



BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: October 30, 2013

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 5, 2013 BCC/Regular Meeting.  
My deadline to County Administration is October 31, 2013 Noon

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REQUESTED ACTION:

Review and signature

Review and information

Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

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Other: \_\_\_\_\_

THANKS!  
Gretel Sarmiento

*Reviewed in Payables  
Jan Schooley 10/30/13  
Anti-Dun 10/30/13  
Cassidy 10/30/13  
RPinto 10/31/13*

November 5, 2013

**CONSENT AGENDA**

**3. B.3.**

**APPROVED:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office:

**A) R-2013-**

Term contract with Glades Parts Co. Inc. d/b/a Original Equipment Co.; Batteries By Fisher Inc. for \$1,236,000.00 for the purchase of various manufacturers/brands of auto/marine/utility batteries from November 21, 2013 through November 20, 2018.

**B) R-2013-**

Renewal of term contract with Office Depot Inc. for \$362,374.00 for the purchase and delivery of office supplies from November 5, 2013 through October 17, 2014.

**C) R-2013-**

Increase of term contract with James F. Schnelle, Jr. d/b/a Environmental Management & Engineering, LLC; Common Areas Maintenance, a division of DGC Environmental Services Inc. for \$732,000.00 from May 1, 2013 through April 30, 2014.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/05/2013**

| Contractor(s) | Project | Contract Amount<br>SBE / M/WBE Amount | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|---------------|---------|---------------------------------------|---|----------|-----------|
|---------------|---------|---------------------------------------|---|----------|-----------|

|  |  |                            |            |          |  |
|--|--|----------------------------|------------|----------|--|
| <b>EXHIBIT A</b>   |  |                            |            |          |  |
| Glades Parts Co.,<br>Inc. d/b/a Original<br>Equipment Co.;<br>Batteries By Fisher,<br>Inc. | Term contract for the purchase of various<br>manufacturers/brands of auto/marine/utility batteries<br>for the period 11/21/2013 through 11/20/2018 per<br>Master Agreement #13082. | \$1,236,000.00<br>SBE: \$0 | Countywide | Scarlett |  |

The County has expended or encumbered \$288,394 (\$20,600/month) during the previous fourteen (14) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Based upon historical usage, \$1,236,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal periods. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Lakeland, Florida. No SBE vendor submitted a bid on this project.

|                    |  |                          |            |          |  |
|--------------------|--|--------------------------|------------|----------|--|
| <b>EXHIBIT B</b>   |  |                          |            |          |  |
| Office Depot, Inc. | Renewal of term contract for the purchase and<br>delivery of office supplies for the period 11/05/2013<br>through 10/17/2014 per Master Agreement #150762. | \$362,374.00<br>SBE: \$0 | Countywide | Scarlett |  |

The County has expended or encumbered \$885,796 (\$32,211/month) during the previous twenty-seven and one half (27.5) month term contract. Based upon historical usage, \$362,374 is needed to meet the County's requirements through the expiration of this new eleven and a quarter (11.25) month renewal term contract. This purchase is off the State of Florida Contract #618-000-111. This term contract has two (2) twelve (12) month renewal periods remaining. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity or service.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**11/05/2013**

| Contractor(s)   | Project   | Contract Amount<br>SBE / M/WBE Amount  | Department(s) or<br>Division(s)<br>Accounting Line(s) | Executor | Minutes # |
|---|---|--|---|----------|-----------|
| <b>EXHIBIT C</b>  |   |  |   |          |           |
| James F. Schnelle,<br>Jr. d/b/a<br>Environmental<br>Management &<br>Engineering, LLC;<br>Common Areas<br>Maintenance, a<br>Division of DGC<br>Environmental<br>Services, Inc. | Increase of term contract for exotic vegetation control/removal and native and littoral plant installation for the period 05/01/2013 through 04/30/2014 per Master Agreement #12050A. | Increased Amount: \$ 732,000.00<br>Total with Increase: \$1,442,000.00<br>SBE: \$0 | Countywide  | Scarlett |           |

The County has expended or encumbered \$704,131 (\$122,458/month) during the previous five and three quarter (5.75) months of the current twelve (12) month term contract. Due to the need for exotic vegetation control/removal that has exceeded their estimated expenditures for the year, Parks & Recreation is requesting an increase of \$370,000 for exotic vegetation control/removal at various park locations; Environmental Resources Management is requesting an increase of \$300,000 for exotic vegetation control/removal to complete work at the Cypress Creek Natural Area; and Water Utilities is requesting an increase of \$62,000 for exotic vegetation control/removal due to additional sites acquired and unanticipated needs at existing locations for a total increase of \$732,000 over the previously authorized amount of \$710,000. This term contract has three (3) twelve (12) month renewal periods remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Ft. Pierce, Florida. No responsive SBE vendor bid within 10% of the low bidder.

**TOTAL AMOUNT OF ALL AWARDS      \$2,330,374.00**



Exhibit "A"

Form L

November 5, 2013

**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

GLADES PARTS CO, INC.  
DBA ORIGINAL EQUIPMENT CO.  
DARRYL B. MIELE  
1348 SOUTH MAIN STREET  
BELLE GLADE, FL 33430

Dear Vendor:

RE: TERM CONTRACT # **13082**

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for BATTERIES, AUTO / MARINE / UTILITY, VARIOUS MANUFACTURERS / BRANDS, PURCHASE OF based on:

SOLICITATION #13-082/ZG

OTHER: ITEMS #1, #2 & #3 FROM LOTS #1, #2 & #3

The term of this contract is 11/21/13 through 11/20/18, and has an estimated dollar value of \$1,236,000, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY0303050000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Zulma Gasca at (561) 616-6848.

Sincerely,

Kathleen M. Scarlett  
Director

c: Countywide  
File

**Palm Beach County  
Board of County  
Commissioners**

Steven L. Abrams, Mayor  
Priscilla Taylor, Vice Mayor  
Hal R. Valeche  
Paulette Burdick  
Shelley Vana  
Mary Lou Berger  
Jess R. Santamaria

**County Administrator**

Robert Weisman



Exhibit "A"

Form L

November 5, 2013

BATTERIES BY FISHER, INC.  
STEVEN W. KING  
1124 OMOHUNDRO AVE  
LAKELAND, FL 33809

Dear Vendor:

RE: TERM CONTRACT # **13082**

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for BATTERIES, AUTO / MARINE / UTILITY, VARIOUS MANUFACTURERS / BRANDS, PURCHASE OF based on:

- SOLICITATION #13-082/ZG
- OTHER: ITEM #7 FROM LOT #1

The term of this contract is 11/21/13 through 11/20/18, and has an estimated dollar value of \$1,236,000, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

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Sincerely,

Kathleen M. Scarlett  
Director

c: Countywide  
File

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**County Administrator**

Robert Weisman

"An Equal Opportunity  
Affirmative Action Employer"

Exhibit "B"

Form L

November 5, 2013

Office Depot, Inc.  
Mr. Jim Olsen, District Sales Manager  
6600 N. Military Tr.  
Boca Raton, FL 33496

Dear Mr. Olsen:

**TERM CONTRACTS #150762 & 150762-1**

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for OFFICE SUPPLIES based on:

- SOLICITATION # \_\_\_\_\_
- RENEWAL OF CONTRACT based on SOLICITATION # \_\_\_\_\_ in accordance with all original terms, conditions, specifications and prices with no deviation.
- EXTENSION OF CONTRACT based on SOLICITATION # \_\_\_\_\_
- SOLE SOURCE CONTRACT # \_\_\_\_\_  
Vendor shall notify Purchasing immediately if the sole source status changes.
- RENEWAL OF STATE OF FLORIDA CONTRACT # 618-000-11-1
- OTHER: \_\_\_\_\_

The term of this contract is 11/05/13 through 10/17/14, and has an estimated dollar value of \$362,374.00.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

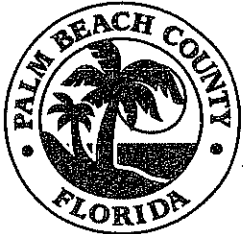
Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305\*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Colleen Cardillo at (561) 616-6839.

Sincerely,

Kathleen M. Scarlett  
Director

c: File



**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
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Exhibit "C"



**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

Form M

November 5, 2013

Common Areas Maintenance, a Division of  
DGC Environmental Services, Inc.  
Attn.: Mr. David Clarius  
853 South Kings Highway  
Ft. Pierce, FL 34945

Dear Mr. Clarius:

RE: TERM CONTRACT #12050A

This is to inform you that Palm Beach County Board of County Commissioners has increased the estimated dollar value for the above referenced Term Contract for EXOTIC VEGETATION CONTROL & REMOVAL and NATIVE/LITTORAL PLANT INSTALLATION (AWARDED LOT #2).

The term of this contract remains the same, 05/01/13 through 04/30/14, and the new estimated dollar value is \$1,442,000.00, inclusive of all vendors awarded.

In accordance with Term #16 of the original contract, Palm Beach County reserves the right to increase or decrease the anticipated value of this twelve (12) month contract as necessary to meet actual requirements.

If you have any questions, please contact Colleen Cardillo at (561) 616-6839.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kathleen M. Scarlett".

Kathleen M. Scarlett, Director  
Purchasing Department

c: Reid Raymond, Parks & Recreation  
Vivienne Burnett, Environmental Resources Management  
Vernetha Green, Water Utilities  
Garth Josephs, Facilities Management  
File

**Palm Beach County  
Board of County  
Commissioners**

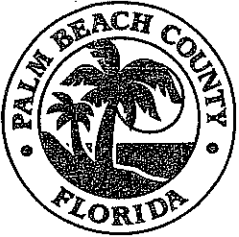
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**County Administrator**

Robert Weisman

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Exhibit "C"



**Purchasing Department**

50 South Military Trail, Suite 110  
West Palm Beach, FL 33415-3199  
(561) 616-6800  
FAX: (561) 616-6811  
www.pbcgov.com/purchasing

Form M

November 5, 2013

James F. Schnelle, Jr.  
d/b/a Environmental Management & Engineering, LLC  
Attn.: Mr. James F. Schnelle, Jr.  
8259 N. Military Tr., #8  
Palm Beach Gardens, FL 33410

Dear Mr. Schnelle, Jr.:

RE: TERM CONTRACT #12050A

This is to inform you that Palm Beach County Board of County Commissioners has increased the estimated dollar value for the above referenced Term Contract for EXOTIC VEGETATION CONTROL & REMOVAL and NATIVE/LITTORAL PLANT INSTALLATION (AWARDED LOT #1).

The term of this contract remains the same, 05/01/13 through 04/30/14, and the new estimated dollar value is \$1,442,000.00, inclusive of all vendors awarded.

In accordance with Term #16 of the original contract, Palm Beach County reserves the right to increase or decrease the anticipated value of this twelve (12) month contract as necessary to meet actual requirements.

If you have any questions, please contact Colleen Cardillo at (561) 616-6839.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen M. Scarlett".

Kathleen M. Scarlett, Director  
Purchasing Department

c: Reid Raymond, Parks & Recreation  
Vivienne Burnett, Environmental Resources Management  
Vernetha Green, Water Utilities  
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