

## AGENDA ITEM 3.B.3

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

Meeting Date: June 18, 2013       Consent      ( ) Regular  
  ( ) Workshop      ( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

#### I. EXECUTIVE BRIEF

##### Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$493,260.

##### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

##### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

##### Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 468,760
2)	TDC Contracts --	\$ 24,000
3)	Risk Management --	\$ -0-
	TOTAL	\$ 493,260

Recommended by: \_\_\_\_\_

 Stephen I. Weiss, Manager - Financial Services

*6-14-13*  
Date

Approved by: \_\_\_\_\_

*N/A*  
Assistant County Administrator

Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: June 13, 2013

ROUTED TO: Kristeena Pinto/Jan Schooley

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the June 18, 2013 BCC/Workshop Meeting.  
My deadline to County Administration is June 14, 2013 Noon

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REQUESTED ACTION:

- Review and signature
- Review and information
- Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:  
\_\_\_\_\_
- Other: \_\_\_\_\_

THANKS!  
Diane Brown

*Reviewed in Payables  
Jan Schooley 6/13/13  
06/13/13  
Jan Schooley  
K Pinto 6/13/13*

**JUNE 18, 2013**

**CONSENT AGENDA**

**3.B.3 – Agenda Item Summary - CONTINUED**

- A) Increase and extension of term contract with Prima Food Corporation d/b/a Diana Food Group for \$65,940 for Hispanic congregate/home delivered meals.
  
- B) Extension of term contract with G A. Food Service, Inc. for Time Extension Only for kosher congregate/home delivered meals.
  
- C) Increase of term contract with G A Food Service, Inc. for \$202,820 for congregate/home delivered meals.
  
- D) Increase of term contract with Palm Beach Plumbing Parts, Inc.; Hajoca Corp. d/b/a Hughes Supply; Utility Supply Associates, Inc. and HD Supply Waterworks LTD for \$200,000 for the purchase of laboratory equipment and supplies.
  
- E) Tourist Development Council Category "G" Grant Agreement with US Soccer Foundation, Inc. for \$12,000 for the FIFA Friendly Men's Soccer Match Germany vs. Ecuador.
  
- F) Tourist Development Council Category "G" Grant Agreement with Optimist International Youth Programs Foundation, Inc. for \$5,000 for the International Junior Golf Championships.
  
- G) Tourist Development Council Category "G" Grant Agreement with Ski Club of the Palm Beaches, Inc. for \$7,500 for the USA National Water Ski Championships.
  
- H) Tourist Development Council Second Amendment to Contract (R2012-1045) with Ultimate Diver Challenge to amend the Article 2 – Schedule to extend the contract term for 90 additional days retro from May 31, 2013 to June 29, 2013.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**06/18/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT A</u></b>					
Prima Food Corporation d/b/a Diana Food Group	Increase and extension of term contract for Hispanic congregate/home delivered meals for the period 04/01/2012 through 09/30/2013 per Master Agreement #08003RC.	Increased Amount: \$ 65,940.00 Total with Increase: \$331,170.00 SBE: \$0	Community Services/DOSS 1006-144-1458-3419 1006-144-1459-3419	Scarlett	

The County has encumbered \$230,791 (\$16,485/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Community Services/DOSS is requesting an extension of the contract for an additional three (3) months or until a new contract is awarded, whichever occurs first, and an increase of \$65,940 over the previously authorized amount of \$265,230, while Purchasing receives, evaluates and awards a new bid. The increased amount is based on historical usage required for the remaining four (4) months of the term contract, inclusive of the requested three (3) month extension. This term contract has no renewal periods remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<b><u>EXHIBIT B</u></b>					
G A Food Service, Inc.	Extension of term contract for kosher congregate/home delivered meals for the period 04/01/2012 through 09/30/2013 per Master Agreement #08039C.	Time Extension Only SBE: \$0	Community Services/DOSS 1006-144-1458-3419 1006-144-1459-3419	Scarlett	

The County has encumbered \$21,123 (\$1,509/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Community Services/DOSS is requesting an extension of the contract for an additional three (3) months or until a new contract is awarded, whichever occurs first, while Purchasing receives, evaluates and awards a new bid. This term contract has no renewal periods remaining. Awardee is located outside Palm Beach County in the City of St. Petersburg, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**06/18/2013**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT C</b>					
G A Food Service, Inc.	Increase of term contract for congregate/home delivered meals for the period 07/19/2012 through 09/30/2013 per Master Agreement #11037A.	Increased Amount: \$ 202,820.00 Total with Increase: \$1,132,320.00 SBE: \$0	Community Services/DOSS 1006-144-1458-3419 1006-144-1459-3419	Scarlett	

The County has encumbered \$851,847 (\$81,128/month) during the previous ten and a half (10.5) months of the current fourteen and a half (14.5) month term contract, which includes a two and a half (2.5) month extension pursuant to the Purchasing Director's authority. Community Services/DOSS is requesting an increase of \$202,820 over the previously authorized amount of \$929,500. The increased amount is based on historical usage required for the two and a half (2.5) month extension of the term contract. This term contract has no renewal periods remaining. Awardee is located outside Palm Beach County in the City of St. Petersburg, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<b>EXHIBIT D</b>					
Palm Beach Plumbing Parts, Inc.; Hajoca Corp. d/b/a Hughes Supply; Utility Supply Associates, Inc.; HD Supply Waterworks LTD	Increase of term contract for the purchase of plumbing supplies and equipment, discount off trade service (Tra-ser TX), for the period 01/21/2013 through 01/20/2018 per Master Agreement #13017.	Increased Amount: \$200,000.00 Total with Increase: \$700,000.00 SBE: Amount dependent on usage	Countywide	Scarlett	

The County has encumbered \$184,597 (\$41,022/month) during the previous four and a half (4.5) months of the current sixty (60) month term contract. FDO is requesting an increase of \$200,000 over the previously authorized amount of \$500,000 to provide plumbing repairs and equipment replacement during the remaining seven and a half (7.5) months of the first twelve (12) months of this sixty (60) month term contract. The increased amount is due to additional facilities requiring maintenance, including WUD's Western Region Operations Center and the Belle Glade Jail, and unanticipated repairs and equipment replacement required throughout the County due to aging facilities. This term contract has no renewal periods remaining. Awardees are located in Palm Beach County.

**TOTAL AMOUNT OF ALL AWARDS      \$ 468,760.00**

**INTEROFFICE MEMORANDUM**

DATE: May 29, 2013  
TO: Judith Crosbie  
Minutes  
FROM: Carol McFeely  
TDC  
RE: CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- US Soccer Foundation, Inc. for the FIFA Friendly Men's Soccer Match Germany vs. Ecuador \$12,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantagr2013/minutes/sports/USSoccerFIFA



**INTEROFFICE MEMORANDUM**

DATE: May 31, 2013

TO: Judith Crosbie  
Minutes

FROM: Carol Meneely  
TDC

RE: CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- **Optimist International Youth Programs Foundation, Inc.**  
**for the International Junior Golf Championships \$5,000**

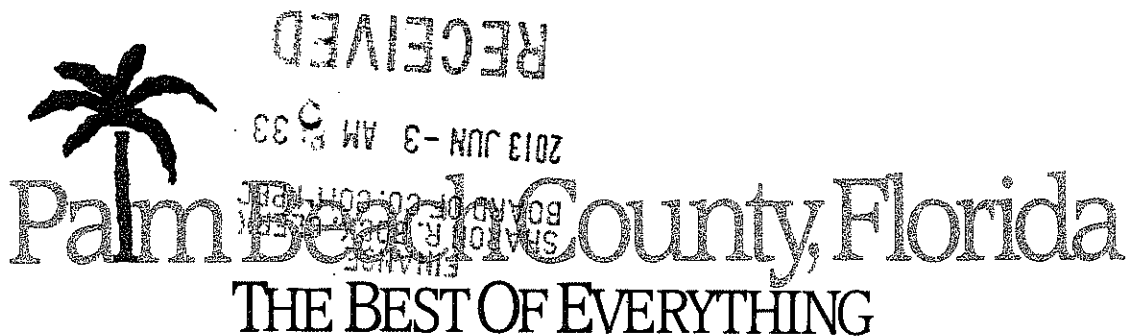
Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/grantagr2013/minutes/sports/OptimistInternationalJuniorGolf



**INTEROFFICE MEMORANDUM**

**DATE:** June 10, 2013  
**TO:** Judith Crosbie  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- **Ski Club of the Palm Beaches, Inc. for the USA  
National Water Ski Championships** \$7,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC

Tdc/granrtagr2013/minutes/sports/SkiClub

RECEIVED  
2013 JUN 11 AM 8:39  
FINANCE  
STATION R. BOON, CLERK  
BOARD OF CO. COMM. PBC

  
**Palm Beach County, Florida**  
**THE BEST OF EVERYTHING**



## INTEROFFICE MEMORANDUM

**DATE:** June 13, 2013

**TO:** Judith Crosbie  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** SECOND AMENDMENT TO CONTRACT (R2012-1045)

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I have attached three (3) originals of the following Second Amendment to the Contract for Consulting/Professional Services (R2012-1045):

- **Ultimate Diver Challenge to amend the ARTICLE 2-SCHEDULE to extend the Contract term for 90 additional days retro from May 31, 2013 to June 29, 2013.**

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of this amendment be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Jackie Chesney, TDC  
Glenn Jergensen, TDC  
Pam Bertrand, UD