

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: April 2, 2013

Consent []
Public Hearing []

Regular [X]

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve on preliminary reading and advertise for a Public Hearing on April 16, 2013 at 9:30 a.m.: an Ordinance of the Board of County Commissioners of Palm Beach County, Florida, adopting rates for the Glades Utility Authority Service area; incorporating the rates into the Palm Beach County Water Utilities Department's Uniform Policies and Procedures Manual; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the code of laws and ordinances; and providing for an effective date.

Summary: On January 15, 2013, the Palm Beach County Board of County Commissioners (County) approved the First Amendment to the Interlocal Agreement Establishing the Glades Utility Authority (First Amendment). Pursuant to the First Amendment, the County will absorb the Glades Utility Authority (GUA) water and wastewater system and customers and reduce current rates by 6.5%. These reduced rates will be charged to customers for a period of eight (8) years. After the initial eight (8) years, the GUA's rates will revert to the County's rates plus seven (7) percent. Existing GUA rates are approximately 75% higher than current County rates, and revenue from the rate differential will be used to pay debt service on the bonds being absorbed and to pay "Host Fees" to the Cities of Belle Glade, Pahokee, and South Bay. The proposed ordinance will adopt the rates currently being charged by the GUA and include those rates in Chapter 6 of the Water Utilities Department's Uniform Policies and Procedures (UPAP) Manual. The revision does not affect any rates currently being charged to existing Water Utilities customers. District 6 (MJ)

Background and Policy Issues: Since 1981, the Department has utilized the UPAP Manual as the guiding document for providing services to the public. The UPAP is a codification of the Department's rates, fees, policies and procedures governing the provision of potable water, reclaimed water, and wastewater services. Chapter 6 of the UPAP contains the approved rates and fees for water and wastewater services, connection fees, guaranteed revenue fees, and miscellaneous fees and charges.

Attachments:

1. Ordinance, including Exhibit "A" (Revised Rate and Fee Schedule)

Recommended By: _____

Department Director

3/29/13

Date

Approved By: _____

Assistant County Administrator

4/1/13

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years:	2013	2014	2015	2016	2017
Capital Expenditures	0	0	0	0	0
Operating Revenues	0	0	0	0	0
Guaranteed Revenues	0	0	0	0	0
Connection Fee	0	0	0	0	0
NET FISCAL IMPACT (Additional Revenues)	0	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes N/A No

Reporting Category N/A

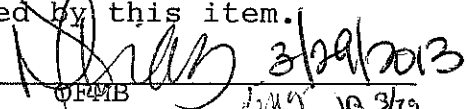
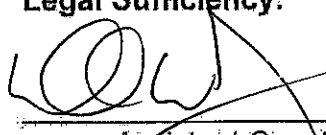
B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: 

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Fiscal impact was included with Amendment 1 to the Interlocal Agreement Establishing the Glades Utility Authority as approved 1/15/13 (R2013-0092 through -0096). There is no additional fiscal impact caused by this item.

 3/29/2013 N/A
 OFMB Contract Development Control
 B. Legal Sufficiency:  4/1/13
 Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

ORDINANCE NO. 2013-_____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ADOPTING RATES FOR THE GLADES UTILITY AUTHORITY SERVICE AREA; INCORPORATING THE RATES INTO THE PALM BEACH COUNTY WATER UTILITIES DEPARTMENT'S UNIFORM POLICIES AND PROCEDURES MANUAL; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF LAWS AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the County has entered into the First Amendment to the Interlocal Agreement Establishing the Glades Utility Authority ("First Amendment"); and

WHEREAS, pursuant to the First Amendment, the County is to absorb the Glades Utility Authority ("GUA") utility system, including all of its assets and customers; and

WHEREAS, also pursuant to the First Amendment, the County is required to charge certain rates, fees and charges to the customers in the Glades Utility Authority service area; and

WHEREAS, the County wishes to adopt a GUA Rate Schedule for customers within the GUA service area and to incorporate the GUA Rate Schedule into the Palm Beach County Water Utilities Department Uniform Policies and Procedures Manual ("UPAP").

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. ADOPTION OF GUA Rate Schedule:

The GUA Rate Schedule of rates, fees, and charges shown in Exhibit "A", which is attached hereto and incorporated herein, is hereby adopted. The rates, fees, and charges set forth herein shall become effective for customers within the GUA service area on May 1, 2013. For any rates, fees, and charges not set forth in the GUA Rate Schedule, the standard Palm Beach County rates, fees, and charges shall apply to customers in the GUA service area.

Section 2. INCLUSION IN UPAP:

The schedule of rates, fees, and charges shown at Exhibit "A" shall be included in the UPAP and made available for public inspection during normal business hours.

Section 3. REPEAL OF LAWS IN CONFLICT:

All local laws and ordinances in conflict with any provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 4. SEVERABILITY:

If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held by a Court of competent jurisdiction to be unconstitutional, inoperative, or void, such holding shall not affect the remainder of this Ordinance.

Section 5. INCLUSION IN THE CODE OF LAWS AND ORDINANCES:

The provisions of this Ordinance shall become and be made a part of the Palm Beach County Code. The sections of this Ordinance may be renumbered or relettered to accomplish such, and the word "ordinance" may be changed to "section", "article", or other appropriate word.

Section 6. EFFECTIVE DATE:

The provisions of this Ordinance shall become effective upon filing with the Department of State.

APPROVED and ADOPTED by the Board of County Commissioners of Palm Beach County, Florida, on this the ____ day of _____, 2013.

SHARON R. BOCK, CLERK

PALM BEACH COUNTY, FLORIDA,
BY ITS BOARD OF COUNTY
COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Steven L. Abrams, Mayor

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: _____
County Attorney

EFFECTIVE DATE: Filed with the Department of State on the ____ day of _____, 2013.

Exhibit "A"

Proposed Rates, Fees & Charges under GUA Absorption Plan

MONTHLY ON-LINE RATES FROZEN FOR EIGHT (8) YEARS

RESIDENTIAL

Type of Fee	Potable Water	Wastewater	Combined Potable Water & Wastewater
Monthly Base Facility Fee:			
5/8" X 3/4"	\$18.64	\$19.26	\$37.90
1"	\$54.07	\$55.84	\$109.91
1 1/2"	\$83.90	\$86.65	\$170.55
2"	\$182.71	\$188.71	\$371.42
3" and larger based upon projected water usage			
Potable Water & Wastewater Commodity Fee per 1,000 gallons:			
0-3	\$1.50	\$4.00	\$5.50
4-6	\$4.67	\$4.00	\$8.67
7-12	\$5.80	\$4.00	\$9.80
13-15	\$5.80	\$0.00	\$5.80
Over 15	\$7.50	\$0.00	\$7.50
Monthly Un-metered Wastewater Fee assessed per ERC		\$23.76	

NON-RESIDENTIAL

Type of Service	Potable Water	Wastewater	Combined Potable Water & Wastewater
Monthly Base Facility Fee:			
5/8" x 3/4"	\$18.84	\$19.26	\$37.90
1"	\$59.06	\$61.00	\$120.06
1-1/2"	\$97.28	\$99.88	\$197.16
2"	\$227.75	\$235.23	\$462.98
3"	\$757.07	\$781.94	\$1,539.01
4"	\$2,317.17	\$2,393.29	\$4,710.46
6"	\$2,714.58	\$2,803.74	\$5,518.32
8"	\$5,999.67	\$6,196.73	\$12,196.40
Potable Water and Wastewater Commodity Fee per 1,000 gallons:	\$4.67	\$4.00	\$8.67
Monthly Fire Line Base Facility Fee per size of backflow device:			
2"	\$8.00		
3"	\$15.00		
4"	\$25.00		
6"	\$50.00		
8" and above	\$80.00		
Monthly Un-metered Wastewater Fee assessed per ERC		\$23.76	

UTILIZE GUARANTEED RATES WITH CHANGES FROM TIME TO TIME

CONSTRUCTION PLAN REVIEW FEE

Payable at the time of plan submission for potable water, reclaimed water and/or wastewater projects

- Residential - \$50.00 per dwelling unit for individual or combined service with a \$750.00 minimum.
- Non-Residential - \$50.00 per ERC based on meter size for individual or combined service with a \$750.00 minimum.

CONSTRUCTION INSPECTION FEE

Four percent (4%) of total estimated cost as provided by the developer and approved by the Department for all potable water, reclaimed water and/or wastewater construction improvements with a \$500.00 minimum for Residential and Non-Residential projects. This fee is due prior to the pre-construction conference.

SERVICE INITIATION FEES

CONNECTION FEES:

TYPE OF SERVICE	POTABLE WATER	WASTEWATER	COMBINED POTABLE WATER & WASTEWATER
<u>Residential</u>			
5/8 x 3/4"	\$1,225	\$1,425	\$2,650
1"	\$3,553	\$4,133	\$7,686
1 1/2"	\$5,513	\$6,413	\$11,926
2"	\$12,005	\$13,965	\$25,970
<u>Non-Residential</u>			
	\$1,225	\$1,425	\$2,650
5/8 x 3/4"	\$3,876	\$4,509	\$8,385
1"	\$6,353	\$7,390	\$13,743
1 1/2"	\$14,968	\$17,410	\$32,376
2"	\$49,744	\$57,866	\$107,610
3"	\$152,247	\$177,104	\$329,351
4"	Based on usage	Based on usage	Based on usage
6"	Based on usage	Based on usage	Based on usage
8"	Based on usage	Based on usage	Based on usage
10"			

SERVICE INSTALLATION FEES

If a Property Owner requests to have a water meter installed, and the site is not ready for meter installation, the work area will be tagged and the reason for not installing the meter shall be indicated. The Department will return a second time for installation at no charge. If the site still is not ready, a trip fee must be paid prior to each subsequent visit to the site.

Meter Size	Meter Drop Fee	Service Installation Fee Without Tap	Service Installation Fee With Tap
5/8" X 3/4"	\$280	\$425	\$2,200
1"	\$340	\$560	\$2,600
1 1/2"	\$670	\$1,500	\$3,200
2"	\$1,580	\$2,200	\$4,300
3"*	\$2,100	Cost	Cost
4"*	\$3,150	Cost	Cost
6"*	\$5,600	Cost	Cost

UTILIZE WUD RATES WITH CHANGES FROM TIME TO TIME

ACCOUNT DEPOSITS

Potable Water Meter Size (Inches)	Account Deposit for Individual or Combined Service
5/8" x 3/4"	\$150.00
1"	\$250.00
1-1/2"	\$375.00
2"	\$450.00
3"	\$1,215.00
4"	\$1,890.00
6"	Per Contract
8"	Per Contract
Wastewater Only	
5/8" x 3/4"	\$110.00
1"	\$240.00
Hydrant Meter	
5/8" x 3/4"	\$270.00
3"	\$1,350.00

FEE	AMOUNT
Account Activation (New Account)	\$30.00
Account Reactivation	\$30.00
Delinquent Account Reactivation	
Calls received between 7:00 a.m. and 6:00 p.m. Monday through Friday excluding County holidays for same-day service	\$30.00
Calls received outside above hours for same-day service	\$60.00
Account Deactivation	
Calls received between 7:00 a.m. and 6:00 p.m. Monday through Friday excluding County holidays for same-day service	\$15.00
Calls received outside above hours for same-day service	\$60.00
Meter Re-read at Customer Request (Correct Original Reading)	\$30.00
Meter Re-read at Customer request (Incorrect Original Reading)	No Charge
Meter Calibration (Flow Test)	
5/8" X 3/4" meter ¹	\$70.00
1" meter ¹	\$100.00
1 1/2" meter ¹	\$150.00
2" meter or larger ¹	At Cost
Relocation of Meter Box and/or Accessories at Customer request	At Cost
Dishonored Check	\$25 or 5% of the face amount of the check, whichever is larger, not to exceed \$200, or the actual cost of collection incurred by the Department, whichever is greater.
Past Due Fee	\$10.00
Downsizing of the Meter	
1" downsized to 5/8" x 3/4" ²	\$250.00
All others ²	At Cost
Upsizing of the Meter	Current Service Initiation Fees for the upsized meter, less a credit for connection fees and guaranteed revenue fees for the original meter.
Replacement of Damaged Meter	At Cost
Initial Backflow Certification	\$40.00
Trip Fee	\$30.00
Unauthorized Connection or Use	Subject to civil proceedings and fines in accordance with Section 812.14, Florida Statutes, or as otherwise provided by law.

¹ No charge assessed if meter is < 96% accurate

² The Account Deposit difference will be credited to the Customer's account. Service Initiation Fees paid for the larger meter will not be refunded.