Agenda Item No. 3CC-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Au	gust 13, 2013	[x]	Consent	[]	Regular	
Department: Submitted By: Submitted For:			Ordinance Sheriff's Office Sheriff's Office	[]	Public Hearing	

I. **EXECUTIVE BRIEF**

Motion and Title: Staff recommends motion to approve: a Budget Transfer of \$5,385 from the Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff's Office (PBSO).

Summary: Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 15% of the LETF's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2013 estimated donation requirement is \$59,110. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$1,053,629. The funds are requested here are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETF requires approval by the Board, upon request of the Sheriff. The current State LETF balance is \$1,042,419. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$1,037,034. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (PGE)

ORGANIZATION	AMOUNT
Florida National FBI Academy Association, Inc.	\$5,385
,	
Total Amount	\$5,385

Background and Justification: The Palm Beach County Sheriff's Office is dedicated to providing the most efficient and effective law enforcement services and also has a long-standing commitment to the reduction of crime and implementation of crime and drug prevention programs within Palm Beach County. Use of LETF requires approval by the Board in accordance with F.S. 932.7055, upon request of the Sheriff. This Statute also requires that no less than 15 % of the last fiscal year's revenues be donated or expended for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood or school resource officer programs. The PBSO certifies that the use of these funds by the organizations listed above is in accordance with F.S. 932.7055.

Attachments:

1. Budget Trans 2. LETF Donation		
RECOMMENDED BY:	DEPARTMENT DIRECTOR	1/21/13 DATE
APPROVED BY:	Blum	7/29/13
`	ASSISTANT COUNTY ADMINISTRATOR	DATE

II. FISCAL IMPACT ANALYSIS

Fiscal Years Capital Expenditures	2013	2014	2015	2016	2017
Operating Costs	\$5,385				
External Revenues Program Income (County)	(\$5,385)				
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Curren	t Budget: YI	ES	NO	X	
Budget Account No.: Fund _	Agenc	y (Org	Object	
	Reporting Category				
	<u>III</u>	REVIEW C	<u>OMMENTS</u>		
A. OFMB Fiscal and/o	r Contract Ad	ministration	Comments:		
OFMB	105 7/24	7013·	Contra > 24	ct Administra	Jacon 7 py
B. Legal Sufficiency:					
Assistant Col	College Control of College Col	7/29	9/13		
C. Other Department	Review:				
Department D)irector				

This summary is not to be used as a basis for payment.

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BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET TRANSFER

Page 1 of 1 pages

FUND 1151 LAW ENFORCEMENT TRUST FUND

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED EXPENDED/ BUDGET ENCUMBERED	REMAINING BALANCE
<u>Expenditures</u>							
<u>Transfers</u> 160-1690-9498	Trfr to PBSO Fd 1902	0	1,768,011	5,385	0	1,773,396	
Reserves - New Project 160-9900-9908	ts Reserves - New Projects	3,196,242	1,042,419	0	5,385	1,037,034	
	TOTAL FUND			\$5,385	\$5,385		

Signatures

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Attachment #

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124/2013

By Board of County Commissioners At Meeting of August 13, 2013

Deputy Clerk to the

Board of County Commissioners



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

APPLICATION

Organization Name:	NC: Florida National FBI Academy Association, Inc.					
	FEID#: 59-2524499					
Web Address:	http://www.fbinaa.or	g/FBINAA/About_Us/Website_Chapter				
Address:	PO BOX 214734 STREET ADDRESS					
	South Daytona, FL 32	121				
	CITY, STATE, ZIP					
Executive Director:	Patricia Wells - Conference Chair					
	NAME					
	SIGNATURE					
	407-254-7429	patricia.wells@ocfl.net				
	TELEPHONE NUMBER	E-MAIL ADDRESS				
Fiscal Agent:						
	NAME					
	SIGNATURE					
	TELEPHONE NUMBER	E-MAIL ADDRESS				
Date:		Minimanique				
	DATE					

Revised 10/2012

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Attachment	#	2
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PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

rganization Name: Florida National FBI Academy Association, Inc.	
LETF Funding Request (MUST match total on Financial Application):	\$5,385.00
What service will your organization provide through the use of Law En	forcement Trust
✓ Crime Prevention Program	
Drug Abuse Education	
Drug Prevention Program	
Drug Treatment Program	
Safe Neighborhood	
School Resource Officers	

Organization Purpose:

Provide attendees to the Training Conference with the opportunity for continuing education, training and professional development, peer networking and research in law enforcement disciplines. This training will promote improved leadership, cooperation, services, efficiencies and higher standards.

Provide a brief summary of program's activities/services to be funded:

The Florida FBI National Academy Associates, Inc. 2013 National Retraining Conference serves an important law enforcement purpose. This year's conference will allow law enforcement managers to obtain specialized training on a variety of topics and to hear notable speakers while networking with fellow members. The theme of this year's conference will focus on issues effecting law enforcement on local and global situations. The topic we selected for financial support specifically is Social Media: Probelems, Stategies and Law Enforcement Resources. They will discuss how social media impacts criminal activity such as homicides, fraud, gangs, domestic security etc.

What results are you committed to achieving?

Provide training to Police Executives and Management that will provide them with a greater understanding of how social media impacts criminal activity. Other topics such as managing large scale events, personal development, Cyber Crime, Intelligence Driven Investigations, Human Trafficking, Multiple Casualty Violence, Agency Liability, Leadership in Difficult times, Proactive Officer Wellness and several other training sessions.



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

FINANCIAL APPLICATION

Period Covered (one year)

From

July 1, 2013 To: June 30, 2014

No.	Expense	Program Total	LETF Request	LETF
1.	Salaries	\$40,000.00	\$1,200.00	3.00%
2.	Employee Benefits/Payroll Taxes			0.00%
3.	Professional Fees	\$55,000.00	\$1,800.00	3.278
4.	Occupancy/Utilities			0.008
5.	Telephone			0.008
6.	Postage/Shipping			0.009
7.	Printing & Publications			0.00
8.	Supplies			0.00
9.	Travel	\$15,000.00	\$1,385.00	9.23
10.	Meetings	\$35,000.00	\$1,000.00	2.86
11.	Miscellaneous Expenses	· · · · · · · · · · · · · · · · · · ·		0.00
	Total Expenses	\$145,000.00	\$5,385.00	3.71



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Budget Narrative

Provide detailed description for each expense listed on the Financial Application. You may attach additional sheets if necessary.

Salaries (list employees and individual compensation):

Conference management and marketing pro-rated cost (coordinating details for the session). David Anderson and Mark Lorimer are the conference planners that are paid to oversee the entire conference the amount listed is approx.

Professional Fees (list vendor and type of service provided):

Cost for the 3 Presenters for Registration Fees and expenses. Lauri Stevens, Principal at LAWS Communications, Mike Duggey, Inspector at FDLE Cyber High Tech Crime Squad and John Marshall, Intelligent Policing Solutions Director, Barrachd Ltd.

Occupancy/Utilities (list utilities):

Telephone (provide telephone numbers):

Printing & Publications (list type of material):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

Supplies (list supplies/equipment):
-
Travel (individuals traveling, destination and purpose):
Travel for Speakers - 500.00 Air/Travel and Hotel and ground Transportation 885.00.
Meetings (attendees, purpose, items needed for meeting):
Presentation Audio-Visual Services to support the training session.
Miscellaneous Expense (specify items):
misoenaneous Expense (specify nems):



PALM BEACH COUNTY SHERIFF'S OFFICE LAW ENFORCEMENT TRUST FUND DONATION

APPLICATION CERTIFICATION

I hereby certify that any LETF funds received will be used for the authorized purpose as indicated on Page 3 of this application. I further certify that any funds received shall be used prudently and in such a manner as to avoid any appearance of extravagance, waste, or impropriety. Additionally, I certify that the agency requesting the funds is a not-for-profit agency or organization, which has been held to be tax exempt under the provisions of s. 501 of the Internal Revenue Code, and is registered as a Non-Profit organization with the State of Florida, Department of State, Division of Corporations.

PATRICIA Wells	Conference	Chair
Name (please print)	Title (please print)	
Datriera Wille Signature	$\frac{7-10-13}{\text{Date}}$	
NOTARY SECTION:		
State of Florida		
County of Palm Beach		
The foregoing Agreement was acknowledged and s	ubscribed before me th	is 10 th day of
July 2013 by Patricia Well Major (title) of Or	ange County Sherit	fs Office (name
of organization/ agency), who is personally known to		
as identifi	ication.	
Notary Public		
My Commission Expires:		

iviy Commission Expires:

DAKNES D. URBINA NOTARY PUBLIC - STATE OF FLORIDA COMMISSION # EE125925 EXPIRES 11/20/2015 BONDED THRU 1-464-NOTARY1