

AGENDA ITEM 3A-2

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: 10/29/13 () Consent (✓) Regular
() Workshop () Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$ 625,384.00.

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on Board approval unless a later effective date is referenced in the contract.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$	485,384.00
2)	TDC Contracts --	\$	15,000.00
3)	Risk Management --	\$	125,000.00
	TOTAL	\$	625,384.00

Recommended by:  10-25-13
Stephen I. Weiss, Director - Finance Services Date

Approved by:  N/A
Assistant County Administrator Date

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: October 24, 2013

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 5, 2013 BCC/Regular Meeting.
My deadline to County Administration is October 25, 2013 before Noon

REQUESTED ACTION:

- ☒ Review and signature
- ☐ Review and information
- ☐ Other: _____

OTHER ROUTING INSTRUCTIONS:

- ☒ Return to originator
- ☐ Forward for additional processing to: _____
- ☐ Other: _____

THANKS!
Gretel Sarmiento

Revised in Payables by
Jan Schooley 10/24/13
Jim Orr 10/24/13
K. Ruto 10/25/13
Gretel Sarmiento 10/25/13

November 5, 2013

CONSENT AGENDA

3. B.3.

APPROVED: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office:

A) R-2013-

Increase of term contract with All Florida Tree & Landscape Inc. for \$88,076.00 for tree trimming and pruning services from December 17, 2012 through December 16, 2013.

B) R-2013-

Renewal of term contract with Ascent Aviation Group Inc. for \$397,308.00 for the purchase and transport delivery of jet "A" fuel from November 4, 2013 through November 3, 2014.

C) R-2013-

Tourist Development Council Category "G" Grant Agreement with the US Road Sports & Entertainment of Florida LLC for \$5,000.00 for the Palm Beaches Marathon and Fun Festival.

D) R-2013-

Tourist Development Council Category "G" Grant Agreement with Chris Evert Charities Inc. for \$5,000.00 for the Chris Evert/Raymond James Pro-Celebrity Tennis Classic.

E) R-2013-

Tourist Development Council Category "G" Grant Agreement with Palm Beach County Sports Commission for \$5,000.00 for the US Youth Soccer Association Olympic Development Program Girls Winter Interregional Tournament.

F) R-2013-

Risk Management - Workers' Comp. Settlement for Jack Rode for \$125,000.00

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
10/29/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
All Florida Tree & Landscape, Inc.	Increase of term contract for tree trimming and pruning services for the period 12/17/2012 through 12/16/2013 per Master Agreement #12101	Increased Amount: \$ 88,076.00 Total with Increase: \$528,516.00 SBE: Amount dependent on usage	Countywide	Scarlett	

The County has expended or encumbered \$440,379 (\$44,038/month) during the previous ten (10) months of the current twelve (12) month term contract. Various Departments are requesting a cumulative increase of \$88,076 over the previously authorized amount of \$440,440, inclusive of the Purchasing Director's ten percent (10%) authority, to provide unanticipated tree trimming and pruning services during the remaining two (2) months of the term contract. This term contract has four (4) twelve (12) month renewal periods remaining. Awardee is located outside Palm Beach County in the City of Coral Springs, Florida. Awarded to non SBE vendor utilizing an SBE subcontractor.

EXHIBIT B					
Ascent Aviation Group, Inc	Renewal of term contract for the purchase and transport delivery of jet "A" fuel for the period 11/04/2013 through 11/03/2014 per Master Agreement #12003A.	\$397,308.00 SBE: \$0	FDO/Fleet Management 5000-410-7220-5217	Scarlett	

The County has expended or encumbered \$761,513 (\$33,109/month) during the previous twenty-three (23) months of the current twenty-four (24) month term contract. Based upon historical usage, \$397,308 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal periods remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

TOTAL AMOUNT OF ALL AWARDS \$ 485,384.00

INTEROFFICE MEMORANDUM

DATE: October 17, 2013
TO: Judith Crosbie
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Us Road Sports & Entertainment of Florida, LLC for
the Palm Beaches Marathon and Fun Festival \$5,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2013.minutes.Sports.Marathon

Tdc/grantagr2013.minutes.Sports.Marathon/sports/Allianz.LittleMo


Palm Beach County, Florida
THE BEST OF EVERYTHING

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INTEROFFICE MEMORANDUM

DATE: October 22, 2013
TO: Judith Crosbie
Minutes
FROM: Carol Menealy
TDC
RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|---|-----------------|
| • Chris Evert Charities, Inc. for the Chris Evert/Raymond James Pro-Celebrity Tennis Classic | \$5,000 |
| • PB County Sports Commission for the US Youth Soccer Association Olympic Development Program Girls Winter Interregional Tournament | <u>\$5,000</u> |
| Total Amount | \$10,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

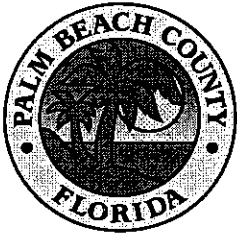
Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2013/minutes/sports/ChrisEvertProCelebrity.USYouthSoccer


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Risk Management Department

100 Australian Avenue, Suite 200

West Palm Beach, FL 33406

(561) 233-5400

Fax: (561) 233-5420

www.pb.gov.com



**Palm Beach County
Board of County
Commissioners**

Steven L. Abrams, Mayor

Priscilla A. Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

Palm Beach County

INTER-OFFICE COMMUNICATION

To: Judith Crosbie
Minutes Department

From: Nancy Bolton *NLB*
Director - Risk Management

Date: October 18, 2013

Subject: Workers' Compensation Settlement for Board Approval

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Brad Merriman, Assistant County Administrator
Drew McMahon, Chief Assistant County Attorney

"An Equal Opportunity
Affirmative Action Employer"

Official Electronic Letterhead

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
11/19/2013**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Jack Rode	Workers' Compensation	4/19/1993	\$125,000.00

CLAIM SETTLEMENTS TOTAL:

\$125,000.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.