

3A-2

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

BOARD APPOINTMENT SUMMARY

Meeting Date: NOVEMBER 19, 2013

Advisory Board: WORKFORCE ALLIANCE, INC.

I. EXECUTIVE BRIEF

Motion & Title: Staff recommends the following appointments to the Workforce Alliance, Inc. Youth and Young Adult Outreach Committee ("Youth Council") for the period November 19, 2013 through November 18, 2016:

Nominee/ Appointment	Seat No.	Nominated By
Gregory J. Starling	6	Florida Department of Juvenile Justice
James S. Titcomb	12	Workforce Alliance, Inc.
Anacaona Florentino	14	Workforce Alliance, Inc.
Mary L. Watford	15	Florida Division of Vocational Rehabilitation
Pearlie Hill	16	Workforce Alliance, Inc.

Summary: The membership of the Workforce Alliance, Inc. (Alliance) Youth Council conforms to the requirements of the Workforce Investment Act (WIA) of 1998, WIA 117(h)(1)-(3) and 20 CFR 661.335 and the Workforce Innovation Act of 2000. Per WIA there shall be established, as a subgroup within each local board, a Youth Council appointed by the local board, Workforce Alliance, Inc., in cooperation with the Chief Elected Official, Palm Beach County Board of County Commissioners, for the local area. The Workforce Accountability Act, 445 F.S. approved by the Florida Legislature effective July 1, 2012, requires that Alliance establish a Youth Council subject to the approval of the Palm Beach County Board of County Commissioners as Chief Elected Official. The Alliance Youth Council is comprised of sixteen (16) members recommended by the Alliance Board of Directors with representatives appointed in accordance with WIA. Countywide (TKF)

Background and Justification: Public Law 105-220 (WIA 1998) Section 117 (h) states that the membership of each Youth Council shall include members of the local board with special interest or expertise in youth policy; representatives of youth service agencies, including juvenile justice and local law enforcement agencies; representatives of local public housing authorities; parents of eligible youth seeking assistance; individuals, including former participants, and representatives of organizations, that have experience relating to youth activities and may include such other individuals as the chairperson of the local board, in cooperation with the Chief Elected Official, determines to be appropriate. Policy for this item is defined in Article 9. b.h. of Document (R2007-1220) an Interlocal Agreement between Palm Beach County and the Cities of Delray Beach, Palm Beach Gardens, and South Bay.

Existing diversity makeup of the Alliance Youth Council is as follows: 29% Male Caucasian; 29% Female Caucasian; 21% Male African-American; 36% Female African-American and 7% Male Hispanic American.

Attachments:

1. Palm Beach County Board of County Commissioners Boards/Committees Application (5)

Recommended by: Steve Craig 10-22-13
 Department Director Steve Craig Date
 President/CEO Workforce Alliance, Inc.

Legal Sufficiency: [Signature] 10-29-13
 Assistant County Attorney Date

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. Further, please attach a biography or resume to this form.

Section I (Department): (Please Print)

Board Name: Workforce Alliance, Inc. Advisory Not Advisory

At Large Appointment or District Appointment / District #: _____

Term of Appointment: THREE Years. From: 11/14/13 To: 11/18/16

Seat Requirement: Juvenile Justice Member Seat #: 6

*Reappointment or New Appointment

or to complete the term of Fairman Johnson Due to: resignation other
Completion of term to expire on: 11/18/16

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Starling Gregory Jerome
Last First Middle

Occupation/Affiliation: Chief Probation Officer
Owner Employee Officer

Business Name: Department of Juvenile Justice/ Circuit 15

Business Address: 1100-45th Street, Bldg. B

City & State: West Palm Beach, FL Zip Code: 33407

Residence Address: 3820 Shelley Road North

City & State: West Palm Beach, FL Zip Code: 33407

Home Phone: (561) 689-5697 Business Phone: (561) 882-3600 Ext. 150

Cell Phone: (561) 722-1917 Fax: (561) 882-3631

Email Address: Greg.Starling@djj.state.fl.us

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Gregory Stirling Printed Name: Gregory Stirling Date: 10/8/13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, Workforce Alliance, Inc.
1951 North Military Trail, Suite D, West Palm Beach, Florida 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Gregory Jerome Starling

Appointed Chief of Probation for the Florida Department of Juvenile Justice on September 3, 2013. Assistant Chief Probation Officer since 1999 Palm Beach County Probation & Community **Intervention**.

EDUCATION

April 1987

B.S Degree Criminal Justice
Bethune Cookman College, Daytona Beach, FL

June 2003

Certified Public Manager, Florida State University

- **AREAS OF EXPERTISE**

Delinquency Intake, Probation, Conditional Release
Residential & Non-Residential Commitment Services
Juvenile Justice Information System (JJIS)
Quality Assurance/Quality Improvement
Situational Leadership

- **HIGHLIGHTS**

District Q.A. Chair for Case Management Services
District Q.A. Co-Chair for Non-Residential Services
Achieved 1st Q.A. deemed Status rating for Case Management
in District 9
Successful completion of Management Development Training
Situational Leadership; Time Management; organizational
Dynamics; Action Planning; Conflict Resolution

PRIOR EXPERIENCE

- 98-99 ***Senior Management Analyst I***
Department of Juvenile Justice, West Palm Beach, FL
- Program Manager for non-residential services. Conducts program monitoring including review and assessment of key indicator data & performance standards for contracted and state operated programs.
- 97-98 ***Juvenile Probation Officer Supervisor***
Department of Juvenile Justice, West Palm Beach, FL
- Managed eight Juvenile Probation Officers and five clerical support staff. Responsible for ensuring that approximately (296) juvenile offenders comply with court ordered sanctions and receive required services as ordered by the courts.
- 92-97 ***Sr. Juvenile Probation Officer***
Department of Juvenile Justice, Lake Park, FL
- Provided a variety of case Management services for low-risk and high-risk juvenile offenders. Provided technical and administrative assistance to Delinquency Case Management Counselors.
- 88-92 ***Probation Officer***
Department of Health and Rehabilitative Services, Delray Beach
- Supervised juvenile offenders who were placed on Community Control by the juvenile courts.
- 87-88 ***Group Treatment Leader***
Department of Health and Rehabilitative Services, West Palm Bch
- Provided direct care for juvenile offenders in a residential setting. Completed needs assessments, performance contracts, and monthly reports for the courts. Provided individual and group counseling daily.

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Section I (Department): (Please Print)

Board Name: WORKFORCE ALLIANCE, INC. Advisory Not Advisory

At Large Appointment or District Appointment / District #: _____

Term of Appointment: THREE Years. From: 11/19/13 To: 11/18/16

Seat Requirement: Members Of Local Board, Such As Educators/Special Education Personnel, Employers, And Representatives Of Human Service Agencies With Special Interest Or Expertise In Youth Policy Seat #: 12

*Reappointment or New Appointment

or to complete the term of Dr. Melody Sanger Due to: resignation other

Completion of term to expire on: 11/18/16

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Titcomb James S
Last First Middle

Occupation/Affiliation: Governance Systems Consulting & Public Relations

Owner Employee Officer

Business Name: Govtecnic, LLC

Business Address: Registered Agent Address Below

City & State _____ Zip Code: _____

Residence Address: 453 N. Country Club Drive

City & State Atlantis, Florida Zip Code: 33462-1003

Home Phone: (561) 966-3194 Business Phone: (561) 315-4302 Ext. _____

Cell Phone: (561) 315-4302 Fax: ()

Email Address: jst@govtecnic.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____

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AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: James S. Titcomb Date: 10.1.13

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1951 North Military Trail, Suite D, West Palm Beach, Florida 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Mr. James S. Titcomb, B.I.D.
453 North Country Club Drive, Atlantis, Florida 33462-1003

Past Professional Highlights:

December 2012

- New Company Start Up Founder/President
- Interim Town Manager
- PBC League of Cities Executive Director
- Boynton Beach City Commissioner & Vice Mayor
- James Titcomb Creative Inc CEO/Creative Director
- American Advertising Federation 4th Dist Governor
- 2004 Jack Philipps Gold Medal Award Recipient
- 2001 AAF Silver Medal Award Recipient
- Palm Beaches Advertising Federation President
- Northwood University Adjunct Professor

CAREER EXPERIENCE DETAILS

Govtecnic LLC
Atlantis, FL

Presently -

A professional consulting services company in advocacy, communications, brand development, experiential education and best-practice governance system design. We apply award-winning creativity, innovation and technical skills to your operation and logistics, analyzing comprehensive systems, managing public and government relations and deliver results through a multitude of pragmatic problem-solving solutions. We develop executive leadership, provide emergency management and render independent, unbiased input toward your organizational betterment. "Working Better by Design" - For more info visit: www.govtecnic.com

Town of Lake Park, Florida – Interim Town Manager **February 2012 - July 2012**

Interim CAO of waterfront (8,200 pop.) municipality located in Palm Beach County, Florida. Helped the town transition from crisis management issues to stability, productive problem solving and hiring of a permanent Town Manager.

- ❖ ICMA MIT Membership & FCCMA Membership
- ❖ Official Town Proclamation for Service

Village of North Palm Beach, Florida - Village Manager **July 2011 - January 2012**

CAO of waterfront (13,000 pop.) municipality located in Palm Beach County, Florida.

- ❖ ICMA Membership

Executive Director of the Palm Beach County League of Cities Inc. **February 1999 – June 2011**
West Palm Beach, FL

Longest serving Executive Director of this intergovernmental membership organization representing 230 elected and appointed officials from 38 member municipalities, plus over 75 intergovernmental and associate member organizations. Visit www.leagueofcities.org

Jamie's Key Roles on behalf of the League:

- ❖ Chief Executive of this Non-profit city rights and "Home Rule" advocacy organization
- ❖ Representative on Florida League of Cities Sub-Committee on Annexation Issues
- ❖ Representative on Florida League of Cities Legislation Advocacy Action Team
- ❖ Municipal Liaison of Emergency Activations at Palm Beach County Emergency Operations Center & Countywide Executive Policy Command Group
- ❖ League representative on the Palm Beach County Education Commission
- ❖ League representative on the PBC Anti-Terrorism Grant Funding Advisory Committee
- ❖ League Appointee to the PBC Anti-Terrorism Task Force
- ❖ Served on the PBC Boating Needs Assessment Committee
- ❖ Served on the Palm Tran Services Advisory Board
- ❖ Appointed to the Workforce Alliance Board of Palm Beach County 2004-2011
- ❖ Palm Beach County Community Land Trust 501(c)(3) - Incorporating Board Member 2006 - Vice President 2007-2009, President 2009-2011
- ❖ Palm Beach County Post Catastrophic Redevelopment Plan Chair - 2006
- ❖ Palm Beach County Community Alliance Board - Foster Care & Child Advocacy Organization, 2007-present
- ❖ Florida League of Cities FAST (Federal Action Strike Team) Member for Federal legislative policy advocacy
- ❖ 2009 Palm Beach County League of Cities "Home Rule Award" Recipient
- ❖ Regular Member & Attendee of the Florida League of Cities since 1996
- ❖ Regular Member & Attendee of the National League of Cities since 1996

Mr. James S. Titcomb, B.I.D.
453 North Country Club Drive, Atlantis, Florida 33462-1003

❖ *Numerous Ad hoc assignments and policy committees*

CEO and Creative Director of James Titcomb Creative, Inc. **1981 to 1999**
Delray Beach, FL

JTC was a highly recognized, multi-award winning full service advertising, marketing, graphic and industrial design creative agency. Working extensively in Business-to-Business and Consumer Campaigns over a broad range of client categories, JTC received 22 local and state ADDY awards for creative excellence and sported an impressive client roster.

Adjunct Professor of Advertising & Marketing at Northwood University (part-time) **1994 – 2005**
West Palm Beach, FL

Teaching all college levels of Advertising Creative Process; Advertising Media; Advertising Campaigns; Advertising Management; Current Advertising Issues. Served Industry Advisory Board to NU Programs.

Elected City Commissioner (District 1) at the City of Boynton Beach, Florida **1996 - 1999**
Boynton Beach, FL

Served as Commissioner two terms - Commission Appointed as Vice Mayor 1997-'98

Advertising Layout Artist at The Sun-Sentinel Newspaper **1980 - 1981**
Fort Lauderdale/Boca Raton, FL

Artist Designer at Arrow Art Finishers, Inc. **1979 - 1980**
Bronx, NY - A Point of Purchase Display manufacturing Co.

Other Community and Professional Service

Advertising & Creative Industry Leadership...

American Advertising Federation

❖ *AAF Executive Committee - Eastern Region Chair 2005/06*

4th District - American Advertising Federation (Florida/Caribbean)

❖ *Jack Philipps Gold Medal Award Winner May 1, 2004*

❖ *Governor; 2000-2001 Term*

❖ *2004-'05 4th District Legislative Chair; Governor Elect; 1999-2000; Lt. Governor 1998/'99; Treasurer 1997/'98; Secretary 1996/'97; ADDY Awards Co-Chair '95; Membership '94; Public Service '93*

❖ *ADDY Award Competition Annual Judge - Multiple Markets*

Palm Beach Advertising Federation - Member 1982-2010

❖ *President 2005-2006 Past President 1992*

❖ *2001 Silver Medal Award Winner*

Chamber of Commerce Leadership...

Greater Boynton Beach Chamber of Commerce - Chair Elect 1996

❖ *Director at Large 1997-'98; Member since '90, Board Member since 1993*

Greater Delray Beach Chamber of Commerce

❖ *Member since 1981 (25+ year member), Vice Chair of Marketing '91-'96, Board Member '85-'96*

❖ *Leadership Graduate '91; Leadership Arts and Media Day host multiple years*

❖ *Small Business Person of the Year Nominee 1995*

❖ *Delray Affair Advertising, Creative and Marketing Director 1991-2008, DA Volunteer 1981-2012*

Community and Governmental...

Palm Beach County Workforce Alliance

❖ *Board of Directors Member - Appointment 2004-2011*

Mr. James S. Titcomb, B.I.D.
453 North Country Club Drive, Atlantis, Florida 33462-1003

Palm Beach County League of Cities Inc.

- ❖ *Board Member-Large City Representative as an elected official, 1998-'99*

HHS/Head Start Regional Staff, S.E. U.S. Region (Atlanta)

- ❖ *Trainer - Effective Marketing/Communications, February 1998*
- ❖ *Head Start 2002 Federal Steering Committee, S.E. U.S. Region (Atlanta) 1997*

Institute for Elected Municipal Officials, Florida Institute of Government

- ❖ *I.E.M.O. Workshop Graduate 1997*

City of Boynton Beach...

- ❖ *Police Minority Recruitment and Hiring Task Force 1997*
- ❖ *Planning & Development Board 1995-'96*
- ❖ *Boynton Visions 20/20 Steering Committee 1995-'96*
- ❖ *Boynton Beach Centennial Graphics 1995*

Special Interest - Community Cultural, Environmental & Leadership...

LagoonKeepers.Org

Non-profit Organization founding Board Member, dedicated to cleaning up Lake Worth Lagoon.

Multihull Association of South Florida(MASF)

Newsletter Producer; Website Creator/Administrator; Secretary 1996/'97; Member since '92

The Jupiter Theatre

Non-profit Organization - A Founding Board Member

Puppetry Arts Center of the Palm Beaches

Non-profit Organization Board Member 1997-2005

T.E.D. Center (Minority Business Incubator & Affordable Housing Infill Programs)

Founding Board Member, 1992-1996

Habilitation Center for the Handicapped, Inc.

Boca Raton, Board of Directors 1991-'94

Sun-Sentinel Community Service In-kind Advertising Programs; 1987-1991

- ❖ *The Children's Place*
- ❖ *Habilitation Center for the Handicapped*
- ❖ *Florida Symphonic Pops*
- ❖ *The Education Foundation and Dick Webber Center for the Prevention of Child Abuse.*

School Community Leadership...

- ❖ *Palm Beach County Education Commission League Appointee, 2002 - present*
- ❖ *SAC Chair; Banyan Creek Elementary School Improvement Plan 1992-'94; Parent Advisory Board, 1989-'91*
- ❖ *PBC School Board Community Network 1994-'95*
- ❖ *Northwood University - Florida Industry Advisory Board to the Advertising Program 1995-*
- ❖ *South Technical Commercial Art Program Advisory Chair '94-'95*
- ❖ *StarMaker Mentor Program, Congress Middle School 1993-'94*
- ❖ *Poinciana Elementary School, Holiday Parade Float '89*
- ❖ *Boy Scouts, Pack 300, Scout/School Liaison '90-'91*

Mr. James S. Titcomb, B.I.D.
453 North Country Club Drive, Atlantis, Florida 33462-1003

❖ *Boynton Little League, Asst. Coach '88 Season*

Formal Education

Pratt Institute, Brooklyn, New York - Graduate - Bachelor of Industrial Design (BID)	1978
The Hill School, Pottstown, PA - College Preparatory - Diploma Graduate	1974
The Instituto, San Miguel de Allende, Gto. Mexico	1967 & 1970
❖ <i>Youth Summer Art School in Spanish, Sculpture and Life Drawing</i>	
The Booth Free School, K-8 Public School Graduate - Roxbury, CT	1970

Professional Certificates:

ICMA-FEMA-NLC Emergency Crisis Management Workshop Certificate	2009
Institute for Elected Municipal Officials - I.E.M.O. Workshop Graduate	1997

A joint program of the Florida Institute of Government & Florida League of Cities

Through the American Advertising Federation, the League of Cities (regional, state and national), Chamber of Commerce and other professional associations and interests, Jamie has attended and participated in well over a hundred conferences and workshops encompassing a broad spectrum of topics, legislative advocacy and professional development.

Personal Interests and Social Networking

Jamie and wife Nellie, a high school math teacher, live in the City of Atlantis, Palm Beach County, Florida. Together they have five grown children and first grandchild born in July 2011. Currently acting as Host Family to a PAX Foreign Exchange Student (Italy).

Jamie's personal interests include sailing large multihulls, power boating, design, computers, music and theatre, governance systems, political process and community involvement.

For online information visit www.jamestitcomb.com/JTBio.html. Jamie is an active user of digital technologies and social networking and can be found on Facebook, Twitter, LinkedIn and other digital social and business networks.

For further contact you can:

email me at jamie@jamestitcomb.com, or call/text/vm: 561-315-4302 (non-solicitation only).

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Term of Appointment: 3 Years. From: 11/19/13 To: 11/18/16

Seat Requirement: Individuals, including former participants, and representatives of organizations that have experience relating to youth activities Seat #: 14

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or to complete the term of _____ Due to: resignation other
Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Florentino Anacaona
Last First Middle

Occupation/Affiliation: Senior Career Consultant, Workforce Alliance, Inc.
Owner Employee Officer

Business Name: 1951 N. Military Trail, Suite D

Business Address: _____
City & State: West Palm Beach, FL Zip Code: 33409

Residence Address: 503 Shady Pine way, Apt A2
City & State: Greenacres, FL Zip Code: 33415

Home Phone: () Business Phone: (561) 340-1000 Ext. 2423

Cell Phone: (561) 846-9662 Fax: ()

Email Address: florentinoana@yahoo.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

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*Applicant's Signature: Anacaona Florentino Printed Name: Anacaona Florentino Date: 7/30/13

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, Workforce Alliance, Inc.
315 South Dixie Highway, Suite 102, West Palm Beach, Florida 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

ANACAONA FLORENTINO CWDP

503 Shady Pine Way, Apt# A2 ♦ Greenacres, FL 33415
Cell: (561) 846-9662 ♦ E-mail: florentinoana@yahoo.com

SUMMARY OF QUALIFICATIONS BILINGUAL ENGLISH SPANISH

Highly motivated, Customer-focused Human Resource Professional recognized for aligning organizational objectives with human resource strategies. Innovative problem solver with strong interpersonal, communication, facilitation and team-building skills experience in policy development, interpretation and administration. Expertise in compliance with employment law / regulations. Knowledge of hiring, promotion and retention practices, generating various reports and labor market information. Experience entering, processing and maintaining electronic records for payroll, new hires, transfers, and individual rate changes wage reviews, increases, address changes, employee separation, vacation, and benefits in database system. Computer proficient using Microsoft Word, Excel, PowerPoint, Outlook.

PROFESSIONAL EXPERIENCE

WORKFORCE ALLIANCE, INC., West Palm Beach, FL 7/2009 to Present
Plans and manages federal and state workforce development dollars in Palm Beach County, and links businesses in need of qualified employees with individuals seeking employment opportunities.

Senior Career Consultant

Provide comprehensive career coaching services enabling clients /job seekers to attain their stated employment goals. Build and maintain strong, collaborative and positive relationships with employers and job seekers to address needs. Acting Supervisor when Manager is not present. Serve as unit team lead, train, and coach unit staff when needed.

- Process Workforce Investment Act Program application eligibility for over 50 job seekers monthly.
- Successfully assist over 60 job seekers to land new employment annually.
- Accurately account for the spending of over \$70k/ per year in training funds for clients.
- Facilitate weekly orientations to over 35 individuals interested in Workforce Services.
- Coach approximately 42 clients per month on resumes, job searching and training programs.
- Substantiate over 78 employment retention follow-ups per quarter.
- Maintain ongoing client case load of over 75 individuals.
- Facilitator of TABE (test of adult basic education) Assessments for 10 clients per week.
- Support non-English speaking clients with job search, resume building and career planning.

COVENTRY DEVELOPMENT CORP. New York, NY 10/2005 to 6/2008

Experienced land developer with expertise in creating mixed-use urban communities that foster smart and responsible growth for commercial and residential vitality.

Office Manager / Benefits Administrator

Supported President, Chief Financial Officer, Chief Operating Officer, Vice Presidents (Texas & Colorado). Managed new employee orientation and enrollment of all benefit plans, online 401(k) company match contribution, processed vendor invoices. Liaised between company and benefits broker, IT, Telephone System and Cleaning Service vendors.

- Correctly created and maintained benefits records for 21 employees and provided one-on-one new hire orientations.
- Charged with the management of the Administrative Area (mailroom, fax distributions, computer service calls, and changes to telephone settings, answered telephone, filing area.)
- Provided Spanish translation for tanker shipping company.
- Carefully prepared over 20 bank deposits a week.
- Implemented new office procedures, created 5 new office procedures.
- Served as the company Notary Public completing 40 notarizations on a monthly basis.

PACE UNIVERSITY, New York, NY

4/2003 to 10/2005

Education provider combines academics with professional experience and the New York advantage, 3 campuses, enrolls approximately 13,500 students in bachelor's, master's, and doctoral programs.

Program Coordinator / Marketing, Legal Studies & Taxation Department

Assisted department Chairs with examinations, syllabi, course schedules and course assignments.

Handled processing of adjunct and full-time faculty assignments, faculty travel, expense requests and sabbaticals. Supervised department student assistants, assigned duties as needed. Motivated students to complete their academic programs. Edited and typed scholarly research papers for full-time faculty.

- Managed department budgets, special compensation for 20+ part-time faculty and new faculty
- Conduction new faculty orientation and onboarding process.
- Directed all activities concerning student affairs, including advisement of over 15 students per day, counseling, and exam preparation for 30 courses offered between all three departments.
- Ensured correct schedules and course assignments (30 courses) entered in scheduling system.
- Processed assignments, travel and expense requests for over 25 faculty members.
- Affirmative Action Representative for the Marketing Department Faculty Search Committee.

DELOITTE CONSULTING, New York, NY

1/2001 to 1/2003

Assists organizations in building value by uncovering insights that create new futures to improve performance, provide clients with insights generating tangible and measurable impact.

Administrative Assistant / Event Planning

Provided support with all aspects of corporate event and meeting planning.

- Accommodated 12 companywide meetings, 15 partner level meetings, 3 special corporate meetings annually.
- Arranged all educational training for over 1000 employees.
- Served as the main point of contact for over 1000 individuals per year which included employees and guest speakers for all events.
- Managed all expense payments for unit from car service to travel expenses processing an average of 200 transactions on a weekly basis.

EDUCATION ♦ CERTIFICATIONS

Nova Southeastern University, Fort Lauderdale, FL Exp. Grad: 12/2013
Master's Degree, Human Resource Management

Pace University, New York, NY 6/2000
Bachelor's of Business Administration, Business Management

Florida Atlantic University, Boca Raton, FL 5/2010
Certificate in Human Resources Management & Advanced Human Resources Management

Dynamic Works Institute, Rockledge, FL 12/2009
Florida Certified Workforce Professional

Certified TABE Administrator/McGraw-Hill 7/2011

Florida State Notary Public, Florida Department of State

PROFESSIONAL MEMBERSHIPS

Society of Human Resources Management (SHRM), Member
Human Resources Association of Palm Beach County, Member

SEMINARS

16th Annual Akerman Labor & Employment Law Seminar, Hollywood, FL 2011

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used by County Commissioners and/or the entire Board in considering your nomination. This form **MUST BE COMPLETED IN FULL**. Answer "none" or "not applicable" where appropriate. **Further, please attach a biography or résumé to this form.***

Section I (Department): (Please Print)

Board Name: Workforce Alliance, Inc. Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: THREE Years. From: 1/19/13 To: 1/18/16

Seat Requirement: _____ Seat #: 15

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Watford Mary Linda
Last First Middle

Occupation/Affiliation: Area Director Division of Vocational Rehabilitation, Department of Education & Workforce Alliance Board Member

Owner Employee Officer

Business Name: Division of Vocational Rehabilitation, Florida Department of Education

Business Address: 5288 Summerlin Commons Way & Multiple offices located in Palm Beach County

City & State Ft. Myers, FL Zip Code: 33907

Residence Address: 11 E. Braman Court

City & State Fort Myers, FL Zip Code: 33901

Home Phone: (239) 226-4950 Business Phone: (239) 278-7317 Ext. _____

Cell Phone: (239) 470-9625 Fax: (239) 278-7255

Email Address: mary.watford@vr.fldoe.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Ex: (R#XX-XXXX/PO XXX)	Parks & Recreation	General Maintenance	10/01/11-09/30/12
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mary Watford Printed Name: Mary Watford Date: 10/16/2013

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, Workforce Alliance, Inc.
1951 North Military Trail, Suite D, West Palm Beach, Florida 33409

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Vita

Mary Watford

Mary Watford has served the Division of Vocational Rehabilitation, Florida Department of Education since 1984 in the capacity of Counselor, Unit Supervisor, Area Supervisor, and Area Director. For the past 19 years she has been Area Director in one of six organizational areas over the seven counties of Palm Beach, Broward, Lee, Collier, Charlotte, Hendry and Glades. The Division's mission is employment for persons with disabilities. There is a strong focus on youth with disabilities transitioning from school to career.

Previous to working in Florida, Mary Watford served 5 years for the State of Virginia, Department of Rehabilitative Services and directed a program in the State of Tennessee under the auspices of the State Vocational Rehabilitation Agency and the State Department of Labor. She has also previously worked for the U.S. State Department and a non-profit agency.

She received her BA in Political Science and History from the University of Tennessee. A Masters Degree in Rehabilitation Counseling was received from the University of Tennessee in 1975 and then she obtained her C.R.C. (Certified Rehabilitation Counselor Certification).

Mary Watford is an active member of three Workforce Boards and has served in various leadership positions with Workforce Board Committees. She currently serves on the Executive Committee and Chair of the One Stop Committee in Broward, Workforce Region 22. In addition, she previously served as Chair and remains a member of the Youth Council for Workforce Region 24. She has participated in multiple trainings including the Leadership Institute and Certified Public Management training at Florida State University, Psychiatric Rehabilitation at the University of Virginia, and Job Analysis at George Washington University. She has also represented the Division and State of Florida on the RRCEP (Regional Rehabilitation Continuing Education Program) Policy Advisory Council at the University of Tennessee. She currently serves on a Statewide Interagency Work Group for Personal Assistance Services Program which oversees a program specifically set up by the legislature.

Mary Watford has been active in many workgroups with the Division, Workforce Boards, and Interagency groups developing policy, guidance, quality assurance procedures, and was one of the authors for Handbook for Supported and Self Supported Employment.

Mary Watford currently serves on two community boards.

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BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Workforce Alliance, Inc. Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: THREE Years. From: 11/19/13 To: 11/18/16

Seat Requirement: Individuals, including former participants, and representatives of organizations that have experience relating to youth activities Seat #: 16

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Hill Pearlie
Last First Middle

Occupation/Affiliation: Career Consultant

Owner Employee Officer

Business Name: Workforce Alliance, Inc.

Business Address: 1951 N. Military Trail, Suite D

City & State: West Palm Beach, FL Zip Code: 33409

Residence Address: 201 Foxtail Drive, B3

City & State: Greenacres, FL 33415 Zip Code: 33415

Home Phone: (561) 667-2799 Business Phone: (561) 340-1060 Ext. 2604

Cell Phone: (561) 667-2799 Fax: ()

Email Address: pearl.hill@rocketmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Ex: (R#XX-XXXX/PO XXX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/11-09/30/12</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR NONE

All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the Guide to the Sunshine Amendment prior to appointment/reappointment. Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Keep in mind this requirement is on-going.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS
- By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Pearlie Hill* Printed Name: Pearlie Hill Date: 8/2/2015

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
ATTN: Sharon Brea, Contracts Manager, Workforce Alliance, Inc.
315 South Dixie Highway, Suite 102, West Palm Beach, Florida 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

PEARLIE HILL

201 Foxtail Drive, Unit# B3

Greenacres, FL 33415

Cell: (561) 667-2799

E-mail: pearl.hill@rocketmail.com

EXPERIENCED PROFESSIONAL

Reliable ~ Skillful ~ Dependable

- Customer Service Focused
- Effective Communication Skills
- Develop-Maintain Relationships
- Client Rapport Development
- Event Industry Experience
- Sales & Marketing Experience
- Reliable & Dependable
- Flexible Schedule
- Team Commitment

EMPLOYMENT HISTORY

WORKFORCE ALLIANCE, INC., West Palm Beach, FL

01/2008 to Present

Career Consultant

- Plans and manages federal and state workforce development dollars in Palm Beach County, and links businesses in need of qualified employees with individuals seeking employment opportunities.
- Provide comprehensive career coaching services enabling clients /job seekers to attain their stated employment goals.
- Accurately account for the spending of over \$70k/ per year in training funds for clients.
- Facilitate weekly orientations to over 35 individuals interested in Workforce Services.
- Coach approximately 42 clients per month on resumes, job searching and training programs.
- Substantiate employment retention follow-ups per quarter.
- Facilitator of TABE (test of adult basic education) Assessments for 10 clients per week.

SUNCOST CHRISTIAN ACADEMY, Hypoluxo, FL

08/2004 to 12/2007

Preschool Teacher

- Establish and enforce rules for behavior, and procedures for maintaining order.
- Organize and lead activities designed to promote physical, mental and social development, such as games, arts and crafts, music, storytelling, and field trips.
- Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills.
- Observe and evaluate children's performance, behavior, social development, and physical health.
- Provide a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play.

WORKFORCE DEVELOPMENT BOARD, West Palm Beach, FL

03/1999 – 06/2004

Lead Summer Youth Counselor/Customer Relations Representative

- Participated in hiring decisions for youth program staffing needs.
- Processed participant program orientation and eligibility.
- Provided career coaching services to students for successful completion of summer program.
- Worked closely with community business and local government partners for program facilitation.
- Developed jobs with businesses in the community for summer programs.
- Coordinated marketing program packet materials.
- Facilitated TABE (test of adult basic education) Assessments for students.

EDUCATION AND TRAINING:

Certificate in Basic Skills for Business, Mississippi Delta Junior College, Moorehead, MS

High School Diploma, Gentry High School, Indianola, MS

Certificate in Business, ITT Technical School of Business, West Palm Beach, FL

Florida Certified Workforce Professional 1 & 2, Dynamic Works Institute, Rockledge, FL

Certified TABE Administrator/McGraw-Hill 7/2011