

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

=====

Meeting Date: March 12, 2013 Consent Regular
 Ordinance Public Hearing

Department
 Submitted By: Community Services
 Submitted For: Head Start/Early Head Start & Children's Service

=====

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Notice of grant award from the Department of Health and Human Services Administration for Children and Families for the period October 1, 2012, through September 30, 2013, in the amount not to exceed \$13,866,170, for Head Start/Early Start programs.

Summary: A notice of grant award from the Department of Health and Human Services Administration for Children and Families was received and awards partial funding totaling \$13,866,170. The balance of the funding will be awarded at a later date. Budget will be aligned once the final notice of award has been received. The 2013 Refunding Grant Application was approved by the Board of County Commissioners on September 11, 2012 (R2012-1314). Head Start FY 2013 objectives and performance measures include ensuring that atleast 10% of total Head Start/Early Head Start enrollment will be children with disabilities; maintaining at least 85% attendance for the funded enrollment of 2,296 children and replacing all vacant slots within 30 days; and achieving 75% of Voluntary Pre Kindergarten scores above the state requirement. This notice of grant award shall be received and filed in the Minutes Department. (Head Start) Countywide (TKF)

Background and Justification: The Department of Health and Human Services Administration for Children and Families has issued the FY 2013 Financial Assistance Award to serve 271 infants/toddlers and pregnant women; and 2,025 3 & 4 year old children and their families.

Attachments: Notice of Grant Award

=====

Recommended By: *[Signature]* 2/20/13
 Department Director Date

Approved By: *[Signature]*
offer Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	\$17,332,713				
External Revenue	(\$14,321,134)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	\$3,011,579				

# ADDITIONAL FTE POSITIONS (Cumulative)					
---	--	--	--	--	--

Is Item Included In Current Budget? Yes X No

Budget Account No.:

Fund 1002 Dept 147 Unit Var. Object Var. Program Code Var. Program Period Var.

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Budget will be aligned once the final notice of award has been received.
 External Revenue \$13,866,170 from this grant and \$454,964 from a grant to be received from Children's Service Council.

C. Departmental Fiscal Review: TM
 Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 2/27/13 [Signature] 3/5/13
 OFMB 2/27/13 3/5/13 Contract Development and Control
 2/27/13 3/5/13 3-5-13 Bidhealy

B. Legal Sufficiency:

[Signature] 3/6/13
 Chief Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

Department of Health and Human Services
Administration for Children and Families
Notice of Award (NOA)

SAI NUMBER:

PMS DOCUMENT NUMBER:
04CH304647

1. AWARDING OFFICE: OA/OGM/Region IV		2. ASSISTANCE TYPE: Discretionary Grant		3. AWARD NO.: 04CH3046/47		4. AMEND. NO.:	
5. TYPE OF AWARD: SERVICE		6. TYPE OF ACTION: Non-competing Continuation		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.			
8. BUDGET PERIOD: 10/01/2012 THRU 09/30/2013		9. PROJECT PERIOD: INDEFINITE		10. CAT NO./CFDA: 93.600 ...			
11. RECIPIENT ORGANIZATION: PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS DIV. OF HS & CHILDREN SERVICES 301 N. OLIVE AVENUE, 12TH FLOOR WEST PALM BEACH FL 33401 Shelley Vana, Board Chair				12. PROJECT / PROGRAM TITLE: PA-22 FYPD, PA-25 EHS, PA-20 & PA-21 T/TA CDA			
13. COUNTY: PALM BEACH		14. CONGR. DIST: 12		15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Yvonne Walker, Head Start/EHS Director			
16. APPROVED BUDGET:				17. AWARD COMPUTATION:			
Personnel..... \$ 5,460,276				A. NON-FEDERAL SHARE..... \$ 3,466,543 20.00 %			
Fringe Benefits..... \$ 2,640,025				B. FEDERAL SHARE..... \$ 13,866,170 80.00 %			
Travel..... \$ 41,152				18. FEDERAL SHARE COMPUTATION:			
Equipment..... \$ 0				A. TOTAL FEDERAL SHARE..... \$ 13,866,170			
Supplies..... \$ 145,539				B. UNOBLIGATED BALANCE FEDERAL SHARE.....\$			
Contractual..... \$ 4,629,666				C. FED. SHARE AWARDED THIS BUDGET PERIOD.\$ 13,866,170			
Facilities/Construction..... \$ 0				19. AMOUNT AWARDED THIS ACTION: \$ 13,866,170			
Other..... \$ 786,662				20. FEDERAL \$ AWARDED THIS PROJECT PERIOD: \$			
Direct Costs..... \$ 13,703,320				21. AUTHORIZED TREATMENT OF PROGRAM INCOME:			
Indirect Costs..... \$ 162,850				ADDITIONAL COSTS			
At % of \$				22. APPLICANT EIN: 1-596000785-A1			
In Kind Contributions..... \$ 0				23. PAYEE EIN: 1-596000785-A1		24. OBJECT CLASS: 41.51	
Total Approved Budget(**).. \$ 13,866,170							

25. FINANCIAL INFORMATION:

DUNS: 078470481

ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
OGM	04CH304647	75-3-1536	2013 G044120	\$126,542		
OGM	04CH304647	75-3-1536	2013 G044122	\$11,426,305		
OGM	04CH304647	75-3-1536	2013 G044125	\$2,256,901		
OGM	04CH304647	75-3-1536	2013 G044121	\$56,422		

26. REMARKS: (Continued on separate sheets)

Client Population: 2296.
Number of Delegates: 3.
Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.
This includes requirements in Parts I and II (available at <http://www.hhs.gov/asfr/ogapa/grantinformation/hhsgps107.pdf>) of the HHS GPS.

27. SIGNATURE - ACF GRANTS OFFICER Juan Gordon		DATE: 10/31/12	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Paula Oliver		DATE: 10-26-12
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Jeffrey L. Fredericks, Regional Program Manager		DATE: 10/30/12			

Attachment 1

Award Number: 04CH3046/47

Recipient Organization: Palm Beach County Board of County Commissioners

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1301.20 requiring a non-Federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1301.32 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-Federal share contribution of such costs. The requirements for a non-Federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 10/01/2012-09/30/2013 budget period unless a waiver is approved. Any request for a waiver of the non-Federal share match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act or 45 C.F.R. Section § 1301.21 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1301.32(g) must be submitted in advance of the end of the budget period.

The HHS GPS (II-56) (see above and 45 C.F.R. § 74.25(c)(2) and 45 C.F.R. § 92.30(d)(3) (as applicable) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any Federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule, currently \$179,700.

Prior approval must be obtained under 45 C.F.R. Part 1309 to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without the express written approval of the Administration for Children and Families.

APPROVED AS SUBMITTED
and/or CORRECTED

BUDGET INFORMATION - Non-Construction Programs

Palm Beach County
04CH3046/47

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity	Catalog of Federal Domestic Assistance Number	New or Revised Budget		
		Federal	Non-Federal	Total
1. PA-21	93.600	\$56,422	\$14,106	\$70,528
2. PA-25	93.600	\$2,256,901	\$564,225	\$2,821,126
3. PA-20	93.600	\$126,542	\$31,636	\$158,178
4. PA-22	93.600	\$11,426,305	\$2,856,576	\$14,282,881
TOTALS		\$13,866,170	\$3,466,543	\$17,332,713

SECTION B - BUDGET CATEGORIES

Object Class Categories	PA-21 (80%)	PA-25 (80%)			Sub-Total (page 1)	Total
a. Personnel		\$770,478			\$4,689,798	\$5,460,276
b. Fringe Benefits		387,455			2,252,570	2,640,025
c. Travel	8,656	9,690			22,806	41,152
d. Equipment					0	0
e. Supplies	9,600	100,912			35,027	145,539
f. Contractual	34,966	816,166			3,778,534	4,629,666
g. Facilities/Construction					0	0
h. Other	3,200	155,811			627,651	786,662
i. Total (6a-6h)	\$56,422	\$2,240,512			\$11,406,386	\$13,703,320
j. Indirect Charges		16,389			146,461	162,850
k. TOTALS (6i-6j)	\$56,422	\$2,256,901			\$11,552,847	\$13,866,170