

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: June 4, 2013                       Consent                       Regular  
     Ordinance                       Public Hearing

Department:  
 Submitted By: Palm Beach County Sheriff's Office  
 Submitted For: Palm Beach County Sheriff's Office

**I. EXECUTIVE BRIEF**

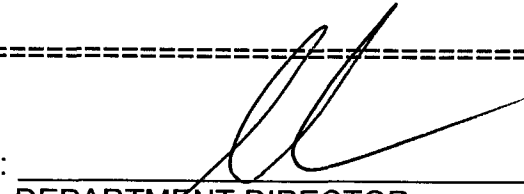
**Motion and Title:** Staff recommends motion to: (A) Accept on behalf of the Palm Beach County Sheriff's Office, a Bureau of Justice Assistance (BJA) State Criminal Alien Assistance Program FY 2012 Grant in the amount of \$403,000; and (B) Approve a Budget Amendment of \$403,000 in the Sheriff's Grants Fund.

**Summary:** The Bureau of Justice Assistance (BJA) has made funds available to be used for correctional purposes. These funds will be used in accordance with the Department of Justice Reauthorization Act of 2005. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (PGE)

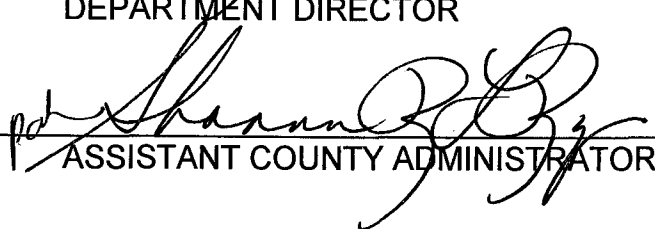
**Background and Justification:** The Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, in conjunction with the U.S. Department of Homeland Security (DHS) provides federal funding to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who have at least one felony or two misdemeanor convictions for violations of state or local law, and who are incarcerated for at least 4 consecutive days during the reporting period. This program has assisted states and localities which have requested assistance in defraying the cost incurred for the imprisonment of undocumented criminal aliens, resulting in more than \$4 billion in funds being distributed to over 660 unique jurisdictions in the last 10 years. The Catalog of Federal Domestic Assistance (CFDA) number is 16.606 and the contract number is 2012-AP-BX-0227.

- Attachments:**
1. Budget Amendment
  2. Award Justification

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RECOMMENDED BY:  \_\_\_\_\_ DATE 5/15/13

DEPARTMENT DIRECTOR

APPROVED BY:  \_\_\_\_\_ DATE 5-23-13

ASSISTANT COUNTY ADMINISTRATOR

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Capital Expenditures	\$245,741				
Operating Costs	\$157,259				
External Revenues	(\$403,000)				
Program Income (County)					
In-Kind Match (County)	0				
<b>Net Fiscal Impact</b>	<b>0</b>				
<b># Additional FTE Positions (Cumulative)</b>	<b>0</b>				

Is Item Included in Current Budget: YES \_\_\_\_\_ NO  X

Budget Account No.: Fund \_\_\_\_\_ Agency \_\_\_\_\_ Org \_\_\_\_\_ Object \_\_\_\_\_

Reporting Category \_\_\_\_\_

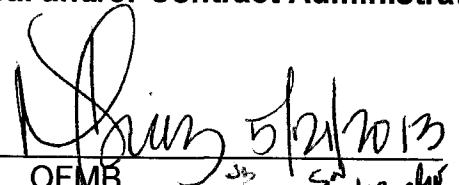
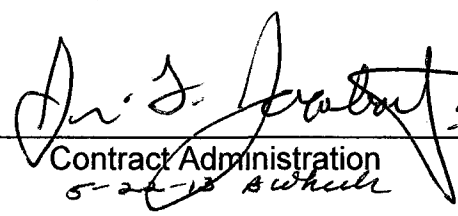
**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The State Criminal Alien Assistance Program FY 2012 Grant is funded through the Bureau of Justice Assistance. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.


State Criminal Alien Assistance Program FY 2012 Grant	<u>\$403,000</u>
Total Program Budget	<u>\$403,000</u>

**III REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

 _____ OFMB	 _____ Contract Administration
5/21/13 JPS SBI SA 5/17/13 akw 5/17	5/22/13 5-22-13 B. White

**B. Legal Sufficiency:**

  
 \_\_\_\_\_  
 Assistant County Attorney

5/23/13

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**

13- 0920

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

BGEX 160 051713-1592  
BGRV 160 051713-577

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED	REMAINING BALANCE
<u>Revenues</u>								
State Criminal Alien Assistance Program FY2012								
160-2250-3129	Federal Grant - Other Public Safety	0	0	403,000		403,000		
<u>TOTAL REVENUES</u>		<u>5,064,394</u>	<u>\$8,332,701</u>	<u>\$403,000</u>	<u>\$0</u>	<u>\$8,735,701</u>		
<u>Expenditures</u>								
State Criminal Alien Assistance Program FY2012								
160-2250-9498	Transfer to Sheriff's Fund 1902	0	0	403,000		403,000		
<u>TOTAL EXPENDITURES</u>		<u>5,064,394</u>	<u>\$8,332,701</u>	<u>\$403,000</u>	<u>\$0</u>	<u>\$8,735,701</u>		

Palm Beach County Sheriff's Office

Signatures


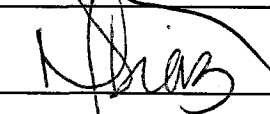
Date

By Board of County Commissioners  
At Meeting of June 4, 2013

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_

5/21/2013

Deputy Clerk to the  
Board of County Commissioners

SN  
5/17/13

Attachment #

1

**From:** [owner-bvp-list@ojp.usdoj.gov](mailto:owner-bvp-list@ojp.usdoj.gov) [mailto:[owner-bvp-list@ojp.usdoj.gov](mailto:owner-bvp-list@ojp.usdoj.gov)] **On Behalf Of** Justice, BJA  
**Sent:** Monday, October 15, 2012 5:56 PM  
**Subject:** State Criminal Alien Assistance Program (SCAAP) FY 2012 Award Announcement

Dear SCAAP Recipient:

The Bureau of Justice Assistance (BJA) is pleased to announce that your Fiscal Year 2012 State Criminal Alien Assistance Program (SCAAP) award is complete and ready for drawdown. To view the FY 2012 SCAAP awards, please visit [https://www.bja.gov/ProgramDetails.aspx?Program\\_ID=86](https://www.bja.gov/ProgramDetails.aspx?Program_ID=86).

**Please follow the instructions below to accept your FY 2012 SCAAP award:**

- Access the Grants Management System (GMS) web site at <https://grants.ojp.usdoj.gov/> and log on using your SCAAP user id and password.
- Locate the Application status block that contains your 2012 SCAAP application. You will see "View" and "Drawdown" links under the "Action" header located on the right side of this block.
- Click on "Drawdown." This will take you to an acceptance screen that displays your award number, jurisdiction name, and award amount at the top. Please print this screen for your records. Select at least one use of SCAAP funds on the provided list. **Multiple selections are possible by holding down the Control key and clicking on the mouse.**
- Review and click the certification checkbox before accepting the award.
- Use of SCAAP Awards: The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." Beginning with FY 2007 SCAAP awards, SCAAP funds must be used for correctional purposes only:  
[https://www.bja.gov/Funding/12SCAAP\\_Guidelines.pdf](https://www.bja.gov/Funding/12SCAAP_Guidelines.pdf)
- Located at the bottom of the screen are the "Accept" and "Decline" buttons. After you accept your award, you will be taken to a screen that confirms your acceptance. Applicants are required to accept awards online within 45 calendar days of this award notice. This email serves as notice for you to accept your FY 2012 SCAAP award online.
- Following your acceptance of the SCAAP terms, conditions, and award amount, OJP will initiate an electronic payment to your bank account of record, verified through the online SCAAP registration process.
- Allow 15 business days (from the date of acceptance) for the electronic payment process to occur.

For password resets, technical or system-related questions, please call the GMS Helpdesk at 1-888-549-9901, Option 3.

For questions concerning your SCAAP award amount or other award questions, please email the SCAAP Help Desk at [SCAAP@ojp.usdoj.gov](mailto:SCAAP@ojp.usdoj.gov)

For questions related to the electronic transfer of funds or bank account of record, please contact the OCFO Customer Service Center at 1-800-458-0786 or [AskOCFO@usdoj.gov](mailto:AskOCFO@usdoj.gov).

Thank you,

SCAAP Program Team

Bureau of Justice Assistance



State Criminal Alien Assistance Program 2012-H4946-FL-AP



OMB Number: 1121-0243  
Expires: 02/29/2004

[SCAAP Help](#) Grant Number: 2012-AP-BX-0227  
Jurisdiction: Palm Beach County Sheriff's Office  
[GMS Home](#) Vendor Number: 596000790  
Award Amount: \$403,000

[Log Off](#)

**Fiscal Year 2012 Payment Acceptance and Electronic Transfer of Funds**

The Bureau of Justice Assistance (BJA) has completed its review of your facility, inmate, and correctional officer data related to the State Criminal Alien Assistance Program (SCAAP). The Bureau of Immigration and Customs Enforcement has vetted the inmate records, and an award amount has been calculated.

In accepting this award, you understand that BJA reserves the right to take appropriate administrative action, including intensive monitoring, repayment action, or adjustment to future payments, to resolve data discrepancies, errors, or audit findings related to any information reported in your application.

Applicants are now required to accept awards online within 45 calendar days of award notice, in accordance with the Office of Justice Programs (OJP) Financial Guide, Part II, Chapter 2, Acceptance Procedures requiring acceptance/drawdown of awards with 45 days of notice of award, and Part IV, Chapter 2, section 16.606, State Criminal Alien Assistance Program (SCAAP) requiring an "expeditious draw-down of payments."

Jurisdictions accepting SCAAP awards are not required to submit financial or progress reports to OJP. For FY 2009 SCAAP awards, the Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) requires that all SCAAP funds be used for correctional purposes only. Please see the use of funds list and certification below. With your acceptance (by clicking on the Accept button below) of SCAAP's terms, conditions, and award amount, OJP will initiate an electronic payment in that amount to your bank account of record, as verified through the on-line SCAAP registration process and in accordance with applicable E-Government rules and requirements.

All issues related to the electronic transfer of funds or the bank account of record must be referred to the OCFO Customer Service Center at 800-458-0786. Please allow 15 business days for the electronic payment process to be complete before contacting OCFO. Please have the grant number, amount, and vendor information (noted above) available when you call.

**FY 2012 SCAAP Use of Funds List**

- *Construction* ---  
Construction for inmate housing, inmate programs, prison industries in ADA compliance
- *Training/Education for offender* ---  
Specific trade employment skills  
GED testing  
Job Preparedness
- *Training for corrections officers to help manage offender population* ---  
Bi-lingual language skills  
Less than lethal technology training  
Diversity training

As the CEO or authorized designee of this jurisdiction, I understand the guidelines and requirements as associated with the previous statements and agree to abide by them in all matters involving the FY 2012 State Criminal Alien Assistance Program.