

Revised

AGENDA ITEM 3.B.3

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 1, 2013 ( X ) Consent ( ) Regular  
( ) Workshop ( ) Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

**Motion and Title:**

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$5,245,520**

**Summary:**

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

**Background and Justification:**

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

**Attachments:**

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 5,245,520.00
2)	TDC Contracts --	\$ 3,500.00
3)	Risk Management --	\$ -0-
	<b>TOTAL</b>	<b>\$ 5,245,520.00</b>

Recommended by: \_\_\_\_\_

Stephen I. Weiss, Manager - Financial Services

Date

9-30-13

Approved by: \_\_\_\_\_

Assistant County Administrator

Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: September 25, 2013

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Glendia Harvey, Board Services-Minutes Phone: 355-2153

DESCRIPTION OF ITEM:

Contract List for the October 1, 2013 BCC/Regular Meeting.  
My deadline to County Administration is September 26, 2013 Noon

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REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

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☐ Other: \_\_\_\_\_

THANKS!  
Glendia Harvey

*Reviewed in Payables  
Jan Schooley 9/25/13  
Jan Dowe 09/25/13  
Sue Bawty  
K Pinto 9/26/13*

**A) DELETED**

**B) R-2013-**

Term contract with The Goodyear Tire & Rubber Company for \$3,442,020 from 10/21/2013 through 10/20/2018 for the lease of transit bus tires per Master Agreement 13084.

**C) R-2013-**

Term contract with Minnesota Life Insurance Co. for \$1,800,000 from 01/01/2014 through 12/31/2018 for Term Life and Accidental Death and Dismemberment Insurance per Master Agreement 13066.

**D) R-2013-**

Tourist Development Council Category "G" Grant Agreement with the Executive Women's Golf Association, Inc. for \$3,500 for expenses incurred in its tourism project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**10/01/2013 Revised**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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**EXHIBIT A**

Pulled for further review

**EXHIBIT B**

The Goodyear Tire & Rubber Company	Term contract for the lease of transit bus tires for the period 10/21/2013 through 10/20/2018 per Master Agreement #13084.	\$3,442,020.00 SBE: \$0	Palm Tran 1341-542-5542-5213-C140-GY13	Scarlett	
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The County has encumbered \$1,891,616 (\$32,061/month) collectively among two (2) separate contracts for the lease of transit bus tires during the previous fifty-nine (59) months of the current term contracts. Based upon the consolidation of these two (2) contracts, vendor pricing, a fixed fee full service rate (\$662,988) and fixed fee per mile with an anticipated usage (\$2,779,032), \$3,442,020 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal options. Awardee is located out of State. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

**EXHIBIT C**

Minnesota Life Insurance Co.	Term contract for Term Life and Accidental Death and Dismemberment Insurance for the period 01/01/2014 through 12/31/2018 per Master Agreement #13066.	County Paid: \$1,800,000.00 (Est.) Employee Paid: \$5,200,000.00 (Est.) Total Amount: \$7,000,000.00 (Est.) SBE: \$0	Risk Management 7001-2290-7038  Palm Tran 7001-2295-LIFE	Scarlett	
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The County has encumbered \$852,000 (\$106,500/month) during the previous eight (8) months of the current twelve (12) month term contract. This is a new sixty (60) month term contract for Term Life and Accidental Death and Dismemberment Insurance for the employees of Palm Beach County, Palm Tran and the Supervisor of Elections. The estimated total cost of this contract is \$7,000,000, which is based on the estimated number of employees electing to purchase the plan at the guaranteed monthly rates. Of the estimated cost, the BCC cost is \$1,800,000 and the employee cost is \$5,200,000. The true number of plan participants will not be known until the completion of the annual open enrollment period for the employee group insurance benefits. Under this new term contract the guaranteed monthly rate has decreased by 4.54% from the previous contract. This contract has no renewal options. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

**TOTAL AMOUNT OF ALL AWARDS      \$5,242,020.00**

## Form D

**ATTACHMENTS (Check if attached)**

**[X] Appendix E, Disclosure of Ownership Interests**

**[X] Department justification, if applicable**

**[X] Entered into AMS (Adv 3), Date 9/18/13**

**[ ] Other/Close Procurement Folder #**

\*\*\*\*\* APPROVALS \*\*\*\*\*

DATE: 9/19/13

DATE:

**INTEROFFICE MEMORANDUM**

**DATE:** September 18, 2013

10/1 meeting

**TO:** Judith Crosbie  
Minutes

**FROM:** Carol Meneely  
TDC

**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- Executive Women's Golf Association, Inc. \$3,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2013/minutes/sports/ExecutiveWomen'sGolf





OCTOBER 1, 2013

THE GOODYEAR TIRE AND RUBBER COMPANY  
200 INNOVATION WAY D/710  
AKRON, OH 44316

Dear Vendor:

RE: TERM CONTRACT # 13084

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for TRANSIT BUS TIRES, LEASE OF based on:

[X] SOLICITATION # 13-084/AR

The term of this contract is 10/21/13 through 10/20/18, and has an estimated dollar value of \$3,442,020, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact AMANDA L. RAY at (561)616-6831.

Sincerely,

KATHLEEN M. SCARLETT  
PURCHASING DIRECTOR

c: EUGENE BITTEKER, PALM TRAN  
FILE

**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199

(561) 616-6800

FAX: (561) 616-6811

www.pbcgov.com/purchasing



**Palm Beach County  
Board of County  
Commissioners**

Steven L. Abrams, Chairman

Priscilla A. Taylor, Vice Chair

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

**County Administrator**

Robert Weisman

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