

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No _____

Budget Account No: Fund Dept Unit Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

* There is no fiscal impact to this item. The items being donated have been declared surplus and the cost to transport and Staff time associated with the sale of the items exceed the value of the surplus items.

C. Departmental Fiscal Review: *W* 6-19-13

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 [Signature] 6/27/2013
 OFMB
 cc 6/27/13 88
 4/27 4/20

 [Signature] 7/3/13
 Contract Development and Control
 7-3-13 *Bill Wheeler*

B. Legal Sufficiency:

 [Signature] 7/8/13
 Assistant County Attorney

C. Other Department Review:

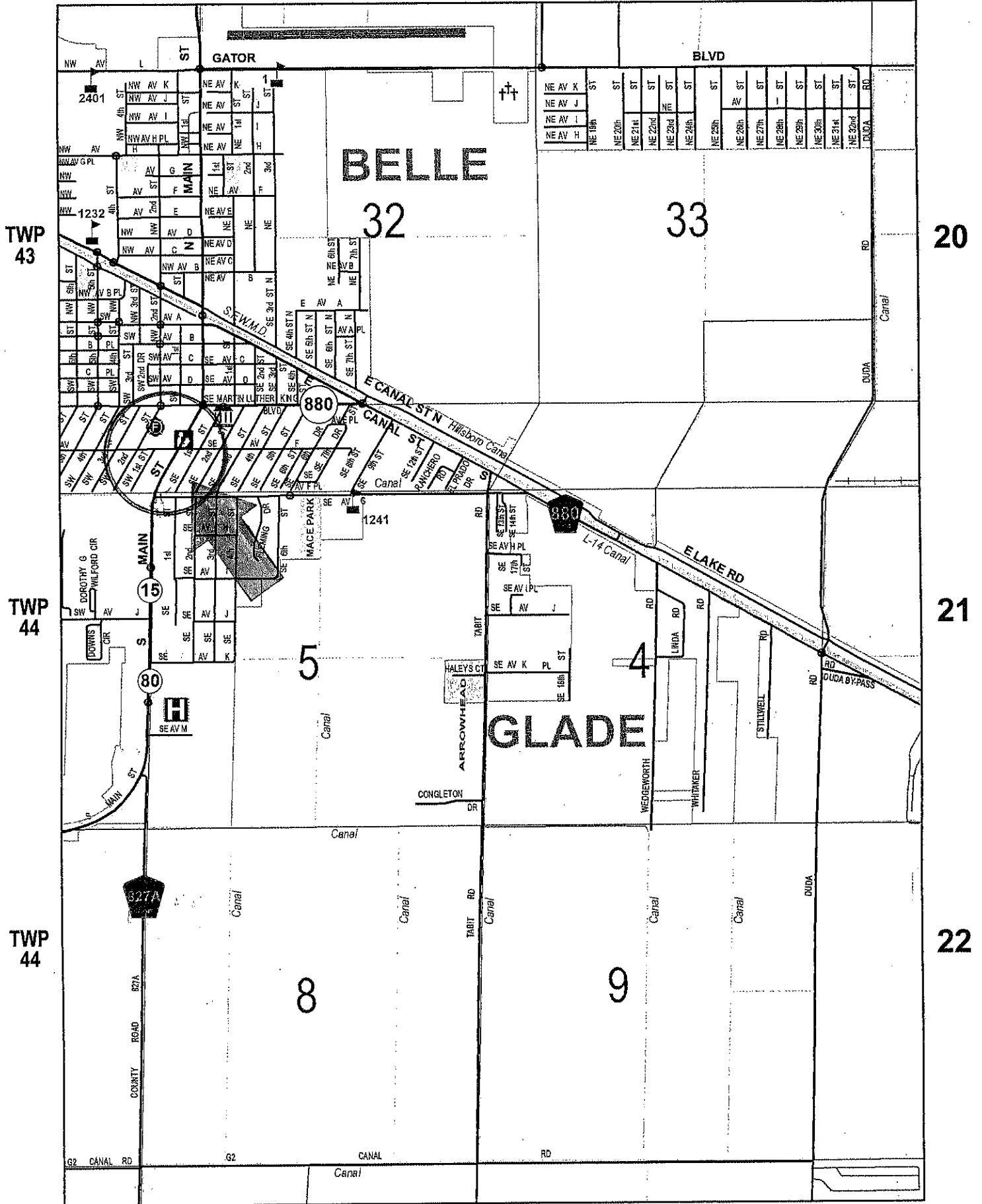
 Department Director

This summary is not to be used as a basis for payment.

Background & Justification - (Cont'd)

The assets listed below for "transfer" are those identified by County Library staff as requiring transfer to the City in accordance to the Agreement for Library Services. The assets listed below as "donate" have been declared surplus by County and requested by City.

Transfer/Donate	Asset	Additional Description
<i>Transfer</i>	Two (2) glass display cases with shells and rock display. County asset #E7456 and #E7457.	The display cases and shell/rock collections were a gift to the City. Mistakenly tagged as County assets and must be transferred to the City pursuant to the Agreement for Library Service.
<i>Transfer</i>	Doc Vanlandingham case w/shells. Retired County Assets.	This is a handmade display case made for the City's shell collection. Mistakenly tagged as County asset and must be transferred to the City pursuant to the Agreement for Library Service.
Donate	A/C unit Heil. County asset #10106635.	City has requested.
Donate	A/C unit York. County asset #10106637.	City has requested.
Donate	Video displayer with eight (8) revolving trays. County asset #K0945500.	City has requested.
Donate	Three (3) computer tables with chairs. County asset # 10125595.	City has requested.
Donate	Twenty (20) children's chairs. No asset numbers.	City has requested.
Donate	Two (2) rolling metal carts. No asset numbers.	City has requested.
Donate	Three (3) bookshelves particle board ends (3x4x10). No asset numbers.	City has requested.
Donate	One (1) section of metal book shelf (2x10) with metal top from adult area. No asset number.	City has requested.
Donate	One (1) office desk with computer table. No asset number	City has requested.



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TERMINATION OF LEASE AGREEMENT

THIS TERMINATION OF LEASE AGREEMENT (the "Termination"), made and entered into _____, by and between **CITY OF BELLE GLADE**, a municipal corporation of the State of Florida, hereinafter referred to as "LESSOR", and **PALM BEACH COUNTY**, a political subdivision of the State of Florida, hereinafter referred to as "LESSEE".

WITNESSETH:

WHEREAS, LESSOR and LESSEE entered into that certain Lease Agreement dated May 1, 1986 (R-86-606) (the "Lease") for the use of the Premises (as hereinafter defined) in the Lease, which Lease commenced on October 1, 1986, for a term of thirty (30) years until September 30, 2016; and

WHEREAS, the Premises consist of the building known as The Belle Glade Municipal Library; and

WHEREAS, LESSOR and LESSEE entered into a Lease Agreement dated May 18, 2010 (R2010-0814), for LESSEE to construct a library and civic center in Belle Glade (the "Combined Community Facility") wherein LESSOR recognized that LESSEE would vacate and surrender the Premises to LESSOR upon completion of same; and

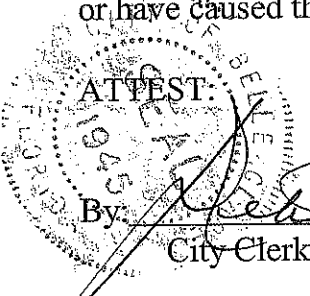
WHEREAS, as the Combined Community Facility was scheduled to open on March 23, 2013, LESSEE vacated and surrendered the Premises to LESSOR on March 21, 2013.

NOW THEREFORE, in consideration of the rents, mutual covenants, and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning ascribed to them in the Lease.
2. The parties agree that LESSEE vacated the Premises on March 21, 2013, and the Lease is to be considered terminated effective March 21, 2013.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, LESSOR and LESSEE have executed this Termination, or have caused the same to be executed, as of the day and year first above written.



ATTEST:

By: [Signature]
City Clerk

CITY OF BELLE GLADE, a municipal corporation of the State of Florida

By: [Signature]
Steve B. Wilson, Mayor

Date: 5/8/13

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
City Attorney

WITNESS:

[Signature]
Witness

Print Name

JENNIAL DAVIS

Witness

Print Name

DIANNE D. CARTER

ATTEST:

SHARON R. BOCK,
CLERK & COMPTROLLER

By: _____
Deputy Clerk

PALM BEACH COUNTY, a political subdivision of the State of Florida

By: _____
Steven L. Abrams, Mayor

WITNESS:

Witness

Print Name

Witness

Print Name

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: [Signature]
Department Director

TERMINATION OF LEASE AGREEMENT

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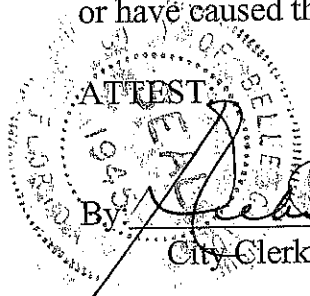
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ATTEST:

By: [Signature]
City Clerk

CITY OF BELLE GLADE, a municipal corporation of the State of Florida

By: [Signature]
Steve B. Wilson, Mayor

Date: 5/8/13

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
City Attorney

WITNESS:

[Signature]
Witness

JENNIAL DAVIS
Print Name

[Signature]
Witness

DIANNE D. CARTER
Print Name

ATTEST:

SHARON R. BOCK,
CLERK & COMPTROLLER

By: _____
Deputy Clerk

PALM BEACH COUNTY, a political subdivision of the State of Florida

By: _____
Steven L. Abrams, Mayor

WITNESS:

Witness

Print Name

Witness

Print Name

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: [Signature]
Department Director



ATTACHMENT NO. 3

RE: Lease Agreement (Lease) dated May 1, 1986 (R-86-606), between City of Belle Glade (City) and Palm Beach County (County) for County to occupy the City Municipal Library (Library) at 530 S. Main Street in Belle Glade.

Facilities Development & Operations Department
Property & Real Estate Management Division

2633 Vista Parkway
West Palm Beach, FL 33411-5605
(561) 233-0217
FAX: (561) 233-0210
www.pbcgov.com/fdo

By signing below, City or City's representative acknowledges and agrees that: (i) the property identified as the Library located at 530 S. Main Street in Belle Glade previously occupied by County, hereinafter referred to as the "Surrendered Premises", has been surrendered to City in a neat and clean condition and City accepts the Surrendered Premises, in the condition as of the date set forth below, which shall be recognized and referred to as the "Lease Surrender Date"; (ii) as County has Surrendered Premises to City on Lease Surrender Date, City acknowledges that Lease has terminated and County is hereby relieved of all further obligations; (iii) County is transferring the Library electric and water utility accounts from being in County's name to City's name on or about March 31, 2013; (iv) as referenced on Attachment "A", Library has an intrusion alarm with monitoring capabilities, effective the Lease Surrender Date County has deactivated monitoring but City may commence monitoring and suggests contacting attached County provided name for further information; (v) as referenced on Attachment "B", various County-owned assets are in process of being transferred/donated to City but should Board of County Commissioners disapprove of said transfer/donation then County will promptly return to remove them; and (vi) County has provided City or City's representative with keys to Surrendered Premises.

The undersigned hereby acknowledges that the Lease Surrender Date of the Surrendered Premises is Thursday, March 21, 2013.

Palm Beach County Board of County Commissioners

- Steven L. Abrams, Mayor
- Priscilla A. Taylor, Vice Mayor
- Hal R. Valeche
- Paulette Burdick
- Shelley Vana
- Mary Lou Berger
- Jess R. Santamaria

County Administrator
Robert Weisman

County Rep Print Name: Steven K. Schlamp

County Rep Sign Name: [Signature]

City Rep Print Name: Beverly J. Scott

City Rep Sign Name: [Signature]

Date: 3/21/13 Time: 10:00 A.M.

"An Equal Opportunity Affirmative Action Employer"

Attachments



Facilities Development &
Operations Department
Property & Real Estate
Management Division

2633 Vista Parkway
West Palm Beach, FL 33411-5605
(561) 233-0217
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■
**Palm Beach County
Board of County
Commissioners**

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Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria

County Administrator
Robert Weisman

Attachment "A"

**ALARM SYSTEM INFORMATION FOR "OLD"
BELLE GLADE LIBRARY LOCATED AT 530 S.
MAIN STREET IN BELLE GLADE**

The Library has an intrusion only alarm system. The system is an Ademco model #V50P. It is suggested the City of Belle Glade contact the following for information to connect for monitoring:

Mr. Gary Smith
ESS Fire Section Supervisor
Palm Beach County
Facilities Development & Operation Department
2601 Vista Parkway
West Palm Beach, FL 33411-5605
Telephone: (561) 233-0821
E-mail: GSmith2@pbcgov.org

/sks

G:\PREMPM\Out Lease\Belle Glade Library\AlarmInfo.032113.docx

"An Equal Opportunity
Affirmative Action Employer"



Facilities Development &
Operations Department
Property & Real Estate
Management Division

2633 Vista Parkway

West Palm Beach, FL 33411-5605

(561) 233-0217

FAX: (561) 233-0210

www.pbcgov.com/fdo

**Palm Beach County
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County Administrator

Robert Weisman

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Affirmative Action Employer"

Attachment "B"

COUNTY-OWNED ASSETS AT "OLD" LIBRARY AT 530 S. MAIN STREET IN BELLE GLADE, THAT ARE TO BE TRANSFERRED/DONATED TO THE CITY OF BELLE GLADE

CITY ASSETS – RECORDED IN ERROR AS COUNTY

Glass display case w/ shells and rock display (2). The case was a gift to the City together with the Shell Collections. County Assets E7456 and E7457

Doc Vanlandingham case w/shells. This is a handmade display case made for the City's shell collection. Retired County Assets

COUNTY ASSETS - DONATION

A/C Unit Heil. County Asset 10106635

A/C Unit York. County Asset 10106637

Video displayer w/ 8 revolving trays County Asset K0945500

Computer tables with chairs (3). County Asset 10125595

Children Chairs (20) No asset numbers

Rolling metal carts (2) No asset numbers

Bookshelf 3x4x10 particle board ends (3) No asset numbers

One section of metal book shelf-2x10 with metal top from adult area
No asset number

Office desk with computer table (1) No asset number

All accounts will need a copy of one of the following documents showing start date of County responsibility.

- 1) Certificate of Occupancy.
- 2) Work order
- 3) Documentation providing County responsibility start date.

SWITCH ACCOUNT FROM
COUNTY TO CITY OF
BELLE GLADE ON OR
ABOUT 3/31/2013.

Account type and vendor # FPL
Account # n/a Meter # 6J55604

All accounts will need a copy of one of the following documents showing start date of County responsibility.

- 1) Certificate of Occupancy.
- 2) Work order
- 3) Documentation providing County responsibility start date.

SWITCH ACCOUNT FROM
COUNTY TO CITY OF
BELLE GLADE ON OR
ABOUT 3/31/2013.

Account type and vendor # Glades Utility Authority
Account # n/a Meter # 0065238031

**REQUEST TO TRANSFER ASSETS TO FIXED ASSETS MGT OFFICE
PALM BEACH COUNTY**



OFMB/FINANCIAL MANAGEMENT DIVISION
FIXED ASSETS MANAGEMENT OFFICE
Form #2

DEPARTMENT/DIVISION NAME Library/Belle Glade	CUSTODIAN CODE - 3322	DATE 6-27-13
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ASSET NUMBER	DESCRIPTION	REASON CODE	CONDITION CODE	FAMO UPDATE REFERENCE	Z # ASSIGNED	ASSIGNED TO		
						INV	STORE	SCRAP
E07456000	Glass display case	4	3					
E07457000	Glass display case	4	3					
10106635	A/C unit Heil	4	3					
10106637	A/C unit York	4	3					
K09455000	Warden Video displayer	4	3					
10125595	Gray 3-piece computer table	4	3					

REASON CODES
 1 - EXCESS 2 - OBSOLETE 3 - OTHER SURPLUS (specify) 4 - STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments section below)

CONDITION CODES
 1 - NEW 2 - GOOD 3 - FAIR 4 - POOR 5 - BROKEN/SERVICEABLE 6 - BROKEN/BEYOND REPAIR 7 - OTHER (Specify)

COMMENTS (Provide details on Reason Code #4, Transfers, Trade-ins, Bond or Grant Funded Asset Information (attach documentation as necessary) Scrapping and Thefts required here) - As per agenda item 3H-7 - The assets listed above for "transfer" are those identified by Library MSTU staff as requiring transfer to the City in accordance to the Agreement for Library Services. The assets listed above as "donate" have been declared surplus by County and requested by City.
Upon BCC approval, FAMO will retire the capital assets transferred/donated from the fixed asset database for the County.

REQUESTED BY - ORIGINATING DEPARTMENT	APPROVAL - FIXED ASSETS MANAGEMENT OFFICE
ORIGINATOR <u>Jean Walter</u> DATE <u>6-27-13</u>	INVENTORY OFFICER <u>A. DiBenedetto</u> DATE <u>6/27/13</u>
INVENTORY OFFICER <u>[Signature]</u> DATE <u>6/27/13</u>	WAREHOUSE _____ DATE _____
CUSTODIAN <u>Alicia Larson</u> DATE <u>6/27/13</u>	

**REQUEST TO TRANSFER ASSETS TO FIXED ASSETS MGT OFFICE
PALM BEACH COUNTY**



OFMB/FINANCIAL MANAGEMENT DIVISION
FIXED ASSETS MANAGEMENT OFFICE
Form #2

DEPARTMENT/DIVISION NAME Library/Belle Glade	CUSTODIAN CODE - 3322	DATE 6-27-13
---	-----------------------	-----------------

ASSET NUMBER	DESCRIPTION	REASON CODE	CONDITION CODE	FAMO UPDATE REFERENCE	Z # ASSIGNED	ASSIGNED TO		
						INV	STORE	SCRAP
N/A	Twenty (20) children's chairs	4	3					
N/A	Two (2) rolling metal carts	4	3					
N/A	Three (3) bookshelves particle board ends (3x4x10)	4	3					
N/A	One (1) section of metal book shelf (2x10) with metal top from adult area	4	3					
N/A	One (1) office desk with computer table	4	3					
Z056350 CBG #	Vaniandingham case w/shells	4	3					

REASON CODES
1 - EXCESS 2 - OBSOLETE 3 - OTHER SURPLUS (specify) 4 - STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments section below)

CONDITION CODES
1 - NEW 2 - GOOD 3 - FAIR 4 - POOR 5 - BROKEN/SERVICEABLE 6 - BROKEN/BEYOND REPAIR 7 - OTHER (Specify)

COMMENTS (Provide details on Reason Code #4, Transfers, Trade-ins, Bond or Grant Funded Asset Information (attach documentation as necessary) Scrapping and Thefts required here) - As per agenda item 3H-7 - The assets listed above for "transfer" are those identified by Library MSTU staff as requiring transfer to the City in accordance to the Agreement for Library Services. The assets listed above as "donate" have been declared surplus by County and requested by City.

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REQUESTED BY - ORIGINATING DEPARTMENT		APPROVAL - FIXED ASSETS MANAGEMENT OFFICE	
ORIGINATOR <u><i>Dawn Walker</i></u>	DATE <u>6-27-13</u>	INVENTORY OFFICER <u><i>A. D. [Signature]</i></u>	DATE <u>6/27/13</u>
INVENTORY OFFICER <u><i>[Signature]</i></u>	DATE <u>6/27/13</u>	WAREHOUSE _____	DATE _____
CUSTODIAN <u><i>Alicia Brown</i></u>	DATE <u>6/27/13</u>		