

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 16, 2013      ☒ Consent      ☐ Regular  
   ☐ Ordinance      ☐ Public Hearing

Department

Submitted By: Community Services

Submitted For: Community Action Program

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to:

- A) **ratify** the signature of the Mayor on Modification 001 to the Community Services Block Grant (CSBG) Agreement No. 13SB-FZ-10-60-01-021 (R2012-1636) with the Florida Department of Economic Opportunity for the period October 1, 2012, through September 30, 2013, in an amount not to exceed \$1,293,505 to provide self sufficiency services to low income individuals and families;
- B) **ratify** the signature of the Mayor on the Low Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 13EA-0F-10-60-01-023 with the Florida Department of Economic Opportunity for the period March 1, 2013, through March 31, 2014, in an amount not to exceed \$3,930,514 to provide energy payment assistance to low income consumers;
- C) **approve** Budget Amendment of \$442,950 in the Community Action Program (CAP) fund to establish the additional funding; and
- D) **approve** Budget Amendment of \$1,839,707 in the Low Income Home Energy Assistance Program fund to reconcile the budget with grant award.

**Summary:** Modification 001 will incorporate adjusted funds of \$280,718 and carryover funds of \$162,232 for an amended CSBG allocation of \$1,077,921. The required match of \$215,584 and overmatch of \$9,335 brings the new CSBG budget to \$1,302,840. No new County funds are required. The additional funding will enable CAP to provide self-sufficiency services to additional low income families. LIHEAP funds of \$3,930,514 are for a 13-month period and will enable CAP to provide assistance to approximately 13,000 low income households with energy bills and crisis assistance to prevent service disconnection or to restore utility services. These changes were planned for in the sequestration item on April 2<sup>nd</sup>. No County match funds are required for the LIHEAP grant. (Community Action Program) Countywide (TKF)

**Background and Justification:** FY 2012-2013 CSBG will enable CAP to serve approximately 10,000 low income households countywide. The CSBG Modification incorporates carry-forward funds from the 2011-2012 CSBG agreement and additional CSBG funding. The FY 2013-2014 LIHEAP subgrant agreement will continue to ensure that assistance is provided to low-income families to prevent energy service disconnection. The CAP Advisory Board serves to assist the BCC in the development, planning, implementation and evaluation of CAP. The CAP Advisory Board reviewed the CSBG grant modification and the 2013-2014 LIHEAP subgrant agreement on February 19, 2013, and passed a motion to recommend approval to the BCC.

**Attachments:**

1. CSBG Agreement No. 13SB-FZ-10-60-01-021 with Walk Through Memo
2. LIHEAP Federally Funded Subgrant Agreement No. 13EA-0F-10-60-01-023 with Walk Through Memo
3. Two (2) Budget Amendment

Recommended By: \_\_\_\_\_

Department Director

Date

Approved By: \_\_\_\_\_

Assistant County Administrator

Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures					
Operating Costs	5,233,354				
External Revenue	(5,008,435)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	224,919				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No \_\_\_\_\_

Budget Account No.:

Fund 1003/1009 Dept. 145 Unit 1455/1462 Object Var. \_\_\_\_\_ Program Code/Period Var./GY13

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding sources are the State of Florida Department of Economic Opportunity and Palm Beach County funds.

External Revenue	\$1,077,921 (CSBG) + 3,930,514 (LIHEAP)
County Match	\$215,584
Overmatch	\$9,335

### C. Departmental Fiscal Review:

TM  
Taruna Malhotra, Director of Financial & Support Svcs.

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB	<u>JB</u> <u>4/4/2013</u> <u>4/4</u> <u>cc</u> <u>4/4/13</u> <u>4-3</u> <u>3C</u>	<u>Chr J. Schubert</u> <u>4/10/13</u> Contract Development and Control <u>4-10-13</u> <u>B. Schubert</u>
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### B. Legal Sufficiency:

[Signature] 4/11/13  
Senior Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.