

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** March 12, 2013 (X) Consent ( ) Regular  
( ) Workshop ( ) Public Hearing

**Department**

**Submitted By:** Environmental Resources Management

**Submitted For:** Environmental Resources Management

**I. EXECUTIVE BRIEF**

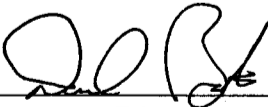
**Motion and Title: Staff recommends motion to approve:** the Reading into the records for compliance with Florida Statutes 287.055 (Public Announcement in a uniform and consistent manner) the Notice of Professional Services Required (Notice) for coastal and marine engineering consultant services for various projects on an annual basis, and to authorize the advertisement for professional services.

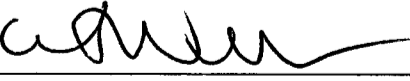
**Summary:** The consultants will provide professional coastal and marine engineering services on a task order basis for various projects within the Department of Environmental Resources Management and other departments. The Board's approval of the Notice will start this process, which will result in the County entering into annual contracts with up to four (4) consultants to provide these services. Countywide (JM)

**Background and Justification:** The County currently has contracts with Applied Technology & Management, Inc. (R2010-1296), Olsen Associates, Inc. (R2010-1297), Coast & Harbor Engineering, Inc. (2010-1434) and Taylor Engineering, Inc. (R2010-1435) to provide coastal and marine engineering consultant services. New contracts are necessary to replace these consultants once their contracts expire.

**Attachment:**

- 1. Notice

**Recommended by:**  2-11-13  
**Department Director** **Date**

**Approved by:**  2/22/13  
**County Administrator** **Date**

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	\$2,000	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	\$2,000	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Budget Account No.: Fund 001 Department 380 Unit 3130 Object \_\_\_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact**

The fiscal impact associated with this item is advertising costs, which is estimated at \$2,000.

**C. Department Fiscal Review:** 

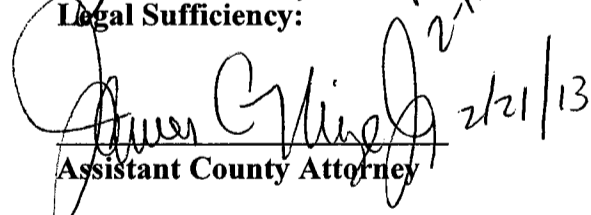
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**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Administrator Comments:**

  
 OFMB  
 cc 2/15/13 RM 2-15-13

  
 Contract Administrator  
 2-21-13 *W. Hull*

**B. Legal Sufficiency:**  
  
 Assistant County Attorney

**C. Other Department Review:**  
 \_\_\_\_\_  
 Department Director

**PALM BEACH COUNTY  
NOTICE**

Pursuant to Florida Statutes 287.055, **NOTICE** is hereby given that Palm Beach County requires the professional services of up to four (4) providers as follows:

**PROFESSIONAL CONSULTANT SERVICES ON  
AN ANNUAL CONTRACTUAL BASIS**

**SCOPE OF WORK:**

**PERFORM STUDIES, EVALUATE EXISTING COASTAL AND MARINE CONDITIONS OR STRUCTURES, MANAGE BIOLOGICAL AND PHYSICAL MONITORING PROJECTS, AND PREPARE REPORTS. PREPARE PERMIT APPLICATIONS, PLANS AND SPECIFICATIONS FOR COASTAL AND MARINE PROJECTS. PREPARE APPLICATIONS FOR GRANTS. SERVE AS AN EXPERT WITNESS. PROVIDE ASSISTANCE WITH BIDDING CONSTRUCTION CONTRACTS AND INSPECTION OF CONSTRUCTION PROJECTS.**

*Pursuant to the Palm Beach County Code, Section 2-80-21 – 2-80-34, the County will provide contracting opportunities for SBEs and also desires to provide contracting opportunities for M/WBEs in the area of professional services pursuant to Section 287.055, Florida Statutes, as amended, known as the “Consultant’s Competitive Negotiation Act” (CCNA).*

*Palm Beach County’s minimum SBE goal is 15%.*

*Or, if applicable: Pursuant to 49 CFR Part 26, the County will provide contracting opportunities for Disadvantaged Business Enterprises (DBE’s).*

Additional information pertaining to this project may be obtained from Mr. Juan Cueto with the Department of Environmental Resources Management at (561) 233-2431.

In addition, any firm or individual, as prime consultant or sub-consultant desiring to provide professional architectural, engineering, landscape architectural, or surveying and mapping services to Palm Beach County must first be CCNA certified with the Engineering and Public Works Department as qualified pursuant to law, and in accordance with the most recent administrative procedures for awarding of consulting contracts adopted by Palm Beach County.

This **NOTICE** given by the Board of County Commissioners in regular session this \_\_\_\_ day of \_\_\_\_\_, 2013.

**BOARD OF COUNTY COMMISSIONERS  
OF PALM BEACH COUNTY**

**SHARON R. BOCK, CLERK & COMPTROLLER**

**BY: \_\_\_\_\_  
Deputy Clerk**