

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 12, 2013 [ X ] Consent [ ] Regular  
[ ] Ordinance [ ] Public Hearing

Department: Department of Public Safety  
Submitted By: Department of Public Safety  
Submitted For: Division of Animal Care and Control

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: **A) Ratify** the signature of the Mayor on a grant agreement with the American Society for the Prevention of Cruelty to Animals (ASPCA) in the amount of \$7,000 for the period November 29, 2012 through May 29, 2013, for the care of fourteen (14) horses seized on November 7, 2012; and **B) Approve** a budget amendment of \$7,000 in the General Fund to recognize the actual grant award.

**Summary:** This grant agreement provides \$7,000 designated for medical care, food, and supplies for the care of fourteen (14) horses seized after a cruelty investigation by Palm Beach County's Animal Care and Control (ACC) Division on November 7, 2012. Based on the condition of the horses, expenses for medical care, food and supplies will exceed \$3,000 for each horse with an approximate length of stay of three (3) months or more at ACC. No County matching funds are required for this grant. The grant agreement provides that the laws of the State of New York govern the agreement and that venue for any litigation concerning the agreement shall be in the State of New York.

Countywide (SF)

**Background and Policy Issues:** The grant is provided by ASPCA. Commissioner Steven L. Abrams, Mayor, on behalf of the Board of County Commissioners, signed the grant award on December 17, 2012, with review by OFMB, County Attorney's Office and County Administration.

**Attachments:**

- 1. ASPCA Grant Agreement
- 2. Budget Amendment (0001)
- 3. Memo for Emergency Authorization to Submit Grant Contract
- 4. ASPCA Grant Application

Recommended by: Victor J. Bonvento 2/14/13  
Department Director Date

Approved by: Victor J. Bonvento 2/14/13  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>7,000</u>	_____	_____	_____	_____
External Revenues	<u>(7,000)</u>	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>0</b>				
	=====	=====	=====	=====	=====

**NO. ADDITIONAL FTE POSITIONS (Cumulative)** 0 \_\_\_\_\_

Is Item Included In Current Budget? Yes  No

Budget Account No.: Exp: Fund 0001 Dept 662 Unit 2290 Object 3401  
 Rev: Fund 0001 Dept 662 Unit 2290 Source 6694

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

ASPCA Grant  
 Fund - 0001 - General Fund  
 Unit - 2290 - ASPCA Greene Horses

C. Departmental Fiscal Review: Stephanie Slinoke 2/13/13

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

[Signature] 2/21/13  
 OFMB JB 2/19/13  
 8/10 2/19/13  
 2/19/13

[Signature] 2/27/13  
 Contract Administration  
 2-27-13 BLOhelle

**B. Legal Sufficiency:**

[Signature]  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment.



**GRANTEE COPY**

**GRANT AGREEMENT REFERENCE:**

**NAME:** Animal Care & Control Division, Public Safety Department, Palm Beach County  
**PROJECT:** Assist with Care of 14 Horses Seized in Cruelty Case  
**AMOUNT:** \$7,000.00  
**GRANT NUMBER:** 2012-1970  
**GRANT TERM:** November 29, 2012 - May 29, 2013  
**ASPCA GRANT OFFICER:** Jacque Schultz, MA CPDT

GRANT ACCOUNT LOGIN: [https://www.grantrequest.com/SID\\_900?SA=AM](https://www.grantrequest.com/SID_900?SA=AM)

November 29, 2012

Ms. Dianne Sauve  
 Animal Care & Control Division, Public Safety Department, Palm Beach County  
 7100 Belvedere Road  
 West Palm Beach, FL 33411

Dear Ms. Sauve,

The American Society for the Prevention of Cruelty to Animals (the "ASPCA") is deeply honored to be able to grant to Animal Care & Control Division, Public Safety Department, Palm Beach County (the "Grantee," and together with the ASPCA, the "parties" and each a "party") the amount of \$7,000.00 (the "Grant"). These funds are designated for the purpose set forth below and as outlined in your grant request and as further described in this agreement (this "Agreement") and, if applicable, its amendments: Assist with Care of 14 Horses Seized in Cruelty Case (the "Project").

Unless otherwise noted in the payment schedule below, the ASPCA shall pay the grant to the Grantee approximately two to six weeks following receipt of two signed original contracts, including all pages. By endorsing and depositing the Grant check, you represent and warrant that Grantee will meet the obligations specified in this Agreement.

Intending to be legally bound and in consideration of the Grant provided to the Grantee and the desire of the Grantee to conduct the Project, the parties hereby agree to the following terms and conditions as of the first date listed above (the "Effective Date"):

**1. Grantee Requirements.**

Type	Notes	Schedule Date
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Attachment # 1

Signed Contract		December 29, 2012
Grant Recognition		February 28, 2013
Final Report		May 29, 2013
Financial Report/Receipts		May 29, 2013
Photographs		May 29, 2013
Press Information		May 29, 2013

The Grantee shall communicate with Jacque Schultz, MA CPDT ([jacque.schultz@aspca.org](mailto:jacque.schultz@aspca.org)) (the "ASPCA Grant Officer") according to the schedule and additional instructions (if applicable) to review and evaluate the use of the Grant funds. **Requirements must be submitted through your ASPCA Grants account at: [https://www.grantrequest.com/SID\\_900?SA=AM](https://www.grantrequest.com/SID_900?SA=AM)**

An explanation of additional grant requirements you may be asked to fulfill are described in Schedule 1 and on our website at <http://www.aspcapro.org/grant-reporting-requirements.php>

You are required to provide additional information relating to this Grant upon the ASPCA's request. Such additional information may include but is not limited to: receipts (up to three years after the Grant end date), photographs, and press information. In addition, you are required to provide access to the ASPCA upon the ASPCA's request so that the ASPCA may conduct a site visit of your location(s) during standard business hours, or at a day and time mutually agreed upon by the ASPCA and the Grantee. The ASPCA will provide you with reasonable notice of any such request unless otherwise mutually agreed upon.

You may submit requirements upon completion at any point during the grant term. Organizations that fail to submit required documentation in a timely manner may jeopardize future grants and/or grant payments. Should you need a due date extension, please forward your request, prior to the due date, to [jacque.schultz@aspca.org](mailto:jacque.schultz@aspca.org) with the requirement type (e.g. Final Report, Financial Report, etc.), an explanation for your request (including the reason for the anticipated delay) and your preferred new due date.

**2. Use of Grant Funds.** The ASPCA shall pay the Grant to the Grantee according to the following schedule:

Payment Number	Total # of Payments	Approximate Schedule Date	Amount
1	1	December 29, 2012	\$7,000

Please note that payment is contingent upon our receipt of two complete sets of signed documents, including all pages of the Agreement and original signatures on each copy of the Agreement, from you. The ASPCA will not advance Grant funds until all required documents have been received and reviewed. Please return the two originally executed agreements as soon as possible in order to expedite payment.

The Project shall consist of the activities outlined in the Grant request submitted to the ASPCA ("Assist with Care of 14 Horses Seized in Cruelty Case"). The Project shall also include the following: **All funds to be used for veterinary care; farrier and dental care; vaccines; feed, hay and supplements; and training. Final report to include one set of before and after photos of one of the horses impacted by the grant and a report of the horse's outcome.**

The Grantee acknowledges and agrees that the grant shall be used exclusively for costs incurred directly in connection with the Project and as set forth in this Agreement, and that failure to do so will result in the Grantee having to return the grant to the ASPCA within ten (10) days of the ASPCA's request to do so.

The Grantee hereby grants to the ASPCA a license to use the Grantee's name and trademarks on materials directly related to the activities of the Project and/or the Grant. The Grantee Key Contact is Ms. Dianne Sauve (the "Grantee Key Contact"), and the Grantee Key Contact shall communicate with Jacque Schultz, MA CPDT ([jacque.schultz@aspca.org](mailto:jacque.schultz@aspca.org)) monthly to review and evaluate the progress of the Project.

**3. Acknowledgment of ASPCA Support.** In consideration of the grant, the Grantee shall publicly acknowledge that the Project was made possible through a generous grant from the ASPCA and shall reference the ASPCA in all "Project Materials." "Project Materials" shall include, but not be limited to, all copy, script, text, graphics, photographs, video, audio, promotional and advertising materials, and all other editorial matter(s) or press releases relating to the Project. The Grantee shall submit the Project Materials for review and approval by the ASPCA Grant Officer prior to its inclusion in any materials prepared and intended to be distributed regarding the activities of the Project. No changes on the approved version of any Project Materials shall be instituted by the Grantee without the prior written approval of the ASPCA Grant Officer. The ASPCA hereby grants to the Grantee a license to use the ASPCA Trademarks on materials directly related to the activities of the Project. "ASPCA Trademarks" are: "ASPCA®", which must always appear in PMS 422 and 021, unless used in materials that are completely black and white in nature, in which case it may appear in black; and "The American Society for the Prevention of Cruelty to Animals®". The ASPCA has the right in its sole discretion to require the Grantee to remove all references to the ASPCA's involvement if the ASPCA determines that the Grantee is not fulfilling its obligations under this Agreement or if for any other reason the ASPCA determines that it is no longer in the ASPCA's best interest to be referenced in such manner.

Two jpegs of the ASPCA logo are embedded below for your cut-and-paste use on your website or other collateral. Instructions regarding links to the ASPCA's website can be found at this URL: [www.aspca.org/about-us/legal-information/link-to-us.html](http://www.aspca.org/about-us/legal-information/link-to-us.html). Link banners can be found via this URL: <http://www.aspca.org/Home/About-Us/Free-ASPCA-Stuff/grantee-badges>.

For assistance regarding recognition of your Grant, including press releases, advisories, or general media outreach, please contact the ASPCA's Media Department at [press@aspca.org](mailto:press@aspca.org). A suggested press release template is provided as Schedule 2 as a helpful guide.

MADE POSSIBLE BY  
A GRANT FROM THE **ASPCA**<sup>®</sup>

MADE POSSIBLE BY  
A GRANT FROM THE

**ASPCA**<sup>®</sup>

**4. Records.** The Grantee will keep accurate books and records with respect to the grant in accordance with generally accepted accounting principles and business practices. The Grantee will maintain its books and records in such a manner that the receipts and expenditures of the Grant funds will be shown separately on such books and records in any easily checked form. The Grantee will keep records of receipts and expenditures made of Grant funds as well as copies of the reports submitted to the ASPCA and supporting documentation for at least three years after completion of the use of the Grant funds, and will furnish or make available such books, records, and supporting documentation to the ASPCA for inspection at reasonable times from the time of the Grantee's acceptance of the Grant through such period.

**5. Maintenance of Tax-Exempt Status.** In carrying out the Project, the Grantee shall comply with all applicable federal, state and local laws and regulations. If the Grantee is a 501(c)(3) organization, the Grantee certifies that it is in good standing with the Internal Revenue Service and shall notify the ASPCA immediately of any change in, or challenge by the Internal Revenue Service to, its status as a 501(c)(3) tax-exempt organization.

**6. Termination.** The ASPCA may, in its sole discretion (i) withhold payment of funds until in its opinion the situation has been corrected or (ii) declare the Grant terminated in any of the following circumstances:

- (a) If, as the result of the consideration of reports and information submitted to it by the Grantee or from other sources, the ASPCA, in its sole discretion, determines that continuation of the Project is not reasonably in furtherance of the ASPCA's mission to provide effective means for the prevention of cruelty to animals throughout the United States (the "ASPCA Mission") or that the Project is not being executed in substantial compliance with the grant request (or work plan as revised) or that the Grantee is incapable of satisfactorily completing the work of the Project;
- (b) In the case of any violation by the Grantee of the terms and conditions of this Agreement;
- (c) In the event of any change in, or challenge by the Internal Revenue Service to, the Grantee's status as a 501(c)(3) tax-exempt organization if applicable; or

- (d) If it is revealed that, during the Project, the Grantee is or was involved in any activity or makes any statement disparaging of, or reflecting unfavorably upon the ASPCA, tarnishes the reputation of the ASPCA or is not in alignment with the ASPCA Mission.

If the ASPCA terminates the Grant, it shall so notify the Grantee, whereupon it, if so requested by the ASPCA, shall promptly refund and pay back to the ASPCA any unexpended balance of the Grant funds in the Grantee's hands or under its control.

Upon completion of the Project or termination of this Agreement for any reason, the ASPCA will withhold any further payments of Grant funds and the Grantee shall, at the option of the ASPCA, repay to the ASPCA any portion of the Grant funds that were not spent for the Project. All such determinations by the ASPCA under this Section 6 will be final, binding and conclusive upon the Grantee.

**7. Future Funding.** The Grantee acknowledges that the ASPCA and its representatives have made no actual or implied promise of funding except for the amounts specified in this Agreement. If any of the Grant funds are returned or if the Grant is rescinded, the Grantee acknowledges that the ASPCA will have no further obligation to the Grantee in connection with this Grant as a result of such return or rescission.

**8. Modification.** No amendment or modification of this Agreement shall be valid, unless made in writing and duly executed by the parties hereto.

**9. Miscellaneous.** This Agreement is intended to be binding upon the Grantee and the ASPCA. This Agreement represents the final agreement between the parties with respect to the subject matter hereto, and supersedes any and all prior agreements, written or oral, between the parties with respect to the matters contained herein. This Agreement is not intended to, nor shall it be deemed to create, any partnership or joint venture between the Grantee and the ASPCA. This Agreement shall be interpreted, governed by and construed in accordance with the internal laws of the State of New York, without regard to the conflict of laws principles thereof. The parties hereto acknowledge and consent to personal jurisdiction and venue exclusively in New York, New York with respect to any action or proceeding brought in connection with this Agreement. This Agreement may be executed by the parties hereto in counterparts, each of which, when executed and delivered, shall be deemed to be an original and all of which shall constitute together the same document.

If the terms and conditions of this Agreement are acceptable, please sign this Agreement and return it to us. By signing this Agreement, you represent and warrant that you are capable of binding the Grantee to the terms set forth in this Agreement.

SIGNATURE PAGE BELOW

Sincerely,  
**THE AMERICAN SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS**

\_\_\_\_\_  
Julie Morris  
Senior Vice President  
Community Outreach

OR

\_\_\_\_\_  
Matt Bershadker  
Senior Vice President  
Anti-Cruelty Group

OR

\_\_\_\_\_  
Melissa Norden  
Senior Vice President  
Chief of Staff

OR

\_\_\_\_\_  
Michael Barrett  
Vice President  
Grants Management

OR

\_\_\_\_\_  
Adam Liebling  
Director of Grants Compliance  
Grants Management

**ACCEPTED AND AGREED:**

Animal Care & Control Division, Public Safety Department, Palm Beach County

By (signature of CEO/President/Director):

Name: Dianne M. Sauve, Director

Title: President/CEO/Executive Director (circle one or add actual title after name)

*Steve A*  
\_\_\_\_\_  
Steven L. Abrams, Chairman  
Palm Beach County  
Board of County Commissioner

RECEIVED AS PD #10001  
Palm Beach County  
County Attorney



## Schedule 1: Grant Reporting Requirements

We require ASPCA grantees to fulfill a variety of requirements based on the grant size and purpose. We make every effort to minimize the reporting burden on grantees while employing best practices in all of our grants programs.

Please follow these guidelines when submitting requirements:

- Submit ALL requirements online by logging into your ASPCA Grant Account at [https://www.grantrequest.com/SID\\_900?SA=AM](https://www.grantrequest.com/SID_900?SA=AM)
- Please adhere to the due dates – you may submit fulfilled requirements at any point during the grant term. Should you need extra time to submit any particular requirement, please contact the ASPCA Contact on your award letter prior to the due date with 1) a request for a due date extension, 2) the preferred due date and 3) an explanation for the request.

Grantees will be asked to submit some or all of the following requirements:

- *Acknowledgement of Agreement* – all grant awards in the amount of \$5,000 or less must be acknowledged online as your official indication that you intend to use the funds as instructed in the grant agreement and be bound by all terms and conditions set forth in the grant agreement.
- *Final Report* – indication of results/outcomes and an analysis of your project plus an estimation or exact indication, if measurable, of the number of animals impacted by the grant.
- *Financial Report* – a comprehensive list of expenditures for which grant money is/has been used (typically best submitted in a spreadsheet). Financial Reports for projects that produce accurate, easily measurable outputs, such as targeted spay/neuter programs, should identify the cost per animal as part of a detailed report on the project.
- *Grant Recognition Report* – press releases, photos, clips or links showing recognition of the ASPCA's grant for your project. Please note that a grant does not imply endorsement, certification or approval of your organization and its activities nor does it imply affiliation with the ASPCA.
- *Photos* – Generally, we ask for photos that show pictorial evidence of the intended use of funds; we may also ask for photos associated with human interest stories for promotional purposes.
- *Press Information* – links to or uploads of press stories or anecdotal information that could be used for promotional purposes including human interest stories with accompanying photos.
- *Progress Report* – an interim report designed to inform your grant officer on the status of the project.
- *Receipts* – receipts or invoices for expenditures made with grant funds.
- *Signed Amendment* – occasionally a term of the grant agreement, such as the purpose or amount of a grant, will change during the grant term. Grants that exceed \$5,000 require a signed amendment.
- *Signed Contract* – payments of all grant awards that exceed \$5,000 are contingent upon your submission of two signed contracts mailed to ASPCA, Attn: Grants Department, 520 8<sup>th</sup> Avenue, 7<sup>th</sup> Floor, New York, NY 10018
- *Site Visit* – indicates that a grant officer wishes to make a physical site visit of your facility during the grant term, sometimes as a condition of payment or to provide your organization with additional non-cash outreach and resources.

**Schedule 2: Press Release Template (Optional)**

**Your Organization's Logo Here**

[DATE]

Media Contact: [NAME]  
[PHONE] / [EMAIL]

**Headline**

*Subheader*

[City], [State]—The [Organization] today announced (general information about the initiative/program/event/grant)

"Compelling opening statement about a problem," said Spokesperson, title. "Quote that includes more information about how the funding will assist in impacting animals." (Example: "Many families have sadly had to part with their pets in recent years as a result of the economic downturn," observes Jane Doe, director of shelter operations. "These funds will help expand our safety net program in order to keep more families together.")

*Optional quote from the ASPCA (must contact ASPCA Media Department [press@aspca.org](mailto:press@aspca.org))*

Paragraph with detailed information about initiative/program/event/grant.

For more information, please visit [website].

**About [Organization]**

History and background of your organization.

###

0485

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

BGEX - 662- 0205130000000000822  
BGRV - 662-0205130000000000220

FUND 0001 - General

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 1/17/2013	REMAINING BALANCE
<b>ASPCA Greene Horses</b>								
<u>Revenue</u>								
0001-662-2290-6694	Grants from Other Non-Governmental	0	0	7,000	0	7,000		
<b>TOTAL RECEIPTS &amp; BALANCES</b>		<b>1,037,880,761</b>	<b>1,037,975,530</b>	<b>7,000</b>	<b>0</b>	<b>1,037,982,530</b>		
<u>Expense</u>								
0001-662-2290-3401	Other Contractual Services	0	0	7,000		7,000	0	7,000
<b>TOTAL APPROPRIATIONS &amp; EXPENDITURES</b>		<b>1,037,880,761</b>	<b>1,037,975,530</b>	<b>7,000</b>	<b>0</b>	<b>1,037,982,530</b>	<b>0</b>	<b>1,037,982,530</b>

Attachment #

PUBLIC SAFETY ADMINISTRATION  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

<u>Stephanie Simone</u>	<u>2/13/13</u>
<u>[Signature]</u>	<u>2/21/13</u>

By Board of County Commissioners  
At Meeting of 3/12/2013

Deputy Clerk to the  
Board of County Commissioners

2

**MEMORANDUM**

TO: Steven L. Abrams, Chairman - Board of County Commissioners  
FROM: Dianne M. Sauve, Director, Animal Care and Control Division  
DATE: December 17, 2012  
RE: Emergency Authorization To Submit Grant Contract

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Your signature is requested for a grant contract with the American Society for the Prevention of Cruelty to Animals (ASPCA) for the project titled Horse Cruelty Case in the amount of Seven Thousand Dollars (\$7,000). Two original signed copies for this grant funding are due to the funding agency by December 29, 2012.

The emergency signature process is being utilized because there is not sufficient time to submit this funding request through the regular Board of County Commissioners' agenda process before the contract due date.


This project/funding is to assist with the medical care, food and sheltering of 14 horses seized in November 2012 as a result of an animal neglect and cruelty case. Many of the horses were in severe state of emaciation and required medical care exceeding the normal scope of the divisions veterinary staffing. It is anticipated that the horses could potentially be housed at the division for several months.


There is no match required.

This grant will operate from November 2012 until February 28, 2013.

If additional information is needed, please contact Dianne M. Sauve at 561.233.1250.

Approved:

  
OFMB

  
County Attorney's Office

  
Stephanie Lejoko  
County Administration

  
Board of County Commissioners

for Vince Bonvento

**Stage 1 of 1 Proposal for Equine Organizations**

**Organization**

**Please review the information below for accuracy and edit accordingly. You may return to your application at any time by clicking the "Save and Finish Later" button at the end of the application.**

Please DO NOT use all capital letters.

<b>Organizational Information</b>		
GFAS Status If not applicable, skip to the next entry.		
Organization Name Palm Beach County Animal Care and Control		
Mailing Address - Street 7100 Belvedere Road		
City West Palm Beach	State FL	Postal Code 33470
Phone No hyphens, e.g. 2128767700 561-233-1251	Fax No hyphens, e.g. 2128767700 561-233-1277	
Web Site pbcgov.org/animal		
Federal Tax ID/Employer Identification Number (EIN) 596000785	Tax Status Governmental (Municipality/County)	
Organization Type Shelter (municipal, private or non-profit)		
Physical Address (if different than mailing address) Include address, city, state and zip/postal code. Leave blank if physical and mailing address are the same. same as mailing address		
County in which the facility resides		

[https://www.grantrequest.com/SID\\_900/default.asp?SA=SCA&SESID=55223&AID=80471](https://www.grantrequest.com/SID_900/default.asp?SA=SCA&SESID=55223&AID=80471) 11/9/2012

Attachment # 4



<b>Request Information</b>
<b>Project Title</b> Please provide a short, descriptive title for this request, e.g. Fencing for Quarantine Corrals Funding to assist with care of 14 seized horses in active cruelty case.
<b>Request Amount</b> e.g. 1000 \$7,000.00
<b>Project Budget</b> What is the total cost of this project? (e.g. 9500) \$42,000.00+
<b>Project Description</b> Provide a detailed description of your funding needs in 250 words or less. Do not describe your organization or its mission. If you know estimated or actual costs for line items, be sure to include these costs in your description. The 14 horses in our care are emaciated and suffering from numerous illnesses directly related to neglect. The minimal cost estimate of each horse will exceed \$3,000.00 and includes veterinary examinations and treatment, (our average veterinary bill per cruelty horse is \$1,500.00), dental treatment (\$100.00+ per horse) farrier care 14 x 60.00 x 3 months min. = \$2,520), food, shavings, etc.
<b>Program Area</b> Please select the program area most closely aligned with this funding request. Equine Grants-Cruelty Response & Seizures
<b>Geographical Area Served (for THIS grant request ONLY ).</b> Choose your domicile location in the FIRST drop-down. You may choose additional locations if this grant would benefit your work outside of your own state. FL
<b>Population Served (for THIS grant request)</b> You may choose more than one, but ONLY select those populations that will be served by THIS request. For example, if your organization provides services for equines and farm animals, but your request is for equine paddocks, you should choose "Equine" ONLY. Equine
<b>Type of Support</b> Animal Care
<b>Programs and Services</b> Briefly describe the types of programs your organization provides the community it serves (in 100 words or less).

Our agency serves a population of 1.3 million people, 37 municipalities, and 2,300 square miles. We handle animal protection, write and enforce animal laws, investigate and prosecute animal cruelty, provide low cost and free spay/neuter services, shelter 24,000 animals annually, provide adoptions, seize neglected animals, and handle rabies surveillance for our area of jurisdiction.

**Collaborations**

What other animal groups do you work with regularly? List the organization names, contacts, email addresses and phone numbers.

ASPCA - Joan Raddabaugh - Joan solicited us for this grant  
Peggy Adams Animal Rescue League - Rich Anderson - r.anderson@hspb.org  
Broward Humane Society - Christopher Agostino - cagostino@hsbroward.org  
70 Rescue organizations - list available upon request

If you received the FULL grant amount requested, approximately how many animals would this grant impact?

Estimated Impact: Equines 14	Estimated Impact: Farm Animals	Estimated Impact: Wildlife
Estimated Impact: Cats	Estimated Impact: Dogs	Estimated Impact: Birds
Estimated Impact: Rabbits		

**Facility Information (Check all that apply)**

Own your facility Yes	Lease your facility No	Use foster homes No
--------------------------	---------------------------	------------------------

If leasing, how many years are left on the lease/contract?

If not leased/owned by the organization, who holds the lease for the property your facility is on?

If you utilize foster homes, how many do you have on average?  
50+

How old is your facility?



15-25 years

How old is your facility's most recent renovation?

5-15 years

Maximum Holding Capacity of Equines

40

Maximum Holding Capacity of Other Animals

900

Describe number and type of paddocks/enclosures.

6 stall barn with indoor/outdoor paddocks, 5 pastures on 10 acres with 4 segregated areas for stallions.

**Equine Numbers**

Total number of current equine residents:

19

Number available for placement:

0

Number recovering:

19

Number of permanent residents:

0

**Intake History**

Number received 1 year ago:

50

Number received 2 years ago:

31

Number received 3 years ago:

25

Number born at facility 1 year ago:

0

Number born at facility 2 years ago:

0

Number born at facility 3 years ago:

0

Number placed/adopted 1 year ago:

32

Number placed/adopted 2 years ago:

13

Number placed/adopted 3 years ago:

14

Number died/euthanized 1 year ago:

10

Number died/euthanized 2 years ago:

10

Number died/euthanized 3 years ago:

4

Number returned 1 year ago:

8

Number returned 2 years ago:

8

Number returned 3 years ago:

7

Number of permanent residents 1 year ago:

0

Number of permanent residents 2 years ago:

0

Number of permanent residents 3 years ago:

0

**Policies and Relationships**

**Euthanasia**

What is your policy on euthanasia? Do you provide euthanasia services to horse owners in your community?

Horses suffering from chronic conditions that dramatically lower quality of life, and/or for whom no adopter is willing to accept financial responsibility for. We do not provide euthanasia services to horse owners but will work with owners to find affordable

euthanasia options if the animal is suffering, or, we will allow "owner surrender" of the horse to our facility for euthanasia.

**Breeding**

Do you allow breeding?

No

**Professional Memberships**

What professional memberships does your organization hold (also note if your organization is accredited or verified a sanctuary by Global Federation of Animal Sanctuaries)?

FACA  
ASPCA  
HSUS  
AVMA  
SAWA

**Investigation**

Who is responsible for investigating horse abuse in your county? Include contact information.

Our agency is responsible for investigation cruelty on all animals including horses in our community.

Captain David Walesky is Field Director. His number is 561.233.1212. His e-mail is dwalesky@pbcgov.org

**Jurisdictional Authority for Cruelty Cases**

If this is a seizure/cruelty case, under whose jurisdiction does it fall? Please list the name of the entity and individual(s).

This also falls under our agency. Same contact as above.

**Jurisdiction Email**

What is the email address of the jurisdictional authority?

Same as above

**Jurisdiction Phone**

What is the phone number of the jurisdictional authority?

Same as above

**References - List professionals who have firsthand knowledge of this organization.**

**Primary Vet Name**

We have 5 full time vets employed here. Our Head of Veterinary Services is Dr. Gloria Livadas

Primary Vet Email  
glivadas@pbcgov.org

Primary Vet Phone Number  
561.233.1251

Farrier Name  
We use multiple farriers on contract

Farrier Email

Farrier Phone Number

**Purpose of Funding Summary**

**Utilization of Funds**

Detail how the funds would be utilized.

To help defray the costs of medical care, medical supplies, food, and sheltering.

Over how many months do you estimate the requested amount would be used? (In whole months)

Please enter either 6 or 12.

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**Grant Timeline/Budget**

Include a timeline and budget for utilizing this grant.

November 7, 2012 through February 28 2013;

Estimated Total Costs \$42,000.00

\*It is impossible to give exact timelines and/or exact budget specifications for cruelty cases.

**Mission Advancement**

Describe how this funding will help advance the mission of your organization.

In accordance with alleviating suffering of animals that are victims of cruelty and neglect through financial assistance that is targeted to this specific case.

**Evaluation**

State the plans for evaluating the project, including how success is defined and will be measured.

Cruelty cases are individually evaluated throughout the investigatory process internally (prior to seizure), externally by the State Attorneys office during the search warrant process, by internal and external veterinary professionals during the animals stay at the shelter, and ultimately by the final disposition of the case. Success is measured by each of these steps being handled professionally, consistently, and legally, with an eventual outcome of animals that are returned to health and placed in new homes. A case can still be considered a partial success even if the court decides to return a neglected animal to its original owner if all other components of the case are met, including restoring the neglected animals to good health with legal provisions for monitoring by the division.

**Future Funding**

Include the plans for funding the project in the future.

Palm Beach County Animal Care and Control budgets for cruelty cases and will continue to raise funds to help offset the cost of such cases.

**Description of Finances**

Current Year's Estimated Revenue  
\$3,147,728.00

Current Year's Estimated Expenditures  
\$8,681,921.00

Previous Year's Actual Revenue  
\$3,003,425.00

Previous Year's Actual Expenditures  
8,049,006.00

Please explain any estimates greater than 10% of the previous year's actual numbers. If not applicable, please write "N/A"

We do not have variances greater than 10%. The difference between revenue and expenditures is made up from ad valorem tax base.

Current Budget for the Entire Year  
\$8,681,921.00

**Last Year Annual Budget**  
\$9,000,000.00

**Funding Sources**

Describe your organization's major sources of funding, both current and past.

Ad Valorem Tax Base

Rabies License Tag program

Adoptions, Boarding, Bite Quarantine

Permits, vaccinations

**Previous Grants**

List each grant you received within the last 24 months, including amount, purpose, and granting agency.

\$25,000.00 Florida Animal friends - spay/neuter grant

\$15,000.00 Animal Farm Foundation - for retrofitting an adoption vehicle for at-risk animals

**Fundraisers**

List all major fundraising events and campaigns. Include the NET dollar amount raised.

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Generally, how large is your financial cushion?

Select the most appropriate response.

1 or more years of operating expenses

**Succession Plan**

What is your succession plan for determining the founder/E.D.'s successor or dissolving the organization?

As a governmental agency succession of director is in accordance with the policies and procedures of the County

**Please Note**

If this grant request is approved, please indicate the status of your current cash reserves or available credit to cover the costs of your proposed project while waiting for payment from the ASPCA.

Cash and Credit Available

**By submitting a letter of inquiry and/or an application for an ASPCA grant, you agree to allow the ASPCA to utilize the information submitted on such letter of inquiry/application in any way it deems appropriate to support its mission to prevent cruelty to animals. Such uses may include, but are not limited to, reproducing such information in print or on the ASPCA website and/or allowing third parties to access such information. In addition, by submitting this letter of inquiry and/or application, you hereby certify that the requesting organization is aware of and endorses this request and the information herein.**

**Attachments**

Title	File Name
For W-9	W 9 signed.pdf
Current Year Budget	2013 Budget Worksheet Version 2.xlsx
Financial Statement / Form 990	Last Fiscal Yr Financials.xlsx
Photo	Shelter Image.jpg
Photo	Nov 2012 cruelty case foal at defendant property.jpg
Photo	Nov 2012 cruelty case foal at defendant property_VER_1.JPG
Photo	Nov 2012 cruelty case.jpg

Files attached to this form may be deleted 120 days after submission.