

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: November 14, 2013

ROUTED TO: Julie Dowe/Jan Schooley

ROUTED FROM: Gretel Sarmiento, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the November 19, 2013 BCC/Regular Meeting.
My deadline to County Administration is November 15, 2013 Noon

REQUESTED ACTION:

Review and signature

Review and information

Other: _____

OTHER ROUTING INSTRUCTIONS:

Return to originator

Forward for additional processing to:

Other: _____

THANKS!
Gretel Sarmiento

*Reviewed in Payables
Jan Schooley 11/14/13
Chris De 11/14/13
Gretel Sarmiento 11/14/13
K. Panto 11/14/13*

November 19, 2013

CONSENT AGENDA

3. B.3 – CONTINUED

A)

Increase of term contract with Neptune Technology Group Inc. for \$100,000 and a total with increase of \$295,000 for the purchase of Neptune water meters from April 10, 2013 through April 9, 2014.

B)

Renewal of term contract with HD Supply Waterworks LTD for \$1,164,420 for the purchase of Sensus cold water meters, equipment and OEM parts from December 3, 2013 through December 2, 2014.

C)

Renewal of term contract with Tripp Electric Motors Inc. for \$704,568 for pump and motor maintenance and repair from December 19, 2013 through December 18, 2014.

D)

Term contract with Team Equipment Inc., Dana Safety Supply Inc., Municipal Equipment Co. LLC, Ten-8 Fire Equipment Inc., Mes-Municipal Emergency Services Inc., North America Fire Equipment Co. Inc., for \$2,228,760 for the purchase of firefighting equipment and replacement parts from November 19, 2013 through November 18, 2018.

E)

Term contract with Designlab Inc. for \$1,310,000 for the uniform program for Fire-Rescue and Animal Care & Control officers from December 1, 2013 through November 30, 2015.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/19/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
---------------	---------	---------------------------------------	---	----------	-----------

EXHIBIT A

Neptune Technology Group, Inc.	Increase of term contract for the purchase of Neptune water meters for the period 04/10/2013 through 04/09/2014 per Master Agreement #SS555291.	Increased Amount: \$100,000.00 Total with Increase: \$295,000.00 SBE: \$	Water Utilities 4001-720-3333-4615	Scarlett	
--------------------------------	---	--	---------------------------------------	----------	--

The County has expended or encumbered \$194,762 (\$28,854/month) during the previous six and three-quarter (6.75) months of the current twelve (12) month term contract. Water Utilities is requesting an increase of \$100,000 over the previously authorized amount of \$195,000 to purchase water meters for warehouse stock and daily change outs/installations of new residential and commercial meters and for HP Turbine meters to be used in conjunction with installation of fire hydrants for new construction. This term contract has four (4) twelve (12) month renewal periods remaining. Awardee is located out of State. This is a sole course provider who is not a certified SBE.

EXHIBIT B

HD Supply Waterworks, LTD	Renewal of term contract for the purchase of Sensus cold water meters, equipment, and OEM parts for the period 12/03/2013 through 12/02/2014 per Master Agreement #SS555155D.	\$1,164,420.00 SBE: \$0	Water Utilities 4001-720-3333-4615	Scarlett	
---------------------------	---	----------------------------	---------------------------------------	----------	--

The County has expended or encumbered \$1,043,125 (\$97,035/month) during the previous ten and three quarter (10.75) months of the current twelve (12) month term contract. Based upon historical usage, \$1,164,420 is needed to meet Water Utilities requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal periods remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/19/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
Tripp Electric Motors, Inc.	Renewal of term contract for pump and motor maintenance and repair for the period 12/19/2013 through 12/18/2014 per Master Agreement #10104B.	\$704,568.00 SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$587,140 (\$58,714/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$704,568 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal period remaining. Awardee is located in Palm Beach County.

EXHIBIT D					
Team Equipment, Inc.; Dana Safety Supply, Inc.; Municipal Equipment Co., LLC; Ten-8 Fire Equipment, Inc.; Mes-Municipal Emergency Services, Inc.; North America Fire Equipment Co., Inc.	Term contract for the purchase of firefighting equipment and replacement parts for the period 11/19/2013 through 11/18/2018 per Master Agreement #13097.	\$2,228,760.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$439,042 (\$35,123/month) collectively among two (2) separate contracts for firefighting equipment and replacement parts during the previous twelve and one half (12.5) months of the current term contracts. Based upon the consolidation of these two (2) contracts and historical usage, \$2,228,760 is needed to meet the County's requirements through the expiration of this new sixty (60) month term contract. This term contract has no renewal periods. One (1) Awardee is located in Palm Beach County, one (1) Awardee is located out of State, and four (4) Awardees are located outside Palm Beach County in the cities of New Port Richey, Doral, Orlando, and Bradenton, Florida. No SBE vendor submitted a bid on this project.

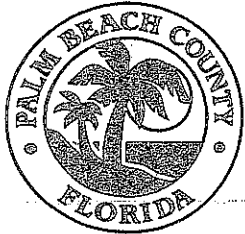
PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/19/2013

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u> Designlab, Inc.	Term contract for the uniform program for Fire-Rescue and Animal Care & Control officers for the period 12/01/2013 through 11/30/2015 per Master Agreement #12084R.	\$1,310,000.00 SBE: \$0	Fire-Rescue (\$1,280,000.00) 1300-440-Various-5248 1303-440-6600-5248 Animal Care & Control (\$30,000.00) 0001-660-2220-5248	Scarlett	

The County has expended or encumbered \$227,839 (\$37,973/month) during the previous six (6) months of the current eight and one quarter (8.25) month emergency contract, which includes a three (3) month extension pursuant to the Purchasing Director's authority. Based upon employee uniform allowances and an anticipated increase in uniform needs due to new hires, \$1,310,000 is needed to meet the requirements of Fire-Rescue and Animal Care and Control through the expiration of this new twenty-four (24) month term contract. This term contract has three (3) twelve (12) month renewal periods. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended Awardee.

TOTAL AMOUNT OF ALL AWARDS \$5,507,748.00

Exhibit "A"



Form M

Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199

(561) 616-6800

FAX: (561) 616-6811

www.pbcgov.com/purchasing

November 19, 2013

**Neptune Technology Group, Inc.
Tammy Garnett
1600 Alabama Highway 229
Tallahassee, AL 36078**

TERM CONTRACT #SS555291

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners has increased the estimated dollar value for the above referenced Term Contract for NEPTUNE WATER METERS, PURCHASE OF.

The term of this contract remains the same through 04/09/14, and the new estimated dollar value is \$295,000, inclusive of all vendors awarded.

In accordance with Term #9 of the original contract, Palm Beach County reserves the right to increase or decrease the anticipated value of this twelve (12) month contract as necessary to meet actual requirements.

If you have any questions, please contact Kristen A. Monnett, Senior Buyer at kmonnett@pbcgov.org or (561) 616-6824.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kathleen M. Scarlett".

**Kathleen M. Scarlett
Director**

c: File

**Palm Beach County
Board of County
Commissioners**
Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor
Hal R. Valeche
Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria

County Administrator
Robert Weisman

Exhibit "B"

Form L



November 19, 2013

Purchasing Department
100 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

HD Supply Waterworks, LTD
Susan Helms, Municipal Sales Coord.
1101 W 17th Street
Riviera Beach, FL 33404

Dear Vendor:

TERM CONTRACT #SS555155D

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for SENSUS COLD WATER METERS, EQUIPMENT & OEM PARTS, PURCHASE OF based on:

SOLICITATION # _____

RENEWAL OF SOLE SOURCE CONTRACT based on SOLICITATION #SS555155/KM in accordance with all original terms, conditions, specifications and prices with no deviation. Vendor shall notify Purchasing immediately if the sole source status changes.

The term of this contract is 12/03/13 through 12/02/14, and has an estimated dollar value of \$1,164,420, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Kristen A. Monnett, Senior Buyer at kmonnett@pbcgov.org or (561) 616-6824.

Sincerely,

Kathleen M. Scarlett
Director

c: Vernetha Green, Water Utilities
File

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

Exhibit "D"



Form L

November 19, 2013

North America Fire Equipment Co., Inc
Ronald Woodall, Vice President
1515 West Moulton Street
Decatur, AL 35601

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

SOLICITATION #13-097/LC

A. EQUIPMENT: Items #3, #10, #15, #24, #46, #57

B. O. E. M. PARTS: Items #3, #10, #15, #23, #24, #41, #46, #48, #57

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

Handwritten signature of Kathleen M. Scarlett.

Kathleen M. Scarlett
Director

c: Bonnie Stein, Fire Rescue
Chuck Michael, Airports
Vernetha Green, WUD
Todd Broadlick, Warehouse
Karyn Sykes, FDO
File

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Palm Beach County
Board of County
Commissioners

Steven L. Abranis, Mayor

Priscilla Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

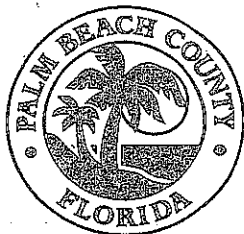
Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

Exhibit "D"

Form L

November 19, 2013



MES – Municipal Emergency Services, Inc
Troy Cool, Sales Rep., MES FL
6701 C Northpark Blvd.
Charlotte, NC 28216

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

SOLICITATION #13-097/LC

- A. EQUIPMENT: Items #9, #11, #18, #22, #36, #52, #55, #56
- B. O. E. M. PARTS: Items #9, #11, #18, #22, #52, #55

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kathleen M. Scarlett".

Kathleen M. Scarlett
Director

c: Bonnie Stein, Fire Rescue
Chuck Michael, Airports
Vernetha Green, WUD
Todd Broadlick, Warehouse
Karyn Sykes, FDO
File

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor

Priscilla Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"



Exhibit "D"

Form L

November 19, 2013

Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Ten-8 Fire Equipment, Inc.
Bruce Scott, Sales Representative
2904 59th Avenue Drive East
Bradenton, FL 34203

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

SOLICITATION #13-097/LC

A. EQUIPMENT: Items #5, #14, #16, #34, #38

B. O. E. M. PARTS: Items #1, #5, #14, #16, #34, #36, #38

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY0303050000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

Kathleen M. Scarlett
Director

c: Bonnie Stein, Fire Rescue
Chuck Michael, Airports
Vernetha Green, WUD
Todd Broadlick, Warehouse
Karyn Sykes, FDO
File

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santarnaria

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

Exhibit "D"



Form L

November 19, 2013

Municipal Equipment Co., LLC
Dale West, Vice President
2049 West Central Blvd.
Orlando, FL 32805

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

[X] SOLICITATION #13-097/LC

- A. EQUIPMENT: Items #1, #2, #7, #8, #13, #19, #21, #23, #26, #41, #42, #43, #44, #45, #48, #50, #54, #59
- B. O. E. M. PARTS: Items #2, #7, #8, #13, #19, #21, #26, #42, #43, #44, #45, #50, #54, #56, #59

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY0303050000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

Kathleen M. Scarlett
Director

- c: Bonnie Stein, Fire Rescue
- Chuck Michael, Airports
- Vernetha Green, WUD
- Todd Broadlick, Warehouse
- Karyn Sykes, FDO
- File

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor

Hal R. Valeche
Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria

County Administrator
Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

Exhibit "D"



November 19, 2013

Form L

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Dana Safety Supply, Inc.
Mark Sevigny, Bid Manager
1620 NW 82nd Avenue
Doral, FL 33126

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

- [X] SOLICITATION #13-097/LC
- A. Equipment: Items #25, #28, #40, #53, #58
 - B. O. E. M. Parts: Items #25, #28, #40, #53

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

Handwritten signature of Kathleen M. Scarlett.

Kathleen M. Scarlett
Director

c: Bonnie Stein, Fire Rescue
Chuck Michael, Airports
Vernetha Green, WUD
Todd Broadlick, Warehouse
Karyn Sykes, FDO
File

"An Equal Opportunity
Affirmative Action Employer"

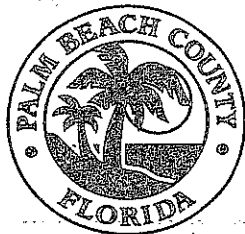


Exhibit "D"

Form L

November 19, 2013

Purchasing Department

50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Team Equipment, Inc.
Patricia J. Reddy, V.P. of Admin.
6620 Orchid Lake Road
New Port Richey, FL 34668

RE: TERM CONTRACT #13097

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for FIREFIGHTING EQUIPMENT AND REPLACEMENT PARTS, PURCHASE OF, based on:

- SOLICITATION #13-097/LC
- A. EQUIPMENT: Items #27, #35
- B. O. E. M. PARTS: Items #27, #35

The term of this contract is 11/19/2013 through 11/18/2018, and has an estimated dollar value of \$2,228,760., inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Laura Cates at (561) 616-6817.

Sincerely,

Kathleen M. Scarlett
Director

c: Bonnie Stein, Fire Rescue
Chuck Michael, Airports
Vernetha Green, WUD
Todd Broadlick, Warehouse
Karyn Sykes, FDO
File

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor
Hal R. Valeche
Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria

County Administrator

Robert Weisman

"An Equal Opportunity
Affirmative Action Employer"

Exhibit "C"

Form L



November 19, 2013

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

TRIPP ELECTRIC MOTORS, INC.
JIMMY TRIPP, PRESIDENT
1233 N.W. AVENUE L
BELLE GLADE, FL 33430

Dear Vendor:

RE: TERM CONTRACT # 10104B

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for Pump and Motor, Maintenance and Repair based on:

RENEWAL OF CONTRACT based on SOLICITATION #10-104/AR in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 12/19/13 through 12/18/14, and has an estimated dollar value of \$704,568, inclusive of all vendors awarded.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g. CPO/DO 680 XY03030500000000001111 or CPO/DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Amanda L. Ray at (561)616-6831.

Sincerely,

A handwritten signature in cursive script that reads "Kathleen M. Scarlett".

Kathleen M. Scarlett
Purchasing Director

c: Vernetha Green, WUD
Cheryl Binnall, Facilities Services
Reid Raymond, Parks
Chuck Michael, Airports
Pamela Hart-Frazier, OSBA
File

Palm Beach County
Board of County
Commissioners

Steven L. Abrams, Mayor
Priscilla Taylor, Vice Mayor

Hal R. Valeche

Paulette Burdick

Shelley Vana

Mary Lou Berger

Jess R. Santamaria

County Administrator

Robert Weisman

PROCUREMENT SUMMARY & APPROVAL FORM Exhibit "E" Form D

Reference #: 12-084R/LJ <input checked="" type="checkbox"/> IFB/RFP <input type="checkbox"/> SOLE SOURCE	Title: Uniform Program for Fire-Rescue and Animal Care & Control Officers
Date Prepared: 10/28/13	Staff: Lisa A. Juliano, Sr. Buyer Manager: Donna Pagel
Total Value: \$1,310,000.00	User Department(s): Fire-Rescue and Animal Care & Control

Budget Line(s): Fire-Rescue Various (see attached), Animal Care 0001-660-2220-5248

<input checked="" type="checkbox"/> One:	<input checked="" type="checkbox"/>	NEW	(Includes option to renew for <u>three (3)</u> additional <u>12</u> month period(s))
	<input type="checkbox"/>	RENEWAL OPTION	(Includes ___ additional ___ month renewal period(s))
	<input type="checkbox"/>	AMENDMENT, NON-RENEWAL	(AMENDMENT # _____)
	<input type="checkbox"/>	INCREASE OF AUTHORIZED LIMIT	(Includes ___ additional ___ month renewal period(s))
		INCREASE AMOUNT: \$	_____
	<input type="checkbox"/>	EXTENSION	(_____ months)
	<input type="checkbox"/>	ONE TIME PURCHASE - Purchase Order (PO) #:	

<input checked="" type="checkbox"/> One:	<input checked="" type="checkbox"/>	TERM CONTRACT - Term of Agreement: <u>12/1/13-- 11/30/15 (24 months)</u> MA #: <u>12084R</u>
		Previous Term Contract #: <u>800117/LJ</u> , Previous Term: <u>4/23/13 -- 12/31/13 (8.1 months)</u>
		Previous Authorized Amount: \$ <u>434,000.00</u> , Ordered Amount: \$ <u>227,838.54</u>
		Historical Usage: \$ <u>37,973.09</u> /month (Ordered Amount ÷ <u>6</u> /mo (months of usage))
		Includes ___% <input type="checkbox"/> increase <input type="checkbox"/> decrease based on Historical Usage.
		Additional reason for change in authorized amount: \$1,280,000 is needed by Fire-Rescue based upon employee uniform allowances and an anticipated increase in uniform needs due to new hires, and \$30,000 is needed by Animal Care & Control based upon employee uniform allowances.

# OF "C" SBE BID RESPONSES	# OF NON SBE BID RESPONSES	TOTAL # OF AWARDEE(S)	# OF IPBC AWARDEE(S)	# OF OPBC AWARDEE(S)	# OF OS AWARDEE(S)
1	2	1	0	0	1

RECOMMENDED AWARDEE(S): (1) Designlab, Inc.

Certified SBE: ___ YES: Firm # from above: (___) Type: _____ Dollar / % amount of contract: _____ <u>X</u> NO: Code: <u>F1</u> Subcontract to SBE? Yes ___ No <u>X</u>	Business Location: Greenville, SC Firm #'s from above: (<u>1</u>) Code: <u>OS</u> If OPBC: City: _____
---	---

PURPOSE OF PROCUREMENT ACTION: To provide all labor, materials, equipment, inventory, a store front, and computer hardware and software in order to provide quality uniforms, employee inventory, and quartermaster account services to the Fire-Rescue Department and Animal Care & Control Officers.

ATTACHMENTS (Check if attached)

- | | |
|---|--|
| <input type="checkbox"/> Letter(s) to Vendor for Dir's signature | <input type="checkbox"/> "AAA" form, if applicable |
| <input checked="" type="checkbox"/> Contract(s), if applicable | <input type="checkbox"/> Department justification, if applicable |
| <input checked="" type="checkbox"/> Form PP and Insurance Certificate | <input checked="" type="checkbox"/> Entered into AMS (Adv 3), Date <u>11/12/13</u> |
| <input checked="" type="checkbox"/> Prev BCC agenda item, if applicable | <input checked="" type="checkbox"/> Other/Close Procurement Folder #731343 |

***** A P P R O V A L S *****

ASSISTANT DIRECTOR'S APPROVAL: _____ DATE: 11/11/13

DIRECTOR APPROVAL: _____ DATE: _____