

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: March 12, 2013       Consent       Regular  
 Ordinance       Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) Accept** on behalf of the Palm Beach County Sheriff's Office an agreement with the City of Miami, as the fiscal agent for the Miami Urban Area Security Initiative (UASI) to provide \$428,951 in reimbursable funding for various direct law enforcement domestic security activities effective until February 28, 2014; and **B) Approve** a budget amendment of \$428,951 in the Sheriff's Grant Fund.

**Summary:** This agreement provides a means of funding various domestic security activities within the County and region using federal Urban Area Security Initiative (UASI) funds through the City of Miami as the Miami UASI's fiscal agent. These funds and related equipment will be used for direct law enforcement activities. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (PGE)

**Background and Justification:**  
The Urban Areas Security Initiative (UASI) is intended to create a sustainable national model program to enhance security and overall preparedness to prevent, respond to, and recover from acts of terrorism. In general, the UASI provides financial assistance to States to address the unique equipment, training, planning, and exercise needs of large urban areas, and to assist them in building an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism. It also includes awards to (1) selected State and local governmental entities and commercial companies to develop plans and approaches to ensuring the safety and protection of the Nation's ports, and (2) selected State and local governmental entities to develop plans and approaches to ensuring the safety and protection of the Nation's transit systems. The Catalog of Federal Domestic Assistance (CFDA) number is 97.067 and the contract number is 12-DS-22-11-23-02-236.

**Attachments:**

- 1. Budget Amendment
- 2. Memorandum of Agreement for Participating Miami UASI Agencies
- 3. Award Letter

RECOMMENDED BY: \_\_\_\_\_  
DEPARTMENT DIRECTOR      DATE

APPROVED BY: *Patty Hurdle*      3/6/13  
ASSISTANT COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Capital Expenditures	\$204,183				
Operating Costs	\$224,768				
External Revenues	(\$428,951)				
Program Income (County)					
In-Kind Match (County)	0				
<b>Net Fiscal Impact</b>	<b>0</b>				
<b># Additional FTE Positions (Cumulative)</b>	<b>0</b>				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2243 Object 3129

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

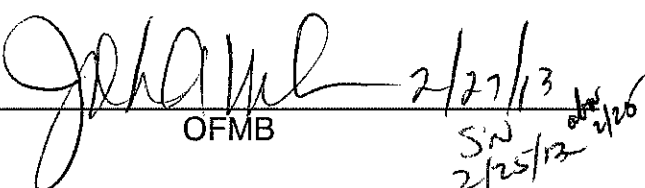
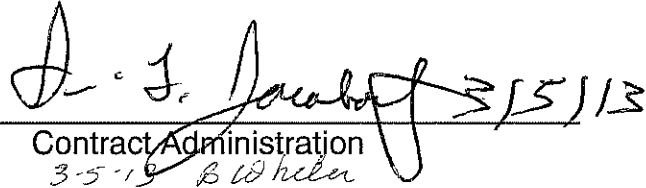
The Sheriff's Office has been awarded funds through the City of Miami as the Miami UASI's fiscal agent. The award of \$428,951 will be used to fund UASI approved direct law enforcement activities. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

FY2011 Miami UASI	<u>\$428,951</u>
Total Program Budget	\$428,951

The period of performance for these projects shall expire April 30, 2014. A reimbursement package must be submitted no later than February 28, 2014.

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB 2/27/13 SN 2/25/13 2/26	 _____ Contract Administration 3-5-13 B. Whelan
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**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney  
 3/6/13

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

FUND 1152 - Sheriff's Grants Fund

*BGEY 160 022513-1177  
BGRV 160 022513-523*

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<b>Revenues</b>								
2010 Miami UASI 160-2243-3129	Federal Grant - Other Public Safety	0	0	428,951		428,951		
	<b>TOTAL REVENUES</b>	<b>5,064,394</b>	<b>\$7,649,778</b>	<b>\$428,951</b>	<b>\$0</b>	<b>\$8,078,729</b>		
<b>Expenditures</b>								
2010 Miami UASI 160-2243-9498	Transfer to Sheriff's Fund 1902	0	0	428,951		428,951		
	<b>TOTAL EXPENDITURES</b>	<b>5,064,394</b>	<b>\$7,649,778</b>	<b>\$428,951</b>	<b>\$0</b>	<b>\$8,078,729</b>		

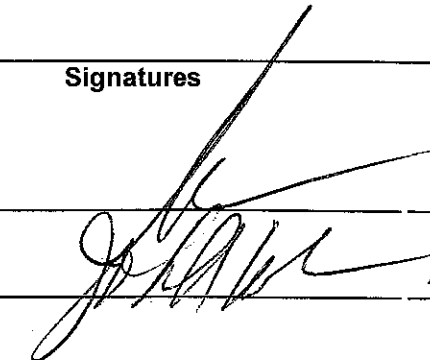
Attachment # 1

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures	Date
	2/27/13

*SN  
2/25/13*

By Board of County Commissioners  
At Meeting of March 12, 2013

Deputy Clerk to the  
Board of County Commissioners

**MEMORANDUM OF AGREEMENT  
FOR PARTICIPATING MIAMI UASI GRANT 2011 AGENCY  
"Palm Beach County Sheriff's Office"**

This Agreement is entered into this 26<sup>th</sup> day of March, 2012, by and between the City of Miami, a municipal corporation of the State of Florida, (the "Sponsoring Agency") and Palm Beach County Sheriff's Office, (the "Participating Agency").

**RECITALS**

WHEREAS, the U.S. Department of Homeland Security (USDHS) is providing financial assistance to the Miami urban area in the amount \$9,356,839 dollars through the Urban Area Security Initiative (UASI) Grant Program 2011; and

WHEREAS, the Sponsoring Agency is the coordinating agent for the Miami UASI Grant Program 2011; and

WHEREAS, as the USDHS requires that the urban areas selected for funding take a regional metropolitan area approach to the development and implementation of the UASI Grant Program 2011 and involve core cities, core counties, contiguous jurisdictions, mutual aid partners, and State agencies; and

WHEREAS, the 2011 Urban Area has been defined Miami and Ft. Lauderdale collectively and anticipates sub-granting a portion of the UASI funds in accordance with the grant requirements; and

WHEREAS, the City Commission, by Resolution No. 12-0083, adopted on 3/8/12, has authorized the City Manager to enter into this Agreement with each participating agency on behalf of the City of Miami; and

WHEREAS, the Sponsoring Agency wishes to work with the participating agencies through the Urban Area Working Group process to enhance Miami and its surrounding jurisdictions ability to respond to a terrorist threat or act.

NOW THEREFORE, in consideration of the foregoing, the parties hereto agree as follow:

### **I. PURPOSE**

- A. This Agreement delineates responsibilities of the Sponsoring Agency and the Participating Agencies for activities under the UASI Grant Program 2011 which was made available by the U.S. Department of Homeland Security and the State of Florida Division of Emergency Management (FDEM).
- B. This Agreement serves as the Scope of Work between the Participating Agency and the Sponsoring Agency.

### **II. SCOPE**

- A. The provisions of this Agreement apply to UASI Grant Program 2011 activities to be performed at the request of the federal government, provided at the option of the Sponsoring Agency, and in conjunction with, preparation for, or in anticipation of, a major disaster or emergency related to terrorism and or weapons of mass destruction.
- B. No provision in this Agreement limits the activities of the Urban Area Working Group or its Sponsoring Agency in performing local and state functions.

### **III. DEFINITIONS**

- A. Critical Infrastructure. Any system or asset that if attacked would result in catastrophic loss of life and/or catastrophic economic loss management of resources (including systems for classifying types of resources); qualifications and certification; and the collection, tracking, and reporting of incident information and incident resources.
- B. Core County. The county within which the core city is geographically located. The core city is the City of Miami.

- C. UASI Grant Program 2011. The UASI Grant Program 2011 reflects the intent of Congress and the Administration to enhance and quantify the preparedness of the nation to combat terrorism.
  
- D. National Incident Management System (NIMS). This system will provide a consistent nationwide approach for federal, state, and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, and local capabilities, the NIMS will include a core set of concepts, principles, terminology, and technologies covering the incident command system; multi-agency coordination systems; unified command; training; identification and
  
- E. Urban Area Working Group (UAWG). The State Administrating Agency Point of Contact (SAA POC) must work through the Mayor/CEOs from all other jurisdictions within the defined urban area to identify POCs from these jurisdictions to serve on the Urban Area Working Group. The Urban Area Working Group will be responsible for coordinating development and implementation of all program elements, including the urban area assessment, strategy development, and any direct services that are delivered by the grant.
  
- F. UASI Grant Program 2011. This grant is being provided to address the unique equipment, training, planning, and exercise needs of large high threat urban areas, and program activities must involve coordination by the identified core city, core county/counties, and the respective State Administrative Agency. Funding for the UASI Grant Program 2011 was appropriated by U.S. Congress and is authorized by Public Law 108–11, the Emergency Wartime Supplemental Appropriations Act, 2003. The funding will provide assistance to build an enhanced and sustainable capacity to prevent, respond to, and recover from threats or acts of terrorism for the selected urban areas.

- G. Urban Area. An urban area is limited to inclusion of jurisdictions contiguous to the core city and county/counties, or with which the core city or county/counties have established formal mutual aid agreements.

#### **IV. SPONSORING AGENCY SHALL BE RESPONSIBLE FOR:**

- A. Providing an administrative department, which shall be the City of Miami Fire-Rescue Department, authorized to carry out the herein agreed upon responsibilities of the Sponsoring Agency.
- B. Coordinating with named counties and cities, with the respective State Administrative Agency, and with the FDEM and USDHS.
- C. Conducting a comprehensive Urban Area Assessment, which will in turn guide the development of an Urban Area Homeland Security Strategy.
- D. Ensuring the participation of the following critical players in the assessment and strategy development process: law enforcement, emergency medical services, emergency management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.
- E. Developing a comprehensive Urban Area Homeland Security Strategy and submit to the SAA POC.
- F. Complying with the requirements or statutory objectives of federal law.
- G. Ensuring satisfactory progress toward the goals or objectives set forth in the grant application.
- H. Following grant agreement requirements and/or special conditions.
- I. Submitting required reports.

**V. THE PARTICIPATING AGENCIES SHALL BE RESPONSIBLE FOR:**

- A. Providing an administrative department, which shall be the main liaison and partner with the City of Miami Fire-Rescue Department, authorized to carry out the herein agreed upon responsibilities of the Sponsoring Agency.
- B. Participating Agencies and any sub-grantees must abide by the grant requirements including budget authorizations, required accounting and reporting expenditures, proper use of funds, and tracking of assets.
- C. Submitting monthly budget detail worksheets to the City of Miami on the progress of direct purchases of equipment or services.
- D. Complying with all UASI Grant Program 2011 requirements.
- E. Participating as a member of the Urban Area Working Group to include coordinating with and assisting the City of Miami in conducting a comprehensive Urban Area Assessment, which in turn will guide development of an Urban Area Homeland Security Strategy.
- F. Ensuring the participation of the following critical players in the assessment and strategy development process: law enforcement, emergency medical services, emergency management, the fire service, hazardous materials, public works, governmental administrative, public safety communications, healthcare and public health.
- G. Assisting the sponsoring agency in development of a comprehensive Urban Area Homeland Security Strategy.
- H. Complying with the requirements or statutory objectives of federal law.



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- I. Ensuring satisfactory progress toward the goals or objectives set forth in the grant application.
  - J. Submitting required reports as prescribed by the Sponsoring Agency.
  - L. Maintaining an equipment inventory of UASI purchased items.

**VI. THE SPONSORING AGENCY AND THE PARTICIPATING AGENCY AGREE:**

- A. That funding acquired and identified for the Urban Area Security Initiative will be administered solely by the Sponsoring Agency.
- B. The Participating Agencies will provide financial and performance reports to the sponsoring agency in a timely fashion. The Sponsoring Agency will prepare consolidated reports for submission to the State of Florida.
- C. The Sponsoring Agency is not responsible for personnel salaries, benefits, workers compensation or time related issues of the Participating Agency personnel.
- D. Sponsoring Agency and Participating Agency are subdivisions as defined in Section 768.28, Florida Statutes, and each party agrees to be fully responsible for the respective acts and omissions of its agents or employees to the extent permitted by law. Nothing herein is intended to serve as a waiver of sovereign immunity by any party to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency or subdivision of the State of Florida to be sued by third parties in any manner arising out of this Agreement or any other contract.
- E. This is a reimbursement grant that requires the Participating Agencies to purchase, receive, and pay invoices in full for equipment, services, and allowable personnel costs PRIOR to submitting the same for reimbursement to the Sponsoring Agency.

## VII. FINANCIAL AGREEMENTS

- A. Financial and Compliance Audit Report: Recipients that expend \$300,000 or more of Federal funds during their fiscal year are required to submit an organization-wide financial and compliance audit report. The audit must be performed in accordance with the U.S. General Accounting Office Government Auditing Standards and OMB Circular A-133.
- B. The Secretary of Homeland Security and the Comptroller General of the United States shall have access to any books, documents, and records of recipients of UASI Grant Program 2011 assistance for audit and examination purposes, provided that, in the opinion of the Secretary of Homeland Security or the Comptroller General, these documents are related to the receipt or use of such assistance. The grantee will also give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the grant.
- C. Financial Status Reports are due within 45 days after the end of each calendar quarter. A report must be submitted for every quarter that the award is active, including partial calendar quarters, as well as for periods where no grant activity occurs.
- D. Submit progress reports to describe progress to date in implementing the grant and its impact on homeland security in the state.
- E. All financial commitments herein are made subject to the availability of funds and the continued mutual agreements of the parties.

## VIII. CONDITIONS, AMENDMENTS, AND TERMINATION

- A. The Participating Agency will not illegally discriminate against any employee or applicant for employment on the grounds of race, color, religion, sex, age, or national origin in fulfilling any and all obligations under this Agreement.
- B. Any provision of this Agreement later found to be in conflict with Federal law or regulation, or invalidated by a court of competent jurisdiction, shall be considered inoperable and/or superseded by that law or regulation. Any provision found inoperable is severable from this Agreement, and the remainder of the Agreement shall remain in full force and effect.
- C. This Agreement may be terminated by either party on thirty (30) days written notice to the other party.
- D. This Agreement shall be considered the full and complete agreement between the undersigned parties, and shall supersede any prior Memorandum of Agreement among the parties, written or oral, except for any executory obligations that have not been fulfilled.
- E. This Agreement will end on April 30, 2014, unless otherwise extended, at which time the parties may agree to renew the association. Renewal will be based on evaluation of the Sponsoring Agency's ability to conform to procedures, training and equipment standards as prescribed by the grant.

**SPONSORING AGENCY**

THE CITY OF MIAMI, a municipal Corporation of the State of Florida

ATTEST:

BY: Priscilla A. Thompson  
Priscilla A. Thompson  
City Clerk 3-26-12

BY: Johnny Martinez  
Johnny Martinez, P.E.  
City Manager

APPROVED AS TO FORM AND CORRECTNESS:

APPROVED AS TO INSURANCE REQUIREMENTS:

BY: Julie O. Bru  
Julie O. Bru  
City Attorney ROR

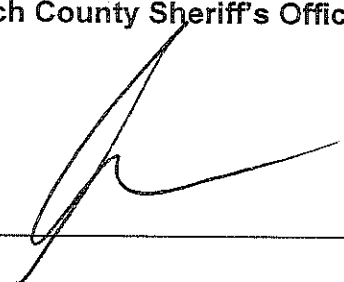
BY: Calvin Ellis  
Calvin Ellis, Director  
Department of Risk Management

**PARTICIPATING AGENCY**  
**"Palm Beach County Sheriff's Office"**

ATTEST:

Keeler Shepard  
Name:

Contract Analyst  
Title:

BY: 

NAME: RIC L BRADSHAW

TITLE: SHERIFF

APPROVED AS TO FORM AND  
CORRECTNESS:

 #7008  
Participating Agency Attorney

# City of Miami

JOHNNY MARTINEZ  
City Manager

MAURICE L. KEMP  
Fire Chief



January 9<sup>th</sup>, 2012

Janet Cid  
Palm Beach County Sheriff's Office  
Grants/Contracts Section  
3228 Gun Club Road  
West Palm Beach, Florida 33406

Re: Miami UASI 2011 MOA

Dear Ms. Cid:

This letter serves as official notification that the Funding Year 2011 MOA (Award# 12-DS-22-11-23-02-236) between the City of Miami and Palm Beach Sheriff's Office is for the amount of \$428,950.64 for the projects listed in the enclosed table.

Please refer to the Funding Year 2011 Miami UASI MOA (Award# 12-DS-22-11-23-02-236) between the City of Miami and Palm Beach Sheriff's Office for more information and stipulations.

The period of performance for these projects shall expire April 30<sup>th</sup>, 2014. A reimbursement package must be submitted no later than February 28<sup>th</sup>, 2014, along with the backup documentation. Please refer to the project title and its identification number. Requests for reimbursement submitted after February 28<sup>th</sup>, 2014 shall be denied.

Project timelines and benchmarks shall be clearly communicated to the administrating agency (City of Miami) upon request. Failure to comply with timelines and benchmarks will result in de-obligation of funds for this project.

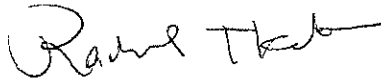
If you have any questions, please do not hesitate to contact UASI Project Coordinator, Kristin Jordahl, at (305) 416-5429 or [kjordahl@miamigov.com](mailto:kjordahl@miamigov.com).

DEPARTMENT OF FIRE-RESCUE/Administration  
444 SW 2<sup>nd</sup> Ave / Miami, Fl 33130 / (305) 416-5400

Attachment # 3

Line Item #	Y/N	Description of Project	Budget Request	POETE	AEL #
2011-168	Y	Helicopter-Draganfly X8 - remote controlled helicopter-draganfly with video capability for pre-scouting and surveillance during search warrants and call outs.	\$20,000.80	Equipment	03-OE-07-RPVS
2011-169	N	Business/Community Partners Against Terrorism - initiative to develop a close two-way relationship between sheriff's office and county private sectors drawn from materials developed by DHS.	\$30,000.00	Equipment	21GN-00-CCEQ
2011-170	Y	SRS 5 Bomb Search Suits- this equipment is needed to enhance protection of bomb squad team while on emergency call outs.	\$40,600.00	Equipment	02PE-01-SRCH
2011-171	Y	Intelligence Fusion Analysis	\$108,889.00	Equipment	13IT-00-INTL
2011-172	Y	Law Enforcement Exchange (LEX) - this equipment is needed to connect participating local and state law enforcement agencies to one central information sharing system. Data exchanges include: incidents, dispatch records, warrants, traffic citations, booking and pawn data.,	\$25,000.00	Equipment	13IT-00-INTL
2011-173	Y	Thermal Imager and Receiver -this equipment is being requested for use by agency's S.W.A.T team to provide reliable heat pictures of officers' surroundings and detect terrorists/suspects in dark or smoke filled environments.	\$19,693.00	Equipment	03OE-02-TILA
2011-185	Y	Fusion Center Project (Regional Project)	\$184,767.84	Planning	Planning

Sincerely,



Rachel Tkatch, Program Manager  
 Miami-Fort Lauderdale UASI  
 City of Miami  
 Division of Emergency Management  
 Department of Fire-Rescue

RT/st