Agenda Item No. 388-

## PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:	November 5, 2013	[×]	Consent	]	]	Regular
Department:		[]	Ordinance	Ĩ	]	Public Hearing
Submitted By: Submitted For			Sheriff's Office Sheriff's Office			

## I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to: (A) Accept** on behalf of the Palm Beach County Sheriff's Office a National Institute of Justice FY 2014 DNA Backlog Reduction Program Grant in the amount of \$389,345 for the period October 1, 2013, through March 31, 2015; and **(B) Approve** a budget amendment of \$389,345 in the Sheriff's Grants Fund.

**Summary:** On August 27, 2013, the Palm Beach County Sheriff's Office (PBSO) received an award for the DNA Backlog Reduction Program. The Forensic Biology Unit in the Crime Laboratory of PBSO services over 28 municipalities, the school systems and assists state and local federal agencies as needed. These funds will be used for equipment, training, travel, and contractual services that will increase the efficiency of the crime lab. There is no match requirement associated with this award. No additional allocations are needed and no additional County funds are required. <u>Countywide. (PGE)</u>

**Background and Justification:** The U.S. Department of Justice, Office of Justice Programs (OJP), National Institute of Justice (NIJ) FY 2014 Forensic DNA Backlog Reduction Program furthers the U.S. Department of Justice's mission by offering an opportunity for states and units of local government with existing crime laboratories that conduct DNA analysis to handle, screen, and analyze backlogged forensic DNA casework samples, as well as to improve DNA laboratory infrastructure and analysis capacity, so that forensic DNA samples can be processed efficiently and cost effectively. These improvements are critical to preventing future DNA backlogs and to helping the criminal justice system use the full potential of DNA technology. The Catalog of Federal Domestic Assistance (CFDA) number is 16.741 and the grant number is 2013-DN-BX-0047.

### Attachments:

1. Budget Amendment 2. Award Letter	
RECOMMENDED BY:	10/17/20/3 Date
APPROVED BY: M	10/24/13
ASSISTANT COUNTY ADMINISTRATO	R DATE

## II. FISCAL IMPACT ANALYSIS

<b>Fiscal Years</b> Capital Expenditures Operating Costs	<b>2014</b> \$193,716 \$195,629	2015	2016	2017	2018
External Revenues Program Income (County)	(\$389,345)				
In-Kind Match (County)	0				
Net Fiscal Impact	0				
# Additional FTE Positions (Cumulative)	0				
Is Item Included in Currer	nt Budget: YES		NO <u>X</u>		
Budget Account No.: Fund	1152 Agency	160 Org	2252	Object3^	29
· F	Reporting Category				

## A. Five Year Summary of Fiscal Impact:

# B. Recommended Sources of Funds / Summary of Fiscal Impact:

The FY14 DNA Backlog Reduction Program grant is funded through the National Institute of Justice (NIJ). There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

FY13 DNA Backlog Reduction Program Total

<u>\$389,345</u> \$389,345

### III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

OFMB . 101

1(4) 13 Administration

Legal Sufficiency: 22/13 Assistant County Attorney

C. Other Department Review:

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**Department Director** 

This summary is not to be used as a basis for payment.

<sup>14-</sup> *Ol* 

tachment #

### BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

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BBEX 160 101813-149 BBRV 160 101813-17

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET		REMAINING BALANCE
Revenues								
	Backlog Reduction Program							
160-2252-3129	Federal Grant - Other Public Safety	0	0	389,345		389,345		
	TOTAL REVENUES	2,442,123	\$2,442,123	\$389,345	\$0	\$2,831,468		
<u>Expenditures</u>								
EY2013 Forensic DNA	Backlog Reduction Program							
160-2252-9498	Transfer to Sheriff's Grant Fund	0	0	389,345		389,345		
	TOTAL EXPENDITURES	2,442,123	\$2,442,123	\$389,345	\$0	\$2,831,468		
		1						
Palm Beach County Sh	eriff's Office	Signatures		Date			By Board of County At Meeting of Nov	
INITIATING DEPARTN	MENT/DIVISION		/ 	10/11/201	3			
Administration/Budge	et Department Approval	Luon	Neny_	10/18/13			Deputy Clerk to the Board of County Co	
OFMB Department - P	Posted							

Department of Justice Office of Justice Programs National Institute of Justice I. RECIPIENT NAME AND ADDRESS (Including Zip Code) Palm Beach County Sheriffs Office 3228 Gun Club Road West Palm Beach, FL 33406-3001	Grant 4. AWARD NUMBER: 2013-DN-BX-0047 5. PROJECT PERIOD: FROM 10/01/201 BUDGET PERIOD: FROM 10/01/201 6. AWARD DATE 08/27/2013	3 TO 03/31/2015	
IA. ORANTEE IRS/VENDOR NO. 596000786	8. SUPPLEMENT NUMBER 00	7. ACTION Initial	
	9. PREVIOUS AWARD AMOUNT	\$0	
3. PROJECT TITLE FY2013 Forensic DNA Backlog Reduction Program - Palm Beach County	10. AMOUNT OF THIS AWARD	\$ 389,345	
Sheriff's Office	II. TOTAL AWARD	\$ 389,345	
This project is supported under FY13(NIJ - S&LLEA DNA/Other Foren 15. METHOD OF PAYMENT GPRS	· · · ·		
AGENCY APPROVAL 16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General	GRANTEE ACCEPT 18. TYPED NAME AND TITLE OF AUTHORIZ Ric Bradshaw Sherit?		
17. SIGNATURE OF APPROVING OFFICIAL	19. SIGNATURE OF AUTHORIZED RECIPIEN	EOFFICIAL 194. DATE 9/10/13	
AGE	NCY USE ONLY		
20. ACCOUNTING CLASSIFICATION CODES FISCALYFUNDC BUD.A OFC. DIV.RE SUB. POMS AMOUN EAR ODE CT. G. X B DN 60 00 00 389345			

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV, 4-88)

Attachment # \_\_\_\_

6	Department of Justice Office of Justice Programs National Institute of Justice	AWARD CONTINUATIONSHEET Grant	PAGE 2 OF 10
PROJECT N	UMBER 2013-DN-BX-0047	AWARD DATE 08/27/2013	
1. 2. 3.	The recipient agrees to comply with the financial Office of Justice Programs (OJP) Financial Gui The recipient acknowledges that failure to submin required to submit one pursuant to 28 C.F.R. Se violation of its Certified Assurances and may re- recipient is in compliance.	nit an acceptable Equal Employment Opportunity I action 42.302), that is approved by the Office for C sult in suspension or termination of funding, until ational audit requirements of OMB Circular A-13	Plan (if recipient is Sivil Rights, is a such time as the 3. Audits of States.
4.	Local Governments, and Non-Profit Organizatio other related requirements may be imposed, if o any other audits of OJP grant funds) are not sati edition of the OJP Financial Guide.	ons, and further understands and agrees that funds utstanding audit issues (if any) from OMB Circula sfactorily and promptly addressed, as further descr	may be withheld, or ir A-133 audits (and ribed in the current
ч. 5.	enactment, repeal, modification or adoption of a express prior written approval of OJP. The recipient must promptly refer to the DOJ OI	use any federal funds, either directly or indirectly, ny law, regulation or policy, at any level of gover IG any credible evidence that a principal, employe	nment, without the
	subgrantee, subcontractor, or other person has ci Act; or 2) committed a criminal or civil violation	ither 1) submitted a false claim for grant funds und n of laws pertaining to fraud, conflict of interest, b condition also applies to any subrecipients. Poten	ler the False Claims

mail:

Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

- 6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
- 7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

### AWARD CONTINUATIONSHEET Grant

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PROJECT NUMBER 2013-DN-BX-0047

AWARD DATE 08/27/2013

#### SPECIAL CONDITIONS

8. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/sam.htm (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

10. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at www.ojp.gov/funding/confcost.htm.

11. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm.

12. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

13. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.

14. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

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### AWARD CONTINUATIONSHEET Grant

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#### SPECIAL CONDITIONS

15. Privacy; quality assurance; CODIS/NDIS

The recipient shall ensure that each DNA analysis conducted and DNA profile generated under this award is maintained pursuant to all applicable Federal privacy requirements, including those described in 42 U.S.C. section 14132(b)(3).

AWARD DATE

The recipient shall ensure that all forensic DNA analyses conducted with funding under this award are performed either (1) by accredited government-owned laboratories, or (2) through accredited fee-for-service vendors. Accreditation must be by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community.

The recipient shall ensure that any laboratory that conducts forensic DNA analyses under this award undergoes external audits, not less than once every two years, that demonstrate compliance with the Quality Assurance Standards for Forensic DNA Testing Laboratories established by the Director of the Federal Bureau of Investigation.

The recipient shall ensure that all eligible forensic DNA profiles obtained with funding under this award will be entered into the Combined DNA Index System (CODIS), and, where applicable, uploaded to the National DNA Index System (NDIS). No profiles generated with funding from this award may be entered into any non-governmental database without prior express written approval from NIJ.

If any government-owned forensic laboratory that will receive funding under this award to conduct forensic DNA analyses is not a member of NDIS, the laboratory must have a written agreement in place with an NDIS-participating laboratory for the resulting eligible forensic DNA profiles to be entered into CODIS, and, where applicable, uploaded into NDIS.

If the recipient operates a state-designated DNA database laboratory, the recipient shall ensure that analyses of DNA database samples and reviews of associated DNA profiles conducted with funding under this award are performed by a laboratory that (1) is accredited by a nonprofit professional association of persons actively involved in forensic science that is nationally recognized within the forensic science community; and (2) undergoes external audits, not less than once every two years, that demonstrate compliance with the requirements of the Quality Assurance Standards for DNA Databasing Laboratories established by the Director of the Federal Bureau of Investigation. The recipient shall ensure that any DNA database samples analyzed with funding under this award are analyzed for all 13 CODIS core STR loci, using commercially available PCR kits accepted by NDIS. The recipient shall also ensure that all profiles obtained from DNA database samples with funding from this award are entered into CODIS within 90 days of completion of analysis, and uploaded into NDIS.

The recipient agrees to notify NIJ promptly upon any change in the accreditation status of any of the forensic science laboratories that receive funding under this award, or their participation in NDIS.

16. No research; nonsupplanting of State or local government funds

The recipient shall ensure that none of the funds provided under this award are used for research or statistical projects or activities as defined by 28 CFR Part 22 or for research as defined by 28 CFR Part 46. Any questions concerning this provision should be directed to the NIJ Program Manager for the award.

The recipient shall ensure that Federal funds made available through this award will not supplant State or local government funds, but instead will be used to increase the amount of funds that would, in the absence of Federal funds, be available from State or local government sources for activities funded through this award.

The recipient agrees to notify NIJ promptly if the recipient receives new State or local government funding for any of the purposes included in the approved application for this award.

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Office of Justice Programs National Institute of Justice

Department of Justice

### AWARD CONTINUATIONSHEET Grant

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PROJECT NUMBER 2013-DN-BX-0047 AWARD DATE 08/27/2013 SPECIAL CONDITIONS The recipient agrees to notify NIJ promptly upon any significant reduction in the recipient's estimate of the number of backlogged forensic DNA cases that will be analyzed within eighteen months using the funds provided under this fiscal 17. year 2013 award, above and beyond those that will be analyzed using funds from other sources If applicable, the recipient agrees to notify NIJ promptly upon any significant reduction in the recipient's estimate of the number of DNA database samples that will be analyzed, or associated DNA profiles reviewed, within eighteen months using the funds provided under this fiscal year 2013 award, above and beyond those that can be analyzed or reviewed using funds from other sources, 18. The recipient understands and agrees that gross income (revenues) from fees charged for DNA testing services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 28 C.F.R. 66.25, including as applied to the NIJ DNA Backlog Reduction Program by the Office of Justice Programs (OJP) Financial Guide, as it may be revised from time to time. The recipient further-understands and agrees that both program income earned during the award period and expenditures of such program income must be reported on the quarterly and final Federal Financial Reports (SF 425) and are subject to audit. The recipient understands and agrees that program income earned during the award period only may be expended only for permissible uses of funds specifically identified in the solicitation for the NIJ FY 2013 DNA Backlog Reduction Program. The recipient further understands and agrees that program income earned during the award period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the FY 2013 program solicitation. The recipient understands and agrees that program income that is earned during the final ninety (90) days of the award period may, if appropriate, be obligated (as well as expended) for permissible uses during the ninety-day (90-day) period following the end of the award period. The recipient further understands and agrees that any program income earned during the award period that is not obligated and expended within ninety (90) days of the end of the award period must be returned to OJP. The recipient understands and agrees that, throughout the award period, it must promptly notify NIJ if it either starts or stops charging fees for DNA testing services, or if it revises its method of allocating fees received for DNA testing services to program income. Notice must be provided in writing to the NIJ program manager for the award within ten (10) business days of implementation of the change. 20. Absent prior express written approval from NIJ, rates for any lodging charged to the award may not exceed the posted GSA rate for the location. (If the recipient opts to obtain lodging at a higher rate, the cost differential, including associated taxes, may not be charged to the award.) 21. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at https://grants.ojp.usdoj.gov) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard\_forms/ff\_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/. 22.

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AWARD DATE 08/27/2013

### SPECIAL CONDITIONS

- 23. The recipient agrees to submit a final report at the end of this award documenting all relevant project activities during the entire period of support under this award. This report will include detailed information about the project(s) funded, including, but not limited to, information about how the funds were actually used for each purpose area, data to support statements of progress, and data concerning individual results and outcomes of funded projects reflecting project successes and impacts. The final report is due no later than 90 days following the close of this award period or the expiration of any extension periods. This report will be submitted to the Office of Justice Programs, on-line through the Internet at https://grants.ojp.usdoj.gov/.
- 24. Semiannual performance measure data reporting Forensic DNA casework and capacity enhancement The recipient agrees to submit applicable performance measure data regarding forensic DNA casework and capacity enhancement with its semiannual progress reports. With respect to such data, the reports should contain: (1) information regarding baseline performance metrics (for capacity enhancement projects -- the average number of days between the submission of a request for forensic biology/DNA analysis to the laboratory and the delivery of the test results to the requesting agency at the beginning of the award period, and the average number of forensic DNA samples analyzed per analyst/month at the beginning of the award period; for forensic casework DNA backlog reduction projects -- the number of backlogged forensic biology/DNA cases at the beginning of the award period); (2) progress performance metrics (for capacity enhancement projects -- the average number of days between the submission of a request for forensic biology/DNA analysis to the laboratory and the delivery of the test results to the requesting agency at the end of the reporting period, and the average number of forensic DNA samples analyzed per analyst/month at the end of the reporting period, and the average number of forensic biology/DNA cases analyzed forensic biology/DNA cases at the end of the reporting period, the number of forensic biology/DNA cases analyzed forensic biology/DNA cases at the end of the reporting period, the number of forensic biology/DNA cases analyzed forensic biology/DNA cases at the end of the reporting period, and the number of DNA profiles from forensic analyses entered into CODIS during the reporting period as a result of the funds provided under this award); and (3) impact performance metrics (for forensic casework DNA backlog reduction projects -- the number of CODIS hits during the reporting period attributable to the forensic analyses funded under this award).

For the purposes of performance measure data reporting, a backlogged forensic biology/DNA case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory.

The recipient shall ensure that all required performance measure data are collected throughout the award period.

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### AWARD CONTINUATIONSHEET Grant

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### SPECIAL CONDITIONS

AWARD DATE

25. Semiannual Performance Measure Data Reporting - DNA database sample analysis and capacity enhancement If the recipient uses award funds for DNA database sample analysis or capacity enhancement, the recipient agrees to submit applicable performance measure data with its semiannual progress reports. With respect to such data, the reports should contain: (1) information regarding baseline performance metrics (for DNA database laboratory capacity enhancement projects -- the average number of DNA database samples analyzed per analyst/month at the beginning of the award period; the average number of days between the submission of a DNA database backlog reduction projects -- the number of backlogged DNA database samples at the beginning of the award period); (2) progress performance metrics (for capacity enhancement projects -- the number of backlogged DNA database samples at the beginning of the award period); (2) progress performance metrics (for capacity enhancement projects -- the number of backlogged DNA database samples at the beginning of the award period); (2) progress performance metrics (for capacity enhancement projects -- the average number of DNA database samples analyzed per analyst/month at the end of the reporting period, the average number of days between the submission of a DNA database samples the end of the reporting period; for DNA database samples of the profile to CODIS at the end of the reporting period; for DNA database samples of DNA database samples analyzed per analyst/month at the end of the reporting period, the number of DNA database samples analyzed period is provided under the aboratory and the upload of the profile to CODIS at the end of the reporting period, and the number of CODIS during the reporting period as a result of the number of CODIS hits during the reporting period resulting from DNA database backlog reduction projects -- the number of CODIS during the reporting period as a result of the funds provided under this award); and (3) impact performance metrics (for DNA d

For the purposes of performance measure data reporting, a backlogged DNA database sample is defined as a DNA database sample that has not been completed within 30 days of receipt in the laboratory.

The recipient shall ensure that all required performance measure data are collected throughout the award period.

### AWARD CONTINUATIONSHEET Grant

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#### SPECIAL CONDITIONS

AWARD DATE

26. Final performance measure data reporting

The recipient agrees to submit applicable performance measure data with its final report. With respect to data concerning forensic DNA activities, the final report should contain: (1) for forensic DNA capacity enhancement projects -- the average number of days between the submission of a request for forensic bloogy/DNA analysis to the laboratory and the delivery of the test results to the requesting agency at the end of the project period, and the average number of forensic DNA samples analyzed per analyst/month at the end of the project period; and (2) for forensic casework DNA backlog reduction projects -- the number of backlogged forensic biology/DNA cases at the end of the project period, the cumulative number of forensic casework DNA profiles from forensic analyses entered into CODIS as a result of the funds provided under this award, and the cumulative number of CODIS hits attributable to forensic DNA analyses funded under this award).

For the purposes of performance measure data reporting, a backlogged forensic biology/DNA case is defined as a forensic biology/DNA case that has not been completed within 30 days of receipt in the laboratory.

If the recipient uses award funds for DNA database sample analysis or capacity enhancement, the recipient also agrees to submit applicable performance measure data with its final report. With respect to such data, the final report should contain: (1) for DNA database laboratory capacity enhancement projects -- the average number of DNA database samples analyzed per analyst/month at the end of the project period; the average number of days between the submission of a DNA database sample to the laboratory and the upload of the profile to CODIS at the end of the project period, and (2) for DNA database backlog reduction projects -- the number of backlogged DNA database samples at the end of the profiles from DNA database samples analyzed using funds provided under this award, and the cumulative number of CODIS hits resulting from DNA database profiles developed using funds provided under this award.

For the purposes of performance measure data reporting, a backlogged DNA database sample is defined as a DNA database sample that has not been completed within 30 days of receipt in the laboratory.

The recipient shall ensure that all required performance measure data are collected throughout the award period.

27. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

28. To assist in information sharing, the award recipient shall provide the NIJ program manager with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this award. Submission of such materials prior to or simultaneous with their public release aids NIJ in responding to any inquiries that may arise. Any publications (written, visual, or sound) - excluding press releases and newsletters - whether published at the recipient's or government's expense, shall contain the following statement: This project was supported by Award No. \_\_\_\_\_\_\_, awarded by the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice.

NIJ defines publications as any planned, written, visual or sound material substantively based on the project, formally prepared by the award recipient for dissemination to the public.

29. The recipient shall transmit to the NIJ program manager copies of all official award-related press releases at least ten (10) working days prior to public release. Advance notice permits time for coordination of release of information by NIJ where appropriate and to respond to press or public inquiries.

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Department of Justice Office of Justice Programs National Institute of Justice

### AWARD CONTINUATIONSHEET Grant

08/27/2013

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PROJECT NUMBER 2013-DN-BX-0047

SPECIAL CONDITIONS

30. Pursuant to 28 C.F.R. Part 18, OJP may suspend or terminate funding under this award before the completion of the project funded by this award, for the recipient's failure to comply with these special conditions or with the project's goals, plans and methodology set forth in the approved application. In the case of suspension, the recipient will be unable to draw down funds until OJP determines that the recipient is in compliance.

AWARD DATE

31. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

32. The Project Director and key program personnel designated in the application shall be replaced only for compelling reasons. Successors to key personnel must be approved, and such approval is contingent upon submission of appropriate information, including, but not limited to, a resume. OJP will not unreasonably withhold approval. Changes in other program personnel require only notification to OJP and submission of resumes, unless otherwise designated in the award document.

### AWARD CONTINUATIONSHEET Grant

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SPECIAL CONDITIONS

33. The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

AWARD DATE

Categorical Exclusion: Based upon the information provided by the recipient in its application for these funds, NIJ has determined and the recipient understands that the proposed activities meet the definition of a categorical exclusion, as defined in the Department of Justice Procedures for Implementing the National Environmental Policy Act found at 28 CFR Part 61 (including Appendix D). A categorical exclusion is an action that because of the proposed activities' very limited and predictable potential environmental impacts, both on an individual and a cumulative basis, does not have a significant impact on the quality of the human environment. Consequently, no further environmental impact analysis is necessary under the requirements of the National Environmental Policy Act, 42 U.S.C. 4321, for these categorically excluded activities.

Modifications: Throughout the term of this award, the recipient agrees that for any activities that are the subject of this categorical exclusion, it will inform NIJ of-- (1) any change(s) that it is considering making to the previously assessed activities that may be relevant to the environmental impacts of the activities; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until NIJ, with the assistance of the recipient, has completed any applicable environmental impact review requirements necessitated by the proposed change or new activity (or changed circumstances) and NIJ has concurred in the proposed change or new activity. This approval will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under an NIJ-conducted environmental impact review process.

- 34. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/ffata.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
- 35. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.