 1 to conduct any business or take any action. A quorum shall consist of ~~six (6)~~
- 2 seven (7) of the ~~eleven (11)~~ thirteen (13) members.
- 3 b. The PTSB shall endeavor to meet on a monthly basis and may meet more
- 4 or less frequently as it deems appropriate.
- 5 c. The PTSB shall conduct its meetings according to Robert's Rules of Order
- 6 and may establish rules of procedure for the conduct of its meetings.
- 7 This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner Jeff Koons, who moved its adoption. The motion was seconded by Commissioner Robert Kanjian, and upon being put to a vote, the vote was as follows:

|                                 |               |
|---------------------------------|---------------|
| Commissioner Addie Greene       | <u>Aye</u>    |
| Commissioner Jeff F. Koons      | <u>Aye</u>    |
| Commissioner Karen T. Marcus    | <u>Absent</u> |
| Commissioner Robert J. Kanjian  | <u>Aye</u>    |
| Commissioner Mary McCarty       | <u>Absent</u> |
| Commissioner Burt Aaronson      | <u>Nay</u>    |
| Commissioner Jess R. Santamaria | <u>Aye</u>    |

The Chairperson thereupon declared the resolution duly passed and adopted this 9<sup>th</sup> day of September, 2008.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By: [Signature]  
County Attorney

By: [Signature]  
Deputy Clerk



**RESOLUTION NO. R-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. R 2001-2241, AS AMENDED BY RESOLUTION NOS. R2002-0485, R2003-1582, R2004-0949, AND R2007-0711; EXPANDING THE MEMBERSHIP OF THE PALM TRAN SERVICE BOARD TO TWELVE MEMBERS; REVISING THE CRITERIA FOR MEMBERSHIP; MODIFYING THE ROLE OF THE CHAIRPERSON; AMENDING THE QUORUM REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2001-2241 which created the Palm Tran Service Board (also referred to herein as the PTSB); and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2002-0485 which amended the manner in which members are appointed to the PTSB and extended the sunset date established for the PTSB to September 30, 2003; and

**WHEREAS**, the Board of County Commissioners adopted Resolution No. R2003-1582 to remove the sunset date established for the PTSB, and thereafter adopted Resolution No. R2004-0949 to establish a citizen at-large position; and

**WHEREAS**, the Board of County commissioners adopted Resolution 2007-0711 modifying the membership criteria so as to allow one (1) member of the PTSB to be an employee of a paratransit service provider as long as that member has extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County; and

**WHEREAS**, the Board of County Commissioners wishes to further amend Resolution No. R2001-2241, as previously amended, to increase the membership of the PTSB from eleven (11) to twelve (12) members, to require that the twelfth member have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County, to make the Chairperson of the PTSB a non-voting member, except in the case of a tie vote, and to increase the number of members who must be present to constitute a quorum of the PTSB from six (6) to seven (7) members.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:**

1. Section 6. Composition, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

Section 6. Composition - The PTSB shall be composed of twelve (12) voting members who shall be residents of Palm Beach County. The Board of County Commissioners shall appoint each member who shall serve at large and at the pleasure of the Board of County Commissioners.

2. Section 7. Terms, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

Section 7. Terms -

- a. The terms of all PTSB members shall be for two (2) years, and there shall be no limit upon the number of terms any member may serve.
- b. In order to achieve a staggering of terms, the initial terms held by the members appointed to serve as representatives from the categories described in Section 7.e.1), 3), 5), 7), 9) and 11) shall be for two (2) years. The initial terms held by the members appointed to serve as representatives from the categories described in Section 7.e.2), 4), 6), 8), 10), and 12) shall be for one (1) year.
- c. Any member may be removed, for any reason whatsoever, with or without cause, by the Board of County Commissioners.
- d. Notwithstanding anything contained herein, a member's appointment shall terminate and the member shall be automatically removed, with or without the action of the Board of County Commissioners, for lack of attendance. Lack of attendance is defined as a failure to attend three (3) consecutive meetings or three (3) meetings within a one (1) year period regardless of the reason for the absences.
- e. To the extent deemed possible by the Board of County Commissioners, the criteria set forth below will be used in the selection and appointment of members to serve on the PTSB. It is the goal of the Board of County Commissioners to have one (1) representative from each of the following twelve (12) categories appointed to the PTSB:
  - 1) Transportation experience

- 2) Disability advocate
- 3) Environmental advocate
- 4) Elected municipal official of a municipality located in Palm Beach County
- 5) Business community representative
- 6) Representative of the diverse communities of Palm Beach County
- 7) Senior citizen
- 8) Certified paratransit user
- 9) Regular fixed route bus passenger
- 10) Fixed route bus operator
- 11) Citizen at-large
- 12) Paratransit expertise

f. The member selected to represent the certified paratransit user category described in Section 7.e.8 above may be employed by a paratransit transportation provider providing services to Palm Beach County; provided, however, that if the member's occupation is in the area of paratransit transportation services, than such member shall have extensive experience dealing with the consumers of paratransit transportation services in Palm Beach County.

3. Section 8. PTSB Chairperson, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

8. PTSB Chairperson - The PTSB shall elect a chairperson and a vice-chairperson from among its twelve (12) members. The chairperson shall be a non-voting member except, in the case of a tie vote, the chairperson shall cast the deciding vote. The chairperson and the vice-chairperson shall each serve for a term of one year. In the event the chairperson is not present at a meeting, the vice-chairperson shall act as the chairperson and in such role shall be a non-voting member except, in the case of a tie vote, the acting chairperson shall cast the deciding vote.

4. Section 9. Quorum and Meetings, of Resolution No. R2001-2241, as amended, is amended to provide as follows:

9. Quorum and Meetings –

a. A quorum of the PTSB's membership must be physically present in

order to conduct any business or take any action. A quorum shall consist of seven (7) of the twelve (12) members. The chairperson shall be considered a member for purposes of determining whether a quorum is physically present, but shall vote only in the case of a tie vote, and shall cast the deciding vote.

b. The PTSB shall endeavor to meet on a monthly basis and may meet more or less frequently as it deems appropriate.

c. The PTSB shall conduct its meetings according to Robert's Rules of Order and may establish rules of procedure for the conduct of its meetings.

This resolution shall take effect upon its adoption.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,

who moved its adoption. The motion was seconded by

Commissioner \_\_\_\_\_,

and upon being put to a vote, the vote was as follows:


- Commissioner Addie Greene \_\_\_\_\_
- Commissioner Jeff F. Koons \_\_\_\_\_
- Commissioner Karen T. Marcus \_\_\_\_\_
- Commissioner Robert J. Kanjian \_\_\_\_\_
- Commissioner Mary McCarty \_\_\_\_\_
- Commissioner Burt Aaronson \_\_\_\_\_
- Commissioner Jess R. Santamaria \_\_\_\_\_

The Chairperson thereupon declared the resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, by its  
BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By:  \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Deputy Clerk



**PALM TRAN SERVICE BOARD  
MEMBERS  
As of  
December 1, 2012**

ATTACHMENT 9  
Page 1 of 2

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| <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 1</b></p> <p><b>Representative with Transportation Experience</b></p> <p><b>Terry Brown</b><br/>23 Harbour Drive, South<br/>Ocean Ridge, FL 33435<br/>HOME PHONE: 369-2946 / CELL 436-3539<br/>Email: <a href="mailto:barefootvilla@aol.com">barefootvilla@aol.com</a></p> <p>Term Ends: 6/28/14</p>   | <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 2</b></p> <p align="center"><b>Disability Advocate</b></p> <p>Member released from board due to excessive absences. Member will be nominated for reappointment and submitted to BOCC Jan 2013.</p> <p>Term Ends: 08/15/13</p>  |
| <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 3</b></p> <p align="center"><b>Environmental Advocate</b></p>  | <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 4</b></p> <p align="center"><b>Elected Municipal Official of a Municipality located within Palm Beach County</b></p> <p><b>Wendy K. Harrison</b><br/>Town Councilmember<br/>210 Military Trail<br/>Jupiter, FL 33458<br/>HOME PHONE: 561-624-0240<br/>Email: <a href="mailto:wendyh@jupiter.fl.us">wendyh@jupiter.fl.us</a></p> <p>Term Ends: 08/15/13</p> |
| <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 5</b></p> <p><b>Business Community Representative</b></p> <p><b>Robert Templeton</b><br/>The Banyan Group<br/>3898 Via Polycliana Dr., Suite 13<br/>Lake Worth, FL 33467</p> <p><b>Home Add:</b><br/>12940 Buckland Court<br/>Wellington, FL 33414<br/>HOME PHONE: 561-284-6611<br/>CELL PHONE: 561-281-5751<br/>Email: <a href="mailto:benbobbart@aol.com">benbobbart@aol.com</a></p> <p>Term Ends: 8/15/13</p> | <p align="center"><b>PALM TRAN SERVICE BOARD - Seat # 6</b></p> <p align="center"><b>Representative of the Diverse Communities of Palm Beach County</b></p> <p>Term Ends: 6/6/2013</p>   |

**Member List - Attendance 2012**

g:\ptsb\member info\2012 members 12-31-2012\_attendance.docx

|  |   |
|--|---|
| <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 7</b></p> <p align="center"><b>Senior Citizen</b></p> <p><b>Richard S. Herman</b><br/> 44 Burgundy A<br/> Delray Beach, FL 33484<br/> PHONE: 561/498-4343<br/> Email: <a href="mailto:dickh8644@comcast.net">dickh8644@comcast.net</a></p> <p>Term Ends: 06/28/14</p>  | <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 8</b></p> <p align="center"><b>Certified Paratransit User</b></p> <p><b>Maurice J. Jacobson</b><br/> 3605 S. Ocean Boulevard #B202<br/> South Palm Beach, FL 33480<br/> PHONE: 561/585-4915 (home)<br/> 561/371-7424 (cell) USE THIS<br/> Email: <a href="mailto:mjfinal@aol.com">mjfinal@aol.com</a></p> <p>Term Ends: 8/15/13</p> |
| <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 9</b></p> <p align="center"><b>Regular Fixed-Route Bus Passenger</b></p> <p><b>Jayne King</b><br/> 3400 Place Valencay<br/> Delray Beach, FL 33445<br/> HOME PHONE: 561/865-7512<br/> Cell: 954-232-2139<br/> Email: <a href="mailto:jaynote@yahoo.com">jaynote@yahoo.com</a></p> <p>Term Ends: 6/6/2013</p> | <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 10</b></p> <p align="center"><b>Fixed Route Bus Operator</b></p> <p><b>Frank Stanzione</b><br/> 8582 Tourmaline Blvd.<br/> Boynton Beach, FL 33437<br/> PHONE: 561/364-1265<br/> Email: <a href="mailto:fstanz0314@bellsouth.net">fstanz0314@bellsouth.net</a></p> <p>Term Ends: 8/15/13</p>  |
| <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 11</b></p> <p align="center"><b>Citizen at Large</b></p> <p><b>John Wilson</b><br/> 208 Fern St., Apt 1207<br/> West Palm Beach, FL 33401<br/> PHONE: 561-832-5567<br/> CELL PHONE: 561-909-9957<br/> Email: <a href="mailto:juwil4@yahoo.com">juwil4@yahoo.com</a></p> <p>Term Ends: 6/28/14</p>            | <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 12</b></p> <p align="center"><b>Representative with Extensive Paratransit Experience</b></p> <p>Vacant</p>  |
| <p align="center"><b>PALM TRAN SERVICE BOARD – Seat # 13</b></p> <p align="center"><b>Resident of the Glades/Lake Region-Area of Palm Beach County</b></p> <p>Vacant</p>   |   |

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**Member List – Attendance 2012**