

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 22, 2013 [] Consent [X] Regular
[] Ordinance [] Public Hearing

Department

Submitted By: Community Services

Submitted For: Head Start/Early Head Start & Children's Services

I. EXECUTIVE BRIEF

Motion and Title: **Staff recommends motion to:**

- A) **Approve:** Head Start/Early Head Start Contracted Service Agreements with the below-listed agencies for the period October 1, 2013, through September 30, 2014 for services to Head Start/Early Head Start children and families;
1. The Union Missionary Baptist Church, Inc. (Day Care Center) will provide services for up to 72 Head Start children, in an amount not to exceed \$397,620;
 2. The Young Women's Christian Association of Palm Beach County, Florida will provide services for up to 84 Head Start children, in an amount not to exceed \$528,045;
 3. Hispanic Human Resources Council, Inc. will provide services for up to 261 Head Start children, in an amount not to exceed \$1,640,711;
 4. Emmanuel Child Development Center, Inc. will provide services for up to 20 Early Head Start children, in an amount not to exceed \$158,625;
 5. A Step Above Learning Center, Inc. will provide services for up to 20 Head Start children, in an amount not to exceed \$110,450;
 6. Apostolic Child Development Centers, Inc. will provide services for up to 38 Early Head Start children, in an amount not to exceed \$301,388;
 7. Apostolic Child Development Centers, Inc. will provide services for up to 78 Head Start children, in an amount not to exceed \$458,433;
 8. Florence Fuller Child Development Centers, Inc. will provide services for up to 22 Early Head Start children, in an amount not to exceed \$174,488;
 9. Florence Fuller Child Development Centers, Inc. will provide services for up to 156 Head Start children, in an amount not to exceed \$980,655;
 10. Education Development Center, Inc. will provide services for up to 82 Head Start children, in an amount not to exceed \$452,845;

Motion and Title: (continued on page 3)


Summary: (on page 3)

Background and Justification: (on page 3)

Attachments:

1. Head Start/Early Head Start Contracted Services Agreements (17)
2. Amendment No.1 (17)

Recommended By:  Department Director 10/11/13 Date

Approved By:  Assistant County Administrator 10/20/13 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	8,667,229				
External Revenue	(6,152,969)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	2,514,260				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget? Yes X No

Budget Account No.:

Fund 1002 Dept 147 Unit 1451/1457 Object Var. Program Code Var. Program Period GY13

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding through Head Start grant \$6,152,969 from Health and Human Services and \$2,514,260 from Palm Beach County. Sufficient funding is included in the current budget to meet County obligations.

C. Departmental Fiscal Review: TM
Taruna Malhotra, Director, Financial & Support Svcs

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature]
OFMB/KO
10/11
10/11/2013
ce 10/11/13

[Signature]
Contract Development and Control
10/11/13
Of the five of our review,
not all of the amendments
were executed.

B. Legal Sufficiency:
Amendments need to be
executed and signed for
terms and conditions
[Signature]
Chief Assistant County Attorney

C. Other Department Review:
[Signature]
Department Director

This summary is not to be used as a basis for payment.

11. The King's Kids Early Learning Center, Inc. will provide services for up to 51 Head Start children, in an amount not to exceed \$281,648;
12. Community Child Care Center of Delray Beach, Inc. d/b/a Achievement Centers for Children and Families will provide services for up to 37 Head Start children, in an amount not to exceed \$204,333;
13. Kidz Kaleidoscope Center for Early Learning, Inc. will provide services for up to 32 Head Start children, in an amount not to exceed \$176,720;
14. Tender Love & Care Child Development Center, Inc. will provide services for up to 32 Head Start children, in an amount not to exceed \$176,720; and
15. Family Central, Inc. will provide services for up to 72 Early Head Start children, in an amount not to exceed \$524,520;
16. The School Board of Palm Beach County will provide services for up to 265 Head Start children, in an amount not to exceed \$1,670,851; and
17. The School Board of Palm Beach County will provide services for up to 24 Early Head Start children, in an amount not to exceed \$429,177.

B) Approve: Amendment No. 1 to each of the Contracted Service Agreements providing for suspension of contracted program services in the event that federal grant funding to the County is suspended or there is a lapse in grant funding for any reason; and

C) Authorize: Issuance of Termination of Agreement notices in accordance with the provisions of Article 5 of the Contracted Service Agreements in the event the grant to the County under the Head Start Act expires or is terminated as a result of the 2014 Head Start grant award competitive process.

Summary: (from page 1) Palm Beach County receives annual funding to provide Head Start/Early Head Start programming through a federal grant from the Department of Health & Human Services, Administration for Children & Families, Office of Head Start. A portion of the classroom and family services are contracted or delegated to local non-profit and faith-based organizations and the School District. Annual service agreements are utilized for this purpose. The agreements being recommended in this item include a not-to-exceed amount consistent with our pending application with the Office of Head Start. These funds have not yet been appropriated by the federal government. Approval of the Agreements and Addendum No. 1 to each Agreement will define the scope of services required, terms and conditions and provide for payment only during the times of actual service delivery. Additionally, staff is requesting authorization to terminate the Agreements in the event that the federal grant to the County expires or is terminated. The federal share of program costs is approximately 75%. The remaining funding is County ad valorem. (Head Start) Countywide (TKF)

Background and Justification: (from page 1) There are not sufficient County facilities to accommodate all authorized slots for three and four year old children in the Head Start program; therefore, the County enters into agreements with child care agencies to provide comprehensive Head Start services.