

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: December 17, 2013  Consent  Regular  
 Ordinance  Public Hearing

Department:  
Submitted By: Palm Beach County Sheriff's Office  
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to: (A) Accept on behalf of the Palm Beach County Sheriff's Office, a Bureau of Justice Assistance (BJA) State Criminal Alien Assistance Program FY 2013 Grant in the amount of \$525,344; and (B) Approve a Budget Amendment of \$525,344 in the Sheriff's Grants Fund.

**Summary:** The Bureau of Justice Assistance (BJA) has made funds available to be used for correctional purposes. These funds will be used in accordance with the Department of Justice Reauthorization Act of 2005. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required. Countywide (PGE)

**Background and Justification:** The Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, in conjunction with the U.S. Department of Homeland Security (DHS) provides federal funding to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who have at least one felony or two misdemeanor convictions for violations of state or local law, and who are incarcerated for at least 4 consecutive days during the reporting period. This program has assisted states and localities which have requested assistance in defraying the cost incurred for the imprisonment of undocumented criminal aliens, resulting in more than \$4 billion in funds being distributed to over 660 unique jurisdictions in the last 10 years. The Catalog of Federal Domestic Assistance (CFDA) number is 16.606 and the contract number is 2013-H2934-FL-AP.

**Attachments:**

- 1. Budget Amendment
- 2. Award Documents

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RECOMMENDED BY: [Signature] DEPARTMENT DIRECTOR 11/25/13 DATE

APPROVED BY: [Signature] ASSISTANT COUNTY ADMINISTRATOR 12/5/13 DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| <b>Fiscal Years</b>                               | <b>2014</b> | <b>2015</b> | <b>2016</b> | <b>2017</b> | <b>2018</b> |
|---|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures                              | \$325,344   |             |             |             |             |
| Operating Costs                                   | \$200,000   |             |             |             |             |
| External Revenues                                 | (\$525,344) |             |             |             |             |
| Program Income<br>(County)                        |             |             |             |             |             |
| In-Kind Match (County)                            | 0           |             |             |             |             |
| <br>Net Fiscal Impact                             | <br>0       |             |             |             |             |
| <br># Additional FTE<br>Positions<br>(Cumulative) | <br>0       |             |             |             |             |

Is Item Included in Current Budget: YES \_\_\_\_\_ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2250 Object 3129

Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds / Summary of Fiscal Impact:**

The State Criminal Alien Assistance Program FY 2013 Grant is funded through the Bureau of Justice Assistance. There is no match requirement associated with this award. No additional positions are needed and no additional County funds are required.

|   |           |
|---|-----------|
| State Criminal Alien Assistance Program FY 2013 Grant | \$525,344 |
| Total Program Budget                                  | \$525,344 |

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

|   |  |
|---|--|
| <p><u>Susan Mearns</u> 11/26/13<br/>OFMB <i>KU</i> <i>SC JB</i><br/>11/25 11/26</p> | <p><u>Dr. J. Jacobson</u> 12/4/13<br/>Contract Administration<br/>12-4-13 <i>BJD/hmm</i></p> |
|---|--|

**B. Legal Sufficiency:**

Paula E. Galloway 12/6/13  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

**This summary is not to be used as a basis for payment.**

0214

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

BoEx 160 112613 - 417  
BGRV 160 112613 - 137

Use this form to provide budget for items not anticipated in the budget.

| ACCT.NUMBER                                    | ACCOUNT NAME                        | ORIGINAL BUDGET  | CURRENT BUDGET     | INCREASE         | DECREASE   | ADJUSTED BUDGET    | EXPENDED/ ENCUMBERED | REMAINING BALANCE |
|--|-------------------------------------|------------------|--------------------|------------------|------------|--------------------|----------------------|-------------------|
| <b>Revenues</b>                                |                                     |                  |                    |                  |            |                    |                      |                   |
| State Criminal Alien Assistance Program FY2013 |                                     |                  |                    |                  |            |                    |                      |                   |
| 160-2255-3129                                  | Federal Grant - Other Public Safety | 0                | 0                  | 525,344          |            | 525,344            |                      |                   |
|  | <b>TOTAL REVENUES</b>               | <b>2,443,123</b> | <b>\$3,231,663</b> | <b>\$525,344</b> | <b>\$0</b> | <b>\$3,757,007</b> |                      |                   |
| <b>Expenditures</b>                            |                                     |                  |                    |                  |            |                    |                      |                   |
| State Criminal Alien Assistance Program FY2013 |                                     |                  |                    |                  |            |                    |                      |                   |
| 160-2255-9498                                  | Transfer to Sheriff's Fund 1902     | 0                | 0                  | 525,344          |            | 525,344            |                      |                   |
|  | <b>TOTAL EXPENDITURES</b>           | <b>2,443,123</b> | <b>\$3,231,663</b> | <b>\$525,344</b> | <b>\$0</b> | <b>\$3,757,007</b> |                      |                   |

Palm Beach County Sheriff's Office

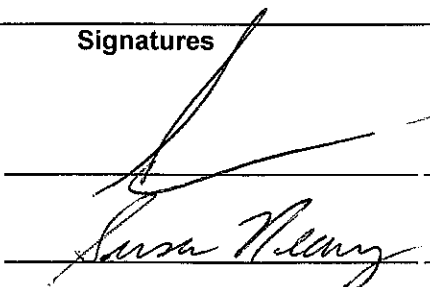
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

 \_\_\_\_\_ 11/25/13  
 \_\_\_\_\_ 11/26/13

By Board of County Commissioners  
At Meeting of December 17, 2013

Deputy Clerk to the  
Board of County Commissioners

Attachment # 1

**Rowlands, Gena A.**

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**From:** owner-swbpilist@ojp.usdoj.gov on behalf of SCAAP <SCAAP@usdoj.gov>  
**Sent:** Thursday, October 03, 2013 4:00 PM  
**Subject:** State Criminal Alien Assistance Program (SCAAP) FY 2013 Award Announcement

Dear SCAAP Recipient:

The Bureau of Justice Assistance (BJA) is pleased to announce that your Fiscal Year 2013 State Criminal Alien Assistance Program (SCAAP) award is complete and ready for drawdown. Please follow the instructions below to accept your FY 2013 SCAAP award:

- Access the Grants Management System (GMS) web site at <https://grants.ojp.usdoj.gov/> and log on using your SCAAP user ID and password.
- Locate the Application status block that contains your 2013 SCAAP application. You will see the "View" and "Drawdown" links under the "Action" header located on the right side of this block.
- Click on "Drawdown." This will take you to an acceptance screen that displays your award number, jurisdiction name, and award amount at the top. Please print this screen for your records. Select at least one use of SCAAP funds on the provided list. Multiple selections are possible by holding down the Control key and clicking on the mouse.
- Review and click the certification checkbox before accepting the award. Only an employee (authorized representative or authorized point of contact) of the jurisdiction may accept the SCAAP funds.
- Use of SCAAP Awards: The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." Beginning with FY 2007 SCAAP awards, SCAAP funds must be used for correctional purposes only: [https://www.bja.gov/Funding/13SCAAP\\_Guidelines.pdf](https://www.bja.gov/Funding/13SCAAP_Guidelines.pdf)
- Located at the bottom of the screen are the "Accept" and "Decline" buttons. After you accept your award, you will be taken to a screen that confirms your acceptance. Applicants are required to accept awards online within 60 calendar days of this award notice. This email serves as notice for you to accept your FY 2013 SCAAP award online. Please retain this email for your records.
- Following your acceptance of the SCAAP terms, conditions, and award amount, OJP will initiate an electronic payment to your bank account of record, verified through the online SCAAP registration process. Please retain the acceptance documents for your records.
- Allow 15 business days (from the date of acceptance) for the electronic payment process to occur.

For password resets, technical or system-related questions, please call the GMS Helpdesk at 1-888-549-9901, Option 3.

For questions concerning your SCAAP award amount or other award questions, please email the SCAAP Help Desk at [SCAAP@ojp.usdoj.gov](mailto:SCAAP@ojp.usdoj.gov) / [joseph.husted@ojp.usdoj.gov](mailto:joseph.husted@ojp.usdoj.gov) or call 202-353-4411.

For questions related to the electronic transfer of funds or bank account of record, please contact the OCFO Customer Service Center at 1-800-458-0786 or [AskOCFO@usdoj.gov](mailto:AskOCFO@usdoj.gov).



**State Criminal Alien Assistance Program** 2013-H2934-FL-AP



OMB Number: 1121-0243  
Expires: 02/29/2004

[SCAAP Help](#)

[GMS Home](#)

[Log Off](#)

Your award acceptance is being processed by OJP. Please allow at least 15 business days for this process to be completed and the awarded funds received by your bank account of record. Questions and problems with drawdown, bank account records or ACH forms should be referred to the OC Customer Service Center at 1-800-458-0786. Thank you.

If you need to correct, update or reprint your ACH information please click on the ACH link below.

[ACH Online Form](#)

**Fiscal Year 2013 SCAAP Use of Funds:**

- Overtime costs required by negotiated contract or regulation such as union agreements and required post staffing minimums
- Mental Health Services
- Diversity training
- Workforce recruitment and retention study
- GED testing
- Bi-lingual language skills
- Gang intervention training
- Disaster preparedness and continuity of operations for corrections facility
- Community corrections - probation and parole
- Trainers for corrections officers and/or offenders
- Prison Industries
- Construction for inmate housing, inmate programs, prison industries in ADA compliance
- Facility/program evaluations personnel
- Salaries for corrections officers
- Offender management software
- Medical Services
- Performance based bonuses
- Less than lethal technology training
- Tracking devices and electronic monitoring
- Inter/Intra Agency Information Sharing
- Prison rape training
- Specific trade employment skills
- Vehicle rental/purchase for transport of inmates
- Special Community Corrections Units (sex offender / mental health)
- Job Preparedness

FY 13 SCAAP

| State | Agency Name                       | Final Award Amount |
|-------|-----------------------------------|--------------------|
| AK    | Alaska Department of Corrections  | \$96,527.00        |
| AL    | Marshall County Commission        | \$1,941.00         |
| AL    | County of Coffee                  | \$4,128.00         |
| AL    | County of DeKalb                  | \$9,856.00         |
| AL    | County of Montgomery              | \$14,567.00        |
| AL    | Alabama Department of Corrections | \$163,587.00       |
| AR    | County of Polk                    | \$438.00           |
| AR    | County of Hempstead               | \$2,773.00         |
| AR    | County of Pope                    | \$4,279.00         |
| AR    | County of Sebastian               | \$12,904.00        |
| AR    | County of Benton                  | \$18,838.00        |
| AR    | County of Pulaski                 | \$28,561.00        |
| AR    | County of Washington              | \$105,950.00       |
| AR    | Arkansas Department of Correction | \$338,802.00       |
| AS    | American Samoa                    | \$153,259.00       |
| AZ    | County of Graham                  | \$3,800.00         |
| AZ    | County of Apache                  | \$6,820.00         |
| AZ    | Coconino County Sheriff's Office  | \$9,008.00         |
| AZ    | Gila County                       | \$9,649.00         |
| AZ    | Mohave County                     | \$11,226.00        |
| AZ    | Santa Cruz County                 | \$16,426.00        |
| AZ    | County of Navajo                  | \$17,375.00        |
| AZ    | COUNTY OF COCHISE                 | \$31,423.00        |
| AZ    | County of Yavapai                 | \$51,113.00        |
| AZ    | Yuma County                       | \$73,752.00        |
| AZ    | Pinal County                      | \$99,032.00        |
| AZ    | County of Pima                    | \$310,851.00       |
| AZ    | Maricopa County Sheriff's Office  | \$1,127,899.00     |
| AZ    | State of Arizona                  | \$7,869,328.00     |
| CA    | County of Plumas                  | \$278.00           |
| CA    | County of Calaveras               | \$4,197.00         |
| CA    | County of Amador                  | \$4,930.00         |
| CA    | Colusa County                     | \$5,980.00         |
| CA    | Siskiyou County                   | \$6,324.00         |
| CA    | Trinity County Sheriff            | \$8,016.00         |
| CA    | County of Tuolumne                | \$8,265.00         |
| CA    | County of Mariposa                | \$8,670.00         |
| CA    | County of Nevada                  | \$23,765.00        |
| CA    | County of Lake                    | \$29,158.00        |
| CA    | Imperial County                   | \$30,057.00        |
| CA    | GLENN COUNTY                      | \$30,258.00        |
| CA    | County of Mendocino               | \$30,271.00        |
| CA    | County of Butte                   | \$31,352.00        |
| CA    | County of Tehama                  | \$33,064.00        |
| CA    | County of Mono                    | \$33,368.00        |
| CA    | El Dorado County                  | \$36,562.00        |
| CA    | County of Sutter                  | \$43,309.00        |
| CA    | County of Yolo                    | \$60,525.00        |
| CA    | Kings County                      | \$60,985.00        |
| CA    | Napa County                       | \$84,456.00        |
| CA    | San Benito County                 | \$88,159.00        |
| CA    | County of Merced                  | \$94,632.00        |

|    |   |                |
|----|---|----------------|
| CO | El Paso County  | \$59,266.00    |
| CO | County of Boulder   | \$75,056.00    |
| CO | County of Larimer   | \$81,991.00    |
| CO | Garfield County   | \$83,622.00    |
| CO | Jefferson County  | \$114,527.00   |
| CO | County of Adams   | \$130,781.00   |
| CO | County of Arapahoe  | \$141,070.00   |
| CO | County of Weld  | \$211,297.00   |
| CO | City and County of Denver                                 | \$444,967.00   |
| CO | State of Colorado   | \$2,175,721.00 |
| CT | State of Connecticut Department of Correction             | \$1,069,446.00 |
| DE | Delaware Department of Correction                         | \$75,001.00    |
| FL | COUNTY OF GILCHRIST                                       | \$80.00        |
| FL | County of Taylor  | \$323.00       |
| FL | County of Madison   | \$1,768.00     |
| FL | COUNTY OF GADSDEN   | \$3,617.00     |
| FL | Putnam County   | \$4,135.00     |
| FL | County of Nassau  | \$5,138.00     |
| FL | Charlotte County Sheriff's Office                         | \$6,027.00     |
| FL | Hernando County   | \$7,587.00     |
| FL | County of Clay  | \$13,224.00    |
| FL | County of Suwannee  | \$13,551.00    |
| FL | Sumter County Sheriff's Office (Project Management Agent) | \$14,528.00    |
| FL | Leon County   | \$14,800.00    |
| FL | Highlands County  | \$16,323.00    |
| FL | Okaloosa County BCC                                       | \$17,225.00    |
| FL | Seminole County   | \$17,711.00    |
| FL | County of Desoto  | \$21,266.00    |
| FL | Lake County   | \$28,042.00    |
| FL | COUNTY OF POLK  | \$29,848.00    |
| FL | Marion County Board of County Commissioners               | \$31,772.00    |
| FL | Hendry County   | \$34,011.00    |
| FL | County of Hardee  | \$38,252.00    |
| FL | County of Volusia   | \$43,601.00    |
| FL | Alachua County  | \$44,837.00    |
| FL | County of Okeechobee                                      | \$45,583.00    |
| FL | Pasco County  | \$45,945.00    |
| FL | Osceola County Board of County Commissioners              | \$49,179.00    |
| FL | county of indian river                                    | \$55,721.00    |
| FL | City of Jacksonville                                      | \$66,704.00    |
| FL | Manatee County  | \$78,169.00    |
| FL | County of Brevard   | \$78,726.00    |
| FL | Orange County   | \$90,376.00    |
| FL | County of Sarasota  | \$93,387.00    |
| FL | St Lucie County   | \$104,648.00   |
| FL | Pinellas County   | \$117,176.00   |
| FL | County of Martin  | \$119,001.00   |
| FL | County of Lee   | \$152,097.00   |
| FL | Broward Sheriff Office                                    | \$163,262.00   |
| FL | Miami Dade County   | \$222,005.00   |
| FL | Collier County  | \$331,166.00   |
| FL | County of Hillsborough                                    | \$376,007.00   |
| FL | Palm Beach County Sheriff's Office                        | \$525,344.00   |
| FL | State of Florida  | \$8,654,327.00 |
| GA | Lee County Board Of Commisisoners                         | \$2,029.00     |