

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: 4/02/2013 ☒ Consent ☐ Regular
 ☐ Ordinance ☐ Public Hearing

Department:
Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve: The First Amendment to an Interlocal Agreement with the City of Riviera Beach adding \$50,000 for the period October 1, 2012, to September 30, 2013, to support the Civil Drug Court with case management and substance abuse treatment.

SUMMARY: The Board of County Commissioners approved an Interlocal Agreement with the City of Riviera Beach on November 20, 2012 (R2012-1758) in the amount of \$40,000. The Criminal Justice Commission has approved an additional \$50,000 from the Crime Prevention Fund for the same project and time frame. The Civil Drug Court Program located in the City of Riviera Beach provides case management services and contracts for residential and outpatient substance abuse services arising from court ordered treatment for indigent clients. Countywide (PGE)

BACKGROUND AND POLICY ISSUES: Since its inception in 1991, the Civil Drug Court has assisted the recovery efforts of clients with substance abuse problems by ordering them into treatment programs through the Marchman Act (FSS. Chapter 397). The Marchman Act allows family members to commit their significant others into treatment programs on a voluntary or involuntary basis by filing a Marchman Act petition. The approval of this contract will enable the Civil Drug Court to continue to assist clients to fully recover through more intensive treatment services. The Family Restart Complete Care Program arranges and provides services to the families of the Civil Drug Court clients. The program allows clients and their families to receive complete care including individual, group and family counseling, random drug testing to ensure proper compliance and continued assessments to identify the strengths and weaknesses of the client to determine needs for education, employment and housing.

Attachments:

1. First Amendment to Interlocal Agreement with the City of Riviera Beach (2)
-

RECOMMENDED BY: _____

DEPARTMENT DIRECTOR

DATE

3-7-13

APPROVED BY: _____

ASSISTANT COUNTY ADMINISTRATOR

DATE

3/19/13

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary Of Fiscal Impact:

Fiscal Year	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	50,000				
External Revenues	<50,000>				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT					
POSITIONS (Cumulative)	-0-				

Is item in approved Budget? Yes X No

Budget Account No: Fund 1500 Dept 767 Unit 7607 Object 8201

B. Recommended Sources Of Funds/Summary of Fiscal Impact:

Crime Prevention Fund (Fund 1500) - \$40,000 (Original amt from R2012-1758)
Crime Prevention Fund (Fund 1500) - \$50,000 (as a result of the BBF)

C. Departmental Fiscal Review: mg 3/6/13

III. REVIEW COMMENTS

A. OFMB Fiscal And/Or Contract Development and Control Comments:

OFMB [Signature] 3/12/2013
cc 3/12/13 [Signature] 3/14/13
Contract Development & Control
3-14-13 B. Wheeler

B. Legal Sufficiency:

[Signature]
Assistant County Attorney

REVISED 9/95
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**FIRST AMENDMENT TO INTERLOCAL AGREEMENT
(R-2012-1758) BETWEEN THE BOARD OF COUNTY
COMMISSIONERS, PALM BEACH COUNTY, FLORIDA, AND
THE CITY OF RIVIERA BEACH, FLORIDA**

THIS **AGREEMENT** ("FIRST AMENDMENT") dated _____, made by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and the CITY of Riviera Beach, a municipality located in Palm Beach County, Florida (hereinafter "CITY"), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes, amends the parties previously executed Interlocal Agreement (R-2012-1758)("ILA").

WITNESSETH:

WHEREAS, the COUNTY'S Criminal Justice Commission (CJC), through the Crime Prevention Fund, wishes to provide continued support to the Civil Drug Court to provide services to citizens in Palm Beach County who are affected by substance abuse and addiction; and

WHEREAS, the COUNTY, agreed to reimburse the CITY for expenses up to the amount of \$40,000 from October 1, 2012 through September 30, 2013 for the Civil Drug Court in Interlocal Agreement R-2012-1758; and

WHEREAS, the Civil Drug Court is ongoing and there is a need for additional funding to provide substance abuse treatment in the County; and

WHEREAS, the CJC is recommending an additional \$50,000 of the Crime Prevention Fund be allocated to the Civil Drug Court, to increase the total funding in an amount not to exceed \$90,000; and

WHEREAS, the CITY will provide services to the Civil Drug Court clients according to the rates set forth in Exhibits A and B attached hereto.

NOW, THEREFORE, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the COUNTY and the CITY agree to amend the ILA as follows:

1. The amount of the ILA is amended to provide an increase of up to \$50,000 for a total not dollar amount to exceed \$90,000;
2. The Scope of Work and the Budget as set forth in Exhibit A and B are amended to provide the increased dollar amount and the increase in the provision of Civil Drug Court services and substance abuse treatment;
3. All other provisions of said ILA are hereby confirmed, and except as provided herein are not otherwise altered or amended and remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this First Amendment to Interlocal Agreement (R-2012-1758) on behalf of the COUNTY and the CITY has hereunto set its hand the day and year above written.

ATTEST:
Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA BY ITS
BOARD OF COUNTY COMMISSIONERS

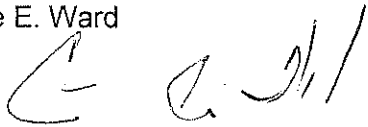
By: _____
Deputy Clerk

By: _____
Steven L. Abrams, Chairman

DATE: _____
(Seal)

ATTEST:
Carrie E. Ward

CITY OF RIVIERA BEACH,
FLORIDA

By: 
City Clerk

By: 
Thomas Masters, Mayor

DATE: 2/6/2013
(Seal)

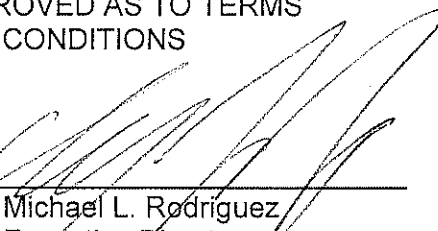
APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
Pamala H. Ryan, City Attorney

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Assistant County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

By: 
Michael L. Rodriguez
Executive Director
Criminal Justice Commission

**CITY OF RIVIERA BEACH CIVIL DRUG COURT
SCOPE OF WORK**

CIVIL DRUG COURT

In 1991, Circuit Court Judge Edward Rodgers instituted a Saturday Drug Court in Riviera Beach, Florida. It was designed to reach those people in need of the court ordered substance abuse services, but were unable to recognize their need for treatment or unable to obtain the treatment services needed to begin the recovery process.

A person may be ordered to treatment at the appropriate treatment resources facility by the Circuit Court. An Involuntary Assessment Findings petition may be filed by the respondent's spouse or guardian, any relative, or any three adults having personal knowledge of the respondent's substance abuse impairment. If the respondent is a minor, the petition may be filed by a parent, legal guardian, or legal custodian.

The Civil Drug Court staff accepts petitions Monday through Friday.

Staff is responsible for:

- Scheduling of Judges for Marchman Act commitment hearings
- Attending status check hearings
- Summoning respondents and petitioners for court appearances
- Arrange transport for clients attending treating facilities
- Collection of data
- Random drug testing to ensure compliance

The petition should allege that the person:

1. Is a habitual abuser of a controlled substance not pursuant to a lawful prescription.
2. Has lost the power of self control with respect to the use of such controlled substance.
3. Has threatened, attempted, or actually inflicted physical harm on himself or another.
4. The reason the petitioner believes that the respondent's refusal to voluntarily receive care is based on judgment so impaired by reason of substances abuse that the respondent is incapable of appreciating his need for care and making a rational decision regarding his or her need for care.
5. If the respondent has refused to submit to an assessment, such refusal must be alleged in the petition.

CASE MANAGER

The Case Manager is responsible for marketing services that are provided by the City of Riviera Beach Civil Drug Court to Youth Empowerment Centers and Justice Service Centers. The case manager will be required to access and assist individuals and their families who are impaired by substance abuse. Scheduling individual and family counseling services, treatment referrals, linking participants to outside resources, monitor clients' progress, tracking clients who have exited the program, documenting case notes, entering data and preparing monthly reports.

Responsibilities:

- Secure and maintain appropriate 'Release of Confidential Information' form for each applicant;
- Provide case management to clients assigned. Case management will involve screening, intake, assessment, service plan development, monitoring, linkage to appropriate community resources, follow up, appropriate discharge, tracking, etc;
- Prepare and submit reports to supervisor on a timely basis;
- Enter participants information into the database in a timely manner and update as needed;
- Network with other agencies to stay informed about services and resources available;
- Empower the applicant to take responsibility for their own recovery;
- Develop promotional strategies to inform the community about the program, including community presentations, print material, and related activities;
- Respect confidentiality at all times. Applicant information is never to be discussed in any non-professional context or with providers for whom the applicant/guardian has not signed a release of confidential information;
- Perform other assigned duties in a timely and efficient manner.

Substance Abuse Treatment Services

The Civil Drug Court is responsible for referring clients for substance treatment, providing payment for treatment and then submitting the invoice for reimbursement. The invoice will include information on the treatment provider level of service in sufficient detail to meet the requirements of the COUNTY. Providers must meet the certification and licensing requirements of the State of Florida. The CITY will establish fees for each service and provide a copy of the fees to the COUNTY.

Outcome Measures

1. Outcome 1: Effectively manage Civil Drug Court
2. Outcome 2: Reduce the rate of violations associated with CDC
3. Outcome 3: Increase the rate of successful completion associated with CDC

Measure for 1,2,3: > 60% Successful completion

4. Outcome 4: Reduce recidivism rates among CDC case clients (long term as most recidivism rates are calculated by tracking a cohort over a three year period)

Measure: <10% arrested the first 90 days after treatment

5. Outcome 5: Reduce relapse rates among CDC case clients

Measure: <15% substance abuse relapse first 90 days after treatment

2012-2013
CITY OF RIVIERA BEACH
CIVIL DRUG COURT

Beginning Budget (amended)	\$90,000
Certified Assessor	\$ 3,000
Case Manager (1552 hrs x \$15.515 per hr)	\$24,079
FICA	\$ 1,842
Treatment Detox Residential Outpatient	\$58,579
Operational/Supplies	\$2,500
Total Budget Allocated:	\$90,000