

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 2, 2013 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department
Submitted By: Community Services
Submitted For: Community Services Department

I. EXECUTIVE BRIEF

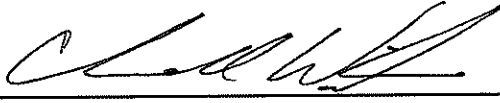
Motion and Title: Staff recommends motion to:

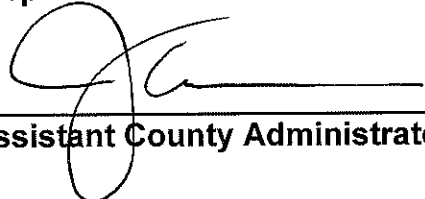
- A) **approve** the listed pre-qualified public and non-profit pool of agencies to provide various training services for the Community Services Department on an as needed basis selected in accordance with a request for services solicitation (RFS) completed on February 24, 2013; and
- B) **delegate authority** to the County Administrator, or his designee, to sign the contracts for the Farmworker and Community Action Programs to provide employment and self sufficiency training to program participants effective from April 2, 2013, for amounts not to exceed \$50,000, and to the Department Director, for amounts not to exceed \$10,000.

SUMMARY: The Community Services Department issued an RFS and the agencies listed in Attachment "A" responded to the request. Community Action and Farmworker Programs will conduct program information sessions and identify the requested service areas for respondents to submit formal proposals. Agencies that submit a proposal will outline their qualifications, their ability to deliver the output and outcomes, and their pricing. A selection committee will review the proposals and recommend awards that are in the best interest of the County. The award amounts will be based on the allocations outlined in the approved annual Community Action and Farmworker budgets. The majority of the training funds (approximately 85%) are provided by the Community Service Block Grant (CSBG) and Farmworker Grant. The remaining percentage is County ad-valorem matching funds. The agencies selected will provide training to low income individuals and families who reside within Palm Beach County. Community Services provides services under several categories including entrepreneurship, employment skills, health and wellness, education, childcare, and life skills. (Community Services) Countywide (TKF)

Background and Justification: Community Services will request various trainings from non-profit and public entities throughout Palm Beach County for low income residents. Public and non-profit entities that provide trainings are exempt from the purchasing code. In order to maximize participation, Community Services posted a public notice in various locations encouraging agencies to participate and received responses from the agencies listed above.

Attachments: A) List of Participating Agencies

Recommended By:  3/19/13
Department Director Date

Approved By:  3/25/13
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	400,000				
External Revenue	(335,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	65,000				
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included In Current Budget? Yes X No

Budget Account No.:

Fund _____ Dept _____ Unit _____ Object _____ Program Code/Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources include \$260,000 from CSBG funds, \$75,000 from Farmworker funds and \$65,000 (20% match for CSBG) from Palm Beach County funds. These are estimated expenditures.

C. Departmental Fiscal Review:

Taruna Malhotra, Director, Financial & Support Svcs

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB

Contract Development and Control
3-22-13 *P. Wheeler*

B. Legal Sufficiency:

Paula E. Eddy 3/25/13
Chief Assistant County Attorney FOR:

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

ATTACHMENT A

LIST OF PARTICIPATING AGENCIES

Agency	Type of Training
1. Palm Beach State College	Early Childhood, Medical, Entrepreneurship, Security
2. The Center for Technology, Enterprise and Development, Inc.	Entrepreneurship, Financial Management
3. Center for Enterprise Opportunity	Entrepreneur, Financial Management
4. Project SHIP Foundation, Inc.	Entrepreneurship, Computer Skills
5. Home Education Loan Program, Inc.	Entrepreneurship, Financial Management
6. Professional Opportunities Program for Students, Inc.	Entrepreneurship, Life Skills
7. New Beginnings Community Development Center, Inc.	Entrepreneurship, Life Skills, Computer, Health and Wellness
8. The Urban League of Palm Beach County, Inc.	Entrepreneurship, Life Skills, Computer, Health and Wellness
9. Envision America, Inc.	Entrepreneur, Life Skills, Computer, Health and Wellness
10. Children of Purpose Christian Academy, Inc.	Life Skills, Entrepreneur, Computer Skills, Health and Wellness
11. City of Pahokee	Life Skills, Entrepreneur, Computer Skills, Health and Wellness
12. Gulfstream Goodwill Industries, Inc.	Employment Skills
13. Workforce Alliance, Inc.	Medical Training, GED, Life Skills, Employment
14. OneEighty for Girls, Inc.	Life Skills, Health and Wellness
15. T. Leroy Jefferson Medical Society, Inc.	Health and Wellness, Life Skills
16. The Jerome Golden Center for Behavioral Health, Inc.	Life Skills
17. Credit Card Management Services, Inc.	Financial Management
18. School District of Palm Beach County	GED Training
19. City of South Bay	Braiding Instruction and Training