Agenda Item #: 3 x 3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: May 21, 2013 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Department of Public Safety
Submitted By: Department of Public Safety
Submitted For: Division of Emergency Management

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: Receive and File the following executed Interlocal Agreements pertaining to the purchase or reimbursement from Emergency Medical Services (EMS) grant funding for medical equipment:

- 1. Village of North Palm Beach
- 2. City of Delray Beach
- 3. City of Greenacres

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The County was awarded \$288,470 from the State of Florida Department of Health, Bureau of Emergency Medical Services (EMS), to improve and expand the EMS systems. The County through its Public Safety Department, purchased a Pharmaceutical Dispenser for the Village of North Palm Beach in the amount of \$17,206.40. The County through its Public Safety Department agrees to reimburse the City of Delray Beach for the purchase of one (1) Onboard Mobile Gateway Wireless Networking Platform in the amount of \$70,000. The County through its Public Safety Department agrees to reimburse the City of Greenacres for the purchase of three (3) Electrocardiogram Monitors in the amount of \$68,000. The remaining EMS Grant funding will be used to purchase EMS equipment for County and municipal agencies related to EMS. The Interlocal Agreements are now being submitted to the Board to receive and file. On November 15, 2011, the County Administrator or his designee was authorized to execute these standard agreements between the County and various governmental and nongovernmental/private entities on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. There is no ad valorem funding required. Countywide (PGE)

Background and Justification: Pursuant to F.S. 401, Part II, the State of Florida Department of Health, Bureau of Emergency Medical Services has established an Emergency Medical Services Trust Fund consisting of a portion of every municipal and county moving violation including DUI convictions. The licensed EMS providers within Palm Beach County submit a proposal for equipment to be distributed within the County to enhance and expand the EMS System. The proposals are reviewed by the staff of the Division of Emergency Management, Office of Emergency Medical Services, and Grant Review Committee of the EMS Advisory Council of Palm Beach County.

Attachments:

- 1. Village of North Palm Beach Interlocal Agreement
- 2. City of Delray Beach Interlocal Agreement
- 3. City of Greenacres Interlocal Agreement

Recommended By:	Whit & Bonback	5/4/13	
Recommended By:	Department Director	Dáte	
Approved By:	Villet & Convent	5/9/13	
[-]	Assistant County Administrator	Date	

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fisca	I Impact				
Fiscal Years	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)	155,207 (155,207)				
Net Fiscal Impact	0				
# ADDITIONAL FTE POSITIONS (Cumulative)		-			
is item included in Current Bud	lget? Yes <u>X</u>	_ No	-		
Budget Account Exp No: Fund Rev No: Fund	1425 Department 1425 Department	662 Unit 523 662 Unit 523	0 Object Va 0 Source 34	rious 29	
B. Recommended Sources of F Grant: EMS Public Fund: EMS Award Unit: EMS-Public	Safety -Grant Program Safety Grants				
II. REVIEW COMMENTS	·	•			
A. OFMB Fiscal and/or Contra	ct Dev. and Contro	Contract	Administrat	ion (5)1311
B. Legal Sufficiency:	u(
Assistant County Attorn	<u>/ </u>				
C. Other Department Review:					
Department Director					

This summary is not to be used as a basis for payment.

EMS INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made as of the 9 day of 3013 by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as COUNTY), and the Village of North Palm Beach, a municipal corporation of the State of Florida (herein referred to as the ENTITY).

WITNESSETH

WHEREAS, The Department of Health, Bureau of Emergency Medical Services (EMS) is authorized by Chapter 40l, Part II, F.S., to dispense grant funds. Forty-five percent (45%) of these funds are made available to the 67 Boards of County Commissioners (BCCs) throughout the State to improve and expand pre-hospital EMS systems in their county; and

WHEREAS, EMS County grants are only awarded to Boards of County Commissioners (BCC), however, each BCC is encouraged to assess its countywide EMS needs and establish priorities before submitting a grant application. The assessment should be coordinated with area EMS councils, when available; and

WHEREAS, the COUNTY agrees to provide the Village of North Palm Beach with one (1) Controlled Pharmaceutical and Supply Dispenser from its EMS grant funds, and the Village of North Palm Beach desires to accept said Controlled Pharmaceutical and Supply Dispenser, under the terms and conditions of this Inter-local Agreement and the EMS grant.

Now, therefore, in consideration of the EMS Grant agreement herein contained, COUNTY and the Village of North Palm Beach agree as follows:

ARTICLE 1 - RECITALS

The above recitals are true, correct and incorporated herein.

ARTICLE 2- The Village of North Palm Beach Agrees:

- A. To assume all liability and responsibility for the proper use, care and maintenance (including personnel training) of the Controlled Pharmaceutical and Supply Dispenser received pursuant to this Inter-local Agreement pursuant to all applicable governmental laws and regulations, for the entire life of the Controlled Pharmaceutical and Supply Dispenser. This assumption of liability and responsibility shall apply whether or not the Controlled Pharmaceutical and Supply Dispenser is covered by any manufacturers or other warranty.
- B. To comply with general requirements, and conditions of the EMS Grant program FY (2011-2012) attached hereto as "Attachment 1".
- C. That should the Village of North Palm Beach cease to operate its pre-hospital emergency medical services during the life of the equipment; the Village of North Palm Beach shall immediately return the equipment to the COUNTY.
- D. To submit a training report to the COUNTY'S Division of Emergency Management to include a sign in sheet, date, title and contact number of the persons trained for the equipment within 90 days of the effective date of this agreement. This report shall include all of the necessary training provided for the equipment and will be the

		•		agreement. equipment		
1 Version.1						

*tachment # _____/

responsibility of the Village of North Palm Beach accepting the equipment to provide the training. The Village of North Palm Beach's failure to satisfactorily complete the training in the timeframe provided shall constitute a breach of contract. As such, County may terminate this Interlocal Agreement and demand return of the equipment.

ARTICLE 3- COUNTY AGREES TO:

Provide to the Village of North Palm Beach one (1) Controlled Pharmaceutical and Supply Dispenser from its 2011- 2012 grant year EMS grant funds.

ARTICLE 4- REPRESENTATIVE/MONITORING POSITION

The COUNTY'S representative/Agreement monitor during the term of this Agreement shall be Sally Waite, whose telephone number is (561) 712-6484.

The Village of North Palm Beach's representative/contact monitor during the term of the Agreement shall be

Andrew Lezza whose telephone number is (561) 848-2525.

ARTICLE 5 – <u>LIABILITY/IDEMINIFICATION</u>

Each party to this Interlocal Agreement shall be liable for its own actions and negligence. To the extent permitted by law, and without waiving sovereign immunity beyond the limits set forth at Sec. 768.28, Florida Statutes, the Village of North Palm Beach agrees to indemnify, defend and hold harmless the COUNTY against any actions, claims or damages arising out of the Village of North Palm Beach's use, care and maintenance of the Controlled Pharmaceutical and Supply Dispenser.

ARTICLE 6- ATTORNEY'S FEES

Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and/or conditions of the Agreement shall be borne by the respective parties; however, this clause pertains only to the parties of this Interlocal Agreement.

ARTICLE 7- FILING

A copy of this Interlocal Agreement will be filed with the Clerk of Circuit Court in and for Palm Beach County.

ARTICLE 8- FUNDING OBLIGATION

That the COUNTY'S obligation is limited to the provision of the Controlled Pharmaceutical and Supply Dispenser to the Village of North Palm Beach, from its FY (2011-2012) grant funds. Ongoing costs for EMS, maintenance and replacement of the equipment will not be funded under this grant program or by COUNTY. These costs remain the responsibility of the Village of North Palm Beach. The County shall have no further obligation to the Village of North Palm Beach or any other person or entity.

ARTICLE 9 - INSURANCE

The Village of North Palm Beach shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverage and limits (including endorsements), as described herein. The Village of North Palm Beach shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverage. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by the Village of North Palm Beach are not

intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Village of North Palm Beach under the contract.

The Village of North Palm Beach agrees to maintain or acknowledges to be self-insured for Worker's Compensation & Employer's Liability insurance.

The Village of North Palm Beach shall agree to maintain or acknowledge to be self-insured for auto physical damage on an actual cash value basis. The Village of North Palm Beach shall agree to be fully responsible for any deductible or self-insured retention provided the damages were not caused by nor contributed by COUNTY. The Village of North Palm Beach shall endorse the COUNTY as a Loss Payee for auto physical damage on fire rescue rolling stock acquired with COUNTY matching funds during the life of this Interlocal Agreement.

The Village of North Palm Beach agrees its general liability, automobile liability, and physical damage insurance shall be primary as respects to any coverage afforded to or maintained by COUNTY.

When requested, the Village of North Palm Beach shall agree to provide a Certificate of Insurance evidencing self insurance and/or sovereign immunity status, which COUNTY agrees to recognize as acceptable coverage for the above mentioned coverage's.

PROFESSIONAL LIABILITY:

The Village of North Palm Beach shall agree to maintain Professional Liability, or equivalent Errors & Omissions Liability, at a limit of liability not less than \$500,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, the County reserves the right, but not the obligation, to review and request a copy of (entity's) most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, the Village of North Palm Beach warrants the Retroactive Date equals or precedes the effective date of this Interlocal Agreement. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this Interlocal Agreement, the Village of North Palm Beach shall agree to purchase a SERP with a minimum reporting period not less than two (2) years. The requirement to purchase a SERP shall not relieve the Village of North Palm Beach of the obligation to provide replacement coverage.

ARTICLE 10 - SUCCESSORS AND ASSIGNS

The COUNTY and the Village of North Palm Beach each binds itself and its partners, successors, executors, administrators and assigns to the other party and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Interlocal Agreement. Except as above, neither the COUNTY nor the Village of North Palm Beach shall assign, sublet, convey or transfer its interest in this Interlocal Agreement without the prior written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the COUNTY, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the COUNTY and the Village of North Palm Beach.

ARTICLE 11 - REMEDIES

This Interlocal Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Interlocal Agreement will be held in Palm Beach County. No

remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

ARTICLE 12 - ARREARS

The Village of North Palm Beach shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any Interlocal Agreement, debt, obligation, judgment, lien, or any form of indebtedness. The Village of North Palm Beach further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Interlocal Agreement.

ARTICLE 13 - <u>INDEPENDENT CONTRACTOR RELATIONSHIP</u>

The Village of North Palm Beach is, and shall be, under this Interlocal Agreement, an Independent Contractor, and not an employee, agent, or servant of the COUNTY. The Village of North Palm Beach shall have direct supervision and control over its employees. In all aspects the Village of North Palm Beach's relationship and the relationship of its employees to the COUNTY shall be that of an Independent Contractor and not as employees or agents of the COUNTY.

The Village of North Palm Beach does not have the power or authority to bind the COUNTY in any promise, agreement or representation.

ARTICLE 14 - CONTINGENT FEES

The Village of North Palm Beach warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Village of North Palm Beach to solicit or secure this Interlocal Agreement and that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for The Village of North Palm Beach, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Interlocal Agreement.

ARTICLE 15- ACCESS AND AUDITS

The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Village of North Palm Beach's place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the Village of North Palm Beach, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

ARTICLE 16 - NONDISCRIMINATION

The Village of North Palm Beach warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression.

ARTICLE 17- AUTHORITY TO PRACTICE

The Village of North Palm Beach hereby represents and warrants that it has and will continue to maintain all licenses and approvals required conducting its business, and that it will at all times conduct its business activities in a reputable manner. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

ARTICLE 18 - SEVERABILITY

If any term or provision of this Interlocal Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Interlocal Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Interlocal Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 19 - PUBLIC ENTITY CRIMES

As provided in F.S. 287.132-133, by entering into this contract or performing any work in furtherance hereof, the CONSULTANT certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3) (a).

ARTICLE 20 - NOTICE

All notices required in this Interlocal Agreement shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Sally Waite 20 South Military Trail West Palm Beach, FL

With copy to:

Palm Beach County Attorney's Office 301 North Olive Ave. West Palm Beach, Florida 33405

If sent to the Village of North Palm Beach, notices shall be addressed to:

Andrew Lezza 560 US Highway 1 North Palm Beach, FL 33408

ARTICLE 21 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the Village of North Palm Beach agree that this Interlocal Agreement sets forth the entire Interlocal Agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Interlocal Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE 22 - REGULATIONS; LICENSING REQUIREMENTS:

The Village of North Palm Beach shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The Village of North Palm Beach is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

ARTICLE 23 - EXPIRATION OF INTERLOCAL AGREEMENT

This Interlocal Agreement shall automatically expire upon the expiration of the life of the Controlled Pharmaceutical and Supply Dispenser. The Village of North Palm Beach shall notify the COUNTY at such time as the useful life of each of the Controlled Pharmaceutical and Supply Dispenser has expired. At such time, the Village of North Palm Beach may dispose of said Controlled Pharmaceutical and Supply Dispenser as surplus property with no further municipal purpose.

ARTICLE 24- EFFECTIVE DATE

This Interlocal Agreement is expressly contingent upon the approval of the Palm Beach County Board of County Commissioners, and shall become effective only when signed by both COUNTY and the Village of North Palm Beach.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and the Village of North Palm Beach has hereunto set its hand the day and year above written.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

PALM BEACH COUNTY BOARD OF COUNTY

COMMISSIONERS

By: Vincent J. Bonvento

Assistant County Administrator/

Director of Public Safety

ATTEST:

The Village of North Palm Beach

APPROVED AS TO FORM AND

LEGAL SUFFICIENCY

Village Attorney

Attachment 1

GENERAL CONDITIONS AND REQUIREMENTS

The EMS County grant general conditions and requirements are an integral part of the county grant agreement between the agency/organization (grantee) and the state of Florida, Department of Health (grantor or department). In the event of a conflict, the following requirements shall always be controlling:

FINANCIAL

FUND ACCOUNTING:

All state EMS grant funds shall be deposited by the grantee in an account maintained by the grantee, and assigned a unique accounting code designator for all grant deposits and disbursements or expenditures thereof. All state EMS grant funds in the account maintained by the grantee shall be accounted for separately from all other grantee funds.

USE OF COUNTY GRANT FUNDS:

All state EMS grant funds shall be used between the beginning and ending dates of the grant solely for activities as outlined in the Notice of Grant Award letter, its attachments if any, and the application including its budget with its revisions, if any, on file in the state EMS office.

The grantee is not restricted to staying within the line item amounts within the approved grant budget. However, the grantee must adhere to the approved total grant budget. Any expenditure beyond this budget is the full responsibility of the grantee.

ENCUMBRANCES:

Funds are encumbered on prior to the ending date of the grant when the grantee transmits to a vendor a signed and approved purchase order or equivalent either physically or electronically, or the grantee receives an invoice, bill, or equivalent, either physically or electronically, from a vendor for any item or service which is clearly an approved budget line item or included within or under a line item. The encumbrance will be for the amount or upper amount range specified in the physical or electronic record of the pending transaction(s).

When the grantee receives and accepts the goods or services, payment may be paid from funds of the grant. The services or items must be received and accepted by the grantee and payment made within 60 days of the grant's ending date. Otherwise, the funds originally encumbered will be rolled over into the current active grant, and may be paid from the current active grant.

ROLLOVERS:

Any unencumbered EMS county grant program funds as of the ending date of the grant, including interest, remaining in the assigned grantee account at the end of a grant period shall be reported to the department. The grantee will retain these funds in the EMS County Grant account and include them in a budget revision request after receipt of approval of their next county grant application.

DISALLOWED EXPENDITURES:

No expenditures are allowable as grant costs unless they are clearly specified as a line item in the approved grant budget, including approved change requests, or are clearly included under an existing line item.

Any disallowed EMS county grant expenditure shall be returned to the EMS county grant account maintained by the grantee within 40 days after the department's notification. The costs of disallowed items are the responsibility of the county.

Vehicles and Equipment

The grantee shall own all items; including vehicles and equipment purchased with the state EMS grant funds, unless otherwise described in the approved grant application. The grantee shall clearly document the assignment of equipment ownership and usage; and maintain these documents so they are available to the department. The owner of the vehicle shall be responsible for the proper insurance, licensing and, permitting and maintenance. All equipment purchased with grant funds shall continue to be used for pre-hospital EMS or the purpose for which it was purchased throughout its useful life. When any grant-funded equipment is no longer usable, it may be sold for scrap or disposed of in the customary procedure of the receiving agency.

Transfer of Property

A private organization owning any equipment funded through the grant program in whole or in part and purchased that equipment to provide services for a municipality, county or other public agency ceasing operation within five years of the ending date of a grant awarded to the organization shall transfer the equipment or other items to the local agency. There shall be no cost to the recipient organization. This provision is applicable when services cease operating due to an Agreement ending as well as any other reason.

Requests for Change

After a grant has been awarded, all requests for change shall be on DH Form 1684C EMS Grant Program Change Request, June 2002. The grantee shall obtain written approval from the department prior to making the requested changes. The following changes must be requested:

- 1. Changes in the project activities.
- 2. Redistribution of the funds between entities or equipment approved.
- 3. Establishing a new line item in the budget.
- 4. Changing a salary rate more than 10%.

Supplanting funds

The applicant cannot propose to use grant funds to supplant or replace any county or other funding source. Funds received under the county award grant program cannot be used to fulfill the matching requirement for the matching grant program.

Deposit of funds

County grant funds provided to an applicant shall be deposited in a separate account. All interest earned shall be documented on the required reports.

Reports

Each grantee shall submit two reports to the department. The due dates for the required reports shall be specified in the letter from the department notifying the grantee of the grant award. These reports shall include, at a minimum, a narrative of the activities completed or the progress of grant activities during the reporting period. A report shall be submitted by the due date whether or not any action or expenditures have occurred.

Grant signature

The authorized individual listed on page one of the application shall sign each original application. Should this not be possible before the due date a letter shall be submitted to the department explaining why and when the signed application shall be received.

Records

The grantee shall maintain financial and other documents related to the grant to support all revenue and expenditures. A file shall be maintained by the grantee, which includes a copy of the "Notice of Grant Award" letter, a copy of the application and department approved budget and a copy of all approved changes.

Final Reports

Within 120 days of the grant ending date a final report shall be submitted to the department. The final report shall at a minimum contain a narrative describing the activities conducted including any bid or purchasing process and a copy of all invoices, canceled checks relating to the purchase of any equipment and supplies. If the activity funded was for training a list of all individuals receiving the training shall be submitted along with the dates, times and location of the training. If the grant was for training to be obtained by staff then a copy of all invoices and payment documents for the training shall also be submitted.

Communications Equipment

The grantee shall have all communications activities, services, and equipment approved in writing by the Department of Management Services, Information Technology Program (ITP). The approval shall be dated after the beginning date of the grant. Any commitment to purchase the requested equipment and service shall also be dated after the beginning date of the grant.

Expenditures

No expenditures may be incurred prior to the grant starting date or after the grant ending date. Rollover funds may be used to meet expenditures prior to receipt of current year funds.

CREDIT STATEMENT:

The grantee ensures that where activities supported by this grant produce original writing, sound recording, pictorial reproductions, drawings or other graphic representations and works of any other nature, notices, informational pamphlets, press releases, advertisements, descriptions of the sponsorship of the program, research reports, and similar public notices prepared and released by the provider shall include the statement:

"Sponsored by [Your Organization's Name] and the State of Florida, Department of Health, Bureau of Emergency Medical Services."

If the sponsorship reference is in written or other visual material, the words, "State of Florida, Department of Health, and Bureau of Emergency Medical Services" shall appear in the same size letter or type as the name of the grantee's organization.

One complimentary copy of all such materials shall be sent to the department within three weeks of their reproduction and delivery to the grantee.

If the proper credit statement is not included, or if a copy of each item produced is not provided to the department within three weeks, the cost for any such materials produced shall be disallowed.

Where activities supported by this grant produce writing, sound recordings, pictorial reproductions, drawings, or other graphic representations and works of any similar nature, the department has the right to use, duplicate and disclose such materials in whole or in part, in any manner or purpose whatsoever and others acting on behalf of the department. If the materials so developed are subject to copyright, trademark, or patent, legal title and every right, interest, claim, or demand of any kind in and to any patent, trademark or copyright, or application for the same, will vest in the State of Florida, Department of State, for the exclusive use and benefits of the state. Pursuant to section 286.02 (1), F.S., no person, firm or corporation, including parties to this grant, shall be entitled to use the copyright, patent or trademark without the prior written consent of the Department of State.

FINANCIAL AND COMPLIANCE AUDIT REQUIREMENTS

This is applicable, if the provider or grantee, hereinafter referred to as provider, is any local government entity, nonprofit organization, or for-profit organization. An audit, performed in accordance with section 215.97, F.S. by the Auditor General shall satisfy the requirement of this attachment.

STATE FUNDED

This part is applicable if the provider is a nonprofit organization that expends a total of \$100,000 or more in funds from the department during its fiscal year, which was not paid from a rate Agreement based on a set state or area-wide fixed rate for service, and of which less than \$300,000 is federally funded. The determination of when a provider has "expended" funds is based on when the activity related to the award occurs.

The grantee agrees to have an annual financial audit performed by independent auditors in accordance with the current Government Auditing Standards issued by the Comptroller General of the United States. Such audits shall cover the entire organization for the organization's fiscal year. The scope of the audit performed shall cover the financial statements and include reports on internal control and compliance. The reporting package shall include a schedule that discloses the amount of expenditures and/or receipts by grant number for each grant with the department in effect during the audit period. Compliance findings related to grants with the department shall be based on the grant requirements, including any rules, regulations, or statutes referenced in the grant. The financial statements shall disclose whether or not the matching requirement was met for each applicable grant. All questioned costs and liabilities due to the department shall be fully disclosed in the audit report with reference to the department grant involved. If the grantee receives funds from a grants and aids appropriation, the provider shall have an audit, or submit an attestation statement, in accordance with Section 215.97, F. S. The audit report shall include a schedule of financial assistance, which discloses each state grant by number and indicates which grants are funded from state grants and aids appropriations. The grantee has "received" funds when it has obtained cash from the department or when it has incurred reimbursable expenses.

The grantee agrees to submit the required reports.

RECORDS RETENTION

The grantee shall ensure that audit working papers are made available to the department, or its designee, upon request for a period of <u>six (6) years</u> from the date the audit report is issued, unless extended in writing by the department.

INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF DELRAY BEACH FOR THE REIMBURSEMENT OF EMERGENCY MEDICAL SERVICES GRANT EQUIPMENT

THIS INTERLOCAL AGREEMENT ("Interlocal Agreement" or "Agreement" or "contract") is made as of the 19 lay of 10 (CO) 2013, by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as COUNTY), and the CITY OF DELRAY BEACH, a municipal corporation of the State of Florida (herein referred to as the CITY), each one constituting a public entity as defined in Part I of Chapter 163, Florida Statutes.

WITNESSETH

WHEREAS, Section 163.01, Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969" authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into interlocal agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, The Department of Health, Bureau of Emergency Medical Services (DOHEMS) is authorized by Chapter 40l, Part II, Florida Statutes, to dispense grant funds. Forty-five percent (45%) of these funds are made available to the 67 Boards of County Commissioners (BCCs) throughout the State to improve and expand pre-hospital Emergency Medical Services (EMS) in their county; and

WHEREAS, DOHEMS County grants are only awarded to Boards of County Commissioners (BCC), however, each BCC is encouraged to assess its countywide EMS needs and establish priorities before submitting a grant application; and

WHEREAS, the COUNTY may reimburse and disburse the State trust funds to licensed emergency medical providers; and

WHEREAS, the COUNTY agrees to reimburse the CITY from its FY2012-2013 EMS State grant funds for the purchase of One (1) ONBOARD MOBILE GATEWAY WIRELESS NETWORKING PLATFORM ("EQUIPMENT" or "EMS equipment") and the CITY agrees to accept said reimbursement under the terms and conditions of the EMS State grant and this Agreement.

Now, therefore, in consideration of the mutual promises contained herein, COUNTY and CITY agree as follows:

Page 1 of 6

ARTICLE 1 - RECITALS

The above recitals are true, correct and incorporated herein.

ARTICLE 2 - REPRESENTATIVE/MONITORING POSITION

The COUNTY'S representative/Agreement monitor during the term of this Agreement shall be Sally Waite, whose telephone number is (561) 712-6484.

The CITY'S representative/contact monitor during the term of the Agreement shall be Chief Steve Anderson, whose telephone number is (561) 233-7440.

ARTICLE 3 - PAYMENT TO CITY

The total amount to be paid by the COUNTY from its FY2012-2013 EMS grant funds for the purchased EMS Equipment as reimbursement to the CITY under this Agreement shall not exceed a total amount of SEVENTY THOUSAND DOLLARS AND NO CENTS (\$70,000.00).

The CITY shall purchase the EQUIPMENT and submit the required documentation for reimbursement (referenced in Article - 4) to the COUNTY Representative at least ninety (90) days before the expiration of the FY2012-2013 EMS State Grant. Approved documentation will be processed by the County Finance Department for payment to the CITY.

ARTICLE 4 - GRANT PROGRAM REQUIREMENTS

CITY SHALL:

- A. Comply with general requirements, and conditions of the State EMS County Grant Program.
- B. Submit to the COUNTY Representative on or before August 1, 2013, copies of paid receipts, invoices, or other documentation acceptable to the Palm Beach County Finance Department to establish that the purchase of the EQUIPMENT was incurred by the CITY.
- C. Immediately return the purchased EQUIPMENT to the COUNTY, should the CITY cease to operate its pre-hospital emergency medical services during the life of the equipment.
- D. Submit a training report to the COUNTY'S Division of Emergency Management to include a sign in sheet, date, title and contact number of the persons trained for the EQUIPMENT within 90 days of the effective date of this Agreement. This report shall include all of the necessary training provided for the EQUIPMENT and will be the responsibility of the CITY purchasing the EQUIPMENT to provide the training. CITY'S failure to satisfactorily complete the training in the timeframe provided shall

constitute a breach of contract. As such, COUNTY may terminate this Agreement and demand return of the EQUIPMENT.

ARTICLE 5 - <u>LIABILITY/INDEMNIFICATION</u>

Each party to this Agreement shall be liable for its own actions and negligence. To the extent permitted by law, and without waiving sovereign immunity beyond the limits set forth at Sec. 768.28, Florida Statutes, the CITY agrees to indemnify, defend and hold harmless the COUNTY against any actions, claims or damages arising out of the CITY'S use, care and maintenance of the EQUIPMENT.

ARTICLE 6 - FILING

A copy of this Interlocal Agreement will be filed with the Clerk of Circuit Court in and for Palm Beach County.

ARTICLE 7 - AVAILABILITY OF FUNDS

The COUNTY'S performance and obligation to pay under this Agreement is contingent upon annual appropriations from the FY2012-2013 EMS State grant funds. On-going costs for EMS, maintenance and replacement of the EQUIPMENT is the responsibility of the CITY and will not be funded under this grant program. Such costs remain the responsibility of the CITY. The COUNTY shall have no further obligation to the CITY, or any other person or entity.

ARTICLE 8 - REMEDIES

This Interlocal Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Interlocal Agreement will be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the COUNTY and/or the CITY.

ARTICLE 9 - ARREARS

The CITY shall not pledge the COUNTY'S credit or make it a guarantor of payment or surety for any Interlocal Agreement, debt, obligation, judgment, lien, or any form of indebtedness. The CITY further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Interlocal Agreement.

ARTICLE 10 - ACCESS AND AUDITS

The COUNTY shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the CITY'S place of business.

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the CITY, its officers, agents, employees, and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

ARTICLE 11 – NONDISCRIMINATION

The CITY warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression.

ARTICLE 12- <u>AUTHORITY TO PRACTICE</u>

The CITY hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct pre-hospital emergency medical services during the life of the equipment. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

ARTICLE 13 - SEVERABILITY

If any term or provision of this Interlocal Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Interlocal Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Interlocal Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE 14 - NOTICE

All notices required in this Interlocal Agreement shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the COUNTY, notices shall be addressed to:

Sally Waite, EMS Manager 20 South Military Trail West Palm Beach, FL 33415

With copy to:

Palm Beach County Attorney's Office 301 North Olive Ave. – 6th Floor West Palm Beach, Florida 33405

If sent to the CITY, notices shall be addressed to:
Chief Steve Anderson
501 West Atlantic Avenue
Delray Beach, FL 33444

ARTICLE 15 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the CITY agree that this Interlocal Agreement sets forth the entire Interlocal Agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Interlocal Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE 16 - EXPIRATION OF INTERLOCAL AGREEMENT

This Interlocal Agreement shall automatically expire in five (5) years or upon the expiration of the life of the EQUIPMENT, whichever comes first, in accordance with the State EMS County Grant Program. At such time, the CITY may dispose of said EQUIPMENT as surplus property with no further municipal purpose.

ARTICLE 17 - EFFECTIVE DATE

This Interlocal Agreement shall become effective when signed by both the COUNTY and the CITY.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and CITY has hereunto set its hand the day and year above written.

PALM BEACH, COUNTY BOARD OF COUNTY COMMISSIONERS CITYOF DELRAY BEACH

Vincent J. Bonvento Director of Public Safety

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

City Representative

City Attorney

APPROVED AS TO TERMS AND CONDITIONS

Division Director

APPROVED AS TO TERMS AND CONDITIONS

City Representative

INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF GREENACRES FOR THE REIMBURSEMENT OF EMERGENCY MEDICAL SERVICES GRANT EQUIPMENT

THIS INTERLOCAL AGREEMENT ("Interlocal Agreement" or "Agreement" or "contract") is made as of the 19 day of 100 day of 10

WITNESSETH

WHEREAS, Section 163.01, Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969" authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, Part I of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into interlocal agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, The Department of Health, Bureau of Emergency Medical Services (DOHEMS) is authorized by Chapter 40l, Part II, Florida Statutes, to dispense grant funds. Forty-five percent (45%) of these funds are made available to the 67 Boards of County Commissioners (BCCs) throughout the State to improve and expand pre-hospital Emergency Medical Services (EMS) in their county; and

WHEREAS, DOHEMS County grants are only awarded to Boards of County Commissioners (BCC), however, each BCC is encouraged to assess its countywide EMS needs and establish priorities before submitting a grant application; and

WHEREAS, the COUNTY may reimburse and disburse the State trust funds to licensed emergency medical providers; and

WHEREAS, the COUNTY agrees to reimburse the CITY from its FY2012-2013 EMS State grant funds for the purchase of three (3) Electro Cardiogram Monitors ("EQUIPMENT" or "EMS equipment") and the CITY agrees to accept said reimbursement under the terms and conditions of the EMS State grant and this Agreement.

Now, therefore, in consideration of the mutual promises contained herein, COUNTY and CITY agree as follows:

Page 1 of 6

Attachment	#	3	

ARTICLE 1 - RECITALS

The above recitals are true, correct and incorporated herein.

ARTICLE 2 - REPRESENTATIVE/MONITORING POSITION

The COUNTY'S representative/Agreement monitor during the term of this Agreement shall be Sally Waite, whose telephone number is (561) 712-6484.

The CITY'S representative/contact monitor during the term of the Agreement shall be Chief Mark Pure, whose telephone number is (561) 642-2146.

ARTICLE 3 - PAYMENT TO CITY

The total amount to be paid by the COUNTY from its FY2012-2013 EMS grant funds for the purchase of the EMS Equipment as reimbursement to the CITY under this Agreement shall not exceed a total amount of SIXTY-EIGHT THOUSAND DOLLARS AND NO CENTS (\$68,000.00).

The CITY shall purchase the EQUIPMENT and submit the required documentation for reimbursement (referenced in Article - 4) to the COUNTY Representative at least ninety (90) days before the expiration of the FY2012-2013 EMS State Grant. Approved documentation will be processed by the County Finance Department for payment to the CITY.

ARTICLE 4 - GRANT PROGRAM REQUIREMENTS

CITY SHALL:

- A. Comply with general requirements, and conditions of the State EMS County Grant Program.
- B. Submit to the COUNTY Representative on or before August 1, 2013, copies of paid receipts, invoices, or other documentation acceptable to the Palm Beach County Finance Department to establish that the purchase of the EQUIPMENT was incurred by the CITY.
- C. Immediately return the purchased EQUIPMENT to the COUNTY, should the CITY cease to operate its pre-hospital emergency medical services during the life of the equipment.
- D. Submit a training report to the COUNTY'S Division of Emergency Management to include a sign in sheet, date, title and contact number of the persons trained for the EQUIPMENT within 90 days of the date the EQUIPMENT is purchased. This report shall include all of the necessary training provided for the EQUIPMENT and will be the responsibility of the CITY purchasing the EQUIPMENT to provide the training. CITY'S failure to satisfactorily complete the training in the timeframe provided shall constitute a breach of contract. As such, COUNTY may terminate this Agreement and demand return of the EQUIPMENT.

Page 2 of 6

constitute a breach of contract. As such, COUNTY may terminate this Agreement and demand return of the EQUIPMENT.

ARTICLE 5 - LIABILITY/INDEMNIFICATION

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ARTICLE 6 - FILING

A copy of this Interlocal Agreement will be filed with the Clerk of Circuit Court in and for Palm Beach County.

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No provision of this Contract is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Contract, including but not limited to any citizen or employees of the COUNTY and/or the CITY.

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The CITY warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression.

ARTICLE 12- AUTHORITY TO PRACTICE

The CITY hereby represents and warrants that it has and will continue to maintain all licenses and approvals required to conduct pre-hospital emergency medical services during the life of the equipment. Proof of such licenses and approvals shall be submitted to the COUNTY's representative upon request.

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Sally Waite, EMS Manager 20 South Military Trail West Palm Beach, FL 33415

With copy to:

Palm Beach County Attorney's Office 301 North Olive Ave. – 6th Floor West Palm Beach, Florida 33405

If sent to the CITY, notices shall be addressed to:
Chief Mark Pure
2995 Jog Road
Greenacres, FL 33467

ARTICLE 15 - ENTIRETY OF CONTRACTUAL AGREEMENT

The COUNTY and the CITY agree that this Interlocal Agreement sets forth the entire Interlocal Agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Interlocal Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

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This Interlocal Agreement shall automatically expire in five (5) years or upon the expiration of the life of the EQUIPMENT, whichever comes first, in accordance with the State EMS County Grant Program. At such time, the CITY may dispose of said EQUIPMENT as surplus property with no further municipal purpose.

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This Interlocal Agreement shall become effective when signed by both the COUNTY and the CITY.

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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and CITY has hereunto set its hand the day and year above written.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

By:

incept J. Bonvento

Director of Public Safety

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO TERMS

AND CONDITIONS

By Dee Sommon Pr

CITY OF GREENACRES

By:

Wadie Atallah City Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Pamela S. Terranova City Attorney

APPROVED AS TO TERMS AND CONDITIONS

Denise McGrew City Clerk

Page 6 of 6

RESOLUTION NO. 2013-10

A RESOLUTION ADOPTED BY THE CITY COUNCIL OF THE CITY OF GREENACRES, FLORIDA, AUTHORIZING THE EXECUTION OF THE FISCAL YEAR 2012-2013 INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF GREENACRES FOR THE REIMBURSEMENT OF EMERGENCY MEDICAL SERVICES GRANT EQUIPMENT IN THE AMOUNT OF \$68,000.00; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 163.01, Florida Statutes, known as the "Florida Interlocal Cooperation Act of 1969" authorizes local governments to make the most efficient use of their powers by enabling them to cooperate with the localities on a basis of mutual advantage and thereby to provide services and facilities that will harmonize geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, Part 1 of Chapter 163, Florida Statutes, permits public agencies as defined therein to enter into Interlocal Agreements with each other to jointly exercise any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, the Department of Health, Bureau of Emergency Medical Services (DOHEMS) is authorized by Chapter 401, Part II, Florida Statutes, to dispense grant funds. Forty-five percent (45%) of these funds are made available to the sixty seven (67) Boards of County Commissioners (BCC) throughout the State to improve and expand pre-hospital Emergency Medical Services (EMS) in their county; and

WHEREAS, DOHEMS County grants are only awarded to Boards of County Commissioners (BCC), however, each BCC is encouraged to assess its countywide EMS needs and establish priorities before submitting a grant application; and

WHEREAS, the COUNTY agrees to reimburse the CITY from its FY 2012-2013 EMS State Grant funds for the purchase of three (3) EKG Monitors ("EQUIPMENT" or "EMS equipment") and the CITY agrees to accept said reimbursement under the terms and conditions of the EMS State Grant and this Agreement.

Samuel J. F

Denise McGrew

City Clerk

Mayor

Attest:

RESOLVED AND ADOPTED this 4th day of March, 2013.

Peter A. Noble
Deputy Mayor

John Tharp
Councilman, District I

Rochelle Gaenger
Councilwoman, District III

Jonathan G. Pearce
Councilman, District IV

Paula Bousquet
Councilwoman, District V

Approved as to Form and Legal Sufficiency:

Pamela S. Terranova City Attorney