

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

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**Meeting Date:** April 2, 2013

**Department:** PUBLIC SAFETY DEPARTMENT

**Submitted by:** Division of Emergency Management

**Advisory Board:** Emergency Medical Services Advisory Council

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I. EXECUTIVE BRIEF

**Motion & Title:** Staff recommends motion to: Approve the appointment of one (1) "At Large Seat" to the Emergency Medical Services Advisory Council (EMS Council) for the terms indicated:

<u>Appoint</u>	<u>Representing/Seat #</u>	<u>Term</u>	<u>Nominated by:</u>
Michael McCumber	ER Nurses Forum #2	04/02/13 – 04/01/15	Self nominated

OR

<u>Appoint</u> Carol Milliken	ER Nurses Forum #2	04/02/13 – 04/01/15	Comm. Valeche
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OR

<u>Appoint</u> Peggy Karrh	ER Nurses Forum #2	04/02/13 – 04/01/15	Comm. Burdick
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OR

<u>Appoint</u> Margaret Neddo	ER Nurses Forum #2	04/02/13 – 04/01/15	Self nominated
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OR

<u>Appoint</u> Colette Cattafi	ER Nurses Forum #2	04/02/13 – 04/01/15	Comm. Vana
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OR

<u>Appoint</u> Tressa Harris-Jones	ER Nurses Forum #2	04/02/13 – 04/01/15	Comm. Taylor
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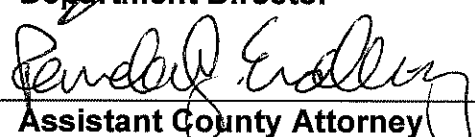
**Summary:** Per Resolution (R2009-0248), the Board of County Commissioners approved a representative make-up of the Emergency Medical Services Council to include eighteen (18) members. Eleven (11) members are representatives of the various components of the EMS system with specific requirements and seven (7) members are Commission District Consumer appointments. A memo was sent to all Board members on January 4, 2013 seeking nominations for the above one (1) at-large seat.

**Background and Justification:** The purpose of the EMS Council is to provide recommendations for improving Emergency Medical Services in Palm Beach County. The diversity of the current board members is as follows: 13 white males, 1 Hispanic-American male, 1 black male, and 2 white females and the ER Nurses seat is open.

**Attachments:**

1. Memo to BCC
2. Resolution R2009-0248
3. List of current members
4. Resumes/Applications

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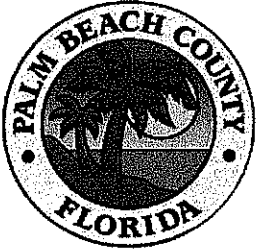
<b>Recommended by:</b>		<u>3/5/13</u>
	Department Director	Date
<b>Legal Sufficiency:</b>		<u>3/11/13</u>
	Assistant County Attorney	Date

## **II. REVIEW COMMENTS**

### **A. Other Department Review:**

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**Department Director**



Department of Public Safety  
Division of Emergency Management  
20 S. Military Trail  
West Palm Beach, FL 33415  
(561) 712-6400  
Fax: (561) 712-6464  
[www.pbcgov.com](http://www.pbcgov.com)

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**Palm Beach County  
Board of County  
Commissioners**  
Steven L. Abrams, Chairman  
Priscilla A. Taylor, Vice Chair  
Hal R. Valeche  
Paulette Burdick  
Shelley Vana  
Mary Lou Berger  
Jess R. Santamaria

**County Administrator**  
Robert Weisman

*"An Equal Opportunity  
Affirmative Action Employer"*

**TO:** Steven L. Abrams, Chairman and Members of the Board  
of County Commissioners

**FROM:** Lynette Schurter  
Emergency Management

**THRU:** Bill Johnson, RN,MS, CEM  
Emergency Management

**DATE:** January 4, 2013

**RE:** **Palm Beach County Emergency Medical Services  
Council**

The Emergency Medical Services Council (EMS Council) is composed of eighteen (18) members. Eleven (11) are appointed at-large and seven (7) are District Consumer appointments. There is currently one (1) "At Large" seat open due to a vacancy.

Seat #2 which represents the ER Nurses Forum has five (5) applicants seeking nomination. Per Resolution No. R-2009-0248, there are specific requirements for this open seat with recommended representatives received from the listed organization. Commissioners can either support one of the submitted representatives or submit an alternative name, provided the representative meets the specific seat requirement.

The EMS Office is requesting your nomination to this open seat so that we may fulfill our mission by having a full council.

I would like to prepare an agenda item for the Boards consideration at the February 5, 2013 Board meeting. Please return your nomination by January 14, 2013. Please see the attached resumes', Board Information Forms and Resolution No. R-2009-0248. If you have any questions, please contact me at 712-6696.

:ls  
Attachments

Attachment # 1

RESOLUTION NO. R-2009-0248

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING RESOLUTION NO. 99-1396: INCREASING THE MEMBERSHIP OF THE EMS ADVISORY COUNCIL FROM SEVENTEEN (17) TO EIGHTEEN (18) AND RESERVING SEAT #7 FOR AN EMERGENCY ROOM PHYSICIAN.

WHEREAS, the Emergency Medical Services Advisory Council was created in 1973 by the Board of County Commissioners to provide recommendations for improving emergency medical services in Palm Beach County; and

WHEREAS, over the years the EMS Advisory Council membership has been modified and today exists as a seventeen (17) member body; and

WHEREAS, the EMS Advisory Council is recommending that an additional seat be created for a "Hospital CEO" as an "At Large" member of the EMS Advisory Council; and

WHEREAS, the EMS Advisory Council recommends that Seat #7 be changed from "Hospital Administration" to "Emergency Room Physician."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

- 1) The Membership Section of Resolution R-99-1396 is amended to read:

MEMBERSHIP

- |   |   |   |
|---|---|---|
| 1 | - | Fire Chief's Association of PBC-FL Inc.                         |
| 1 | - | Private Ambulance Provider                                      |
| 1 | - | <u>Emergency Room Physician</u>                                 |
| 1 | - | PBC Health Care District - Trauma District                      |
| 1 | - | PBC Medical Society Inc. - Physician, Emergency Room experience |
| 1 | - | Economic Council of PBC Inc.                                    |
| 1 | - | Emergency Room Nurses Forum                                     |
| 1 | - | EMS Educator from Palm Beach Community College                  |
| 7 | - | Consumers - District  |
| 1 | - | Palm Beach County Council of Firefighters                       |
| 1 | - | PBC EMS Medical Director's Association                          |
| 1 | - | <u>Hospital CEO</u>   |

All appointments are "at large" with the exception of the seven (7) District "consumer" positions. The seven (7) District consumer appointments are defined as individuals who have received or may potentially receive the services from an EMS Provider and who are not associated with an EMS Provider and who do not receive any form of compensation or remuneration from an EMS Provider or agency associated with or a part of an EMS Provider.

There shall be no limit on the number of terms an individual may serve. All members serve at the pleasure of the Commission and may be removed by the Commission at any time and without cause.

All members must be residents of Palm Beach County at the time of appointment and while serving on the Council. Ex-officio or alternatives may be appointed to the Council by the Commission.

The foregoing resolution was offered by Commissioner Marcus who moved its adoption. The motion was seconded by Commissioner Aaronson and upon being put a vote. The vote was as follows:

Commissioner John F. Koons, Chairman	<u>Aye</u>
Commissioner Burt Aaronson, Vice Chairman	<u>Aye</u>
Commissioner Karen T. Marcus	<u>Aye</u>
Commissioner Shelley Vana	<u>Aye</u>
Commissioner Jess R. Santamaria	<u>Aye</u>
Commissioner Addie L. Greene	<u>Aye</u>

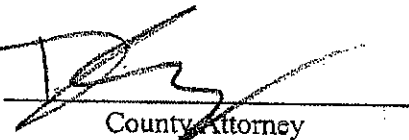
The Chairman thereupon declared the resolution duly passed and adopted this 3rd day of February, 2009.

PALM BEACH COUNTY, FLORIDA BY ITS  
BOARD OF COUNTY COMMISSIONERS

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

Sharon R. Bock, Clerk & Comptroller

By

  
County Attorney

By

  
Deputy Clerk

# PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL MEMBERS

SEAT NO.	NAME/ADDRESS	PHONE #	REQUIREMENT	APPOINTMENT DATE	EXPIRATION DATE
B=Business H = Home C= Cell					
(1)	<u>Battalion Chief Darrel Donatto</u>		Fire Chiefs	11/01/2011	10/31/2013
B	Town of Palm Beach Fire Rescue 300 North County Road Palm Beach, FL 33480	227-6439 - B 838-5408 - Fax	Association of PBC-FL, Inc.	(04/01/1995)	
H	6665 146 <sup>th</sup> Road, North Palm Beach Gardens, FL 33418 E-mail: <a href="mailto:ddonatto@townofpalmbeach.com">ddonatto@townofpalmbeach.com</a>	775-5658 - H 719-3517 - C			
(2)	<u>Joann Franklin</u>		ER Nurse's Forum	04/20/2012	04/19/2014
B	Director of Emergency Services Wellington Regional Medical Ctr. 10101 Forest Hill Blvd. WPB 33414	753-2662 - B		(05/20/08)	
H	9214 Delemar Ct., Wellington, FL 33414 E-mail: <a href="mailto:joann.franklin@uhsinc.com">joann.franklin@uhsinc.com</a>	790-7511 - H 647-7918 - C			
(3)	<u>Brooke Liddle, Ass't. Opns. Mgr.</u>	533-5633 - B	Private Ambulance	11/01/2011	10/31/2013
B	American Medical Response 1105 Barnett Drive, Ste D Lake Worth, FL 33461	Ext. 3009 588-5199 - Fax 561-248-2331		(11/02/1999)	
H	1148 A Summit Trail Circle West Palm Beach, FL 33415 E-mail: <a href="mailto:brooke.liddle@amr.net">brooke.liddle@amr.net</a>	712-9121 - H			

REVISED 11/01/11

Attachment #

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(4)	<b><u>Sandra Schwemmer</u></b> Medical Director/Physician PBC Health Care District 325 Datura St. West Palm Beach, FL 33401	659-1270 - B X5525	PBC Health District	11/01/2011 10/31/2013 (11/01/2011)
B				
		632-0548 - C	366-4886 – Fax	
H	3577 NW Clubside Cir. Boca Raton, FL 33496 E-mail: <a href="mailto:sschwemm@hcdpbc.org">sschwemm@hcdpbc.org</a>	999-1270 - H		
(5)	<b><u>Dr. Jeffery Davis</u></b> Chief Medical Officer 901 45 <sup>th</sup> St. West Palm Beach, FL 33401	882-6139 - B	PBC Medical Society, Inc.	11/01/2011 10/31/2013 (5/28/85)
B				
H	E-mail: <a href="mailto:Jeff.davis@tenethealth.com">Jeff.davis@tenethealth.com</a>			
(6)	<b><u>Mark Nosacka</u></b> CEO Good Samaritan Hospital 1309 N. Flagler Dr. West Palm Beach, FL 33401	650-6126 –B 650-6127 - Fax	Economic Council of PBC, Inc.	01/24/12 01/23/14 (8/15/09)
B				
H	3327 Embassy Dr. West Palm Beach, FL 33401 E-mail: <a href="mailto:mark.nosacka@tenethealth.com">mark.nosacka@tenethealth.com</a>	471-3942 – H 267-3136 - C		

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(7)	<u>Dr. Craig Kushnir</u> ER Physician	278-7733 Ext. 4659 - B	ER Physician	04/20/2012	04/19/2014
B	Bethesda Memorial Hospital 2815 Seacrest Blvd. Boynton Beach, FL 33465	561-654-1255 - C		(04/20/2010)	
H	356 SE 6 <sup>th</sup> Ave. Delray Beach, FL 33484 E-mail: <a href="mailto:Craig123@aol.com">Craig123@aol.com</a>	561-654-1255			
(8)	<u>John T. Treanor, Jr.</u> EMS Associate Professor PB Community College, 4200 Congress Ave. Mail Stop 60 Lake Worth, FL 33461	868-3693 - B 868-3874 - F	EMS Educator	11/01/2011	10/31/2013
B				(8/15/07)	
H	1567 Hollyhock Road. Wellington, FL 33414 E-mail: <a href="mailto:treanorj@palmbeachstate.edu">treanorj@palmbeachstate.edu</a>	753-6005 - H 723-6827 - C			
(9)	<u>William Quinn</u> Director, Southeast Fla Market	719-0499 - B	Consumer - District 1 (Valeche)	08/16/2011	08/15/2013
B	S.C.I. Funeral Services of Fla. Inc. 1112 Military Trail Jupiter, FL 33458	(866) 421-8461 - F			(3/17/09)
H	596 Scrubjay Dr. Jupiter, FL 33458 E-mail: <a href="mailto:bill.Quinn@SCI-us.com">bill.Quinn@SCI-us.com</a>	741-9800 - H 719-0499 - C			

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(10) H	<b><u>Phil Shapkin</u></b> 252 Southampton-C West Palm Beach, FL 33417 E-mail: <u>philbarb252@yahoo.com</u>	686-2086 – H	Consumer – District 2 (Burdick)	04/01/12 03/31/2014 (02/04/03)
(11) H	<b><u>Robert Bean</u></b> 11919 Bald Cypress Lane Lake Worth, FL 33449-1616 E-Mail: <u>bebean@aol.com</u>	790-7833 - H 329-9844 - C	Consumer – District 3 (Vana)	04/01/2012 03/31/2014 (4/01/08)
(12) B	<b><u>Dr. Ronald E. Giddens</u></b> 1616 South Military Trail West Palm Beach, FL 33415 E-mail: <u>Breezerkat@aol.com</u>	968-1234 - B 967-9178 -BF	Consumer – District 4 (Abrams)	04/01/2012 03/31/2014 (12/07/99)
(13)	<b><u>Lance Berkowitz</u></b> 6867 Caviro Lane Boynton Beach, FL 33437 E-Mail: <u>rxcaneman@gmail.com</u>	561-737-3731 - H 443-255-7878	Consumer District 5 (Berger)	08/14/12 08/13/14 (8/14/12)

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(14)	<u>Elizabeth Cayson</u> (Liz)	561-996-0129 - B	Consumer – District 6 (Santamaria)	09/11/12 – 9/10/14 08/16/2010
B	Community Relations Specialist Health Care District of Palm Beach County 1201 NW Ave L Belle Glade, FL 33430			
	H	17505 36 <sup>th</sup> Ct. N. Loxahatchee, FL 33470 E-mail: <a href="mailto:Ehernand@hcdpbc.org">Ehernand@hcdpbc.org</a>	784-9795 - H 512-6350 - C <a href="mailto:mrscayson@netscape.com">mrscayson@netscape.com</a>	
(15)	<u>Clifford Durden</u>	561-498-7578-H	Consumer - District 7 (Taylor)	08/16/2011 08/15/2013 (7/01/03)
H	702 Chatelaine Blvd. East Delray Beach, FL 33445 E-mail: <a href="mailto:sa45@aol.com">sa45@aol.com</a>			
(16)	<u>Dr. Kenneth Scheppke</u>	965-7300 – B	PBC EMS Medical Directors Association	11/01/2011 10/31/2013 (11/01/2011)
B	Medical Director/Physician JFK Medical Center 5301 S. Congress Ave. Atlantis, FL 33462	436-2291 - C		
	H	4480 Riverpines Ct. Tequesta, FL 33469 E-mail: <a href="mailto:kscheppke@comcast.net">kscheppke@comcast.net</a>	743-9245 – H	

(17)	B	<b><u>Ricardo Grau</u></b> <b>PBC Council of Fire</b> <b>Fighters &amp; Paramedics</b> <b>2328 S. Congress Ave., #2C</b> <b>West Palm Beach, FL 33406</b> <b>E-mail: <u>rgrau@pbcgov.org</u></b>	<b>969-0729 - B</b> <b>969-1059 - F</b> <b>436-4730 - C</b>	<b>Palm Beach County</b> <b>Council of Firefighters</b>	<b>Revised 11/01/11</b> <b>11/01/2011 10/31/2013</b> <b>(11/01/2011)</b>
	H	<b>3289 NW 26<sup>th</sup> Ct.</b> <b>Boca Raton, FL 33434</b>	<b>852-7239- H</b>		
(18)	B	<b><u>Davide Carbone</u></b> <b>Chief Executive Officer</b> <b>St. Mary's Medical Center</b> <b>901 45<sup>th</sup> St.</b> <b>West Palm Beach, FL 33407</b> <b>E-mail: <u>davide.carbone@tenethealth.com</u></b>	<b>840-6202 – B</b>	<b>Palm Beach County</b> <b>Hospital CEO</b>	<b>11/01/2011 10/31/2013</b> <b>(11/01/2011)</b>
	H	<b>155 Gulfstream Dr.</b> <b>Tequesta, FL 33469</b>	<b>746-6364 – H</b>		

**Revised 11/01/11**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory Council Advisory ☒ Not Advisory ☐  
[ ☒ ] At Large Appointment or [ ☐ ] District Appointment /District #: \_\_\_\_\_  
Term of Appointment: 2 Years. From: \_\_\_\_\_ To: \_\_\_\_\_  
Seat Requirement: ER Nurses Forum Seat #: 2  
[ ☐ ] \*Reappointment or [ ☒ ] New Appointment  
or [ ☐ ] to complete the term of \_\_\_\_\_ Due to: [ ☐ ] resignation [ ☐ ] other  
Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: McCumber Michael W.  
Last First Middle  
Occupation/Affiliation: Registered Nurse/ ED Director  
Owner [ ☐ ] Employee [ ☒ ] Officer [ ☐ ]  
Business Name: Palms West Hospital  
Business Address: 13001 Southern Blvd.  
City & State Loxahatchee, FL Zip Code: 33470  
Residence Address: 11202 Pine Valley Dr.  
City & State Wellington, FL Zip Code: 33414  
Home Phone: (561) 318-5776 Business Phone: (561) 798-3300 Ext. \_\_\_\_\_  
Cell Phone: (561) 373-6453 Fax: (561) \_\_\_\_\_  
Email Address: m.mccumber@comcast.net  
Mailing Address Preference: [ ☐ ] Business ☒ Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: [ ☒ ] Male [ ☐ ] Female  
[ ☐ ] Native-American [ ☐ ] Hispanic-American [ ☐ ] Asian-American [ ☐ ] African-American [ ☒ ] Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ None ☐ NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS

☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Michael McLamb Date: 12/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

# Michael W. McCumber Sr.

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## Objective

To use my leadership style, medical knowledge, training, and experience to allow me a continued successful career in the healthcare profession.

## Experience

2009-Present Palms West Hospital Loxahatchee, FL

- Director of 25 bed ED with 10 Bed dedicated Pediatric ED
- 70 FTE's
- Developed Direct Bedding for all patients and have eliminated triage as a location. I have instilled a culture that Triage is a process and not a location.
- In compliance with all of HCA's time stamps with the exception of inpatient hold hours.
- Patient satisfaction for Palms West ED is in the top 10 percent of the company.
- Implemented POC testing for Rapid Strep and Rapid Flu
- Supervise all staff to include completion of evaluations in accordance with policy
- Implement/coordinates orientation and educational initiatives for staff
- Ensures that appropriate staffing levels are maintained
- Assists in the implementation of departmental and organizational strategic initiatives
- Monitors productivity and adjusts staffing as necessary to meet productivity budget

2005-2009 St. Joseph's/Candler Savannah, GA

### **Director of Clinical Division in Patient Care Services**

**Departments: Emergency Services: St. Joseph's/Candler & PCU/St. Joseph's**

- In collaboration with the VP of Patient Care Services, responsible for directing, supervising, and coordinating functions and activities in assigned areas of responsibility; utilize the strategic planning process; influence others to support goals and work toward their achievement; assume accountability for process and outcome of plans; contribute to an environment which supports personal and professional growth of self and others. Maintain open communications and am available to component organizations and practitioner sites for consultation
- Proficient in the use of Meditech to include ADM/Admissions, BAR/Billing, ESS/Executive Support, EXT/Physician Credentialing, MOX/Magic Office, NUR/Nursing Documentation, OE/Order Entry, PCI/Patient Care Inquiry and PP/Payroll and Personnel. Also proficient in the use of Meditech Internet Gateway to locate current pay information and PTO balances, as well as using Net Learning to complete required annual

- training electronically and the Intranet to access policies, documents, and other pertinent information
- Currently manage and direct 3 nurse managers, 3 clinical nurse specialist, 190 FTE's
- Manage a combined total of \$11.3M/year budget

2004-2005      St. Joseph's/Candler      Savannah, GA

**Nurse Manager of Progressive Care Unit/St. Joseph's**

- Responsible for 39 bed step-down unit with remote telemetry monitoring
- Developed a congestive heart failure education program for patients prior to discharge which has demonstrated a reduction in congestive heart failure patient readmissions
- Worked closely with management teams in other departments of the hospital to ensure patient throughput
- Participated and gathered data for Process Improvement initiatives within the department
- Supervised all staff to include completion of evaluations in accordance with policy
- Implemented/coordinated orientation and educational initiatives for staff
- Ensured that appropriate staffing levels were maintained
- Assisted in the implementation of departmental and organizational strategic initiatives
- Monitored productivity and adjusted staffing as necessary to meet productivity budget
- Ensured that appropriate supply levels were maintained and in line with budgeted supply costs per stat
- Ensured departmental compliance with regulatory agencies
- Managed the fiscal processes for the department and supported the financial goals of the hospital system
- St. Joseph's Hospital 305 beds
- Candler Hospital 335 beds

2003-2004      Trident Medical Center      Charleston, SC

**Nurse Manager of Level II Trauma Center**

- Responsible for day to day operations of a 22 bed emergency department as well as an 8 bed Fast Track
- Developed new and updated policies and procedures according to the 2004 Emergency Department Compliance Manual
- Implemented the 5 level triage system for better patient flow
- Participated and gathered data for Process Improvement initiatives within the department
- Supervised all staff to include completion of evaluations in accordance with policy
- Implemented/coordinated orientation and educational initiatives for staff
- Ensured that appropriate staffing levels were maintained
- Assisted in the implementation of departmental and

- organizational strategic initiatives
- Monitored productivity and adjusted staffing as necessary to meet productivity budget
- Ensured that appropriate supply levels were maintained and in line with budgeted supply costs per stat
- Ensured departmental compliance with regulatory agencies
- Managed the fiscal processes for the department and supported the financial goals of the hospital system
- 285 bed hospital

2002-2004                      Trident Medical Center                      Charleston, SC

**Trauma Nurse Coordinator/Registrar**

- Attended monthly meetings with the Trauma Association of South Carolina
- Worked closely with DHEC and the Hospital Association on legislation to improve South Carolina's trauma system
- Worked with DHEC on establishing a hospital tracking system that would be used in the event of any type of disaster, i.e. natural disaster, bioterrorism, mass casualties, etc.
- Responsible for obtaining and reviewing medical records of patients who met trauma criteria
- Tracked all trauma in-patients throughout their hospital stay for the purposes of QA and QI for Trident and for the state trauma registry
- Worked closely with the trauma director regarding the trauma program
- Abstract information to quarry statistical reports
- Provided statistic reports bimonthly to the trauma committee
- Entered data into the state trauma registry
- Elected by the Trauma Association of South Carolina as the chairperson for the 2004 Trauma Symposium to be held in Charleston, South Carolina

2001-2004                      Trident Medical Center                      Charleston, SC

**Critical Care Transport Nurse, Registered Nurse**

- Functioned as a critical care transport nurse
- Preceptor for new transport staff
- Responsible for transport staff scheduling
- Managed day to day operations of the critical care transport team
- Worked with Rural Metro Ambulance Service and established a dedicated critical care transport unit specifically for the Trident Healthcare System
- Established continuing education opportunities for Trident Health Systems staff

1998-2002                      Medical University of SC                      Charleston, SC

**Registered Nurse**

- Functioned as a senior charge nurse in a Level One Trauma Center, - 596-bed + 50 neonatal, acute care facility
- Served as a resource for younger staff in the Emergency Room

- Preceptor for new nursing staff employees
- Environment was high paced involving intensive monitoring and care of multiple acute patients
- Was responsible for scheduling all patient care technicians & unit secretaries employed in the emergency department
- Was responsible for monthly "mock" trauma in-services for ER staff & surgery interns

1996–2002                      The Playground Inc.                      Savannah, GA  
President and CEO

- Business sold; currently leasing building & property
- Established Savannah's largest indoor playground for children
- Wrote policy and procedure manuals
- Established a budget
- Wrote training procedures for new employees
- Conducted interviews with potential employees

1989–1998                      Memorial Health University                      Savannah, GA

**Senior Charge Nurse**

- Worked in a 23 bed, Level I Trauma Center
- Senior charge nurse responsible for assisting with development of a \$1 million dollar budget for Emergency Department
- Responsible for RN staffing and making assignments for 7PM-7AM shift
- Established a 4 bed, chest pain observation unit, including: budgeting, writing policies and procedures, and staffing
- Environment was a high paced ER with a patient flow of approximately 70,000 patients per year
- Some experience with arterial lines, ICP monitors, and Swan Ganz catheters
- 450-bed, Level I Trauma Hospital

1987–1994                      Michael's Restaurant                      Savannah, GA

**Owner**

- Established and designed 100 seat family restaurant
- Ran day to day operations
- Operated until 1994 when sold business

1987-1989                      Coastal Dialysis Center                      Savannah, GA

**Registered Nurse**

- Evening charge nurse in a 32 bed hemodialysis center
- Monitored each patient's hemodynamics and machine calculations for optimal outcome

1985-1987                      Memorial Health University                      Savannah, GA

- **Emergency Room staff nurse**
- **Neonatal ICU staff nurse**
- **Neonatal ICU Transport Team**

1980-1985                      Chatham County EMS                      Savannah, GA

- **Georgia Licensed Paramedic**
- **Senior Paramedic on Advanced Life Support Truck**
- **Preceptor for EMT and Paramedic Students**

**Education**

2004-Present                      Brewton- Parker College  
Savannah, GA

- **Currently working towards MBA**

1982-1985                      Armstrong Atlantic State University  
Savannah, GA

- **Bachelors Degree in Nursing**
- **Emphasis on adult psychology**

1979-1980                      Armstrong Atlantic State University  
Savannah, GA

- **Georgia Licensing for Paramedic**

1977-1980                      Savannah Christian Preparatory School  
Savannah, GA

- **General High School Diploma**

**Interests**

NASCAR racing, flying, spending time with family, active member of SeaCoast Church

**Certifications**

- **Basic Life Support**
- **Advanced Cardiac Life Support**
- **Pediatric Life Support**
- **Trauma Nurse Core Curriculum**
- **Advanced Burn Life Support**

**Organizations**

- **Member of Chatham County Medical Reserve Corps (December 2005, our Medical Reserve Corp was registered with the Office of the U.S. Surgeon General (OSG) in the Department of Health and Human Services. The MSC is now recognized as part of the White House's USA Freedom Corps initiative and the Department of**

Homeland Security's Citizen Corps.)

- Member of Georgia Search and Rescue Coastal Task Force
- Honored Platinum Member of the Manchester Who's Who Registry of Executives and Professionals
- Emergency Nurses Association
- Society of Trauma Nurses
- American Association of Critical Care Nurses

### **Accomplishments**

- Elimination Triage and implemented direct bedding
- AMA's decreased from 1.6% to 0.3%
- Patient Satisfaction is in the top 10% of the company
- Implemented EZ-IO in both
- Brought in Level 1 rapid infuser
- All ED nurses have TNCC and all ED Pediatric nurse have ENPC
- Decreased PCU employee turnover in 2004-2005 from 12% to 2%
- Implemented ENA (Emergency Nurses Association) Level 5 Triage
- Currently both ED's have a 0% vacancy rate
- ED Patient turnaround times are below national standards
- LWOT's & LWBS's are at 2% or less (left without treatment & left without being seen)
- Patient satisfaction on PCU is above the 75<sup>th</sup> percentile
- Established a successful, aggressive CHF discharge teaching plan in effort to decrease CHF readmissions
- Currently working on a team to implement bedside medication verification
- Participated in IHI (Institute for Healthcare Improvement) 100,000 lives campaign as a team member in the implementation of the systems Rapid Response Team
- Established a 4-bed observation Chest-pain unit at St. Joseph's Hospital

## References

- Upon request

### Additional Training/ Committees:

- Collector Trauma Registry
- Successful completion of TOPIC (Trauma Outcomes & Performance Improvement Course)
- Successful completion of The AIS and Injury Scaling: Uses & Techniques
- Actively participated in the United States Navy Medicine Office of Homeland Security Disaster Preparedness, Vulnerability, Analysis, Training and Exercise Program (DVATEX)
- Actively participated in the Coastal Bioterrorism tabletop exercise for developing capacities for protecting ports and communities. This exercise was sponsored by the University of South Carolina Center for Public Health Preparedness and NOAA Center for Coastal Environmental Health and Biomolecular Research
- Participated in a Weapons of Mass Destruction tabletop exercise involving the tricounty Emergency Preparedness Departments, EMS departments, local hospitals, local and state law enforcement, and selected governmental agencies
- Selected as a committee member to work side by side with SCDHEC, under the HRSA Hospital Bioterrorism Planning Grant, to develop a web page under the Washington State Hospital Capacity Web Site, to assist hospitals and disaster management officials in monitoring hospital bed capacities, pharmaceuticals, support services, etc.
- Trident Trauma Care committee member: responsible for conducting monthly QA and PI meetings with hospital administration, trauma surgeons, and other specialty physicians as well as ICU and step-down unit staff members

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory Council Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: 2 Years. From: \_\_\_\_\_ To: \_\_\_\_\_

Seat Requirement: ER Nurses Forum Seat #: 2

☐ \*Reappointment or ☒ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Milliken Carol L.  
Last First Middle

Occupation/Affiliation: Registered Nurse/ Emergency Department Clinical Manager

Owner ☐ Employee ☒ Officer ☐

Business Name: West Palm Hospital

Business Address: 2201 45<sup>th</sup> St.

City & State West Palm Beach, FL Zip Code: 33407

Residence Address: 46 Ocean Dr.

City & State Jupiter Inlet Colony, FL Zip Code: 33469

Home Phone: (561) 629-3587 Business Phone: (561) 881-2639 Ext. \_\_\_\_\_

Cell Phone: (561) 803-8340 Fax: (561) 863-2122

Email Address: carolmilliken@gmail.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☒ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☒ By watching the training program on the Web, DVD or VHS  
By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Carol Milliken Printed Name: CAROL MILLIKEN Date: 12/13/12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Jack Veleche Date: 1/8/13

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

**Carol L. Milliken, RN BSN CCRN CEN CPEN**

46 Ocean Drive  
Jupiter Inlet Colony, Florida 33469  
561-629-3587  
carolmilliken@gmail.com

**Objective**

To obtain a position on the Palm Beach County EMS ER Nurses Forum.

**Professional Profile**

**Registered Nurse** • Highly skilled professional, with more than 20 years practical experience in Emergency Nursing. Comprehensive knowledge of nursing principles. Dependable and organized paying attention to detail and follow-through. Ethical. Personable. Demonstrator of excellent clinical judgment and critical thinking skills. Easily develops a positive rapport and empathizes with patients, family and staff. Enjoys working as a team member or individually. Computer skilled. Experienced in Emergency Department Management. Serves as a preceptor and mentor to new nurses. Outstanding clinical skills including advanced neuro and cardiac care. Competent in all aspects of emergency and critical care, as proven via certification in Emergency Nursing, Pediatric Emergency Nursing and Critical Care Nursing.

**Educational Background**

ADN	Central Maine Medical Center School of Nursing, Lewiston, Maine	1989
	University of Maine, Augusta, Maine	1989
	Daytona Beach State College, Daytona Beach, Florida	
	South University Online BSN Program	2009-2010
BSN	Western Governors University BSN Program	2012
MSN	Western Governors University MSN Program	Current

**Professional Nursing Certifications / Achievements**

Certified Emergency Nurse (CEN)	Certified Pediatric Emergency Nurse (CPEN)
Critical Care Registered Nurse (CCRN)	Advanced Cardiac Life Support Provider
Advanced Cardiac Life Support Instructor	Pediatric Advanced Life Support Provider
Pediatric Advanced Life Support Instructor	Basic Life Support Provider
Basic Life Support Instructor	Trauma Nurse Core Course Provider
Trauma Nurse Core Course Instructor	Emergency Nurse Pediatric Course Provider
Emergency Nurse Pediatric Course Instructor	Triage First Certification
NIH Stroke Scale Certification	CPI Certification
West Palm Hospital's MVP Award 2009	
West Palm Hospital's training coordinator for the American Heart Association life support training programs	

## Licensure

State of Florida, RN2225822

## Professional Organization Membership

Emergency Nurses Association (ENA)

American Association of Critical Care Nurses (AACN)

## Community Involvement

Palm Beach County Medical Reserves Corps

## Leadership Experience

**West Palm Hospital** West Palm Beach, Florida

2008 – Present

<http://westpalmhospital.com/>

- o Emergency Department, Psychiatric Emergency Department and Cardiac Cath. Lab Clinical Manager

## Clinical Experience

**Firstat Nursing Services** West Palm Beach, Florida

2003 – 2008

<http://www.firstathealthcare.com>

- o Emergency Department RN

**Ormond Memorial Hospital** Ormond Beach, Florida

1995 – 2003

- o Emergency Department Charge Nurse
- o ICU /CCU Nurse, relief charge

**Imperial Point Medical Center** Fort Lauderdale, Florida

1994 – 1995

<http://www.browardhealth.org>

- o Charge Nurse Acute Care Psychiatric Unit

**St. Mary's Regional Medical Center** Lewiston, Maine

1989 – 1994

<http://www.stmarysmaine.com>

- o Charge Nurse Adult Psychiatric Unit and Adolescent Psychiatric Unit
- o Assisted in the development of an Adolescent Psychiatric Unit

## References

Available upon request.

# *Certificate of Completion*

## **Florida's Code of Ethics, Sunshine Law and Public Records Act**

**12 hours**

*Awarded to*  
**Carol Milliken**

12/14/2012

*On-line Training Program offered by the*



THE JOHN SCOTT DAILEY  
**FLORIDA INSTITUTE  
OF GOVERNMENT**  
AT FLORIDA STATE UNIVERSITY

Virilinda Doss,  
Executive Director  
Florida Commission on Ethics

Jeff Hendry, Executive Director  
The John Scott Dailey  
Florida Institute of Government

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**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

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or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other

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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name:	Karrh	Peggy	S.
	Last	First	Middle

Occupation/Affiliation: Registered Nurse/ Director of Emergency Services, Psych Admissions, CV Cath lab

Owner [ ]                      Employee [ X ]                      Officer [ ]

**Business Name:** West Palm Hospital

**Business Address:** 2201 45<sup>th</sup> St.

City & State West Palm Beach, FL Zip Code: 33407

**Residence Address:** 104 Elysium Dr.

City & State Royal Palm Beach, FL Zip Code: 33411

Home Phone: (561) 797-1979 Business Phone: (561) 863-3902 Ext. \_\_\_\_\_

Cell Phone: (561) 951-6824 Fax: (561)

Email Address: Peggy.Karrh@hcahealthcare.com

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

**If Yes, state the court, nature of offense, disposition of case and date:**

**Minority Identification Code:** ☐ Male ☒ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ PK ☐ NONE

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Peggy Karrh Printed Name: Peggy Karrh Date: 12-19-12

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20 S. Military Trail, West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Lynette Schurter Date: 1-9-2013

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

## **CURRICULUM VITAE**

**Peggy S. Karrh**  
104 Elysium Drive  
Royal Palm Beach, FL  
561-795-1979  
561-951-6824

### **OBJECTIVE**

Obtaining a position in an acute facility as a Nursing Administrator of the Emergency Department. Development and implementation of new systems to provide for efficient and effective patient care.

### **EDUCATION**

**Barry University, Miami Shores, Florida** – *Masters of Science in Nursing*

**Barry University, Miami Shores, Florida** – *Bachelor of Nursing*

**Palm Beach Community College, Lake Worth, Florida** – *Associate of Arts Degree in Nursing*

### **PROFESSIONAL ORGANIZATIONS**

- American Association of Critical Care Nurses
- International Who's Who Association
- Palm Beach County Disaster Preparedness Committee
- Emergency Nurses Association
- Sigma Theta Tau International

### **ACHIEVEMENTS, SCHOLARSHIPS & CERTIFICATIONS**

- Advanced Cardiac Life Support
- Pediatric Advanced Life Support
- Basic Cardiac Life Support
- Certified Nurse Administrator
- Hollingsworth Scholarship
- Helen Persson Scholarship
- Graduated With Honors – Barry University
- Trauma Nurse Core Course
- Palm Beach County Nurse Leader 2004
- Palm Beach Healthcare Nurse of the Year 2004
- Cobb Foundation Public Servant of the Year 2004
- Emergency Nurses Pediatric Course
- Instructor Advanced Cardiac Life Support
- Instructor Basic Cardiac Life Support
- Instructor Pediatric Advanced Life Support
- Nurse.com Nursing Excellence of Patient and Staff Management State of FL 2012

## **PROFESSIONAL EXPERIENCE**

- 2008 –present     **West Palm Hospital, West Palm Beach, Florida**  
*Director of Emergency Services, Psych Admissions, and CV Cath Lab*  
*Stroke Coordinator*
- 2001 – 2007     **Good Samaritan Medical Center, West Palm Beach, Florida –**  
*Director of Emergency Services*
- 2003 –2005     **Palm Beach County, Emergency Medical Services Committee,**  
*Chairman of Palm Beach County Emergency Department RN Forum*
- 1992 – 2001 (Corporate Buyout – IHCS purchased by Tenet Health in 2001)  
**Intracoastal Health Care Systems, Inc., West Palm Beach, Florida**  
*Patient Care Manager-Emergency Services*
- Motivating and realizing the merger of two major emergency departments into one cohesive unit. Managing two unique cultures along with union and non-union environments.
  - Assisted with designing, developing and operationally of a new emergency department. Helped oversee all aspects of opening new 22,000 square foot Emergency Department in 1995.
  - Assisted the Chief Nursing Officer in planning and execution of annual budget.
  - Coordinated Stroke Program in 1998.
  - Established a successful rapport with community EMS personnel.
  - Implemented new procedures for EMERGE Patient Classification System, providing needed patient acuity levels 1994-2000.
  - Maintained Emergency Department records and produced reports for Senior Management, Finance and the Performance Improvement Council.
  - Researched and recommended all new capital purchases in the Emergency Department.
  - Restructured and improved patient flow within the Emergency Department with the development of Fast Track in 1998.
  - Served as coordinator for First Aid Stations for Community festivals and events, including Sunfest, 4<sup>th</sup> on Flagler, Tropical Flower Show, LPGA Dr. Pepper Gold Tournament.
  - Works closely with the Medical Director to provide a team approach in providing emergent care.
- 1991-1992     **Good Samaritan Medical Center, West Palm Beach, Florida –**  
*Assistant Patient Care Coordinator – Critical Care Services*
- 1982-1991     **Good Samaritan Medical Center, West Palm Beach, Florida –**  
*Staff Nurse – Surgical Intensive Care Unit*
- 1981-1982     **Good Samaritan Medical Center, West Palm Beach, Florida –**  
*Staff Nurse*

## **REFERENCES**

Available upon request

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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Seat Requirement: ER Nurses Forum Seat #: 2  
[ ☐ ] \*Reappointment or [ ☒ ] New Appointment  
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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Neddo Margaret Mary  
Last First Middle  
Occupation/Affiliation: Registered Nurse/Director of Emergency Services  
Owner [ ☐ ] Employee [ ☒ ] Officer [ ☐ ]  
**Business Name:** West Boca Medical Center  
**Business Address:** 21644 State Road 7  
City & State Boca Raton, FL Zip Code: 33428  
**Residence Address:** 2899 Northside Dr.  
City & State Lantana, FL Zip Code: 33462  
Home Phone: \_\_\_\_\_ Business Phone: (561) 488-8000 Ext. \_\_\_\_\_  
Cell Phone: (561) 386-0661 Fax: (561) 218-8491  
Email Address: Margaret.Neddo@tenethealth.com  
Mailing Address Preference: [ ☐ ] Business [ ☒ ] Residence  
Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:** [ ☐ ] Male [ ☒ ] Female  
[ ☐ ] Native-American [ ☐ ] Hispanic-American [ ☐ ] Asian-American [ ☐ ] African-American [ ☒ ] Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Margaret M. Neel Printed Name: MARGARET M. NEEL Date: 2.8.13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Revised 08/01/2011

# Margaret Neddo, RN MSN

2899 Northside Drive, Lantana, FL 33462

Cell: (561) 386-0661; Email: Margaret.Neddo@tenethealth.com

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## EDUCATION

### **Masters of Science in Nursing, Graduated 2011**

Florida Atlantic University, Boca Raton, FL.

Clinical Nurse Leader

Cumulative GPA 3.96

### **Bachelor of Science in Nursing, Graduated 2008**

Nova Southeastern University, Fort Lauderdale, FL.

Cumulative GPA 3.9

### **Associate of Science in Nursing, Graduated 1990**

Palm Beach Community College, Lake Worth, FL.

Cumulative GPA 4.0

## EMPLOYMENT HISTORY

### **Tenet Healthcare Florida**

**1983 - Present**

### **West Boca Medical Center, Boca Raton, FL**

**2010 – Present**

#### *Director of Emergency Services*

- Lead on Pediatric ER Renovation
- Implemented Paramedic position in Triage
- Through-put initiation R/T patient flow
- Established immediate bedding for ER patients
- #1 PSMS scores in South Florida Region over 6 month period
- Implemented sepsis screening & protocol
- Developed InQuicker.com for WBMC & holds highest volume in Region
- Assisted in development of Disaster policies & procedures facility wide
- Participated in negotiating facility wide Union contract
- Implementation of CERNER Go Live
- Maintains ongoing relationship building with local EMS
- Manage 60 FTEs

### **Delray Medical Center, Delray Beach FL**

#### *Interim Director of Emergency Services*

**2006 – 2008**

- Project Manager for complete ED physical plant renovation
- Project Manager for EDIS (Med Host) Implementation
- Managed 75 FTEs

#### *Clinical Manager of Emergency Services*

**2002 – 2006 & 2008 - 2010**

- Initiated process for successful cardiac and stroke designation
- Initiated process for successful Chest Pain Center Accreditation
- Initiated ED process for successful JCAHO Stroke Accreditation
- Champion for C2Q initiative which focused on patient TAT, LOS, and through-put
- Leader in improving ED patient satisfaction scores evidenced by HCAPS survey

- Enhanced processes to yield 43% increase in employee satisfaction
- Consistently met departmental/organizational core measure goals
- Maintained 100% compliance with completion of evaluation
- Member of Mentor Subcommittee for Versant Residency Program
- Provided quarterly EMS lectures at DMC
- Responsible for planning and implementing Outreach programs with local EMS and community
- Established and fostered working relationships with local EMS and ED personnel
- Worked collaboratively on a monthly basis with local EMS on QI processes for Cardiac and Stroke Alerts
- Participated monthly with local EMS at ED Nurses Forum for Palm Beach County
- Participated in Quarterly Fire Council meeting held at PBCC for Palm Beach County

***Assistant Nurse Manager of Emergency Services***

1997 – 2002

- Involved in departmental performance improvement initiatives
- Prepared staff scheduling to optimize operational efficiency
- Directed oversight of registered nurses, ED technicians, secretaries
- Hands-on resuscitation of trauma patients

***Staff Nurse of Emergency Department***

1983 – 1997

- Patient care of emergency and trauma patients (trauma designation 1991)

**CERTIFICATIONS/LICENSURE**

- ✓ Basic Life Support - Current
- ✓ Advanced Cardiac Life Support - Current
- ✓ Pediatric Advanced Life Support - Current
- ✓ Trauma Nursing Core Course - Current
- ✓ Emergency Nursing Pediatric Course - Current
- ✓ Florida Registered Nurse - Current

**MEMBERSHIPS**

- ❖ Member of Healthcare Emergency Response Coalition for Palm Beach County
- ❖ Member of the EMS Provider Council for Palm Beach County
- ❖ Member of the Emergency Department Nurses Forum for Palm Beach County
- ❖ Emergency Nurses Association
- ❖ Chair for Tenet Regional ED Director Committee
- ❖ Member of Sexual Assault Response Team
- ❖ Advisory Committee for Florida Atlantic University
- ❖ Gulf Stream Stroke Coalition
- ❖ Member of DMC Chest Pain Committee
- ❖ Recipient of 2013 Leadership Boca with the Boca Raton Chamber of Commerce

**SPECIAL SKILLS**

- Proficient in Microsoft Office Applications
- Project Management
- Cultural Change Agent

References available upon request

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Emergency Medical Services Advisory Council Advisory ☒ Not Advisory ☐  
☒ At Large Appointment or ☐ District Appointment / District #: \_\_\_\_\_  
Term of Appointment: 2 Years. From: \_\_\_\_\_ To: \_\_\_\_\_  
Seat Requirement: ER Nurses Forum Seat #: 2  
☐ \*Reappointment or ☒ New Appointment  
or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other  
Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Misty Collette Renée  
Last First Middle  
Occupation/Affiliation: Registered Nurse/ Relief Charge Nurse  
Owner ☐ Employee ☒ Officer ☐  
**Business Name:** JFK Medical Center  
**Business Address:** 5301 S. Congress Ave  
City & State: Atlantis, FL Zip Code: 33462 33460  
**Residence Address:** 6858 Boston Dr.  
City & State: Lantana, FL Zip Code: 33460 33462  
Home Phone: (561) 801-3787 Business Phone: (561) 965-7300 Ext. \_\_\_\_\_  
Cell Phone: (561) Fax: (561)  
Email Address: collettern@bellsouth.net

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒  
If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code: ☐ Male ☒ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR ☒ NONE

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☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- ☒ By watching the training program on the Web, DVD or VHS  
☐ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Catherine Molloy-Catargo <sup>RL</sup> Printed Name: Catherine Molloy Catargo <sup>RL</sup> Date: 12-19-12

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 233-0724.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Shelley Vana Date: 1/9/13

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

# Collette Molloy-Cattafi RN, BSN

6858 Boston Drive  
Lantana, FL 33460  
561-801-3787

Diverse experience in the Health Care Industry. Strong organizational, analytical and communicating skills. Committed to providing service excellence, identifying needs and presenting effective solutions. Detailed oriented, self starter with the ability to master new concepts, ideas and practices.

## **PROFESSIONAL EXPERIENCE**

### **CMEs Training - Fort Lauderdale, Florida**

#### ***Director of Nursing Education***

**2011**

Currently teaches in several disciplines to include Instructor Certificates in AHA. Develops courses and submits to several Boards of Nursing and EMS boards for continuing education credits. Additionally, stays current with Nursing Research and current changes in practice. Provides support to other instructors and scheduling.

### **JFK MEDICAL CENTER- Atlantis, Florida**

#### ***Relief Charge Nurse – ED***

**8/2010 – Current**

#### ***Registered Nurse-ED***

**4/2004- Current**

Responsible for daily staffing for a 42 main bed ED with 28 overflow beds to include Triage, Express Care Unit, Behavior Health Unit and Main ED. Oversees all inflow and out flow of the ED department approximately 200 patients a day. Assists in the daily operations in the Emergency Room including: the inflow with physicians, general public, and other healthcare professionals. Acts as a preceptor for several Nursing programs to include the following: Palm Beach State College, South University, HCA preceptor for corporate office, and Palm Health Care Foundation.

Function as a volunteer and currently rides with Palm Beach Rescue enhancing communication between pre-hospital and hospital providers. Functions include application of ACLS, BLS, first aid, monitoring AMI and Stroke patients by interrupting EKGs and applying the Cincinnati Stroke Scale.

#### ***Unit Coordinator/Monitor Tech/PCA***

**1995-2004**

Provided clerical support and assuming the responsibility for transcription of medical orders. Coordination of medical unit for admission, transfers, and discharges. Responsible for monitoring, printing and interpreting EKG strips every four hours for cardiologist review.

### **Broward County School Board- Fort Lauderdale, Fl**

#### ***JROTC Camp Nurse***

**2010-2011-2012**

Coordinates and administers medical care for approximately 450 students and 50 camp counselors under the direction of the JROTC for Broward County for one week a year at a primitive camp. Including reviewing medical records prior to camp, administering medication to students, and assisting physician with all emergency medical care.

### **Arron-Molloy Development and Construction- Boca Raton, Fl**

#### ***Office Manager***

**2000-2003**

Office manager for a multimillion dollar construction company managing operations on a daily basis. An expert in QuickBooks and payroll to included accounts payable and receivable. Coordinated with several construction companies to schedule the multiple disciplines for completion dates. This includes working with Florida Crystals to complete West Palm Beach office.

**COOPER CAREER INSTITUTE- West Palm Beach, Florida**

***Instructor***

***1996-2000***

Part -time instructor for the Medial Assistant curriculum teaching courses; Medical Coding and Billing Specialist, Medical terminology, Pharmacology, Phlebotomy, and Medical Office Procedures.

**Bruce M. Grossman M.D., P.A. - Palm Beach Gardens, Florida**

***Assistant Office Manager***

***10/1998-2000***

Appropriate knowledge of office operations including front and back office. Efficient in credentialing and conducted several pharmaceutical studies. Recruited and established working relationships with independent medical services. Proficient in Endoscopy procedure in office and ambulatory facilities.

**GOOD SAMARTIN HOSPITAL- West Palm Beach, Florida**

***PHLEBOTOMIST***

***1998***

Collection and processing of appropriate tests in clinical setting. Completed externship and continued as a part-time employee. Focused on Critical care, MED/SURG and outpatient.

**COOPER UNIVERSITY HOSPITAL- Camden, New Jersey**

***BIRTH CERTIFICATE COORDINATOR/ANALYST***

***1994-1995***

Coordinating and generating original documentation for Birth Record. Effectively obtained medical information and maintained the completion of medical records without discrepancies. Severed as the liaison between the Hospital and the State of New Jersey Vital Statistics Department. Implemented and developed procedures and policies for new electronic signature software.

***UNIT COORDINATOR/ TRAUMA TECH***

***1991-1994***

Worked in Step-Down Trauma/Ortho/Neuro Units. Abstracted orders and input into computer for appropriate labs, x-rays, and surgeries. Provided experienced clinical skills needed for patient recovery. Assisted physicians with minor orthopedic procedures.

**STATE OF FLORIDA- Lantana, Florida**

***FLORIDA STATE CORRECTIONS OFFICER***

***1998-1991***

Corrections Officer at a Women's Correction facility. Maintained the care and control of inmates.

**EDUCATION**

Western Governors University- Currently pursuing Masters in Nursing Education	2012
Florida Atlantic University- <i>BSN</i>	2011
Palm Beach State - <i>AS/ AA – dual major</i>	2003
Cooper Career Institute- <i>National Certification Insurance and Coding Specialist</i>	2001
South Tech Vocational School- <i>State Certified Phlebotomist</i>	1997
Palm Beach State- <i>Certified in Coding and Billing</i>	1996
Palm Beach State- <i>State Corrections Officer</i>	1990
Mid-county Medical Center- <i>State Certified Nursing Assistant</i>	1988

**Certificates**

TNCC	2009
Basic Life Support Instructor	2011
Advanced Life Support Instructor	2011
Pediatric Advance Life Support Instructor	2011
Advance Medical Life Support Instructor	2011

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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Board Name: Emergency Medical Services Advisory Council Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: \_\_\_\_\_

Term of Appointment: 2 Years. From: 3/12/13 To: 3/11/15

Seat Requirement: ER Nurses Forum Seat #: 2

☐ \*Reappointment or ☒ New Appointment

or ☐ to complete the term of \_\_\_\_\_ Due to: ☐ resignation ☐ other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:** \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Harris-Jones Tressa M  
Last First Middle

Occupation/Affiliation: ER Registered Nurse

Owner ☐ Employee ☒ Officer ☐

**Business Name:** Wellington Regional Medical Center

**Business Address:** 11011 Forest Hill Blvd

City & State Wellington, FL Zip Code: 33414

**Residence Address:** 13206 Via Veneto

City & State Wellington, FL Zip Code: 33414

Home Phone: (561) 798-0709 Business Phone: (561) 798-8535 Ext. \_\_\_\_\_

Cell Phone: (561) 635-4585 Fax: (561)

Email Address: \_\_\_\_\_

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No ☒

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:** ☐ Male ☐ Female  
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

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(Attach Additional Sheet(s) if necessary)

OR ☒ NONE

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AND

☒ By signing below I acknowledge that I have read, understand, and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics.

Applicant's Signature: [Signature] Printed Name: Tressa Harris Jones Date: 1/25/13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website: [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email: [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or 561-233-1034.

Return this FORM to:

Lynette Schaner, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

### Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:

Date:

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Revised 08/01/2011

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

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AND

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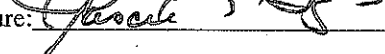
\*Applicant's Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

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Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 2/11/13

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 08/01/2011

# TRESSA HARRIS- JONES

13206 Via Veneto  
Wellington, Florida 33414  
(561)798-0709  
Korenalexis72@gmail.com

## PROFESSIONAL PROFILE

**Registered Nurse-** Seeking an administrative nursing position in a progressive medical center.

- Dedicated healthcare professional with 15years of experience in acute care settings, home health, and physician office.
- Skilled leader able to maintain a positive attitude and work environment.
- Strong interpersonal and patient/ family educational skills.
- Demonstrated ability to establish trust emote genuine patient care and manage crisis situations.
- Relate well to people from a variety of cultures and socio-economic conditions.
- Proven record of reliability and responsibility.
- Recognized for excellent teaching and preceptor ability.
- Created learning tools to improve nursing students understanding of nursing theory.
- Recognized for consistently going beyond what is required.

## CREDENTIALS

**License, State of Florida**

1997

## EXPERIENCE

**ER Shift Manger, Relief Nursing Supervisor**

Wellington Regional Medical Center, *Wellington, Fl*

2012-present

**Adjunct Nursing Instructor**

Palm Beach Community College, *Lake Worth, Fl*

2002-present

**ER/ICU/ Telemetry Nurse**

Firstat Nursing Services, *West Palm Beach, Fl*

2002- present

**ER Nurse**

Lakeside Medical Center, *Belle Glade, Fl*

2007-2009

**Infusion Nurse**

Leslie Diaz, MD, *Palm Beach Gardens, Fl*

2004-2006

**Charge Nurse & Staff Nurse, Pulmonary Step-down**

JFK Medical Center, *Atlantis Fl*

1999-2003

**Staff Nurse, Medical/Surgical Unit**

Lakeland Regional Medical Center, *Lakeland, Fl*

1997-1999

## EDUCATION

**Bachelors of Science in Nursing**

Florida Agricultural & Mechanical University  
*Tallahassee, Florida*

1996

## AFFILIATIONS

**National Black Nurses Association(Treasurer)**

2005-present

## COMMUNITY SERVICE

**Gove Elementary Family Health Fair**

*Belle Glade, Florida*

2007-2009

**T Leroy Jefferson Medical Society Health fair**

*West Palm Beach, Florida*

2005-2010

**Health Ministry Bethlehem Baptist Church**

*West Palm Beach, FLorida*

2006-present

**References on Request**