Agenda Item #: 3H-3

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Meeting Date:	September 10, 2013	[X] Consent	[] Regular
8		[] Ordinance	[] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: a Second Amendment to the Interlocal Agreement (R2005-2156) with the Town of Ocean Ridge ("Town") to extend the term of the Agreement for direct access to the County's 800 MHz Radio System to November 1, 2017.

Summary: The Agreement, which provides the terms and conditions under which the Town can directly access the County's 800 MHz Radio System expires on October 31, 2013. The Agreement provides for two (2) renewal options, each for a period of four (4) years. The Town has approved a renewal to extend the term of the Agreement to November 1, 2017 and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies where connection through an established municipal hub is not technically feasible. The annual fees are consistent with those being charged to the County departments. In addition, the Town is required to directly pay all costs associated with Town's subscriber units and to comply with the established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, on October 1st of any year, with a minimum of 6 months notice. This Second Amendment renews the term, replaces the attachments, updates the notice provisions, provides for disclosure of County Code Section 2-421 - 2-440 establishing the Office of the Inspector General and provides for the exclusion of third party beneficiaries to this Agreement. Other than the changes set forth herein all other terms and conditions remain the same. **(ESS) Countywide (JM)**

Background and Justification: The Agreement, which provides the terms and conditions under which the Town can directly access the County's 800 MHz Radio System, expires on October 31, 2013. The Agreement provided for two (2) renewals for terms of four (4) years each. After approval of this Second Amendment, there will be no remaining renewal options.

Attachments: Second Amendment	•	
Recommended By:	Agney Work Department Director	8 11 12 Date
Approved By:	County Administrator	P(1)/13 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2013	2014	2015	2016	2017	
Capital Expenditures Operating Costs External Revenues	(\$10,963)	(\$10,963)	(\$10,963)	(\$10,963)	(\$10,963)	
In-Kind Match (County	·			. <u></u>		
NET FISCAL IMPACT	(\$10,963)	<u>(\$10,963)</u>	<u>(\$10,963)</u>	(\$10,963)	(\$10,963)	
# ADDITIONAL FTE POSITIONS (Cumulative)						
Is Item Included in Current I	Budget: Yes	<u> </u>	No			
	<u>0001</u> Dep <u>3801</u>	ot <u>410</u> Unit <u>411</u>	<u>4150</u> Rev <u>B209</u>	$\frac{04-}{01} \frac{4901}{3728}$	<u>\$4,620</u> <u>\$6,343</u>	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

8.1213

C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

A. OFMB Fiscal and/or Contract Development Comments:

OFMB KU

115/13 Contract Development and Control 8 - 15 - 13 3 wheeler

Legal Sufficiency: В. Ssistant County

C. Other Department Review:

Department Director

SECOND AMENDMENT TO INTERLOCAL AGREEMENT

THIS SECOND AMENDMENT to Agreement R2005-2156 dated November 1, 2005, as amended by R2009-1087 (collectively referred to herein as the "Agreement"), is made as of by and between Palm Beach County, a political subdivision of the State of Florida, ("County") and the Town of Ocean Ridge, Florida, a municipal corporation of the State of Florida, ("Town").

In consideration of the mutual promises contained herein, the County and Town agree as follows:

- 1. The term of the Agreement expires on October 31, 2013 and shall be extended to November 1, 2017 pursuant to the exercise of the second four (4) year renewal option.
- 2. Attachment I to the Agreement is hereby deleted in its entirety and is hereby replaced by Attachment I attached hereto and made a part hereof.
- 3. Attachment II and Attachment III are hereby deleted in their entirety.
- 4. All references in the Agreement to "Communication Division" shall be deleted and replaced with "Electronic Services & Security Division".
- 5. All references in the Agreement to the 800 MHz Trunked Radio System shall be deleted and replaced with the Public Safety Trunked Radio System ("System").
- 6. Section 1.027 of the Agreement is deleted in its entirety and replaced with the following:
 - 1.027 <u>System Administrator</u>: An employee within the County's Electronic Services & Security Division of the Department of Facilities Development & Operations with the title Radio System Administrator who is responsible for day to day administration and management of the System and the County's designated contact person pursuant to various sections of this Agreement.
- 7. Section 2.01 of the Agreement is deleted in its entirety and replaced with the following:
 - 2.01 The Palm Beach County Electronic Services & Security Division is charged with responsibility for administering the System. The Public Safety Radio System Administrator will be the Towns's day to day contact and can be reached at 561-233-0837. The Electronic Services & Security Division is staffed from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding County holidays. After hours emergency contact will be made through the County's Emergency Operations Dispatch Center at 561-712-6428 and the appropriate contact will be made.

8. Section 2.02 of the Agreement is modified by deleting the first sentence and replacing it with the following:

The System Maintenance and Administration Plan as referenced on Attachment I hereto, identifies the general procedures for the management of the system and procedures for input into operating and technical policy development.

9. Section 4.07 of the Agreement is modified by deleting the last sentence and replacing it with the following:

The County's Talk Group and Radio ID allocations are on file with the County and are available upon request.

10. Section 17 of the Agreement is deleted in its entirety and replaced with the following:

Any notice given pursuant to the terms of this Agreement shall be in writing and be delivered by Certified Mail, Return Receipt Requested. The effective date of such notice shall be the date of receipt, as evidenced by the Return Receipt. All notices shall be addressed to the following:

As to the County:

County Administrator 301 North Olive Avenue West Palm Beach, FL 33401

Director, Facilities Development & Operations 2633 Vista Parkway West Palm Beach, FL 33411

With a copy to:

Radio System Administrator 2601 Vista Parkway West Palm Beach, FL 33411

County Attorney's Office 301 North Olive Avenue West Palm Beach, FL 33401

As to the Town:

Town Administrator Town of Ocean Ridge 6450 North Ocean Blvd. Ocean Ridge, FL 33435

11. The Agreement is hereby modified to add the following:

SECTION 21: PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General is authorized with the power to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

12. The Agreement is hereby modified to add the following:

SECTION 23: NO THIRD PARTY BENEFICIARY

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including, but not limited to, any citizen or employees of the County and/or Town.

13. Except as modified by this Second Amendment and the previous amendment, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof and is hereby ratified and confirmed by the Town and County.

(Remainder of the page intentionally left blank)

IN WITNESS WHEREOF, the parties have caused this Second Amendment to be executed as of the day and year first above written.

ATTEST:

SHARON R. BOCK, **CLERK & COMPTROLLER**

By:__

Deputy Clerk

By:

Steven L. Abrams, Mayor

PALM BEACH COUNTY, a political

subdivision of the State of Florida

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

₿ŷ ssistant County Attorney

APPROVED AS TO TERMS AND **CONDITIONS**

menl By: Audrey Wolf, Directon

Mr

Facilities Development & Operations

ATTEST: By:) Town Clerk Signature ancsch

Town Clerk Printed Name

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

11 Ming By: m Attorney

n\800 MHZ Agreements\Ocean Ridge\Second amendment - exp 110117.doc G:\DCoffi

TOWN OF OCEAN RIDGE, FLORIDA By: Signature of Mayor tru

Mayor Printed Name



Attachment I

PALM BEACH COUNTY PUBLIC SAFETY RADIO SYSTEM POLICIES AND PROCEDURES

June 2002

	Policy / Procedure Title	Last Revision Date
1.	Countywide Use of 800 MHz System (O.P. # I-01)	Oct. 1, 2001
2.	Countywide Use of 800 MHz System Talk Groups (O.P. # I-04)	Oct. 1, 2001
3.	Monitoring and Evaluation of Public Safety Radio System Talk Groups (O.P. # I-05)	Oct. 1, 2001
4.	Emergency Medical Communications (O.P. # I-06)	Oct. 1, 2001
5.	Reporting of Problems and Modifications of the Public Safety Radio System (O.P. # I-07)	Oct. 1, 2001
6.	Countywide Use of Public Safety Radio System During Times of Catastrophic Failure which result in non-trunking "conventional operation (O.P. # I-10)	" Oct. 1, 2001
7.	System Maintenance and Administration Plan	June 6, 2002