

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: **8/13/13**     Consent                       Regular  
   Ordinance                     Public Hearing

Department:  
Submitted By: **PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION**  
Submitted For: **PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION**

**I.     EXECUTIVE BRIEF**

**MOTION AND TITLE:** Staff recommends motion to: **(A) Approve an Interlocal Agreement** to reinstate and amend the Original Interlocal Agreement with the Palm Beach County Sheriff's Office (PBSO), **(R2012-0263)**; **(B) Receive and File** Grant Adjustment Notice to purchase capital items; **and** **(C) Receive and File** Grant Adjustment Notice extending the expiration date to July 31, 2013.



**SUMMARY:** Grant funds previously covered the cost of security at the Juvenile Assessment Center (JAC). The Department of Juvenile Justice assumed that responsibility beginning September 1, 2012. Remaining JAG grant funds from FY 2012 are being redirected to equipment and capital outlay to support the JAC which relocated in late December 2012. An extension of time is required to fully complete the purchasing of equipment. The Grant Adjustment Notice has been executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Executive Director of the Criminal Justice Commission in accordance with Resolution R2011-1213, and is now being submitted to the Board to receive and file. Countywide (PGE)

**BACKGROUND:** In 1997 the Florida Legislature enacted legislation providing a local option to create JAC's across the state. After research determined that such a Center would immensely benefit the County, the CJC brought together local agencies to identify a site. With the assistance of the County's Facilities Management Division and the BCC, a building was chosen adjacent to the Palm Beach International Airport. This building was owned by the County and was vacant at the time. The JAC has recently relocated to 1100 45<sup>th</sup> Street in West Palm Beach adjacent to the Juvenile Detention Center. The PBC JAC opened in November 1998 as a collaborative partnership between the Florida Department of Juvenile Justice, the CJC, Palm Beach County School District Youth Court, the State Attorney's Office, and PBSO among others. The PBC JAC is managed and governed by the participating agencies, consistent with respective statutory requirements of each agency.

The JAC is a local option program that provides a "one-stop-shop" for the delivery of juveniles taken into custody and the processing of all juvenile delinquency cases in the County. Its' benefits are numerous and include: (1) law enforcement officers spend less time processing juveniles, freeing their time for patrol and other duties; (2) on-site assessments identify the reasons causing the problem behavior and occur immediately; (3) a determination is made immediately on how best to involve the criminal justice system in motivating against and/or punishing problem behavior; and (4) timely referrals for intervention and diversion programs are made for those juveniles - not referred for court action.

**Attachments:**

- 1. 2 Original Interlocal Agreements with PBSO
- 2. Grant Adjustment Notices (FDLE/JAG)

<b>RECOMMENDED BY:</b>		7-23-13
	<u>DEPARTMENT DIRECTOR</u>	<u>DATE</u>
<b>APPROVED BY:</b>		7/29/13
	<u>ASSISTANT COUNTY ADMINISTRATOR</u>	<u>DATE</u>

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2013	2014	2015	2016	2017
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes  X  No \_\_\_\_\_

Budget Account No.: Fund  1507  Agency  762  Org.  7693  Object  various

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The unexpended JAG balance for FY 2012 was carried forward to FY 2013 to support funding for this project. 1507-762-7693. There is no additional fiscal impact.

**C. Departmental Fiscal Review:** \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

[Signature] 7/23/2013   
 OFMB *JS cel 8/23/13* *MM 7-19-13* *SC*

[Signature] 7/24/13   
 Contract Development & Control *7-24-13 BWheeler*

**B. Legal Sufficiency:**

[Signature] 7/25/13   
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**INTERLOCAL AGREEMENT BETWEEN PALM BEACH COUNTY  
THE PALM BEACH COUNTY SHERIFF'S OFFICE  
REINSTATING AND AMENDING THE TERMS OF INTERLOCAL  
AGREEMENT (R2012-0263), AS AMENDED**

This Interlocal Agreement dated \_\_\_\_\_ reinstates and amends the Interlocal Agreement dated February 7, 2012 (R2012-0263, as amended) (hereinafter "Original Agreement") by and between the Board of County Commissioners, Palm Beach County, a political subdivision of the State of Florida (herein referred to as the COUNTY), and the Palm Beach County Sheriff's Office, West Palm Beach, Florida (herein referred to as PBSO), each one constituting a public agency as defined in Part I of Chapter 163, Florida Statutes.

**WITNESSETH:**

**WHEREAS**, the Parties entered into the Original Agreement on February 7, 2012, with an expiration date of March 31, 2013, which was extended until June 30, 2013; and

**WHEREAS**, The Criminal Justice Commission (CJC), continues its commitment to the Juvenile Assessment Center (JAC); and

**WHEREAS**, JAG grant funds provided for a portion of the required security at the JAC for FY 2012, with the remaining funding coming from the Juvenile Assessment Center Donation Fund reserves and the Department of Juvenile Justice; and

**WHEREAS**, PBSO is the fiscal agent for security services; and

**WHEREAS**, through no fault of either party there are unexpended dollars in the amount of \$18,000 that are not needed for security; and

**WHEREAS**, the parties mutually desire to reinstate the terms of the Original Agreement, as amended to use the unexpended dollars.

**NOW THEREFORE**, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the COUNTY and PBSO hereby agree as follows:

1. The terms of the Original Agreement (R2012-0263) as amended, are reinstated in their entirety.
2. The Original Agreement is further amended to extend the expiration date from June 30, 2013 until July 31, 2013, or until all funds remaining have been expended, whichever first occurs.
3. The unexpended JAG dollars in the amount of \$47,677 are to be used on COUNTY approved JAC services, equipment or program supplies.

All other provisions of said Original Agreement, as amended, are hereby confirmed, and except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Interlocal Agreement on behalf of the COUNTY and PBSO has hereunto set its hand the day and year above written.

**ATTEST:**

Sharon R. Bock, Clerk & Comptroller

By: \_\_\_\_\_  
Deputy Clerk

**PALM BEACH COUNTY, BY ITS  
BOARD OF COUNTY COMMISSIONERS:**

By: \_\_\_\_\_  
Steven L. Abrams, Mayor

PALM BEACH COUNTY  
SHERIFF'S OFFICE

By: \_\_\_\_\_  
Ric Bradshaw, Sheriff

APPROVED AS TO FORM  
LEGAL SUFFICIENCY

By: \_\_\_\_\_  
Assistant County Attorney

APPROVED AS TO TERMS  
AND CONDITIONS

By: \_\_\_\_\_  
Michael L. Rodriguez  
Executive Director



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Subgrant Management  
2012-JAGC-1799

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Subgrant Number: 2012-JAGC-PALM-2-C4-177

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Request Number: # 7  
 Adjustment Number: # 7  
 Adjustment Status: Approved  
 Approved Date: 06/12/2013  
 Submitted By: **Brenda G. Oakes**  
 Application Contact: **Michael L. Rodriguez**  
 Nature of Adjustment: RevBud/Narr  
 Grant Adjustment Memo: The revised budget and narrative reflecting line item changes in the expenses and operating capital outlay categories are approved. Totals for budget categories remain the same.  
 Change Type: Amendment  
 Change Description: Revise Budget

[Financial Reports](#)

**Adjustment Justification:**

The JAC has identified a need to make changes to the budget as follows: resin benches to program youth outdoors; A third location to program youth cannot be determined at this time; therefore, they would like to purchase 9 additional laptops to allow the provider staff to travel around the county to serve youth at home, schools and other locations.

Attachment # 2

Office of Criminal Justice Grants  
 Florida Department of Law Enforcement  
 2331 Phillips Road  
 Tallahassee, Florida 32308

Justice Assistance Grant - County-wide

**Grant Adjustment Notice**

**Subgrantee:** Palm Beach County Board of Commissioners  
**Project Title:** SECURITY FOR THE PALM BEACH COUNTY JUVENILE ASSESSMENT CENTER  
**Grant Number:** 2012-JAGC-PALM-2-C4-177  
**Adjustment Number:** 8

**Nature of Adjustment:** ChgEndDate

**To Subgrantee:**

Pursuant to your request of 07/01/2013, the following change, amendment or adjustment in the above grant project is approved subject to such conditions or limitations as may be set forth below. Retain this Grant Adjustment Notice as part of official project records.

**Electronically Signed By:**

Date 07/11/2013

***Clayton H Wilder***

\_\_\_\_\_  
 Authorized Official  
 Clayton H. Wilder  
 Administrator

The following revised budget is approved:

Budget Category	Current Approved Budget	Difference	New Approved Budget
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$270,323.00	\$0.00	\$270,323.00
Expenses	\$7,000.00	\$0.00	\$7,000.00
Operating Capital	\$40,677.00	\$0.00	\$40,677.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>Total Project Costs</b>	<b>\$318,000.00</b>	<b>\$0.00</b>	<b>\$318,000.00</b>
	<b>Federal</b>	<b>Match</b>	<b>Total Funds</b>
<b>New Approved Budget</b>	<b>\$318,000.00</b>	<b>\$0.00</b>	<b>\$318,000.00</b>

**NOTE:** Retain this grant Adjustment Notice as part of official project records.

Application Ref    2012-JAGC-1799  
 Contract            2012-JAGC-PALM-2-C4-177

**Grant Adjustment Notice (Cont.)**

**Adjustment Number:** 8

**Grant Number:** 2012-JAGC-PALM-2-C4-177

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**OCJG Adjustment Memo:**

The grant period is extended through July 31, 2013.

**NOTE:** Retain this grant Adjustment Notice as part of official project records.

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Application Ref 2012-JAGC-1799

Contract 2012-JAGC-PALM-2-C4-177

Rule Reference 11D-9.006 OCJG-020 (rev. June 2012)