

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 13, 2013 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: A) Budget Amendment of \$100,000 decreasing the Water Utilities Capital Improvement Fund; B) Budget Transfer of \$100,000 in the Water Utilities Revenue fund to establish a transfer to the Disaster Recovery Initiative Fund; C) Budget Amendment of \$100,000 increasing the Disaster Recovery Initiative Fund for cost associated with staffing and administration grant fund for Disaster Recovery Initiative Projects; and D) Budget Transfer of \$90,000 increasing the Economic Development Fund for reimbursement of staff costs associated with Disaster Recovery Initiative Projects.

Summary: This Amendment allows for a nonrecurring transfer of funds to be used by Department of Economic Sustainability (DES) for costs associated with staffing and administration of grant funds provided by the U.S. Department of Housing and Urban Development and the State of Florida for Community Development Block Grant (CDBG) and Disaster Recovery Initiative (DRI) projects for water and wastewater infrastructure. DES is responsible for the administration of the CDBG and DRI grants. At present, Department of Water Utilities (WUD) is managing construction efforts for \$3,159,301 CDBG projects and \$10,925,418 DRI projects from these funds. WUD has no capability nor expertise in administering these types of grants and must rely on DES for this effort. Within DES, the administrative duties related to these projects have placed a strain on limited financial resources. The transfer of funds will allow them to secure additional resources to assist in the area. Countywide (MJ)

Background and Justification: Grant funding from the DRI Program provides valuable funding for infrastructure improvements particularly in economically disadvantaged areas of Palm Beach County. Although WUD manages the construction efforts funded by these grant dollars, we must rely on DES to obtain available funding and provide the necessary administrative support and reporting. This Budget Amendment will provide DES with funding to secure resources to perform these functions.

Attachments:

1. WUD's Budget Amendment
2. WUD's Budget Transfer
3. WUD's DRI Grant Allocations
4. DES' Budget Amendment
5. DES' Budget Transfer

Recommended By:  7/29/13
Department Director Date

Approved By:  8/5/13
Assistant County Administrator Date

FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures	0	0	0	0	0
External Revenues	0	0	0	0	0
Operating Expenses	<u>\$100,000</u>	0	0	0	0
In-Kind Match County	0	0	0	0	0
NET FISCAL IMPACT	<u>\$100,000</u>	0	0	0	0
# ADDITIONAL FTE POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes No X

Budget Account No.: Fund ____ Department ____ Unit ____ Object ____

Reporting Category ____

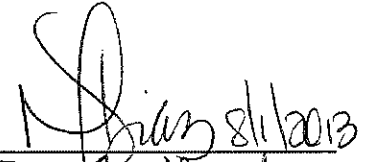
B. Recommended Sources of Funds/Summary of Fiscal Impact:

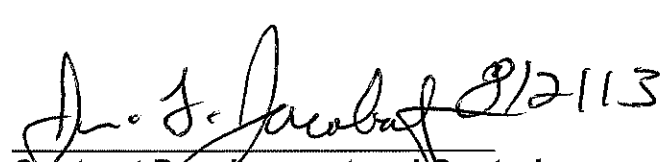
Nonrecurring operating expense from user fees and balance brought forward.

C. Department Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB *8/1/2013*
7/23 2/15 4/131


Contract Development and Control *8/2/13*
8-1-13 C.D. Keller

B. Legal Sufficiency:


Assistant County Attorney *8/5/13*

C. Other Department Review:

Department Director

13 - 1072

BGRV 061113*594
 BGEX 061113*1677

**BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET: AMENDMENT
 FUND 4011: Water Utilities Department Capital Improvement Fund**

Use this form for items not anticipated in the budget

Account		Original Budget	Current Budget	Increase	Decrease	Adjusted Budget	Encumbered As of 7/24/13	Remaining Balance
Number	Name							
<u>Capital Improvement Fund</u>								
<u>Receipts and Revenues</u>								
800-4211-8208	Transfer from Fund 4000	35,469,400	34,222,400	0	100,000	34,122,400		
Total receipts and revenues		<u>185,860,182</u>	<u>186,438,325</u>	<u>0</u>	<u>100,000</u>	<u>186,338,325</u>		
<u>Expenditures and Reserves</u>								
720-9900-9909	Reserves	55,689,494	61,554,489	0	100,000	61,454,489		61,554,489
Total expenditures and reserves		<u>185,860,182</u>	<u>186,438,325</u>	<u>0</u>	<u>100,000</u>	<u>186,338,325</u>	<u>40,680,456,145,757,870</u>	

Water Utilities Department

Initiating Department/Division

Administration/Budget Department Approval

OFMB and Budget Department - Posted

Signatures

Date

By Board of County Commissioners

At Meeting of _____

Buddy Beaulieu

7/16/13

 Deputy Clerk to the

Board of County Commissioners

BGEX 061113*1676

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET: TRANSFER
FUND 4000: Water Utilities Department Revenue Fund**

Use this form for items not anticipated in the budget

Account		Original Budget	Current Budget	Increase	Decrease	Adjusted Budget	Encumbered As of 6/10/13	Remaining Balance
Number	Name							
<u>Revenue Fund</u>								
<u>Expenditures and Reserves</u>								
820-9000-9319	Transfer to fund 1106	0	50,000	100,000	0	150,000	50,000	100,000
820-9000-9211	Transfer to fund 4011	35,469,400	34,222,400	0	100,000	34,122,400	22,814,933	11,307,467
Total expenditures and reserves		<u>170,942,000</u>	<u>170,942,000</u>	<u>100,000</u>	<u>100,000</u>	<u>34,272,400</u>	<u>22,864,933</u>	<u>11,407,467</u>

Water Utilities Department
Initiating Department/Division
Administration/Budget Department Approval
OFMB and Budget Department - Posted

Signatures Date

[Signature] 7/16/13 *ss 7/25*

By Board of County Commissioners
At Meeting of _____

Deputy Clerk to the
Board of County Commissioners

**DRI PROGRAMS
WATER UTILITIES DEPARTMENT
PROJECT IMPLEMENTATION SUMMARY**

PROJECT NAME	Program	Construction Budget	Engineering Budget	Additional Funds	Total Budget
Pahokee I & I	DRI 2	\$ 400,000.00			\$ 400,000.00
Belle Glade Lift Station #7	DRI 3	\$ 359,736.00	\$ -		\$ 359,736.00
Westgate Drainage & Sanitary Sewer	DRI 4	\$ 3,000,000.00	\$ -	\$ 3,000,000.00	\$ 6,000,000.00
Mangonia Park Generators	DRI 4	\$ 145,459.00	\$ 25,669.00		\$ 171,128.00
Belle Glade/South Bay Lift Stations	DRI 5	\$ 600,000.00	\$ 100,000.00		\$ 700,000.00
Belle Glade I & I	DRI 5	\$ 1,100,000.00	\$ 100,000.00		\$ 1,200,000.00
Pahokee I & I	DRI 5	\$ 191,246.00	\$ 40,000.00		\$ 231,246.00
TOTALS		\$ 5,796,441.00	\$ 265,669.00	\$ 3,000,000.00	\$ 9,062,110.00

13- 1074

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT**

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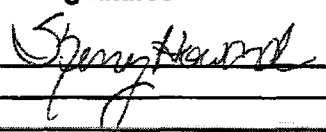
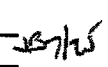
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BGEX-143-08121300000000001682

FUND 1106 -Disaster Recovery Initiative

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED as of 7/24/13	REMAINING BALANCE
REVENUE								
143-1421-8208	Transfer from WUD Fund 4000	0	50,000	100,000	0	150,000		
TOTAL REVENUE		5,694,896	11,612,341	100,000	0	11,712,341		
EXPENDITURES								
143-1421-1080	Personal Services-Indirect	200,000	250,000	90,000		340,000	134,024	205,976
143-1421-3401	Other Contractual Services	0	0	10,000		10,000	0	10,000
TOTAL EXPENDITURES		5,694,896	11,612,341	100,000	0	11,712,341	5,162,918	5,559,423

Department of Economic Sustainability
 INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

Signatures	Date
	6-12-13 
_____	_____
_____	_____

By Board of County Commissioners
 At Meeting of :
 August 13, 2013
 Deputy Clerk to the
 Board of County Commissioners

13-

1075

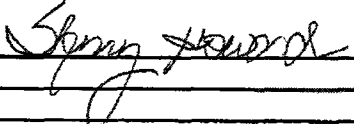
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET *TRANSFER*

FUND 1539 - Economic Development

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 7/24/13	REMAINING BALANCE
EXPENDITURES								
143-2102-1070	Charge Off - Personal Service	(4,277,646)	(4,402,628)	0	90,000	(4,492,628)	2,572,390	(1,740,238)
143-2102- 5111	Office Furniture & EQUIP	15,000	15,000	90,000		105,000	2,681	102,319
TOTAL EXPENDITURES		4,686,765	5,383,181	90,000	90,000	5,383,181		

Department of Economic Sustainability
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Signatures	Date
	6-12-13
_____	_____
_____	_____

By Board of County Commissioners
At Meeting of :
August 13, 2013
Deputy Clerk to the
Board of County Commissioners