

**AGENDA ITEM 3.B.3**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

**Meeting Date:** May 7, 2013                      ( x ) Consent       (    ) Regular  
    (    ) Workshop     (    ) Public Hearing

**Department:**

**Submitted By:** Clerk & Comptroller, Palm Beach County

**Submitted For:** Sharon R. Bock, Clerk & Comptroller

**I. EXECUTIVE BRIEF**

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$ 1,022,508.**

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 986,508
2)	TDC Contracts --	\$ 36,000
3)	Risk Management --	\$ -0-
	TOTAL	<b>\$1,022,508</b>

**Recommended by:** \_\_\_\_\_ 5-2-13  
   Stephen I. Weiss, Manager - Financial Services Date

**Approved by:** \_\_\_\_\_  
   Assistant County Administrator Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: May 1, 2013

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the May 7, 2013 BCC/Workshop Meeting.  
My deadline to County Administration is May 2, 2013 Noon

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Diane Brown

*Reviewed in Payables by  
Jan Schooley 5/3/13*  
*Jan Schooley*  
*05/03/13*  
*KPinto 5/2/13*

**May 7, 2013**

**CONSENT AGENDA**

**3.B.3 – Agenda Item Summary - CONTINUED**

- A) IIS Group, LLC d/b/a Classic Caterers for \$986,500 for catered meals for the Head Start program.
  
- B) Tourist Development Council Category "G" Grant Agreement with Club 4-U Sports, Inc. for \$3,000 for the Palm Beach Classic.
  
- C) Tourist Development Council Category "G" Grant Agreement with Jupiter Stadium, LTD., for \$10,000 for the USA Baseball National Team Championships.
  
- D) Tourist Development Council Category "G" Grant Agreement with Michael Lopez Production, LLC., for \$1,000 for the Ocean Fest.
  
- E) Tourist Development Council Category "G" Grant Agreement with Palm Beach Soccer Academy of the Palm Beach, Inc., for \$4,000 for the Palm Beach Cup.
  
- F) Tourist Development Council Category "G" Grant Agreement with The Palm Beach Pride Inc., for \$5,000 for the USSSA Girls' Softball State B Championships.
  
- G) Tourist Development Council Category "G" Grant Agreement with Player's International Management Inc., for \$3,000 for the USTA Boys' & Girls 12 National Spring Tennis Championships.
  
- H) Tourist Development Council Category "G" Grant Agreement with Team One Baseball d/b/a Baseball Factory, Inc. for \$10,000 for the Under Armour Team One Baseball National Tournament Series.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**05/07/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
IIS Group, LLC d/b/a Classic Caterers	Term contract for catered meals for the Head Start program for the period 05/07/2013 through 05/06/2014 per Master Agreement #13048.	\$986,508.00 SBE: \$0	Community Services 1002-147-1449-3419	Scarlett	

The County has encumbered \$1,993,568 (\$82,209/month) during the previous twenty-four and one quarter (24.25) months of the current twenty-five (25) month term contract. Based upon historical usage, \$986,508 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal periods. Awardee is located outside Palm Beach County in the City of Miami, Florida. No SBE vendor submitted a bid on this project.

**TOTAL AMOUNT OF ALL AWARDS      \$ 986,508.00**

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

INTEROFFICE MEMORANDUM

DATE: April 18, 2013

TO: Judith Crosbie  
Minutes

FROM: Carol Meneely  
TDC *Carol*

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- ~~Player's International Management Inc., for the~~  
~~USTA Boys' & Girls 12 National Spring Tennis Championships~~ ~~\$3,000~~ *sent back to TDC*
  - Club 4-U Sports, Inc. for the Palm Beach Classic \$,3000
- Total Amount ~~\$6,000~~

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of each of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantagr2013/minutes/sports/USTABoys&Girls.PBClassic



Palm Beach County, Florida

THE BEST OF EVERYTHING

RECEIVED

2013 APR 19 AM 8:35

FINANCE  
SHARON R. BOCK, CLERK  
BOARD OF CO. COMM PBC

TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

FINANCE  
SHARON R. BOCK, CLERK  
BOARD OF CO. COMM PBC

INTEROFFICE MEMORANDUM

2013 APR 25 AM 9:22

DATE: April <sup>23</sup>~~18~~, 2013

RECEIVED

TO: Judith Crosbie  
Minutes

FROM: Carol Meneely  
TDC

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- |   |                 |
|---|-----------------|
| • Jupiter Stadium, LTD., for the USA Baseball National Team Championships   | \$10,000        |
| • Michael Lopez production, LLC., for the Ocean Fest                        | \$1,000         |
| • Palm Beach Soccer Academy of the Palm Beach, Inc., for the Palm Beach Cup | <u>\$4,000</u>  |
| <b>Total</b>  | <b>\$15,000</b> |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/gramtagr2013/minutes/sports/USABaseball.OceanFest.PBCup



**TOURIST DEVELOPMENT COUNCIL OF PALM BEACH COUNTY**

TEL: (561) 233-3130 FAX: (561) 233-3113

1555 PALM BEACH LAKES BLVD., SUITE 900, WEST PALM BEACH, FLORIDA 33401

FINANCE  
SHARON R. BOCK, CLERK  
BOARD OF CO. COMM PBC

**INTEROFFICE MEMORANDUM** 2013 APR 26 AM 9:23

**DATE:** April ~~23~~<sup>24</sup>, 2013  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

RECEIVED

I have attached three (3) originals of the following Category "G" Grant Agreement:

- **The Palm Beach Pride Inc., for the USSSA Girls' Softball State B Championships** \$5,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantagr2013/minutes/sports/USSSAGirls' Softball

  
Palm Beach County, Florida  
THE BEST OF EVERYTHING

**INTEROFFICE MEMORANDUM**

**DATE:** April 24, 2013  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreements:

- **Player's International Management Inc., for the  
USTA Boys' & Girls 12 National Spring Tennis Championships \$3,000**

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantagr2013/minutes/sports/Player's InternationalUSTABoys&Girls.

RECEIVED

2013 APR 26 AM 8:23

FINANCE  
SHARON R. BOCK, CLERK  
BOARD OF CO. COMM P&C



**INTEROFFICE MEMORANDUM**

DATE: April 29, 2013  
TO: Judith Crosbie  
Minutes  
FROM: Carol Meneely  
TDC  
RE: CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- Team One Baseball d.b.a. Baseball Factory, Inc.  
For the Under Armour Team One Baseball National  
Tournament Series

insurance certificate  
doesn't cover full event  
period / email sent to  
\$10,000 TOC

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/gramtagr2013/minutes/sports/HondaClassic

RECEIVED

2013 APR 30 AM 8:37

FINANCE  
SHARON R. BOCK, CLERK  
BOARD OF CO. COMM PBC

  
Palm Beach County, Florida  
THE BEST OF EVERYTHING