

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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| | | |
|-----------------------------|---|---|
| Meeting Date: April 2, 2013 | <input checked="" type="checkbox"/> Consent | <input type="checkbox"/> Regular |
| | <input type="checkbox"/> Ordinance | <input type="checkbox"/> Public Hearing |

Department
Submitted By: Community Services
Submitted For: Division of Senior Services

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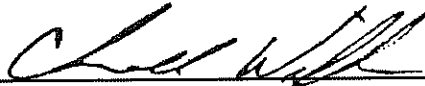
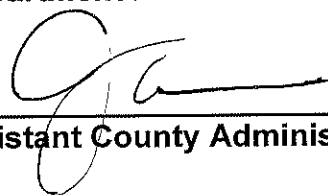
I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Amendment No. 001 to Standard Agreement No. IP012-9500 (R2012-1633) for Emergency Home Energy Assistance for the Elderly Program (EHEAP) with Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA) for the period August 1, 2012, through June 30, 2015, to increase the EHEAP crisis benefit amount of the agreement by \$10,300, amend paragraph 4, revise and replace Attachment III Exhibit 1, and revise and replace Attachment VII Budget Summary for a new total contract amount not to exceed \$158,261.

Summary: This amendment increases the crisis benefits amount directly paid by AAA by \$10,300. The amount received by the County for Outreach and Administration did not change. This receive and file item is being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive this amendment which was executed by the County Administrator in accordance with Resolution R2010-1942 which delegated authority to the County Administrator, or his designee, to sign documents related to DOSS/AAA grant amendments. (DOSS) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Rd (TKF)

Background and Justification: EHEAP is a home energy assistance program for seniors. Benefits include emergency assistance to prevent disconnection of utility services. Grant adjustments are made during the contract year to align services with need.

- Attachments:**
- 1. Walk Through Memo
 - 2. Resolution No. R2010-1942
 - 3. EHEAP Amendment No. 001
- =====

| | | |
|-----------------|---|---------|
| Recommended By: |  | 3/15/13 |
| | Department Director | Date |
| Approved By: |  | 3/25/13 |
| | Assistant County Administrator | Date |

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2013 | 2014 | 2015 | 2016 | 2017 |
|------------------------|------|------|------|------|------|
| Capital Expenditures | | | | | |
| Operating Costs | | | | | |
| External Revenue | | | | | |
| Program Income | | | | | |
| In-Kind Match (County) | | | | | |
| NET FISCAL IMPACT | -0- | | | | |

| | | | | | |
|--|--|--|--|--|--|
| # ADDITIONAL FTE POSITIONS (Cumulative) | | | | | |
|--|--|--|--|--|--|

Is Item Included In Current Budget? Yes _____ No _____

Budget Account No.:

Fund _Dept _ Unit _Object _Program Code/Period

B. Recommended Sources of Funds/Summary of Fiscal Impact:

These funds do not flow through the county so there is no fiscal impact associated with this item.

C. Departmental Fiscal Review:

Tom
Taruna Malhotra, Director, Financial & Support Svcs.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB [Signature] 3/20/13
3/20/13 cc 3/19/13
Contract Development and Control [Signature] 3/22/13
3-22-13

B. Legal Sufficiency:

[Signature] 3/25/13
Chief Assistant County Attorney For:

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

MEMORANDUM



Department of Community Services
Division of Senior Services
Administration

- ☐ **Central Office**
810 Datura Street, Suite 300
West Palm Beach, FL 33401
Tel: (561) 355-4746
FAX: (561) 355-3222
- ☐ **North Office**
5217 Northlake Boulevard
Palm Beach Gardens, FL 33418
Tel: (561) 694-5435
FAX: (561) 694-9611
- ☐ **South Office**
3680 Lake Worth Road
Lake Worth, FL 33461
Tel: (561) 357-7100
FAX: (561) 357-7114
- ☐ **West Office**
2916 State Road #15
Belle Glade, FL 33430
Tel: (561) 996-4808
FAX: (561) 992-1011

www.pbcgov.com

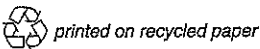
**Palm Beach County
Board of County Commissioners**

Steven L. Abrams, Chairman
Priscilla A. Taylor, Vice Chair
Hal R. Vaieche
Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"



TO: Robert Weisman
County Administrator

FROM: Channell Wilkins
Community Services Department Director

THRU: Jon Van Arnam
Assistant County Administrator

DATE: February 13, 2013

RE: Division of Senior Services (DOSS)
Amended Contract

Pursuant to Resolution R-2010-1942, your signature is needed for the approval of the enclosed amended contract. This resolution authorizes the County Administrator signatory authority on contract amendments related to DOSS/Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA) grants for no more than ten percent (10%) of the contracted amount or \$150,000, whichever is greater. Please find attached:

- A) Amendment No. 001 to Standard Agreement No. IP012-9500 (R2012-1633) for the Emergency Home Energy Assistance Program (EHEAP) grant with AAA for the period August 1, 2012, through June 30, 2015, to increase the EHEAP crisis benefits amount by \$10,300 for a new total not-to-exceed \$158,261 and to amend paragraph 4 of the Standard Agreement; revise and replace Attachment III, Exhibit 1, and revise and replace Attachment VII Budget Summary. The amount received by the County for Outreach and Administration did not change.

Staff will submit this item at the Board's April 2, 2013 Commission Agenda as a "Receive and File" item to allow the clerk's office to note and receive the documents in accordance with PPM CW-O-051.

For additional information, please contact Faith R. Manfra, (561) 355-4750.

Approved:

Director, Financial & Support Svcs.
Chief Assistant County Attorney

Attachments: Resolution No. R2010-1942
One (1) Amendment

RESOLUTION NO. 2010-1942

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS DESIGNEE SIGNATORY AUTHORITY ON INDIVIDUAL AMENDMENTS TO AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC. (AAA) GRANT AGREEMENTS/CONTRACTS FOR NOT MORE THAN TEN PERCENT OF THE CONTRACTED AMOUNT OR \$150,000, WHICHEVER IS GREATER.

WHEREAS, Palm Beach County has adopted an optional Home Rule Charter pursuant to Section 1(g) of Article VIII of the Florida State Constitution and Chapter 125 of the Florida Statutes; and

WHEREAS, Section 125.85, Florida Statutes, authorizes the delegation of any powers and duties not set forth therein by resolution or ordinance of the Board of County Commissioners; and

WHEREAS, the delegation of signing authority to the County Administrator or his designee, on contract amendments to AAA agreements/contracts for the program periods, November 16, 2010 through November 15, 2013, for not more than 10% of the total grant award/agreement amount or \$150,000, whichever is greater, would facilitate timely spending of grant funds which must be spent within a program year; and

WHEREAS, the delegation of signatory authority to the County Administrator or his designee on amendments to AAA agreements/contracts would also allow for reallocation of funding in a more expeditious manner and would eliminate delays caused by such items to be brought before the Board of County Commissioners and would therefore be consistent with the goal of the grantee to expend funds in compliance with grant requirements; and

WHEREAS, Countywide PPM#CW-O-051 establishes procedures and policy regarding delegated authority for execution of County contracts, agreements, and grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:

1. The foregoing recitals are true and correct and are expressly incorporated herein by reference and made a part hereof.
2. The County Administrator, or his designee, is hereby expressly authorized to execute, on behalf of the Board of County Commissioners, agreement/contract amendments within the defined threshold for the indicated time period.
3. This delegation of signature authority shall be implemented in accordance with the provisions of Countywide PPM #CW-0-051.

The foregoing Resolution was offered by Commissioner Aaronson , who moved its adoption. The motion was seconded by Commissioner Vana , and upon being put to a vote, the vote was as follows:

| | | |
|-------------|---------------------|-----|
| District 1: | KAREN T. MARCUS | Aye |
| District 2: | Paulette Burdick | Aye |
| District 3: | SHELLY VANA | Aye |
| District 4: | STEVE L. ABRAMS | Aye |
| District 5: | BURT AARONSON | Aye |
| District 6: | Jess R. Santamaria | Aye |
| District 7: | Priscilla A. Taylor | Aye |

The Chair thereupon declared the Resolution duly passed and adopted this 16th day of November, 2010.

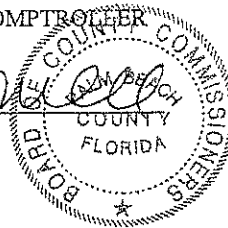
APPROVED AS TO FORM
SUFFICIENCY

PALM BEACH COUNTY, FLORIDA, BY ITS LEGAL
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK/COMPTROLLER

By: 
Assistant County Attorney

By: 
Deputy Clerk



This AMENDMENT entered into by the Area Agency on Aging of Palm Beach/Treasure Coast, hereinafter referred to as the "Agency" and Palm Beach County Board of County Commissioners, hereinafter referred to as "Provider" amends contract IP012.

The purpose of this amendment is to increase the total amount of the agreement by \$10,300.00. Additionally, this amendment (1) amends paragraph 4 of the Standard Agreement; (2) revises and replaces Attachment III, Exhibit – 1; and (3) revises and replaces Attachment VII Budget Summary.

STANDARD AGREEMENT:

(1) Paragraph 4 of the Standard Agreement is hereby amended to read:

4. Agreement Amount

The Agency awards the Provider for services in accordance with the conditions of this agreement in an amount not to exceed **\$10,713.00**, subject to the availability of funds. The Agency will provide a spending authority in the amount of \$147,548.00 for client services. Any costs or services paid for under any other contract and/or agreement from any other source are not eligible for payment under this Agreement.

| Funding Allocation | | | | |
|--|------|--------------------------------|--------|--------------------|
| Program Title | Year | Funding Sources | CFDA | Amount |
| Emergency Home Energy Assistance Program | 2012 | U.S. Health and Human Services | 93.568 | \$10,713.00 |
| TOTAL AGREEMENT AMOUNT: | | | | \$10,713.00 |

(2) **Attachment III, Exhibit–1 is amended to read as follows:**

ATTACHMENT III

EXHIBIT -1

1. FEDERAL RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

| PROGRAM TITLE | FUNDING SOURCE | CFDA | AMOUNT |
|--|--------------------------------|--------|--------------|
| Emergency Home Energy Assistance Program | U.S. Health and Human Services | 93.568 | \$158,261.00 |
| | | | |
| | | | |
| | | | |
| TOTAL FEDERAL AWARD | | | \$158,261.00 |

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

2. STATE RESOURCES AWARDED TO THE PROVIDER PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS

| PROGRAM TITLE | FUNDING SOURCE | CFDA | AMOUNT |
|-------------------|----------------|------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL STATE AWARD | | | |

STATE FINANCIAL ASSISTANCE SUBJECT TO Sec. 215.97, F.S.

| PROGRAM TITLE | FUNDING SOURCE | CSFA | AMOUNT |
|---------------|----------------|------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL AWARD | | | |

ATTACHMENT VII

**EMERGENCY HOME ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM
BUDGET SUMMARY**

PSA: 9

Original ____

Amendment 001

PROVIDER: Palm Beach County Board of County Commissioners

| | | |
|----|--|--------------|
| 1. | Administration* | \$1,800.00 |
| 2. | Outreach* | \$8,913.00 |
| 3. | EHEAP Benefits (Crisis) | \$147,548.00 |
| 4. | Weather-Related/Supply-Shortage** | \$0.00 |
| 5. | Total | \$158,261.00 |
| 6. | Projected minimum number of consumers to be served (Crisis): | |
| 7. | Projected minimum number of consumers to be served (Weather-Related/SupplyShortage): | |

NOTE: Eligible households may be provided with one benefit per season up to six hundred dollars per benefit. The minimum number of consumers may reflect duplicated consumers if a consumer received a benefit in both seasons.

*Allowable administrative and outreach funds may be used for emergency energy assistance benefits upon approval of the transfer by the Agency.

This amendment shall be effective on the last date that the amendment has been signed by both Parties.

All provisions in the Agreement and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

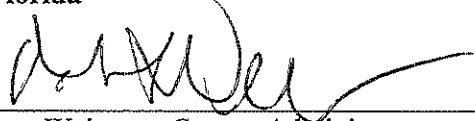
All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the Agreement.

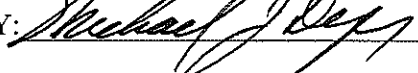
This amendment and all of its attachments are hereby made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this 5 page amendment to be executed by their officials there unto duly authorized.

Provider: PALM BEACH COUNTY, FLORIDA,
A Political Subdivision of the State of
Florida

AREA AGENCY ON AGING OF PALM
BEACH/TREASURE COAST, INC.

SIGNED BY: 
Robert Weisman, County Administrator

SIGNED BY: 

DATE: 2/19/13

SHARON R. BOCK, Clerk and Comptroller

NAME: Michael Dyer

BY: _____

TITLE: Chair

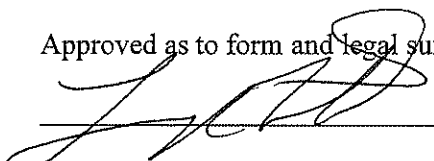
DATE: _____

DATE: 1/25/2013

Federal Tax ID: 59-6000785

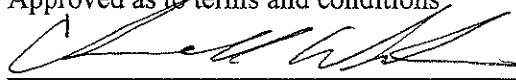
Fiscal Year Ending Date: _____

Approved as to form and legal sufficiency



Chief Assistant County Attorney

Approved as to terms and conditions



Department Director