

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY



Meeting Date: March 12, 2013 Consent Regular
 Public Hearing Workshop

Department:

Submitted by: Information Systems Services (ISS)

Submitted for: Information Systems Services (ISS)

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

- A. **Approve** Interlocal Agreements rescinding and replacing existing Agreements, as amended for various ISS services with the following organizations: City of Delray Beach (R-2010-1446 and R-2008-1796); City of Boynton Beach(R-2010-0110); City of Palm Beach Gardens (R-2008-1937 and R-2011-1417); and the Town of Jupiter (R-2008-1938). These revisions remove non-applicable language pertaining to the fee structure referenced in the original Agreements and adjust fees applicable to the City of Palm Beach Gardens.

- B. **Authorize** the County Administrator or his designee, ISS Director, to approve and execute Task Orders associated with these services up to maximum total revenue of \$50,000 per Task Order.

Summary: The above referenced organizations have existing network service agreements with Palm Beach County. These agreements were the subject of an internal audit which determined the original agreements included an erroneous clause stating network service fees would be adjusted annually based on the ISS Cost Allocation Plan. This was some holdover language from a predecessor agreement with the Palm Beach County School District which was never intended to apply to the agreements with these four organizations. Accordingly, this language has been removed from the revised agreements. The agreements have also been revised to reference other changes as follows: additional network services to be provided for the City of Delray Beach's Digital Divide Project; expansion of network services to include the Palm Beach Gardens Golf Facility which will increase annual revenues to the County by \$1,800. No changes in fees are proposed for either Boynton Beach or Jupiter. All of the original services provided by ISS, as identified in the Background and Justification section, will continue with these new Agreements. Countywide (PKF)
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Attachments:

- 1. New Interlocal Agreement with City of Delray Beach (3 originals)
- 2. New Interlocal Agreement with the City of Boynton Beach (3 originals)
- 3. New Interlocal Agreement with the City of Palm Beach Gardens (3 originals)
- 4. New Interlocal Agreement with the Town of Jupiter (3 originals)

Recommended by: Steve Boudelon yedm 3/1/2013
 Department Director Date

Approved by: [Signature] 3/4/13
 Asst. County Administrator Date

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Background and Justification: In April 2011, the County's Internal Audit Department completed their audit titled "Wide Area Network Agreements with Public Sector and Non-Profit Organizations." One of the audit findings disclosed that five of the existing

Agreements include language which was inadvertently left in final approved agreements which stated that the annual fees would be adjusted based on the ISS Cost Allocation Plan. Both the County and our partner organizations understand and accept that this language does not apply. The actual rates are based on the rate schedule approved by the Board which remains fixed until the agreement is revised with the consent of both parties.

These Agreements automatically renew, but the County maintains the right to terminate at any time.

The attached agreements have been revised to remove the erroneous reference to the ISS Cost Allocation Plan as well as reflect the following changes in service levels:

- City of Delray Beach – additional network services associated with the City's "Digital Divide Project";
- City of Palm Beach Gardens – network connectivity for municipal golf course

The resolution numbers, dates of the approvals and list of services for the original Agreements are as follows:

- City of Delray Beach
 - R-2010-1446
 - Approved September 14, 2010
 - Network Services, , including access to the Florida LambdaRail
 - R-2008-1796
 - Approved October 7, 2008
 - Antenna attachment to the City police tower
- City of Boynton Beach
 - R-2010-0110
 - Approved January 12, 2010
 - Network Services, including access to the Florida LambdaRail
- City of Palm Beach Gardens
 - R-2008-1937
 - Approved October 21, 2008
 - Network Services, including access to the Florida LambdaRail
 - R-2011-1417
 - Approved September 13, 2011
 - Network Services, adding an additional five (5) locations
- Town of Jupiter
 - R-2008-1938
 - Approved October 21, 2008
 - Network Services, including access to the Florida LambdaRail