

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 2, 2013      ☒ Consent      ☐ Regular  
   ☐ Ordinance      ☐ Public Hearing

Department

Submitted By: Community Services

Submitted For: Ryan White Part A

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file:

- A) Amendment No. 1 to Ryan White Part A HIV Health Support Services (Supplemental) Contract with Legal Aid Society of Palm Beach County, Inc. (R2012-0818), for the period March 1, 2012, through February 28, 2013, to increase funding for Legal Services by \$40,900 for a new total contract amount not to exceed \$99,831;
- B) Amendment No. 4 to Ryan White Part A HIV Health Support Services (Formula) Contract with Comprehensive AIDS Program of Palm Beach County, Inc. (R2012-0597), for the period March 1, 2012, through February 28, 2013, to increase funding for Non Medical Case Management Determining Eligibility Units by \$25,000, Non Medical Case Management Supportive Services by \$25,000 and Health Insurance Continuation by \$10,000 for a new total contract amount not to exceed \$1,345,202; and
- C) Amendment No. 4 to Ryan White Part A HIV Health Support Services (Formula) Contract with Compass, Inc. (R2012-0483), for the period March 1, 2012, through February 28, 2013, to increase funding for Medical Case Management by \$13,432, Mental Health Counseling by \$36,000, Food Bank/Home Delivered Meals by \$16,210 and decrease funding for Medical Transportation by \$6,000, Non Medical Case Management Determining Eligibility-FTE by \$21,747 and Non Medical Case Management by \$37,895 for a budget transfer between services without affecting the total contract amount not to exceed \$385,632.

**Summary:** Ryan White HIV Health Support service dollars are reviewed throughout the contract year and reallocated to best meet the needs of affected clients. These amendments are reallocated dollars from unencumbered funds and for a budget transfer between services without affecting the overall contract amount. These funds will allow our system of care to provide additional medical and support services to Palm Beach County residents living with HIV/AIDS. These amendments were executed by the County Administrator in accordance with Resolution R2010-1074, which delegated authority to the County Administrator, or his designee, to sign documents related to the Ryan White Part A HIV Emergency Relief Grant and are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive these items. No County funds are required. (Ryan White) Countywide (TKF)

**Background and Justification:** Funds are used to provide various services to serve persons living with HIV/AIDS. Grant adjustments are made during the contract year to align services with need.

**Attachments:**

- 1. Legal Aid Society of Palm Beach County, Inc. Contract with Walk Through Memo and Resolution
- 2. Comprehensive AIDS Program of Palm Beach County, Inc. Contract with Walk Through Memo and Resolution
- 3. Compass, Inc. Contract with Walk Through Memo and Resolution

Recommended By: \_\_\_\_\_

Department Director

Date

3/15/13

Approved By: \_\_\_\_\_

Assistant County Administrator

Date

3/28/13

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	100,900				
External Revenue	(100,900)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No     

Budget Account No.:

Fund 1010 Dept 142 Unit 1475 Object Var Program Code Var Program Period GY12

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding source is the Department of Health and Human Services. Increased contract amendments totaling \$100,900 have been awarded to Legal Aid Society of Palm Beach County, Inc. and Comprehensive AIDS Program of Palm Beach County, Inc. A budget transfer between services for Compass, Inc. did not affect their overall contract amount. No County funds are required.

C. Departmental Fiscal Review: *DM*  
Taruna Malhotra, Director, Financial & Support Svcs

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

*[Signature]* 3/20/2013  
OFMB cc 3/19/13 3/18/13  
*[Signature]* 3/26/13  
Contract Development and Control 3-25-13 B Whittle

### B. Legal Sufficiency:

*[Signature]* 3/28/13  
Chief Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.