Agenda Item# 35-

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARD APPOINTMENT SUMMARY

**Meeting Date:** 

March 12, 2013

Department:

Planning, Zoning & Building Department

Submitted By:

**Building Division** 

**Advisory Board Name:** 

**Building Code Advisory Board** 

#### I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: **A.** Reappointment of one (1) member and **B.** Appointment of one (1) new member to the Building Code Advisory Board.

A. Reappoint

MemberSeatRequirementNominated ByTermDoug Wise2Building Official, District 2BOAPBC3/12/13-512/3/15

B. Appoint

Nominee Seat Requirement Nominated By Term

Roger Held 1 Building Official, District 1 BOAPBC 3/12/13-1/10/14

Summary: The Building Code Advisory Board was established by a Special Act of the Florida Legislature in 1974, and amended in 2001. The term of office for board members is three years; with no limit to the number of terms a member may serve. The Building Official's Association of Palm Beach County has nominated Doug Wise and Roger Held. Doug Wise is currently serving on the Board in Seat 2; effective 1/28/2013 he is representing Palm Beach County as their Building Official. Roger Held is completing the term of Steven Kennedy upon his resignation. The Board is comprised of 16 members; composed of 7 Building Officials, one from each commission election district; 7 members appointed from nominees submitted by the Construction Industry Management Council of Palm Beach County; 1 registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects; and 1 professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society. Countywide (SF)

Background and Justification: Background and Justification: The Building Code Advisory Board is authorized to advise local governments regarding adoption of administrative or technical amendments to the Florida Building Code based on local conditions. Advise local governments how construction code enforcement can be improved and standardized. Advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code, and any amendments or revision thereto. Act as the countywide compliance review board, pursuant to section 553.73(4)(b)7., Florida Statutes, notwithstanding the requirements contained therein to establish such review board by interlocal agreement. The Board shall have the authority to evaluate new or existing products or systems in accordance with section 55.842, Florida Statutes, and the Florida Building Commission's rules adopted thereunder. Recommendations and compliance reports of the board concerning new and existing products or systems shall be advisory in nature for the municipalities within Palm Beach County and shall not form the basis of a local or statewide approval pursuant to section 553.842, Florida Statutes.

This advisory committee membership has 16 seats, 14 currently filled and a diversity count of White: 14 (100.00%) The gender ratio (male:female) is 13:1.

#### Attachments:

- Board Applications
- 2. Resumes
- 3. Letter of Recommendations
- 4. BCAB Attendance Record
- 5. Special Act

Recommended By:

**Department Director** 

Date

Legal Sufficiency:

Assistant County Attorney

Date

### II. REVIEW COMMENTS

REVISED 06/92 ADM FORM 03 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

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#### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department	: (Please Print)			
Board Name: Build	ling Code Advisory Board		Advisory	[X] Not Advisory []
[X] At Large A	ppointment	or [ ] Dis	trict Appointment /Distric	ct #:
Term of Appointment:	3 Years.	From: 3/ <b>12</b> /2013	To: 3/1	<b>4</b> /2016
Seat Requirement:	Building Official		Seat #:	2
[X]*Reappoin	fment	or []New	Appointment	
or [ ] to complete	e the term of	Due		ı [] other
*When a person is bein term shall be considere	g considered for reappoints d by the Board of County C	nent, the number of prev	ious disclosed voting co	nflicts during the previous
Section II (Applicant):				
Name: Wise		Douglas	Bennett	
Last		First	Middle	
Occupation/Affiliation:	Building Official			
	Owner [ ]	Employee [x	Offi	cer [ ]
Business Name:	Board of County Com	missioners / Palm Beach C	County	
Business Address:	2300 N. Jog Road			
City & State	West Palm Beach, Flo	rida	Zip Code:	33411
Residence Address:	_12049_159 <sup>th</sup> Court_No	rth		
City & State	Jupiter, Florida		Zip Code:	33478
Home Phone:	( 561 ) 575-1401	Business Phone:	( 561 )233-5192	Ext.
Cell Phone:	( 561 ) 389-7797	Fax:	(561) 233-5020	
Email Address:	DWise@pbcgov.org			
Mailing Address Preferen	ce: [X] Business [] Res.	idence		
Have you ever been convi If Yes, state the court, nat	cted of a felony: Yes ure of offense, disposition of	No X case and date:		
Minority Identification (	• -	[] Female	an [] African-Ameri	can [X]Caucasian

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
			•
•	(Attach Addition:	al Sheet(s), if necessary)	
	OR X	NONE	
Guide to the Sunshine Amendm on the web at: http://www.pal By signing below I ack	ment prior to appointment/reappo mbeachcountyethics.com/train mowledge that I have read, u	ointment. Article XIII, and the ting.htm. Keep in mind this requ	by Article XIII, the Palm Beacl
By w By at	vatching the training program on trending a live presentation given	the Web, DVD or VHS on <u>August 11, 2011</u>	
	AND		•
By signing below I ac Amendment & State of	knowledge that I have read, Florida Code of Ethics:	understand and agree to abid	de by the Guide to the Sunshine
·	(		
*Applicant's Signature:	Printe	ed Name: Douglas Wise	Date: <u>2/1/2013</u>
Any questions and/or concerns r website www.palmbeachcountye	egarding Article XIII, the Palm I ethics.com or contact us via emai	Beach County Code of Ethics, ple l at ethics@palmbeachcountyethi	ase visit the Commission on Ethics cs.com or (561) 233-0724.
Buí	Vickie Day, Palm Beach Coun	nis FORM to: nty Planning, Zoning and Buildi Road, West Palm Beach, Florid	
Section III (Commissioner, if a	applicable):		
Appointment to be mad	e at BCC Meeting on:		
Commissioner's Signature:		Date:	
Pursuant to Florida's Public Records I as	w this document may be reviewed and no	notocopied by members of the public	Parisad 09/01/2011

#### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)	
Board Name: Building Code Advisory Board Advisory [X] Not A	dvisory [ ]
[ ] At Large Appointment or [ ] District Appointment /District #:	
Term of Appointment: 3 Years. From: 31213 To: 31116	
Seat Requirement: BUILDING OFFICIAL Seat #: 1	
[ ]*Reappointment or [ ] New Appointment	
or [X] to complete the term of Steven Kennedy Due to: [X] resignation [] of Completion of term to expire on: [] TAN. 10, 2014	ther
*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during term shall be considered by the Board of County Commissioners:	he previous
Section II (Applicant): (Please Print)  APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT	
Name: Hald loger Charles	
Last First Middle .  Occupation/Affiliation: Town of pupils Building Rept. Peractor	
Occupation/Affiliation:  Total of fugification Building Rept. Viractor  Owner [] Employee [] Officer []	
Business Name: Town of Tupiter	
Business Address: 210 Military Trl.	
City & State Jup. Fay Zip Code: 3343	P
Residence Address: 108 Coco Lane	
City & State Jupiter, 12 Zip Code: 0345	8
Home Phone: 561 744-2250 Business Phone: 561)741-2669 Ext.	
Cell Phone: (56) 719-0379 Fax: (56) 741-4819	
Email Address:	
Mailing Address Preference: [ ] Business [ ] Residence	
Have you ever been convicted of a felony: Yes No	
Minority Identification Code: [ ] Male [ ] Female [ ] Native-American [ ] Hispanic-American [ ] African-American [ ] Cauc	casian

[ ] Asian-American [ ] African-American [ Caucasian

#### Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	<b>Description of Services</b>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
			<del></del>
	(Attach Additiona	al Sheet(s), if necessary)	
	OR V	NONE	
		on Article XIII, the Palm Beach Coun	
		<u>vintment.</u> Article XIII, and the training.htm. Keep in mind this requiren	
		nderstand, and agree to abide by a	
By water	ching the training program on anding a live presentation given	the Web, DVD or VHS	
	AND		
By signing below I ackn Amendment & State of Flo		understand and agree to abide by	y the Guide to the Sunshine
*Applicant's Signature:	of Held Printe	ed Name: Logas C Hela	Date:
		Beach County Code of Ethics, please vil at ethics@palmbeachcountyethics.co	
; •		his FORM to:	
		nty Planning, Zoning and Building Road, West Palm Beach, Florida 334	411
Section III (Commissioner, if ap	plicable):		,
Appointment to be made a	at BCC Meeting on:		

Date:

Commissioner's Signature:\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

#### Douglas B. Wise

12049 159th Ct. N. Jupiter, FL 33478 Home: (561) 575-1401 Cell: (561) 389-7797

#### JOB OBJECTIVE

To never stop learning by expanding upon my existing experience through additional exposure in areas requiring special expertise, and through continuing education in the field of management, management information systems and public administration, in order to obtain an appropriate position with a successful organization.

#### **EMPLOYMENT HISTORY**

6/11 - Present: CITY OF WEST PALM BEACH, DEVELOPMENT SERVICES DEPARTMENT, West Palm Beach, FL

**Development Services Director** 

Assumed responsibility for oversight of Planning, Zoning, and Code Enforcement activities within the City in addition to the responsibilities outlined below under "Construction Services Director".

## 3/09 - 6/11: CITY OF WEST PALM BEACH, CONSTRUCTION SERVICES DEPARTMENT, West Palm Beach, FL

**Construction Services Director** 

Functioning building code administrator (building official) for the City. Responsible for planning, budgeting, and implementing building code enforcement strategies, staffing, technology, processes, equipment, and programs on regulated construction projects, unsafe structures abatement, work without permits, and business license tax receipts within the City limits of West Palm Beach.

5/06 - 3/09: CITY OF PALM BEACH GARDENS, BUILDING DIVISION, Palm Beach Gardens, FL

Building Official

Supervise the administration and enforcement of Federal, State, and Local building construction regulations on regulated construction projects within the municipal boundaries of the City of Palm Beach Gardens.

8/06 - Present: PALM BEACH COMMUNITY COLLEGE, Palm Beach Gardens and Lake Worth,

Adjunct Faculty

Adjunct Instructor for Industrial Training including Contractor's examination preparation, continuing education, project management, lien law, blueprint interpretation, and advanced building code.

7/02 - 5/06: VILLAGE OF WELLINGTON PLANNING, ZONING AND BUILDING DEPARMENT, Wellington, FL

Building Official

Responsible for staff of 22 full time employees and 2-6 contract employees in providing FS 468 building department services to the residents of the Village of Wellington.

6/00 - 7/02: VILLAGE OF WELLINGTON PLANNING, ZONING AND BUILDING DEPARTMENT, Wellington, FL

Chief Inspector

Supervise inspection team, perform structural, plumbing, gas, mechanical inspections on all permitted work. Perform electrical inspections on 1&2 family dwellings. Perform structural, plumbing, mechanical and 1&2 family dwelling plan review.

4/99 - 6/00: VILLAGE OF WELLINGTON PLANNING, ZONING AND BUILDING DEPARTMENT, Wellington, FL

**Building Construction Inspector** 

Structural, plumbing, mechanical and gas inspections on permitted construction.

6/97 - 4/99: CITY OF LAKE WORTH BUILDING PLANNING AND ZONING DEPARTMENT, Lake Worth, FL

Combination Inspector

Structural, plumbing, mechanical and gas inspections for conformance with technical codes.

1/96 - 6/97: CITY OF GREENACRES BUILDING DIVISION, Greenacres, FL Building Inspector.

Structural building inspections for technical code conformance, alternate plumbing, mechanical, and gas inspection, structural plan review and permitting.

3/94 - 12/95: CITY OF LAKE WORTH BUILDING PLANNING AND ZONING DEPARTMENT, Lake Worth, FL

Code Compliance Inspector

Code enforcement, inspection board preparation and presentation, maintenance of necessary documentation, inspections and public relations.

6/92 - 3/94: GOODWIN CONSTRUCTION, Delray Beach, FL Foreman/Crew Leader

Roof framing construction, structural wall framing, bay window and architectural arch construction, stair construction.

7/91 - 5/92: NEW HORIZONS CONSTRUCTION, Lake Worth, FL

Carpenter Journeyman

Framing of custom and tract homes, formwork, truss erection, sheathing, fascia and soffits, frieze board, crown molding etc...

8/90 - 6/91: WITHEROW CONSTRUCTION, Escondido, CA Carpenter/Foreman

Layout and construction of large custom homes, extensive remodeling, stair construction, conventional (rafter) roof calculation, cutting and assembly.

6/89 - 7/90: RICKETTS CONSTRUCTION, San Diego, CA Foreman/Job Superintendent

Custom home construction, remodeling, finish work, project super. on large commercial projects. Door prep. and installation.

1987 - 1989: D & S CONSTRUCTION, Escondido, CA Carpenter/Pieceworker

Tract home construction. Commercial building construction. Cutting timbers and studs for over 75 homes. Construction of over 40 sets of stairs. Punch work. Layout, plumb and align, wall framing and roof framing. Supervised a piecework crew of 3 to 4 men.

1986 -1987: DYECO INC., San Diego, CA

Asst. Foreman / Carpenter

Tract home construction. I performed many aspects of wood frame home construction. Stairs, beam/timber setting, wall plumb and align, punch work, cut timbers and studs.

1985 - 1986: G.H.F. (GERIATRIC HOSPITAL FACILITIES), Escondido, CA Labor Foreman / Carpenter

New hospital construction. I performed many duties including door prep. and hanging, drywall hanging and taping, labor crew supervision, and firewall construction.

1980 - 1985: SANYO E & E CORP., San Diego, CA
Section Supervisor Paint/Metal/P.C.M. Depts.

Assy. line production and painting of refrigeration equipment. Directly responsible for 60 workers and supervisors. Received company sponsored specialized training in Japan. Demming method quality control, job instruction, job methods, job safety.

1978 - 1980: WHITESIDE CONSTRUCTION and CASTO HOMES, West Palm Beach, FL. Carpenter

Between school worked as a carpenter and a laborer.

FORMAL EDUCATION

AA - MANAGEMENT: SUMMA CUM LAUDE

NORTHWOOD UNIVERSITY - West Palm Beach Florida

BBA - MAJOR BUSINESS MANAGEMENT / MINOR MANAGEMENT INFORMATION SYSTEMS: SUMMA CUM LAUDE
NORTHWOOD UNIVERSITY - West Palm Beach Florida

MBA – BUSINESS ADMINISTRATION / MASTERS CERTIFICATE IN MANAGEMENT INFORMATION SYSTEMS: SIGMA BETA DELTA
NOVA SOUTHEASTERN UNIVERSITY - West Palm Beach / Davie Florida

CREDENTIALS

State Certified (Florida) General Contractor - CGC056707

State Certified (Florida) Building, Mechanical, Plumbing, Residential Electrical, Commercial Electrical, 1&2 Family and Coastal Construction Standard Inspector - BN2070

State Certified (Florida) Building, Mechanical and Plumbing Plan Examiner - PX1296

State Certified (Florida) 1 & 2 Family Plan Examiner - SFP58

State Certified (Florida) Building Code Administrator - BU1272

ICC Certifications:

Building Code Official, Building Inspector, Building Plans Examiner
Certified Building Official, Commercial Combination Inspector
Commercial Electrical Inspector, Electrical Code Official
Electrical Inspector, Electrical Plans Examiner
Housing Code Official, Master Code Professional
Mechanical Code Official, Mechanical Inspector, Mechanical Plans Examiner
Plumbing Code Official, Plumbing Inspector, Plumbing Plans Examiner
Property Maintenance & Housing Inspector
Residential Combination Inspector, Residential Electrical Inspector
Standard Coastal Construction Inspector

FC&PA, Inc.

Certified Structural Masonry Inspector

Association of State Floodplain Managers:
Certified Floodplain Manager
US-04-01322

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Professional Associations:

International Code Congress, Building Officials Association of Florida, Building Officials Association of Palm Beach County, International Association of Electrical Inspectors, National Fire Protection Association, Florida Roofing and Sheet Metal Association, American Institute of Steel Construction, Association of State Floodplain Managers, Florida Floodplain Managers Association, Urban Land Institute

ADDITIONAL EXPERIENCE

1978 - Present: Extensive computer experience with word processing, database operations, spreadsheets, and construction accounting and estimating programs. Experienced in AutoCAD drafting as well as inkjet and plotter / digitizer operation and reproduction of aerial imagery. Supervised implementation and set up of a compliant records digitization program for building permit records using large and small format scanning equipment and digital imaging software on Windows 2003 SQL servers providing concurrent real-time records access at every desktop. Purchased and supervised implementation of an end-user friendly GIS system which integrates with existing mapping technologies utilizing queries of IBM AS-400 database information providing real-time graphical data access. IS projects include electronic plan review system allowing concurrent reviews on plans allowing remote talent utilization, speeded reviews, review tracking, notifications, and reproduction of individual reviewer comments and markups. I have extensive computer maintenance, upgrade and repair experience on x86 based systems. I am literate in batch file programming, have basic programming experience and experience with UNIX and LINUX architecture and commands as well as MSDOS, Windows 9X, ME, NT, 2000 and XP. 1985 - 1994: Extensive experience with construction blueprint interpretation and take-off for labor / equipment cost estimating and have subcontracted lumber take-off for local lumber companies.

2001 - 2002, 2009 - Present: Served as member of the Building Code Advisory Board of Palm

Beach County representing first District 6, and currently District 2.

2005 – 2011: Served as Director, Treasurer, Secretary, Vice President, President, and Past President of the Building Officials Association of Palm Beach County, the local ICC Chapter 2010 – Present: Vice Chair, International Code Council Sustainability Membership Council and Sustainability Membership Council Governing Council.

2010 - Present: Member International Code Council Codes and Standards Committee.

2011 - Present: Building Officials Association of Florida State Director representing Palm Beach County.

#### REFERENCES

Victor Chodora AIA, CBO – District Architect The School District of Palm Beach County (561) 687-7096

> Steve Uman CBO – President The Uman Group (561) 642-2059

Bill Bucklew, CBO - HyByrd, Inc. Lake Worth, FL (561) 547-5701

Michael Crisafulle CBO - HyByrd Inc, Lake Worth, FL (561) 547-5701

Mike Causley CBO - MT Causley Inspections Homestead, FL (305) 246-0696

Joe Mancuzzi PE O'donnell Naccarato, Mignogna and Jackson West Palm Beach, FL (561) 835-9994

> Paul Schofield AICP - City Manager Village of Wellington, FL (561) 753-2430

Richard Kittendorf CBO - Building Official City of Miramar, FL (954) 967-1678

Ed Garcia – Investigative Supervisor
State of Florida, Department of Business and Professional Regulation
(561) 601-5629

#### Roger Held

108 Coco Lane Jupiter, FL 33458 (561) 744-2280

#### **QUALIFICATIONS SUMMARY**

### Experienced Building Code Official, Construction Contractor and strong community service professional committed to protecting public safety; demonstrate proven expertise in:

- Efficient plans examination/analysis and maintaining strict compliance with all laws, regulations and codes
- Commercial and residential property inspection to verify adherence to building, plumbing, fire, mechanical and electrical codes
- Multiple project coordination and expediting on-time completion
- All aspects of the permitting process
- Development/implementation of new codes and ordinances
- Responsive public relations and community out-reach through innovative programming and participation in neighborhood enhancement groups
- Troubleshooting and working cooperatively with all department personnel to optimize productivity and safeguard public safety
- Staff training, development of educational programs and strong team building, leadership, motivation

Professional background also includes 9 successful years in both commercial and residential construction with emphasis in renovations, build-outs and refurbishment projects

Dedicated to the importance of professional integrity and exceeding all performance goals

#### **PROFESSIONAL EXPERIENCE**

#### TOWN OF JUPITER, Jupiter, FL

4/95 - Present

Throughout successful 18 year tenure, progressed through positions of increased responsibility and skill

#### **Building Department Director** 5/2011-Present

 Manage operations and activities of the Building Department in establishing and maintaining a building code review process in accordance with all local, state, and federal guidelines, to include review of construction plans, inspection of construction sites, and issuance of construction permits.

#### **Deputy Building Official** (2007-2011)

Assist in managing operations and activities of the Building Department in establishing and maintaining a
building code review process in accordance with all local, state, and federal guidelines, to include issuing
construction permits, coordinating inspections of construction sites, acting as a liaison, responding to
complaints, and ensuring compliance with codes/ordinances governing building construction, repair and
installation.

#### **Chief Building Inspector** (2004-2007)

Coordinate inspections of buildings and related systems and to assist inspectors with more complex/difficult
inspections in order to ensure compliance with applicable building codes, ordinances, and regulations and to
ensure the health, safety, and welfare of the public.

#### Plans Examiner (2000–2004)

 Perform advanced technical analysis in the processing and examination of construction plans and associated documents, maintaining strict compliance with building, plumbing, fire and mechanical codes

#### **Community Service Specialist** (1999–2000)

 Performed inspections and reviewed plans for compliance with all building and town ordinances, assisted in the development of new codes and ordinances, and served as Liaison between all departments in resolving operational deficiencies and concerns

#### Roger Held Page Two

#### **Building Inspector** (1995–1999)

 Inspected commercial and residential structures for compliance with building, plumbing, mechanical and electrical codes. Maintained reports, records and construction progress logs.

#### PREVIOUS EMPLOYMENT HIGHLIGHTS

PALM BEACH COUNTY, West Palm Beach, FL

5/94 - 4/95

#### **Building and Permit Technician**

 Conducted comprehensive building permit review, calculated impact fees, and verified contractor licensure compliance. Enforced the Palm Beach County Unified Development Code.

#### FLORIDA CONSTRUCTION GROUP, INC., Jupiter, FL

12/89 - 5/94

#### **Licensed Contractor**

- Planned, organized and directed successful business startup and managed all daily operations in providing both commercial and residential construction services, with emphasis in interior renovations, build-outs and refurbishing projects
  - \* performed all administrative and hands-on functions necessary to maximize productivity, service and bottom-line profitability
  - \* established/maintained strong sub-contractor networks

EARL HARMON CONSTRUCTION, INC., North Palm Beach, FL

5/85 - 7/89

**Superintendent** – Commercial and Residential projects

#### **EDUCATION**

**BS** Palm Beach Atlantic College Major: Business Administration

1989

**CERTIFICATIONS** 

Code Administrator

Building, Mechanical, and Plumbing Plan Examiner

Building, Plumbing, Mechanical and Residential Electrical Inspector

Structural Masonry Inspector

**Building Contractor** 

#### **PROFESSIONAL AFFILIATIONS**

Building Officials Association of Palm Beach County International Code Conference Building Official Association of Florida



# BUILDING OFFICIALS ASSOCIATION OF PALM BEACH COUNTY www.boapbc.org



Building Officials Association of Palm Beach County

2010 Officers & Directors

President
Steve Kennedy, CBO
Hybyrd Inc.
kennedysteven@hotmail.com

Vice-President
Robert McDougal
West Palm Beach
rmcdougal@wpb.org

Secretary
Paul Malanaphy, CBO
Boca Raton
pmalanaphy@myboca.us

Treasurer
Mike Fox
Palm Beach County
mfox@pbcgov.org

<u>Directors:</u> Debbie Nutter, CBO Palm Beach Gardens <u>dnutter@pbgfl.com</u>

Robert Hill, CBO Royal Palm Beach rhill@royalpalmbeach.com

Past President Frank Knapp , CBO Palm Beach County fknapp@pbcgov.com

State Director: Doug Wise, CBO Palm Beach County dwise@pbcgov.org rogerh@jupiter.fl.us

ICC Director at Large: Bob Boyer, CBO Palm Beach County bboyer@pbcgov.org

PO Box 20241 West Palm Beach Florida, 33416-0241 WWW.BOAPBC.ORG January 31, 2013

Board of County Commissioners Palm Beach County 2300 N. Jog Road West Palm Beach, Florida 33414

RE: Doug Wise - BCAB Nomination for District 2

Dear Commissioners:

I am pleased to report to you that during the January 24<sup>th</sup> meeting of the Building Officials Association of Palm Beach County, we voted unanimously to nominate Doug Wise, CBO, Palm Beach County Building Official, for your consideration to serve as the District 2 Representative on the Building Code Advisory Board. The Officers and Directors of the Association have carefully reviewed Mr. Wise's record of service and believe his contribution to our profession and association makes him an asset to the Board.

As an Association, we remain grateful to the Commission for its continued support of safety in the built environment by encouraging and supporting the consistent and diligent enforcement of modern building codes throughout the County. The activities of the Building Code Advisory Board and other county-wide safety standardization projects help to make our citizens and communities safer as a whole. In addition these activities allow property owners throughout the County to realize reduced insurance premiums for risk and flood hazard.

We sincerely than you for your continued support of our joint efforts and ask you to support Mr. Wises' nomination. We believe Mr. Wises' past and ongoing record of service speaks for itself. We sincerely hope that you agree.

Steven Kennedy, CBO

2013 Chapter President





# BUILDING OFFICIALS ASSOCIATION OF PALM BEACH COUNTY www.boapbc.org



Building Officials Association of Palm Beach County

2010 Officers & Directors

President
Steve Kennedy, CBO
Hybyrd Inc.
kennedysteven@hotmail.com

Vice-President
Robert McDougal
West Palm Beach
rmcdougal@wpb.org

Secretary
Paul Malanaphy, CBO
Boca Raton
pmalanaphy@myboca.us

Treasurer
Mike Fox
Palm Beach County
mfox@pbcgov.org

<u>Directors:</u>
Debbie Nutter, CBO
Palm Beach Gardens
dnutter@pbgfl.com

Robert Hill, CBO
Royal Palm Beach
rhill@royalpalmbeach.com

Past President Frank Knapp , CBO Palm Beach County fknapp@pbcgov.com

State Director:
Doug Wise, CBO
Palm Beach County
dwise@pbcgov.org
rogerh@jupiter.fl.us

ICC Director at Large: Bob Boyer, CBO Palm Beach County bboyer@pbcgov.org

PO Box 20241 West Palm Beach Florida, 33416-0241 WWW.BOAPBC.ORG January 31, 2013

Board of County Commissioners Palm Beach County 2300 N. Jog Road West Palm Beach, Florida 33414

RE: Roger Held - BCAB Nomination for District 1

Dear Commissioners:

I am pleased to report to you that during the January 24<sup>th</sup> meeting of the Building Officials Association of Palm Beach County, we voted unanimously to nominate Roger Held, CBO, Building Official of the Town of Jupiter, for your consideration to serve as the District 1 Representative on the Building Code Advisory Board. The Officers and Directors of the Association have carefully reviewed Mr. Held's record of service and believe his contribution to our profession and association makes him an asset not only to the citizens of the Town of Jupiter, but our County as a whole.

As an Association, we remain grateful to the Commission for its continued support of safety in the built environment by encouraging and supporting the consistent and diligent enforcement of modern building codes throughout the County. The activities of the Building Code Advisory Board and other county-wide safety standardization projects help to make our citizens and communities safer as a whole. In addition these activities allow property owners throughout the County to realize reduced insurance premiums for risk and flood hazard.

We sincerely than you for your continued support of our joint efforts and ask you to support Mr. Helds' nomination. We believe Mr. Helds' past and ongoing record of service speaks for itself. We sincerely hope that you agree.

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Steven Kennedy, CBO 2013 Chapter President



#### **BCAB MEETING ATTENDANCE**

	DOI	<u> </u>			<u>,</u>								
MEMBER	Feb-1⁄2	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13
Byrne, Joseph		Р		Р		Р		Р		С		Р	
Fichera, Michael		Р	Ĉ.	Р		Р		Р		· c		Р	
Higgins, William Ray		Р		Р		Р		Р		C		Р	
Jacobson, Maury		Р		A:	0	Р		р		С		Р	Ġ.
Kozan, Gary		Р		Α		Α		Р		С		р	
Lewis, Howarth (Hap)		Р		P		Α		Α		С		Р	
Lowe, Bette		Р		Р		Р		Р		С		Р	
Mack, Andrew		Р		Р		Р		Р		С		Р	
Miller, Gregory	1.11	P		Р		Α		Р		С		Р	
Tobias, Steve												Р	
Tomasik, Jacek		Р		Р		Р		Р		С		Р	
Wise, Doug		P		Р		Р		A		С		Р	
Worley, Scott		Р		Р		Р		Р		С		Α	

(2) Members shall be required to attend all regular and special meetings of the board. The chair chairman of the board shall notify the Board of County Commissioners when a member accumulates three consecutive absences from the regula meetings or when a member fails to attend 50 percent of all meetings of the board during any 12-month period. On such notification, the member shall be removed by the Board of County Commissioners, and the Board of County Commissioners shall appoint a new member within 60 days to complete the unexpired term. The board shall hold meetings open to the

"P" member in attendance

"A" member absent

"C" scheduled meeting cancelled

A bill to be entitled An act relating to Palm Beach County; amending chapter 90-445, Laws of Florida, as amended; providing for the uniform implementation, interpretation, and enforcement of building code requirements pursuant to the Florida Building Code; providing and amending definitions; providing for enforcement; providing for repeal of conflicting laws; providing for interpretation of codes and revision; deleting provisions relating to appointments; providing for authority for building code amendments; providing for amending provisions for product and system evaluation, including application fees and revocation and renewal of product and system compliance; providing severability; providing an effective date.

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Be It Enacted by the Legislature of the State of Florida:

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Section 1. Chapter 90-445, Laws of Florida, is amended to read:

Section 1. Purpose.—As provided in section 553.80(1),
Florida Statutes, each local government and each legally
constituted enforcement district with statutory authority
shall regulate building construction and, where authorized in
the state agency's enabling legislation, each state agency
shall enforce the Florida Building Code, as revised or amended
by the state or applicable local government, required on all
public or private buildings, structures, and facilities unless

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CODING: Words stricken are deletions; words underlined are additions.

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1 | such responsibility has been delegated to another unit of government pursuant to section 553.79(9), Florida Statutes. The purpose of this act is to provide for a system to advise the Palm Beach County Board of County Commissioners and local governments regarding the uniform implementation, interpretation, and enforcement of the Florida Building Code. Authority. -- The board of county commissioners shall have the power to adopt, for all municipalities and unincorporated areas of Palm Beach County, more recent editions and revisions of the Standard Building, Gas, Mechanical, and Plumbing Codes, as promulgated by the Southern Building Code Congress International, in addition to the National Electrical Code, as promulgated by the National Fire Protection Association. These codes shall be adopted by ordinance, based on the advice of the Building Code Advisory Board of Palm Beach County: Section 2. Definitions. -- As used in this act:

- "Amendment" means modified requirements to the Florida Building Code model building codes which are adopted by ordinance by any unit of local government pursuant to section 553.73, Florida Statutes.
- (2) "Board" means the Building Code Advisory Board of 22 | Palm Beach County, unless otherwise specified.
  - (3) "Building official" means an individual charged with the administration and enforcement of the Florida Building Code several codes adopted pursuant to section 1, who is a full-time employee of a municipality or the county, in the respective election district in which the jurisdiction is situated.
- (4) "Design professional" means an architect or 30 engineer so registered in the State of Florida.

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(5) "Florida Building Code" means the code adopted by the Florida Building Commission pursuant to section

553.73(1)(a), Florida Statutes "Model codes" means the Standard Building, Gas, Mechanical, and Plumbing Codes published by the Southern Building Code Congress International and the National Electrical Code published by the National Fire Protection Association.

- (6) "Revisions" means any modifications to the <u>Florida</u>

  <u>Building Code</u> <u>model codes</u> as published by the <u>Florida Building</u>

  <u>Commission</u> <u>applicable code-promulgating organization</u>.
- (7) "Service system" means an electrical, gas, mechanical, plumbing, or other system which provides service to a building, structure, or facility and is regulated by the model codes and any amendments or revisions thereto.
- (7) (8) "Unit of local government" means any one of the municipal governing bodies in Palm Beach County or the Board of County Commissioners of Palm Beach County.

Section 3. Enforcement.—Enforcement of the Florida

Building Code model codes adopted pursuant to section 1, and
any amendments or revisions thereto, shall be the
responsibility of each unit of local government. A unit of
local government may provide these services through an
interlocal agreement with the county or local government, as
provided by section 553.79(9), Florida Statutes law.

Section 4. Code enforcement personnel qualifications.—For the purposes of permit review and inspection, qualified plans examiners and inspectors, whose competency shall be determined by each unit of local government, shall be employed and charged with the responsibility of enforcing this act.

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Section 5. Violations. No building, structure, service system shall be erected or installed within Palm Beach County in violation of the requirements of the model codes adopted pursuant to section 1 or any amendments or revisions thereto, except that state buildings are exempt from compliance with such model codes.

Section 4.6. Repeal of laws in conflict. -- Any laws, ordinances, or resolutions now in existence in the unincorporated areas of Palm Beach County or in any municipality in Palm Beach County in conflict with this act are hereby repealed.

Section 7. Enactment of lower standards. - No unit of local government shall enact any law lowering the standards of the model codes adopted pursuant to section 1. However, each unit of local government may adopt ordinances providing amendments to modify or improve the model codes, provided such amendments are in compliance with s. 553.73; Florida Statutes.

Section 8. Code available. -- Each unit of local government shall have available for public inspection in its principal office three copies of the model codes, together with any amendments or revisions thereto. Amendments must be printed or otherwise suitably duplicated, and copies shall be available for sale at reasonable cost to the public.

Section 5.9. Interpretations. -- In the event of a dispute in the interpretation of the provisions of the Florida Building Code model codes, or any amendments or revisions thereto, a building official, plans examiner, inspector, builder, contractor, owner, architect, or engineer may ask for an opinion from the board's Code Interpretation Committee. The Code Interpretation Committee shall be comprised of each of 31 | the building official members of the board. The request for

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1 interpretation must come by agreement of Both parties to the dispute must agree to seeking the advisory interpretation from the board. Said procedure opinion may be conducted by telephone or other electronic means. A simple majority of the committee shall sustain an interpretation. Each building official member of the committee shall maintain a written record of the date and parties to the dispute. The interpretation shall not be binding upon the parties to the dispute.

#### Section 6.10. Appointments. --

The Board of County Commissioners of Palm Beach County shall appoint the Building Code Advisory Board of Palm Beach County and supply it with a meeting place, office supplies including stationery, legal counsel, technical staff, mechanical recording of its meetings, written transcripts of the minutes of its meetings, secretarial service, and storage space for its records. The board shall have 16 members, composed of 7 building officials, 1 from each commission election district, appointed from nominees submitted by the Building Official's Association of Palm Beach County; 7 members appointed from nominees submitted by the Construction Industry Management Council of Palm Beach County; 1 member who shall be a registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects; and 1 member who shall be a professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society. By January 1, 1991, the Board of County Commissioners of Palm Beach County shall appoint the four new members, two for 1-year terms and two for 3-year terms. Thereafter, All appointments shall be 31 for a term of 3 years, and each member shall serve until his

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1 or her successor is appointed. If a vacancy should occur before a term has expired, the Board of County Commissioners shall appoint a new member within 60 days to complete the unexpired term.

(2) Members shall be required to attend all regular and special meetings of the board. The chair chairman of the board shall notify the Board of County Commissioners when a member accumulates three consecutive absences from the regular meetings or when a member fails to attend 50 percent of all meetings of the board during any 12-month period. On such notification, the member shall be removed by the Board of County Commissioners, and the Board of County Commissioners shall appoint a new member within 60 days to complete the unexpired term. The board shall hold meetings open to the public at least once in every calendar quarter, adopt rules and procedures procedure, and elect a chair chairman and vice chair chairman. A quorum of the board shall be 10 members, with a concurring vote of 9 members required to approve any action.

Section 7. Authority. -- The purpose of the advisory board is authorized to:

- (1) Advise units of local governments regarding:
- (a) Future editions of the model codes and subsequent recommendation to the board of county commissioners concerning countywide adoption.
- (b) Recommendations on the adoption of administrative or technical amendments to the Florida Building Code model codes based on local conditions.
- (2) (c) Advise local governments how construction code enforcement can be improved and standardized.

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(3) (d) Advise local governments how to prevent the recurrence of disputes.

(4) (e) Advise local governments on evaluation of new and innovative materials, products, systems, or methods of construction for compliance with the Florida Building Code model codes adopted pursuant to section 1, and any amendments or revisions thereto.

(5) Act as the countywide compliance review board, pursuant to section 553.73(4)(b)7., Florida Statutes, notwithstanding the requirements contained therein to establish such review board by interlocal agreement.

Section 8.11. Product and system evaluation. --

- The board shall have the authority to evaluate ADMINISTRATION. -- Palm Beach County and each unit of local government within Palm Beach County shall have the option to direct inquiries concerning new or existing products or systems to the board. The board shall act as a clearing house for new or different products or systems, by evaluating them based on the current model codes and any amendments or revisions, being recommended for adoption by the board. The board is authorized to may issue evaluation and compliance reports for products and systems found to be in compliance, as provided by policies established by the board. Recommendations of the board concerning new products or systems shall be advisory in nature.
- STANDARDS. -- The evaluation of new and innovative materials, products, systems, or methods of construction shall be based on the Florida Building Code model codes adopted pursuant to section 1, and any amendments or revisions thereto. The types of construction, materials, systems, or 31 | methods of design referred to in the Florida Building Code

model codes, and any amendments or revisions thereto, shall be considered standards of performance, quality, and strength.

New or different types of construction, materials, or methods of design shall be at least equal to these standards for the corresponding use intended. For the purposes of determining compliance, the product's quality, strength, effectiveness, fire resistance, durability, safety, and control of installation shall be guides for consideration.

- (3) The board is authorized to establish policies and procedures necessary to conduct evaluation efforts, such as, but not limited to, applications, fees, renewals, and revocations. APPLICATION PROCEDURE.—
- (a) Applications for evaluation and compliance determination shall be made in accordance with the policy and procedures established by the board. If the application is for a type of structure or system, the application shall be accompanied by plans prepared by a design professional, together with supporting engineering calculations supporting the design. Applications for components, materials, or devices shall be accompanied by drawings, tests, and calculations, prepared by an engineer registered in the State of Florida, or other proof supporting the design.

(b) The board may employ the use of consultants to examine applications. A The consultant shall be a design professional with specific qualifications in the particular that area of product or system analysis for which he or she is employed.

(c) The board may establish policies and procedures for the processing and review of requests for evaluation and compliance, including programs designed to monitor manufacturing, fabrication, or performance. The board or its

1 designee may require calculations, tests, or opinions from design professionals, nationally recognized testing laboratories, or approved quality and assurance programs.

(d) The data shall be analyzed and evaluated for meeting the applicable performance standards. After receiving an evaluation report, the board shall issue a written recommendation on the appropriateness of the product or system for use in Palm Beach County. All decisions or reports shall be forwarded to:

- 1. The product control file.
- 2. The applicant.

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3. The local building departments.

The written recommendations of the board shall be advisory 14 15 only. It is the responsibility of each applicant, contractor, or owner to submit individual permit applications for 16 17 construction or installation to the appropriate unit of local

government for specific approval or rejection. 18

(4) FEES. -- A \$500 minimum initial application fee shall be paid by the applicant at the time of filing. In addition, the applicant shall be responsible for any cost the board may incur. Resubmissions after unfavorable recommendations shall not require an additional initial filing fee unless final action had been taken by the board. However, the applicant shall be required to pay any additional cost incurred by the board prior to final action.

(5) DISPOSITION OF FEES AND EXPENSES. - All moneys collected by the board shall be received, deposited, expended, and accounted for pursuant to law. The expenses of the advisory board, consulting fees, testing fees, and all other

necessary and appropriate fees shall be paid by the board from the moneys collected.

(6) DISAPPROVAL. - Applications recommended for disapproval, during any phase of the review process, shall be returned to the applicant in writing, stating the reasons for the recommendation of disapproval.

#### (7) REVOCATION. --

- (a) At any time during the valid term of a compliance report, the recommendation may be revoked and become null and void for any of the following reasons:
- 1. Nonconformance with the model codes adopted pursuant to section 1, and any amendments or revisions thereto, or any subsequent updates to such standards which occur after the date of acceptance.
- 2. Deviation from the design on which the recommendation of acceptance was based, due to change, omission, or substitution.
- 3. Use of the product, components, system, or method not within the scope of the recommendation of acceptance.
- 4. Unsatisfactory performance when subjected to actual conditions.
- 5. Appearance of intolerable effects such as, but not limited to, toxicity when associated with other materials.
- (b) Notification of revocation shall be provided to all persons having received the recommendation of acceptance. Revocations based on subparagraph (a)1. or subparagraph (a)2. may be considered for reinstatement if the original applicant submits:
- 1. Revised drawings, calculations, test reports, or other information to the satisfaction of the board.
  - 2. Payment of a \$50 review fee.

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3. Payment of additional costs incurred by the board.

Submittals for revisions shall bear the revised date and shall be processed as a new application. Revised reports recommended for approval shall be identified to indicate the revised date; however, the submittal shall maintain the same expiration date.

(8) RENEWAL.—One year from the date of acceptance and every year thereafter, or upon the adoption of new codes, amendments, revisions, or standards, the board shall ask the

amendments, revisions, or standards, the board shall ask the original applicant whether he desires the evaluation and compliance report to be renewed. Failure of the applicant to respond within 30 days shall cause the report or approval to be automatically canceled. An applicant desiring the report or approval to be renewed shall submit a \$200 fee. The applicant shall also be responsible for any additional cost incurred by the board prior to final action.

Section 2. If any provision of this act or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the act which can be given effect without the invalid provision or application, and to this end the provisions of this act are declared severable.

Section 3. This act shall take effect upon becoming a law.

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