

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
WORKSHOP SUMMARY**

Meeting Date: September 24, 2013

Department: Community Services/Administration

I. EXECUTIVE BRIEF

Title: Head Start Recompetition

Summary: Pursuant to a 2011 President Obama Administration directive designed to improve the performance of Head Start programs, grantees meeting certain specified criteria are required to compete for continuation of federal funding. Palm Beach County Board of County Commissioners, as the principal grantee for Palm Beach County, has been designated as one of four Head Start programs in the State required to compete this year. The competition process (recompetition) is similar to a request for proposals solicitation whereby interested parties submit applications and, in this case, the U.S. Department of Health and Human Services evaluates the applications and makes an award for a funding cycle expected to start July 1, 2014, and end five years later. The application for recompetition is due on October 22, 2013. This workshop will include a brief staff summary of the Head Start Program and the recompetition process followed by a presentation from a non-profit organization, Lutheran Services of Florida (LSF), that is proposing to assume the County's role as principal grantee in partnership with the School Board of Palm Beach County and the Children's Services Council of Palm Beach County. Staff is recommending that the County accept the proposal in concept and direct staff to negotiate terms with LSF, the Children's Services Council, and the School District including, but not limited to, the following components which would, in part, be subject to LSF receipt of the grant award:


- Support for LSF application for principal grantee designation;
- County agreement to **not** apply for continuation of grantee designation;
- Leasing of County-owned facilities to LSF;
- Phasing out of County payments of matching funds over a five-year period and assumption of match payments by the Children's Services Council;
- Delineation of School District and Children's Services Council responsibilities and contributions;
- Priority hiring consideration for County Head Start employees; and
- Implementation of quality improvement measures and establishment of a high-performing integrated early care and education system.

Acceptance of the staff recommendation is likely to result in the assumption of Head Start program administration responsibilities by a non-profit organization and the eventual release of Board of County Commissioners funding and oversight responsibilities. There will be a displacement of County employees due to this change. Although it is anticipated that the majority of qualified employees will be hired by the new grantee and delegate agencies, some employees may not be retained and will need to pursue other employment. A transition plan that includes measures to assist staff with internal and external hiring and job placement will be developed and implemented should the staff recommendation be accepted. Countywide (TKF)

Background and Policy Issues: Continued on Page 3

Attachments:

1. PowerPoint Slides
2. Lutheran Services of Florida Proposal

Recommended by:  _____ **Department Director** **Date**

Approved By:  _____ **County Administration** **Date** 9-18-13

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
No. ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Reporting Category _____

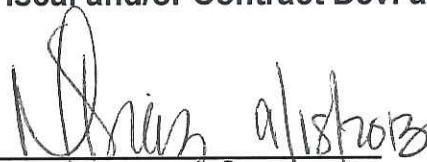

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Acceptance of the staff recommendation will initiate actions expected to result in short and long-term cost savings beginning in the 4th quarter FY 2014 and continuing into future years. The amount of the cost savings will be dependent upon federal grant awards and future financial obligations and commitments from the Children's Services Council and the federal grantee and will be presented to the Board at a later date.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 9/18/2013
 OFMB *9/18* *9/18*
 9/19/13
 Contract Dev. and Control
9-19-13 *BlWhaler*

B. Legal Sufficiency:

 9/20/13
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 9/03
 ADM FORM 01
 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

Background and Policy Issues: Head Start is a federal program that promotes school readiness of children from low-income families ages birth to five by enhancing their cognitive, social and emotional development. Head Start programs provide comprehensive services to enrolled children and their families. The services include health, nutrition, social and other services determined to be necessary by family needs assessments, in addition to education and cognitive services. The services are designed to be responsive to each child and the ethnic, cultural, and linguistic heritage of the family. There are currently 2296 children enrolled in the program, 2025 in Head Start (ages 3-5) and 271 in Early Head Start (birth-3). Slightly less than half of the children attend classrooms in County-operated centers and the remainder attend classrooms in delegate or contracted centers operated by non-profit or faith-based organizations and the School District. The total FY 2014 budget for Head Start is \$27,620,000. Approximately 69% of the budget (≈\$19 million) is provided by grants, the majority of that (≈\$16.4 million) being federal funds. The remaining non-grant funding is ad valorem.



PALM BEACH COUNTY

DEPARTMENT OF COMMUNITY SERVICES

HEAD START PRESENTATION

SEPTEMBER 24, 2013

Head Start/Early Head Start

Federal program that promotes the school readiness of children ages birth to five from low-income families by enhancing their cognitive, social, and emotional development.

Head Start programs provide a learning environment that supports children's growth in the following domains:

- language and literacy;
- cognition and general knowledge;
- physical development and health;
- social and emotional development; and
- approaches to learning.

Head Start/Early Head Start

Head Start programs provide comprehensive services to enrolled children and their families, which include health, nutrition, social, and other services determined to be necessary by family needs assessments, in addition to education and cognitive development services. Head Start services are designed to be responsive to each child and family's ethnic, cultural, and linguistic heritage.

Head Start/Early Head Start

2,296 Low-income Children 0-5 years and pregnant mothers.
2,025 Head Start and 271 Early Head Start

<u>Directly Operated Sites</u>	<u>Total # of Classrooms</u>	<u>Total # of Children</u>
Boynton Beach	6	114
Lake Worth	4	75
Pahokee	6	99
Westgate	2	35
Riviera Beach	6	111
Jupiter	4	67
Palm Glades	4	74
South Bay	7 HS / 2 EHS	128 HS / 20 EHS
West Palm Beach	10 HS / 4 EHS	152 HS / 22 EHS
San Castle 19 EHS	2 EHS	
Home Base	N/A	24 EHS
 TOTAL:	 49 Head Start 8 Early Head Start	 855 Head Start 85 Early Head
Start		

Head Start/Early Head Start

<u>Contracted Sites</u>	<u>Total # of Classrooms</u>	<u>Total # of Children</u>
Apostolic CDC	5 HS / 3 EHS	78 HS / 42 EHS
Union Baptist Church	4	72
School District	15 HS / 3 EHS	265 HS / 24 EHS
A Step Above ELC	2	20
My First Steps	5	82
The King's Kids ELC	3	51
Kidz Kaleidoscope	2	32
Tender Love & Care	2	32
Achievement Center	4	37
HHRC	15	261
YWCA	7	84
Emmanuel CDC	3 EHS	23 EHS
Florence Fuller	12 HS / 3 EHS	156 HS / 25 EHS
Family Central EHS	N/A	72 EHS
TOTAL:	64 Head Start 12 Early Head Start	1170 Head Start 186 Early Head Start

Head Start/Early Head Start

Funding Sources

➤ U.S Department of Health & Human Services, Administration for Children and Families (ACF)	\$16,431,311
➤ Palm Beach County Match	\$ 3,652,869
➤ Children's Services Council	\$ 454,964
➤ Palm Beach County Over Match	\$ 4,274,858
➤ Voluntary Pre-Kindergarten Reimbursement	\$ 1,756,741
➤ Child Care Food Program	\$ 1,021,100

TOTAL FUNDING \$ 27,591,863

Services



**Family & Parent
Services**



Education



Disabilities & Mental Health



Fiscal



**Facilities &
Transportation**



PDM



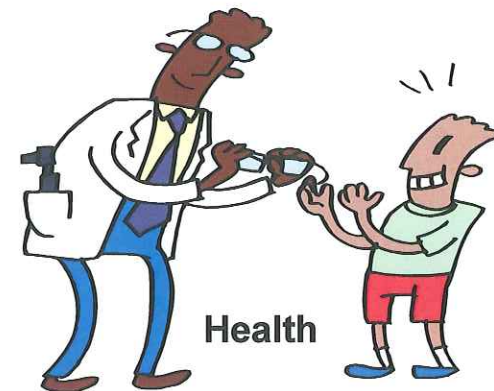
**ERSEA/Community
Partnerships**



Early Head Start



Nutrition



Health

Performance Standards

- Child Mental Health 1304.24
- Family Partnership 1304.40
- Parent Involvement 1304.40(d)(I)
- Child Health & Developmental Services 1304.20
- Education & Early Childhood Development 1304.21
- Child Health & Safety 1304.21
- Child Nutrition 1304.23
- Community Partnerships 1304.41
- Program Governance 1304.50
- Management Systems 1304.51

Background

- New legislation/regulations to Head Start Act effective December, 2011
- PBC Head Start has been designated by the US Dept of Health and Human Services to go through the Renewal Process(Recompetition)
- PBC Head Start views this an opportunity to create a quality integrated early care and education system

45 CFR 1307 – Designation Renewal

A Head Start or Early Head Start agency shall be required to compete for its next five years of funding whenever the responsible HHS Official's review determines that one of the following seven conditions existed during a review:

1. Program deficiencies
2. Failure to establish goals for school readiness
3. Test scores below minimum thresholds
4. License revocation
5. Program suspension
6. Federal debarment or program disqualification
7. Determination of risk of failure



MEMO

To: Jon Van Arnam, Assistant County Administrator
From: Chris Card, PhD, COO Lutheran Service Florida
Louis Finney, VP of Head Start Services, Lutheran Services Florida
RE: Lutheran Services Proposal

Lutheran Services Florida

Lutheran Services Florida, Inc. (LSF) is a human services agency that has more than 30 years of experience in the fields of Early Childhood Education, Head Start, Elderly and Guardianship Adult Services, Ryan White AIDS Foundation, Immigration and Refugee Services, Disaster Response, Substance Abuse and Mental Health Services, and Children and Family Services including Foster Care, Adoption, Counseling, Youth Shelters, and the Child Care Food Program. Our main headquarters are in Tampa, Florida but our service delivery areas include: Pensacola, Jacksonville, Miami, Orlando, St. Petersburg, Pinellas County, Palm Beach County, Ft. Myers, Tampa, Hillsborough County, Sarasota, Manatee County, Lee County, Charlotte County, and Broward County. Since our founding in 1982, Lutheran Services Florida, Inc. has helped more than 900,000 adults, children, and families.

Lutheran Services Florida's Head Start Service Delivery Model

LSF currently operates three Early Head Start or Head Start Programs throughout the state, including in PEPPI Head Start in Palm Beach County, which is the only other Head Start program in Palm Beach County funded by the Regional IV Office. LSF serves over 1900 children ages zero to five across all three programs. LSF has built an experienced Head Start leadership team with over 30 years collective experience in Head Start. This effort includes Quality Assurance and Education divisions that are both led by Ph.D.'s with sole focus on supporting all of LSF's Head Start programs. LSF also has an active partnership with Acelero Learning to utilize their extensive capacity in Head Start program design and management, as well as curriculum and family services tools. Acelero Learning's tools and approach have generated child outcome gains at more than twice the national average in Acelero Learning's own Head Start programs.

LSF/Palm Beach County1



LSF has worked with Acelero Learning, the School District of Palm Beach County, Palm Beach Children's Services Council, and other key early childhood partners to develop and design a high-impact proposal for providing Head Start services in Palm Beach County. With this approach, LSF, the School District of Palm Beach County, and our other partners can either maintain or increase the current enrollment (depending on the extent of the County's on-going contribution) and operate all slots with a full-day, full-year and school calendar option. **If the County reduces its contribution from \$7.7M to \$4.1M, which exactly meets the non-federal share match requirement for Head Start, we will be able to serve the same number of children but provide an even higher level of teacher quality and support, even with a 47% reduction in County support. With an additional \$1 million of support from the County (for a total country contribution of \$5.1M, which is still a 34% reduction from current funds) LSF and our partners would be able to serve an additional 72 infants and toddlers through Early Head Start. (*Budget Attached*)**

The model put together by LSF, the School District of Palm Beach County, and our partners will allow children to receive enough learning time in our classrooms to leave our program truly prepared to succeed in school, and in life. It will also allow parents enough time to work and/or enter school full-time. In this way, our Head Start program will have a dramatic, positive impact on both the children and families we serve. By supporting this effort and helping LSF fully-integrating the Early Head Start/Head Start program into the existing infrastructure of support for children ages zero to five in Palm Beach County, we can jointly create a program that can serve as a national model for ensuring the highest-need, lowest-income young children and their families received a high-quality, comprehensive, early learning program.

Partner Roles and Responsibilities

LSF will work to expand the role of the School District of Palm Beach County in providing Head Start services. Specifically, the School District will:

- Operate three Early Head Start Classrooms in its current locations through a partnership with the Children Services Council.



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- Increase their Head Start Operations from 10 classrooms to 25 by moving 15 additional classrooms into current operating District Programs and some county operated facilities.
 - Operate as a Sub-Recipient Grantee (Delegate) with getting technical expert support, training, technical assistance, monitoring and Grants management from LSF.
 - Take the lead in working with LSF and all Head Start partners toward the establishment of a long term study of the progress of all Head Start children entering Kindergarten to third grade.

LSF will work Palm Beach Children Service's Council and the Early Learning Coalition to fully integrate Head Start services into the Integrated System of Care Model, including:

- Single Point of Entry with Eligibility and Enrollment
- Integrated System of Data Driven Outcome Measurement
- Shared Common Assessments
- Prenatal Infant/Maternal Health Screens
- Integrated Capacity Building
- Integrated Professional Development Plans
- Integrated Monitoring by an Independent Assessor
- Integrated Tier Reimbursement System

As the proposed Head Start grantee, LSF will:

- Ensure that all Programs enroll in the Palm Beach County Quality Rating System and lead coordinating efforts with an integrated enrollment model.
- Manage Grant, fiscal and Program monitoring with the Federal Office of Head Start for all Delegate and Grantee operations.
- Develop "Learning Labs" in partnership with the School District to identify Lead Professional Staff Development and technical assistance.
- Collaborate with all Head Start Providers and provide oversight of data collection and assessments used to report and measure child outcomes.



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- Partner with current providers who meet the Children Services Council and Early Learning Coalition Quality Rating System Requirements

Staffing

We recognize and value the County Head Start and Early Head Start employees and understand that children transitions are more successful with familiar and qualified staff. In terms of this proposal, LSF will specifically commit to:

- All qualified Palm Beach County employees will receive first preference in hiring
- Employees hired will be brought on immediately with Health benefits.
- LSF will ensure that all employees meet local, state, and federal guideline requirements.

LSF recently completed a transition of 388 employees and assumed 86% of the employees through our Grantee and Delegate agency.

Palm Beach County Head Start Facilities

All Palm Beach County Facilities have been reviewed by our LSF Facility staff and are clearly an incredible asset to the Head Start and Early Head Start services in the county. We would like to continue to provide the services at the County facilities in a lease agreement and we will work with the County facility staff to ensure we follow all maintenance requirements in partnership with the County government. LSF proposes to use the current facilities leased by other owners with similar leasing agreements. LSF and its partner the School District of Palm Beach will manage Head Start and Early Head Start in those facilities.

1. **Boynton Beach**
2. **Pahokee**
3. **Belle Glade**
4. **Lake Worth**
5. **Jupiter**



-
6. Westgate
 7. Riviera Beach
 8. West Palm Beach
 9. South Bay

**Leased facilities are identified in bold*

LSF Facility operations will keep the facility functioning for its intended purpose and maintenance will be completed for required activities that sustain the asset's useful life. In an effort of ensuring that the agency provides a physical environment and facilities that are safe, healthy, conducive to learning an Operations and Maintenance (O&M) Operating plan will be implemented. The plan will be utilized to complete the listed activities. The tasks are as follows:

- Equipment and systems operations, maintenance and repair.
- Janitorial cleaning and sanitizing.
- Renewals, alterations, and relocation or moves.
- Produce suitable and publicly satisfactory overall appearance and aesthetics.
- Energy Management.
- Supply appropriate fire, life safety, disaster recovery and security.

This will be done in partnership with the County facility operations identified in the leasing agreement. LSF will work with the County facilities management and Head Start leadership to identify any enhancements or improvements to the facilities and playgrounds that could be funded with start-up funds under the new grant.

Reporting Summary: Phase I

	<u>HS Fed / Child</u>	<u>EHS Fed / Child</u>	<u>VPK for direct services</u>	<u>County Match</u>	<u>Federal + Match / child</u>	<u>Total / child</u>
Current Spend / Child	\$ 6,847	\$ 9,466	\$ 579	\$ 1,789	\$ 8,946	\$ 9,525
<i>Proposed Enrollment:</i>	2025	271				

424 Report Summary

Funds Available	Head Start	Early Head Start	VPK for direct services	County Match	Total (Federal + Match)	Overall Total (incl. external)
Federal Funds	\$ 13,866,170	\$ 2,565,161			\$ 16,431,331	\$ 16,431,331
Non-Federal Match	\$ -	\$ -	\$ -	\$ 4,107,833	\$ 4,107,833	\$ 4,107,833
Other Funds (Not in Match)	\$ -	\$ -	\$ 1,329,928	\$ -	\$ -	\$ 1,329,928
Total Funds Available	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 4,107,833	\$ 20,539,164	\$ 21,869,092

Expenses (424 Categories)	Head Start	Early Head Start	VPK for direct services	County Match	Total (Federal + Match)	Overall Total (incl. external)
Personnel - Base Pay	\$ 5,236,293	\$ 1,080,753	\$ 895,385	\$ 1,736,722	\$ 8,053,768	\$ 8,949,152
Personnel - Fringe	\$ 1,580,837	\$ 326,280	\$ 270,317	\$ 524,316	\$ 2,431,433	\$ 2,701,749
Travel	\$ 36,544	\$ 256	\$ -	\$ -	\$ 36,800	\$ 36,800
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 110,035	\$ 9,879	\$ 30,180	\$ 32,932	\$ 152,846	\$ 183,026
Contractual	\$ 5,203,439	\$ 951,101	\$ 114,772	\$ 1,813,863	\$ 7,968,402	\$ 8,083,175
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 803,617	\$ 12,083	\$ 19,275	\$ -	\$ 815,700	\$ 834,975
Indirect Costs	\$ 895,406	\$ 184,809	\$ -	\$ -	\$ 1,080,215	\$ 1,080,215
Total Expenses	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 4,107,833	\$ 20,539,164	\$ 21,869,092
Funding	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 4,107,833	\$ 20,539,164	\$ 21,869,092
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Personnel Detail (Non-Federal & Federal)

Expenses	Head Start	Early Head Start	VPK for direct services	County Match	Total (Federal + Match)	Overall Total (incl. external)
Child Health and Developmental Services Personnel						
Child Services Program Managers & content Area Experts	\$ 256,289	\$ 11,847	\$ 107,413	\$ 91,250	\$ 345,141	\$ 466,800
Teachers/Infant Toddler Teachers	\$ 1,777,212	\$ 811,245	\$ 487,152	\$ 1,227,912	\$ 3,624,674	\$ 4,303,520
Assistant Teachers	\$ 878,259	\$ -	\$ 257,421	\$ 378,560	\$ 1,197,721	\$ 1,514,240
Teacher Aides & Other Education Personnel	\$ 86,372	\$ 10,300	\$ 20,328	\$ 39,000	\$ 129,583	\$ 156,000
Health/Mental Health Services Personnel	\$ 156,779	\$ 20,981	\$ -	\$ -	\$ 177,760	\$ 177,760
Disabilities Services Personnel	\$ 147,465	\$ 19,735	\$ -	\$ -	\$ 167,200	\$ 167,200
Nutrition Services Personnel	\$ 64,000	\$ -	\$ -	\$ -	\$ 64,000	\$ 64,000
Family and Community Partnerships Personnel						
FCP Program Managers & content Area Experts	\$ 180,961	\$ 22,033	\$ 14,820	\$ -	\$ 202,994	\$ 217,814
Family Advocates	\$ 982,372	\$ 131,468	\$ -	\$ -	\$ 1,113,840	\$ 1,113,840
Program Design and Management Personnel						
Executive Director/Other Supervisor of HS Director	\$ 30,556	\$ 694	\$ -	\$ -	\$ 31,250	\$ 31,250
Head Start/Early Head Start Director	\$ 82,800	\$ 2,700	\$ 4,500	\$ -	\$ 85,500	\$ 90,000
Managers	\$ 136,900	\$ 4,350	\$ 3,750	\$ -	\$ 141,250	\$ 145,000
Clerical Personnel	\$ 169,795	\$ 19,859	\$ -	\$ -	\$ 189,654	\$ 189,654
Fiscal Personnel	\$ 34,810	\$ 4,658	\$ -	\$ -	\$ 39,468	\$ 39,468
Other Administrative Personnel	\$ 83,814	\$ 6,226	\$ -	\$ -	\$ 90,040	\$ 90,040
Maintenance Personnel	\$ 122,909	\$ 14,657	\$ -	\$ -	\$ 137,566	\$ 137,566
Other Personnel	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
Total Personnel:	\$ 5,236,293	\$ 1,080,753	\$ 895,385	\$ 1,736,722	\$ 7,782,641	\$ 8,949,152
Payroll Taxes + Fringe						
Payroll taxes (Soc. Sec, FICA)	\$ 400,576	\$ 82,678	\$ 68,497	\$ 132,859	\$ 595,372	\$ 684,610
Unemployment	\$ 85,875	\$ 17,724	\$ 14,684	\$ 28,482	\$ 127,635	\$ 146,766
Workers Compensation	\$ 47,127	\$ 9,727	\$ 8,058	\$ 15,630	\$ 70,044	\$ 80,542
Health / Dental / Life Insurance	\$ 1,047,258	\$ 216,151	\$ 179,077	\$ 347,344	\$ 1,556,528	\$ 1,789,830
Other Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Payroll Taxes + Fringe	\$ 1,580,837	\$ 326,280	\$ 270,317	\$ 524,316	\$ 2,349,579	\$ 2,701,749
Total Personnel + Fringe	\$ 6,817,129	\$ 1,407,033	\$ 1,165,702	\$ 2,261,038	\$ 10,132,220	\$ 11,650,902

Non-Personnel Expenses Detail

Expenses	Head Start	Early Head Start	VPK for direct services	County Match	Head Start Budget Total (Fed+ NF)	Overall Total (incl. external)
Travel						
Staff Out-Of-Town Travel	\$ 31,800	\$ -	\$ -	\$ -	\$ 31,800	\$ 31,800
Other Travel	\$ 4,744	\$ 256	\$ -	\$ -	\$ 5,000	\$ 5,000
Total Travel	\$ 36,544	\$ 256	\$ -	\$ -	\$ 36,800	\$ 36,800
Supplies						
Child and Family Services Supplies	\$ 50,864	\$ 9,213	\$ 29,641	\$ 30,182	\$ 85,547	\$ 119,900
Disabilities Supplies	\$ 7,687	\$ 563	\$ -	\$ 2,750	\$ 10,571	\$ 11,000
Other Supplies	\$ 51,484	\$ 102	\$ 539	\$ -	\$ 51,587	\$ 52,126
Total Supplies	\$ 110,035	\$ 9,879	\$ 30,180	\$ 32,932	\$ 147,705	\$ 183,026
Contractual						
Contractual Administrative Services (e.g., Legal, Accounting)	\$ 20,380	\$ 1,536	\$ 8,084	\$ -	\$ 21,916	\$ 30,000
Assessment Software / Services	\$ 10,231	\$ 771	\$ 4,058	\$ -	\$ 11,002	\$ 15,060
Child & Family Data System	\$ 12,789	\$ 964	\$ 5,073	\$ -	\$ 13,752	\$ 18,825
Delegate Agency Contracts	\$ 3,033,983	\$ 255,570	\$ -	\$ 1,096,518	\$ 4,214,889	\$ 4,386,070
Family Child Care Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Food Service	\$ 167,168	\$ 11,131	\$ 65,766	\$ -	\$ 178,298	\$ 244,064
Contractual Health/Disabilities Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Training & Technical Assistance	\$ 311,900	\$ 17,848	\$ 18,862	\$ -	\$ 329,748	\$ 348,610
Other Contracts	\$ 1,646,988	\$ 663,282	\$ 12,930	\$ 717,345	\$ 2,915,628	\$ 3,040,545
Total Contractual	\$ 5,203,439	\$ 951,101	\$ 114,772	\$ 1,813,863	\$ 7,685,233	\$ 8,083,175
Occupancy						
Depreciation/Use Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rent	\$ 111,456	\$ 6,144	\$ 2,400	\$ -	\$ 117,600	\$ 120,000
Utilities, Telephone	\$ 172,480	\$ -	\$ 3,520	\$ -	\$ 172,480	\$ 176,000
Building & Child Liability Insurance	\$ 157,290	\$ -	\$ 3,210	\$ -	\$ 157,290	\$ 160,500
Building Maintenance/Repair and Other Occupancy	\$ 220,990	\$ -	\$ 4,510	\$ -	\$ 220,990	\$ 225,500
Other Occupancy Cost	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Occupancy	\$ 662,216	\$ 6,144	\$ 13,640	\$ -	\$ 668,360	\$ 682,000
Other						
Local Travel	\$ 35,936	\$ 1,939	\$ -	\$ -	\$ 37,875	\$ 37,875
Substitutes (non-staff)	\$ 31,679	\$ -	\$ 5,281	\$ -	\$ 31,679	\$ 36,960
Parent Services	\$ 21,433	\$ 1,157	\$ -	\$ -	\$ 22,590	\$ 22,590
Publications/Advertising/Printing	\$ 16,417	\$ 905	\$ 354	\$ -	\$ 17,322	\$ 17,675
Training or Staff Development (non- contract)	\$ 29,947	\$ 1,616	\$ -	\$ -	\$ 31,563	\$ 31,563
Other Write-in Line Items	\$ 5,989	\$ 323	\$ -	\$ -	\$ 6,313	\$ 6,313
Total Other	\$ 141,401	\$ 5,940	\$ 5,635	\$ -	\$ 147,340	\$ 152,975
Total Direct Non-Personnel Expenses	\$ 6,153,635	\$ 973,319	\$ 164,227	\$ 1,846,795	\$ 8,685,438	\$ 9,137,975
Total Indirect Costs	\$ 895,406	\$ 184,809	\$ -	\$ -	\$ 1,080,215	\$ 1,080,215
Total Non-Personnel Expenses (incl. Indirect Costs)	\$ 7,049,041	\$ 1,158,128	\$ 164,227	\$ 1,846,795	\$ 9,765,653	\$ 10,218,190

Reporting Summary: Phase I (EHS Expansion Model)

	HS Fed / Child	EHS Fed / Child	VPK for direct services	County Match	Federal + Match / child	Total / child
Current Spend / Child	\$ 6,847	\$ 7,479	\$ 562	\$ 2,157	\$ 9,096	\$ 9,658
<i>Proposed Enrollment:</i>	2025	343				

424 Report Summary

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Non-Federal Match	\$ -	\$ -	\$ -	\$ 5,107,833	\$ 5,107,833	\$ 5,107,833
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Total Funds Available	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 5,107,833	\$ 21,539,164	\$ 22,869,092

Expenses (424 Categories)	Head Start	Early Head Start	VPK for direct services	County Match	Total (Federal + Match)	Overall Total (incl. external)
Personnel - Base Pay	\$ 5,226,219	\$ 1,057,427	\$ 892,978	\$ 2,479,209	\$ 8,762,855	\$ 9,655,832
Personnel - Fringe	\$ 1,577,795	\$ 319,237	\$ 269,590	\$ 748,473	\$ 2,645,506	\$ 2,915,096
Travel	\$ 36,400	\$ 400	\$ -	\$ -	\$ 36,800	\$ 36,800
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 118,189	\$ 13,590	\$ 37,457	\$ 66,287	\$ 198,066	\$ 235,523
Contractual	\$ 5,199,066	\$ 974,137	\$ 110,386	\$ 1,813,863	\$ 7,987,066	\$ 8,097,452
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 814,818	\$ 19,550	\$ 19,517	\$ -	\$ 834,368	\$ 853,885
Indirect Costs	\$ 893,683	\$ 180,820	\$ -	\$ -	\$ 1,074,503	\$ 1,074,503
Total Expenses	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 5,107,833	\$ 21,539,164	\$ 22,869,092
Funding	\$ 13,866,170	\$ 2,565,161	\$ 1,329,928	\$ 5,107,833	\$ 21,539,164	\$ 22,869,092
Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -