

Agenda Item #: 30-1

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

---

Meeting Date: October 22, 2013 [X] Consent [ ] Regular  
[ ] Public Hearing  
Department  
Submitted By: COUNTY ATTORNEY'S OFFICE  
Submitted For: TAX COLLECTOR

---

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to adopt: a resolution approving the Tax Collector's proposed Central Palm Beach County Service Center as a branch office for the conduct of County business.

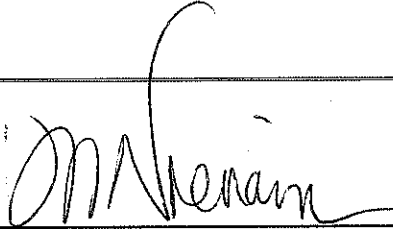
**Summary:** The Tax Collector is planning to purchase property and construct a new facility to be known as the Central Palm Beach County Service Center. The Florida Constitution requires that the Board of County Commissioners approve by resolution the use of branch offices, such as the Central Palm Beach County Service Center, as places where County business may be transacted. Countywide (JCM)

**Background and Justification:** The Tax Collector of Palm Beach County is proposing to purchase approximately 3.3 acres of vacant land located at 4165 South Military Trail, Lake Worth, Florida 33463 and construct a new facility thereon, which will be known as the Central Palm Beach County Service Center. When that facility is completed, the Tax Collector will consolidate the services currently provided at the Lantana, Lake Worth, and the DMV Service Centers at the new Central Palm Beach County Service Center. County business can only be conducted at the new facility if the Board approves a resolution designating the location as a branch office of the Tax Collector for the transaction of County business.

**Attachments:**

- 1. Resolution

---

Recommended by:  Date: 10/3/13  
COUNTY ATTORNEY

Approved by: N/A Date: \_\_\_\_\_

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>* _____</b>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

\* The cost to purchase and construct this facility is estimated at \$7.2 million. These costs and the cost to operate the facility will be funded directly by the Tax Collector's Office. However, the current FY 2014 Tax Collector's Budget does not include these costs. If approved, the Tax Collector will submit a revised budget to the State. These associated costs will reduce the amount of excess fees that would have otherwise been returned to the County and other taxing agencies. The existing facility will revert back to the County for other uses.

C. Departmental Fiscal Review: \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Susan Neary* 10/4/13  
 \_\_\_\_\_  
 OFMB *KN* *10/4*  
*10/4/13*

*Dr. J. Jacoby* 10/7/13  
 \_\_\_\_\_  
 Contract Development and Control  
*10-7-13 R. B. B.*

**B. Legal Sufficiency:**

*James C. [Signature]* 10/3/13  
 \_\_\_\_\_  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.**

**RESOLUTION NO. R-2013-**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, ACKNOWLEDGING THE ACQUISITION OF A NEW FACILITY BY THE TAX COLLECTOR TO EXPAND ITS SERVICES AND AUTHORIZING BRANCH OFFICE FOR THE CONDUCT OF COUNTY BUSINESS.**

**WHEREAS**, the Tax Collector of Palm Beach County is a duly elected constitutional officer of Palm Beach County, and

**WHEREAS**, the Tax Collector of Palm Beach County leases a State owned facility and operates a branch office known as the Lantana Service Center for the provision of driver licenses and associated State and County business/services, which is located at 299 Lantana Road, Lantana, Florida 33462, and

**WHEREAS**, the State-run Department of Motor Vehicles (DMV) Service Center located at 571 North Military Trail, West Palm Beach, Florida 33415-1311, known as the DMV site, is tentatively scheduled to terminate operations in the latter months of 2015, and

**WHEREAS**, the Tax Collector of Palm Beach County operates a branch office known as the Lake Worth Service Center for the provision of State and County business/services, which is located at 3551 South Military Trail, Lake Worth, Florida 33463, and

**WHEREAS**, the Tax Collector of Palm Beach County intends to purchase approximately 3.3 acres of vacant land located at 4165 South Military Trail, Lake Worth, Florida 33463 and construct a new facility thereon, which will be known as the Central Palm Beach County Service Center, and

**WHEREAS**, this proposed acquisition is authorized pursuant to Sections 197.332 and 197.603, Florida Statutes, and

**WHEREAS**, the Tax Collector has the resources available to purchase the land and construct the new facility, enabling the Tax Collector to consolidate the three (3) offices to provide better and expanded services to the Tax Collector's clients, and

**WHEREAS**, upon completion of the new facility, the Tax Collector will close the Lantana Service Center and Lake Worth Service Center and absorb DMV transactions resulting from closure of the DMV Service Center, and

WHEREAS, Article VIII, Section 1(k), of the Constitution of the State of Florida requires a resolution of the Board of County Commissioners to approve the location of branch offices for the Tax Collector for the conduct of County business,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Upon the completion of construction of suitable facilities at the property located at 4165 South Military Trail, Lake Worth, Florida 33463, the site, to be known as the Central Palm Beach County Service Center, is approved and authorized for use as a branch office for the conduct of County business.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

- Commissioner Steven L. Abrams, Mayor -
- Commissioner Priscilla A. Taylor, Vice Mayor -
- Commissioner Hal R. Valeche -
- Commissioner Shelley Vana -
- Commissioner Jess R. Santamaria -
- Commissioner Paulette Burdick -
- Commissioner Mary Lou Berger -

The Mayor thereupon declared the Resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By:  County Attorney

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: \_\_\_\_\_ Deputy Clerk