

**AGENDA ITEM 3.B.2**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: April 23, 2013 ( ) Consent ( X ) Regular  
( ) Workshop ( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

**I. EXECUTIVE BRIEF**

**Motion and Title:**

Motion to approve the contracts and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$ 397,000.

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:		
1)	Purchasing - Regular Totaling --	\$ 397,000
2)	TDC Contracts --	\$ -0-
3)	Risk Management --	\$ -0-
TOTAL		\$ 397,000

Recommended by:  4-18-13  
Stephen I. Weiss, Manager - Financial Services Date

Approved by:  Assistant County Administrator Date

**April 23, 2013**

**REGULAR AGENDA**

**3.B.2 – Agenda Item Summary - CONTINUED**

- a) Emergency contract with Designlab, Inc. for \$302,000 for the uniform program for Firefighters and Animal Care & Control Officers.
- b) Increase of term contract with Morton Salt, Inc. for \$95,000 for the purchase and delivery of sodium chloride, solar salt quality.
- c) Extension of term contract with Nutritious Lifestyles, Inc. for nutritionist consultant for time extension only.

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: April 18, 2013

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Glendia Harvey, Diane Brown Board Services-Minutes  
Phone: 355-2153

DESCRIPTION OF ITEM:

Contract List for the April 23, 2013 BCC/Regular Meeting.  
My deadline to County Administration is April 18, 2013 Noon

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REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

\_\_\_\_\_

☐ Other: \_\_\_\_\_

THANKS!  
Glendia Harvey

*Reviewed in Payables  
Jan Schooley 4/18/13  
April 18/13  
Pinto 4/18/13*

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/23/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Designlab, Inc.	Emergency contract for the uniform program for Firefighters and Animal Care & Control Officers for the period 04/23/2013 through 09/30/2013 per Master Agreement #800117.	\$302,000.00 SBE: \$0	Fire Rescue (\$300,000.00) 1300-440-Various-5248 1303-440-6600-5248  Animal Care & Control (\$2,000.00) 0001-660-2220-5248	Scarlett	

The County has encumbered \$792,678 (\$46,628/month) during the previous seventeen (17) months, which included a three (3) month emergency contract executed under the Purchasing Director's three (3) month authority. Due to two (2) pending vendor protests, Fire Rescue is requesting an additional emergency contract with the same vendor for a five and a quarter (5.25) month term in order to continue the Uniform Program for Firefighters and Animal Care & Control Officers. Based upon historical usage and an estimated \$50,000 needed for new recruit uniforms, \$302,000 is needed to meet the County's requirements through the expiration of this emergency contract. Awardee is located out of State. This contract provider is not a certified SBE.

<b>EXHIBIT B</b>					
Morton Salt, Inc.	Increase of term contract for the purchase and delivery of sodium chloride, solar salt quality for the period 08/20/2012 through 08/19/2013 per Master Agreement #12064RR.	Increased Amount: \$ 95,000.00 Total with Increase: \$285,000.00 SBE: \$0	Water Utilities Department 4001-720-2535-5205	Scarlett	

The County has encumbered \$189,033 (\$23,629/month) during the previous eight (8) months of the current twelve (12) month term contract. Water Utilities is requesting an increase of \$95,000 over the previously authorized amount of \$190,000 for the purchase and delivery of sodium chloride to meet the demand of water production for Water Treatment Plants #2 and #8 for the remaining four (4) months of the term contract. The increased amount is based on historical usage and unanticipated usage due to the implementation of a new water treatment processing system at Water Treatment Plant #2. This term contract has four (4) twelve (12) month renewal periods remaining. Awardee is located out of State. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/23/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT C</b>					
Nutritious Lifestyles, Inc.	Extension of term contract for nutritionist consultant for the period 02/11/2012 through 09/30/2013 per Master Agreement #555096RD.	Time Extension Only SBE: \$0	Community Services 1006-144-1458-3401	Scarlett	

The County has encumbered \$9,852 (\$704/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. Due to the anticipation of hiring an employee to provide this service in-house, Community Services is requesting an extension of the contract for an additional four and three quarters (4.75) months or until an employee is hired, whichever occurs first. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Orlando, Florida. No SBE vendor submitted a bid on this project.

**TOTAL AMOUNT OF ALL AWARDS      \$ 397,000.00**