

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: July 16, 2013
Submitted By: Water Utilities
Advisory Board Name: Water Utilities Advisory Board

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the re-appointment of one (1) Royal Palm Beach member to the Water Utilities Advisory Board for a term of three (3) years effective July 16, 2013 through July 15, 2016.

<u>Seat #:</u> 11	<u>Nominee:</u> Carlton Brooks	<u>Requirements:</u> Royal Palm Beach Appointee Current WUD Customer Resides in PBC	<u>Nominated by:</u> Village - Royal Palm Beach Comm. Valeche Comm. Taylor Comm. Burdick
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Summary: Resolution No. R-2012-0904 provides for an eleven-member Water Utilities Advisory Board. The membership consists of seven (7) District members, two (2) County-wide At-Large members, one (1) Lake Region member and one (1) Royal Palm Beach At-Large member.


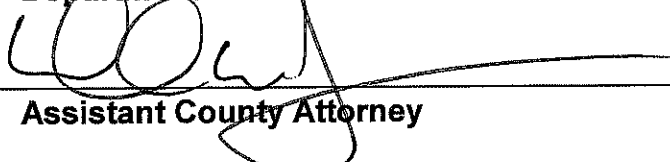
On May 16, 2006, the Board of County Commissioners adopted Resolution No. R2006-0867 establishing an 11th seat on the Water Utilities Department's Advisory Board to represent the new customers obtained from the acquisition of the Royal Palm Beach utility service area. Pursuant to the WUAB Resolution, the Royal Palm Beach member is to be appointed by the Village of Royal Palm Beach Village Council, and confirmed by the Board of County Commissioners. On March 8, 2013, Carlton Brooks' term expired as the Royal Palm Beach at-large member of the Water Utilities Advisory Board (WUAB). The Village of Royal Palm Village Council has nominated Carlton Brooks for this position. The Commissioners were notified of the vacancy by the Water Utilities Department on June 25, 2013. Countywide (MJ)

Background and Justification: The Water Utilities Advisory Board (WUAB) was created by the Board of County Commissioners in March 1984 to provide informed consumer advice regarding the Water Utilities Department policies, plans and programs. The WUAB reviews the Department's annual budget as well as proposed rate changes. It also makes recommendations concerning capital improvement plans, acquisitions, new technologies for improving water, wastewater and reclaimed water service, and assists in handling the Department's Administrative Hearings. The Board consists of 11 members with ten (10) seats currently filled and a diversity count of six (6) Caucasian males, two (2) African-American males and two (2) Caucasian females.

The Chairman of the WUDAB, along with Department Staff, recommends the re-appointment of Carlton Brooks due to his outstanding service to date.

Attachments:

1. Completed Board Appointment Form
2. Resolution No. R-2012-0904
3. Resolution No. R-2006-0867
4. Advisory Board Members List
5. Advisory Board Attendance Records
6. Memo to BCC dated 6-25-13
7. Letter from The Village of Royal Palm Beach 6-21-13

Recommended By:	 Department Director	6/27/13 Date
Legal Sufficiency:	 Assistant County Attorney	7/1/13 Date

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE


All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: CARYON A BROOKS Date: 05-21-2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 Valerie Cintron
 Palm Beach County Water Utilities Department
 8100 Forest Hill Blvd, Administration Bldg.
 West Palm Beach, FL 33413

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

SECTION II CONTINUED:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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*Applicant's Signature:  Printed Name: CAROLYN A BROOKS Date: 05-21-2013

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Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 7/1/13

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Revised 08/01/2011

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Water Utilities Department Advisory Board Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 04/05/2013 To: 04/05/2016

Seat Requirement: Current PBC Resident and Customer of PBC Water Utilities Seat #: 11 At-Large (RPB)

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Brooks Carlton Anthony
Last First Middle

Occupation/Affiliation: Retired
Owner Employee Officer

Business Name: Retired

Business Address: N/A

City & State: N/A Zip Code: N/A

Residence Address: 115 Saratoga Blvd West

City & State: Royal Palm Beach Zip Code: 33411

Home Phone: () N/A Business Phone: () N/A Ext. _____

Cell Phone: (954) 558-0417 Fax: N/A () N/A

Email Address: carltonabrooks@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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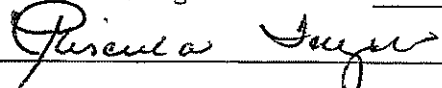
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Return this FORM to:
Valerie Cintron
Palm Beach County Water Utilities Department
8100 Forest Hill Blvd, Administration Bldg.
West Palm Beach, FL 33413

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 7/1/13

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 08/01/2011

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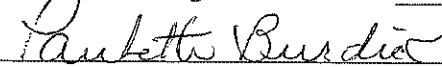
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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 7-1-2013

RESOLUTION NO. R-2012- 0904

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING AND REPLACING IN ITS ENTIRETY RESOLUTION R-2006-0867, RELATING TO THE WATER UTILITIES ADVISORY BOARD, IN ORDER TO MODIFY THE APPOINTMENT PROCEDURE FOR THE LAKE REGION MEMBER, AND TO MAKE ADDITIONAL CHANGES RELATED TO ELIGIBILITY FOR MEMBERSHIP.

WHEREAS, on February 3, 2004, the cities of Belle Glade, Pahokee, and South Bay (the "Glades Cities") entered into interlocal agreements for the purchase of bulk potable water service with Palm Beach County ("Bulk Interlocals"); and

WHEREAS, pursuant to the Bulk Interlocals, the Glades Cities were collectively granted a position on the County's Water Utilities Advisory Board; and

WHEREAS, due to issues in reaching a consensus from the Glades Cities during previous nominations of the Lake Region Member, as well as the recent disbanding of the Glades Tri-Cities Coalition, the Board of County Commissioners wishes to modify the nominating process for the Lake Region Member whereby the Board of County Commissioners will appoint the Lake Region Member from residents of the Glades Cities and adjacent unincorporated areas who submit applications for the position; and

WHEREAS, the Board of County Commissioners wishes to make additional changes to the Resolution related to eligibility for membership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2006-0867 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of eleven members: seven (7) District Members, one appointed by each of the Commissioners for a term of three years; two (2) At-Large Members appointed by the Board of County Commissioners for a term of three years; one (1) Lake Region Member appointed by the Board of County Commissioners for a term of three years from

residents of the Glades Cities and adjacent unincorporated areas who submit applications for the position; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council, and confirmed by the Board of County Commissioners for a term of three years.

District and At-Large Advisory Board Members must be County residents and current customers of the Department to be eligible for appointment. The Lake Region Member shall reside in the Glades Cities or in the unincorporated area immediately adjacent to one of the Glades Cities and shall be a current customer of the Glades Utility Authority or its successor utility. The Royal Palm Beach Member must be a resident of the Village of Royal Palm Beach and a current customer of the Department, and shall have all of the rights and obligations of the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: utilities, operations, engineering, law, planning, management, and accounting and finance.

Upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), and the Palm Beach County Code of Ethics, up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with the Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

Section 3. Power and Duties of the Advisory Board.

The powers and duties of the Advisory Board shall include the following:

- (1) To review existing and proposed policies, plans and programs of the Palm Beach County Water Utilities Department, and to advise the Board of County Commissioners and/or the Department as to any need for modification of same;
- (2) To review and make recommendations concerning proposed capital improvement plans and programs;
- (3) To review existing or proposed rate changes, rate structures, and the annual budget of the Water Utilities Department;

- (4) To assist in communications with other on-line customers served by the Water Utilities Department;

Section 4. Vacancies, Removal from Board.

Vacancies on the Advisory Board shall be filled by appointment by the Board of County Commissioners of Palm Beach County (for At-Large Members and the Lake Region Member) or District Commissioner (for District Appointments), or by the Village of Royal Palm Beach Village Council (for the Royal Palm Beach Member) for the unexpired term vacated upon confirmation by the Board of County Commissioners.

The Board of County Commissioners of Palm Beach County may remove any member(s) of the Advisory Board from office upon affirmative vote of the Board of County Commissioners.

Section 5. Meetings and Procedures.

The Advisory Board shall select its own Chair and Vice Chair at an election held at the first meeting and annually thereafter. Advisory Board meetings shall be conducted in accordance with Robert's Rules of Procedure. The Advisory Board shall schedule ten (10) regular meetings in each calendar year. The Chair shall have the power to schedule special meetings or cancel regularly scheduled meetings as the workload of the Advisory Board requires.

The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner Aaronson, and upon being put to a vote, the vote was as follows:

Commissioner Shelley Vana, Chair	Absent
Commissioner Steven L. Abrams, Vice Chairman	Aye
Commissioner Karen T. Marcus	Aye
Commissioner Paulette Burdick	Aye
Commissioner Burt Aaronson	Aye
Commissioner Jess R. Santamaria	Aye
Commissioner Priscilla A. Taylor	Aye


The Chair thereupon declared the Resolution duly passed and adopted this

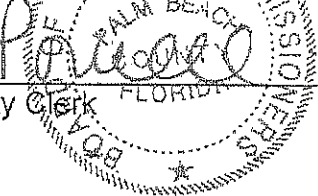
19th day of June, 2010.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND
COMPTROLLER

By:


Deputy Clerk



APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:


County Attorney

RESOLUTION NO. R-2006- 0867

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, RESCINDING RESOLUTION R-2004-0253 RELATING TO THE WATER UTILITIES ADVISORY BOARD AND RE-ESTABLISHING THE WATER UTILITIES ADVISORY BOARD TO INCLUDE A REPRESENTATIVE FROM THE VILLAGE OF ROYAL PALM BEACH.

WHEREAS, on April 27, 2006, the Board of County Commissioners acquired the Village of Royal Palm Beach Water and Wastewater Systems; and

WHEREAS, as a condition of the acquisition, the Board of County Commissioners agreed to create a position on its Water Utility Advisory Board for a Village resident who is a water and wastewater customer of the County; and

WHEREAS, the Board of County Commissioners desires to rescind the previous resolution relating to the Water Utilities Advisory Board and re-establish the Water Utilities Advisory Board to include a representative from the Village of Royal Palm Beach service area.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that

Section 1. Rescission of Previous Resolution.

Resolution R2004-0253 is hereby rescinded.

Section 2. Creation, Composition.

There is hereby created the Palm Beach County Water Utilities Advisory Board, hereinafter referred to as "Advisory Board." Said Advisory Board shall be composed of seven (7) District Members, one appointed by each of the Commissioners for a term of three years; two (2) At-Large Members appointed by the Board of County Commissioners for a term of three years; one (1) Lake Region Member collectively appointed by the Cities of Belle Glade, Pahokee and South Bay for a term of three years; and one (1) Royal Palm Beach Member, to be appointed by the Village of Royal Palm Beach Village Council for a term of three years. In the event that the Cities of Belle Glade, Pahokee, and South Bay are unable to reach consensus on which individual they would like to serve as their collective representative on the Advisory Board, then the Board of County Commissioners shall appoint a representative. All appointments must be confirmed by the Board of County Commissioners.

District and At-Large Advisory Board Members must be County residents and current customers of the Department to be eligible for appointment. The Lake Region Member shall reside in one of the municipalities which has entered into an agreement with the County to purchase bulk potable water from the Lake Region Water Treatment Plant and shall have all of the rights and obligations of the other members of the Advisory Board. The Lake Region Member shall also sit on the Advisory Board Budget Subcommittee. The Royal Palm Beach Member must be a resident of the Village of Royal Palm Beach and a current customer of the Department, and shall have all of the rights and obligations of the other members of the Advisory Board.

Preference for membership shall be accorded, but not limited to, those residents who are knowledgeable or possess expertise in the following areas: operations, engineering, law, planning, management, and accounting and finance.

No Advisory Board members shall hold any public office, appointive or elective. However, upon compliance with the applicable exemption provisions of Florida Statute, Chapter 112.313(12), up to two (2) Advisory Board members may be involved in a business relationship, directly or indirectly, with Palm Beach County Water Utilities Department. Employees of Federal, State or local agencies which have regulatory/enforcement authority over the Department's activities shall not be eligible for membership on the Advisory Board.

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The Advisory Board shall keep a permanent record of its proceedings, and shall file approved minutes from its meetings with the Board of County Commissioners of Palm Beach County. All meetings, records and files of the Advisory Board shall be open and available to the public.

The foregoing Resolution was offered by Commissioner Marcus, who moved its adoption. The motion was seconded by Commissioner McCarty, and upon being put to a vote, the vote was as follows:

Commissioner Tony Masilotti, Chairman	Absent
Commissioner Addie L. Greene, Vice Chairperson	Aye
Commissioner Karen T. Marcus	Aye
Commissioner Jeff Koons	
Commissioner Warren H. Newell	Aye
Commissioner Mary McCarty	Aye
Commissioner Burt Aaronson	Aye

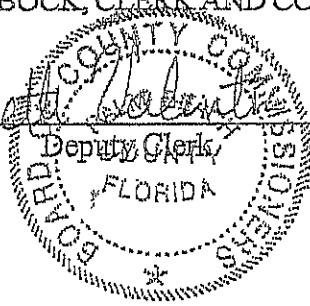
The Chairman thereupon declared the Resolution duly passed and adopted this

16th day of May, 2006.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK AND COMPTROLLER

By: Umanath



Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By: [Signature]

Assistant County Attorney

PBC Water Utilities Advisory Board Members - Updated 6-20-13

WUD Seat Number	Name	Address	Email	Phone	Cell	Date First Appointed	Date Current Term Began	Term Expires	Commission District
1	Harvey Arnold Vice Chair	15441 Lake Gardenia Place Delray Beach, FL 33484	nohanash@aol.com	561-496-3226	561-665-1468	5/2/2000	6/4/2013	6/3/2016	District 1 Hal R. Valeche
2	Theodore Cott	6768 10th Ave, North #105 Lake Worth, FL 33467	tedspeakes@att.net	561-432-1417	561-313-0058	11/20/2012	11/20/2012	11/20/2015	District 2 Paulette Burdick
3	Lewis Doctor	7015 Brunswick Circle Boynton Beach, FL 33472	lewisdoctor@gmail.com	561-735-7564	561-523-5442	4/7/2009	7/19/2011	7/18/2014	District 3 Shelley Vana
4	Burt Goodman	22507 Caravelle Circle Boca Raton, FL 33433	burtgoodman@comcast.net	561-362-6556	n/a	8/18/2009	5/3/2011	5/2/2014	District 4 Steve Abrams
5	Mae Yates Chair	6842 Watertown Drive Boynton Beach, FL 33437	repunit19@att.net	561-735-0104	561-716-7557	5/15/1984	5/3/2011	5/2/2014	District 5 Mary Lou Berger
6	Derrek Moore	City of Pahokee 207 Begonia Drive Pahokee, FL 33476	dmoore@cityofpahokee.com	561-924-5534	561-261-1282	10/16/2012	10/16/2012	10/16/2015	District 6 Jess R. Santamaria
7	Frank Matthews	171 Ohio Road Lake Worth, FL 33467	mat1943@bellsouth.net	561-964-4530	561-906-6886	5/3/2011	5/3/2011	5/2/2014	District 7 Priscilla A. Taylor
8	Edwin Wechsler	7895 New Holland Way Boynton Beach, FL 33437	ejw1280@aol.com	561-739-6330	n/a	11/18/2008	6/18/2013	6/17/2016	At-Large
9	Lawrence Gold	9864 Lemonwood Court Boynton Beach, FL 33437	arlinka@comcast.net	561-733-6675	n/a	6/4/2002	6/18/2013	6/17/2016	At-Large
10	Beverly J. Scott	City of Belle Glade 110 Dr. Martin Luther King, Belle Glade, FL 33430	bscott@belleglade-fl.com	561-992-1623	561-436-8838	10/16/2012	10/16/2012	10/16/2015	Lake Region
11	Carlton Brooks	115 Saratoga Blvd West Royal Palm Beach, FL 33411	carltonabrooks@gmail.com	954-558-0417	n/a	4/5/2011	4/5/2011	3/8/2013	At-Large (RPB)

ATTACHMENT 4 Advisory Board Members List

2012 PBC WUD ADVISORY BOARD MEMBER ATTENDANCE

	Jan 27th	Feb 24th	Mar 30th	Apr 27th	May 25th	Jun 29th	Jul 27th	AUG NO MTG	Sep 28th	Oct 26th	NOV NO MTG	Dec 7th	Total Absences
Beverly Scott	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	P		P	0
Burt Goodman	P	P	P	P	P	A	P		P	A		P	2
Carlton Brooks	P	P	A	P	P	P	P		P	P		P	1
Derrek Moore	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	P		A	1
Edwin Wechsler	P	P	P	P	A	P	P		A	A		P	3
Frank Matthews	P	P	A	A	A	P	A		P	P		P	4
Harvey Arnold	P	P	P	P	P	P	P		P	P		P	0
Jerry Greenstein	P	P	A	A	A	N/A	N/A		N/A	N/A		N/A	N/A
Lawrence Gold	P	P	P	P	P	P	P		A	A		P	2
Lewis Doctor	P	P	P	P	A	P	A		P	P		P	2
Mae Yates	P	P	P	P	P	P	P		A	P		P	1

ATTACHMENT 5
Advisory Board Attendance Records

2013 PBC WUD ADVIOSRY BOARD MEMBER ATTENDANCE

<u>Seat</u>	<u>Board Member</u>	Jan 25th	Feb 22nd	Mar 29th	Apr 26th	May 31st	Jun 28th	Jul 26th	AUG NO MTG	Sep 27th	Oct 25th	NOV NO MTG	Dec 6th	Total Absences
1	Harvey Arnold	P	P	P	P	P								
2	Ted Cott	P	P	P	P	P								
3	Lewis Doctor	P	P	P	P	P								
4	Burt Goodman	P	P	P	P	A								
5	Mae Yates	P	P	P	P	P								
6	Derrek Moore	P	P	P	P	P								
7	Frank Matthews	P	P	P	P	A								
8	Edwin Wechsler	P	A	P	P	P								
9	Larry Gold	A	P	P	P	P								
10	Beverly Scott	P	P	A	P	P								
11	Carlton Brooks	P	P	A	P	P								

**ATTACHMENT 5
Advisory Board Attendance Records**



Water Utilities Department
Administration
P.O. Box 16097
West Palm Beach, FL 33416-6097
(561) 493-6000
Fax: (561) 493-6008
www.pbcwater.com

**Palm Beach County
Board of County
Commissioners**

Steven L. Abrams, Mayor

Priscilla A. Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

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Affirmative Action Employer"

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MEMORANDUM

DATE: June 25, 2013

TO: The Honorable Steven Abrams, Mayor
and Members of the Board of County Commissioners

FROM: Bevin Beaudet, P.E. *Bevin Beaudet*
Director, Water Utilities Department

RE: **Water Utilities Advisory Board Royal Palm Beach At-large
Re-appointment Request for Carlton Brooks**

I request your consideration for the reappointment of Carlton Brooks to the Water Utilities Advisory Board (WUAB). Mr. Brooks has served on the WUAB since April 5, 2011. Mr. Brook's term expired on March 8, 2013. His contributions to the Water Utilities Department and the County have been invaluable. Mr. Brooks has indicated a desire to continue as a WUAB member, and the Advisory Board unanimously supports his reappointment. The Village of Royal Palm Beach Council selected Carlton Brooks to continue to be their representative.

In accordance with PPM #CWO-O-023, Commissioners can nominate an at-large appointment by sending a Board of County Commissioners Board/Committees Application for each nomination to County Administration. The nominations are then submitted for confirmation during a Commission meeting under "Board Appointments." Attached for your convenience are the Completed Board Appointment Information Form, BCC Resolution R-2012-0904, Letter from the Village of Royal Palm Beach, Attendance Records, and a Current Membership List.

Thank you for your consideration in this matter.

cc: Robert Weisman, P.E., County Administrator
Shannon LaRocque-Baas, P.E., Assistant County Administrator
Mae Yates, WUDAB Chairperson
Becky Salinas, Contract Management Specialist

**ATTACHMENT 6
Memo to BCC dated 6-25-13**



Village of Royal Palm Beach, Florida

1050 Royal Palm Beach Boulevard Royal Palm Beach, Florida 33411
Telephone (561) 790-5100 Fax (561) 790-5174 E-mail: ddisanto@royalpalmbeach.com

Diane DiSanto, MMC
Village Clerk

June 21, 2013

Valerie Cintron
Palm Beach County Water Utilities Department
8100 Forest Hill Boulevard
West Palm Beach, FL 33413

Dear Ms. Cintron:

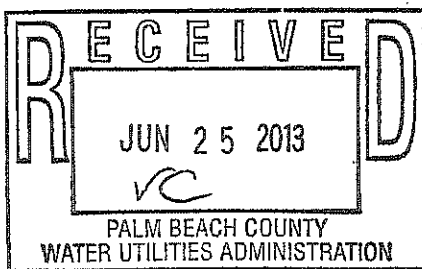
This letter is to confirm the appointment of a Village resident to the Palm Beach County Utility Advisory Board. The Village Council sitting in regular session on June 20, 2013 unanimously appointed Carlton A. Brooks, 115 Saratoga Boulevard West, the Village of Royal Palm Beach representative to the Palm Beach County Utility Advisory Board. I have notified Mr. Brooks of the three year appointment and anticipate that the County Commission will confirm his appointment.

If you have questions, please do not hesitate to contact me at 790-5102.

Sincerely,

Diane DiSanto, MMC
Village Clerk

DD



Matty Mattioli
Mayor

Jeff Hmara
Vice Mayor

Fred Pinto
Councilman

Richard Valuntas
Councilman

David Swift
Councilman

Raymond C. Liggins
Village Manager

ATTACHMENT 7
Letter from the Village of
Royal Palm Beach 6-21-13