# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

# **AGENDA ITEM SUMMARY**

Meeting Date: Dece	ember 17, 2013	[X] [ 1	Consent Ordinance	] ] [	] ]	Regular Public Hearing				
_	Community Services Head Start/Early Head Start & Children's Services									
	<u>I. EX</u>	ECUTI	VE BRIEF							
Motion and Title: St the Children's Servi through September professional develop in Early Care and Ed	ces Council of Pa 30, 2014, in an an ment training throu	lm Bea nount n igh Pali	ich County, for to not to exceed \$5 m Beach State C	he per 5,000 t	iod o su	October 1, 2013, ipport Head Start				
Summary: The Division and Human Services Start is contracting a provide services thr supervisors. This is the enhanced training ar will be funded with \$4 is included in the cur	s (HHS) to provide powith the Children's ough Palm Beach the fourth year of the professional deverself.	orofess Servic State nis succ elopme unds ar	ional developmentes Council of Pa College for Heacessful partnershent opportunities and \$11,000 in Cou	nt traini alm Be d Start ip. The for Hea unty fur	ng. ach cla e ag d St ds.	As a result, Head County (CSC) to ssroom staff and reement provides tart staff. Services Sufficient funding				
Background and Justification: Federal and State initiatives encourage the development of collaborative agreements. These agreements will extend services and training through the CSC and Palm Beach State College Institute of Excellence in Early Care and Education Seeking Excellence in Education and Knowledge (SEEK) Scholarship program to Head Start classroom staff and Supervisors. This will ensure common quality and training for all early childhood programs in Palm Beach County.										
Attachments: SEEK Scholarship Memorandum of Agreement										
Recommended By:	Department Dire	otor				Date				
Approved By:	Assistant County		ictrator		12	2-3-13				
	Assistant Gounty	Aumin		Date						

# II. FISCAL IMPACT ANALYSIS

# A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures					
Operating Costs	55,000				
External Revenue	(44,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	11,000				
# ADDITIONAL FTE POSITIONS (Cumulative)		-			
<b>s Item Included In Curren</b> Budget Account No.: Fund <u>1002</u> Dept <u>147</u> Unit 1 <u>4</u>	_			Period <u>Var.</u>	
Recommended Sou Funding sources are \$ \$11,000 from Palm B to meet County obliga	\$44,000 from the ach County. S	ne Departme	nt of Health	and Human	
C. Departmental Fisca	l Review:		m		
	larui	na Malhotra	Director of	Financial &	Support Svcs
		W COMME			
A. OFMB Fiscal and/or	Contract Dev	elopment a	nd Control	Comments	); 
OFMBAD CO	-11/22/13 -11/22	Contraction (2) -2	ct Developm	Joeoba ent and Co heala	12121
3. Legal Sufficiency:					
Chief Assistant Coun	12) ty Attorney	<u> 3</u>  1.3			
C. Other Department R	Review:				

This summary is not to be used as a basis for payment.

#### MEMORANDUM OF AGREEMENT

### **SEEK Scholarship**

## October 1, 2013 - September 30, 2014

This	agreement	is	made	and	entered	into	as	of th	he	·····			b	y an	d	between
Child	iren's Servic	es	Counci	l of P	alm Beac	h Cou	unty	/ ("CS	C")	and the	Palm	Beach	County F	3oar	d o	f County
Com	missioners (	"C	OUNTY	").												

The COUNTY agrees to reimburse funding up to \$55,000 to support Head Start professional development training through Palm Beach State College Institute of Excellence in Early Care and Education ("IEECE") Seeking Excellence in Education and Knowledge (SEEK) Scholarship program for the period October 1, 2013 through September 30, 2014.

## **Purpose**

The COUNTY agrees to extend services and training through the IEECE SEEK Scholarship program to Palm Beach County Division of Head Start classroom staff and supervisors. This will ensure the common quality and training for all early childhood programs in Palm Beach County.

### **Roles of the Participants**

The COUNTY agrees to provide funding to CSC in accordance with the following schedule and terms:

- 1. The COUNTY will reimburse CSC up to \$55,000 upon presentation of a quarterly invoice. Funds will be used for professional development scholarships for Head Start practitioners from October 1, 2013 through September 30, 2014.
- 2. IEECE will provide a list of recommended applicants to the COUNTY to be considered for a SEEK Scholarship.
- 3. The COUNTY will review the list of applicants and return a list of approved applicants within 72 hours.
- 4. CSC will provide to the COUNTY quarterly reports and a final financial compilation report accounting for all funds expended hereunder no later than October 31, 2014.
- 5. CSC is aware that the Inspector General of Palm Beach County has the authority to investigate and audit matters relating to the negotiation and performance of this Agreement and in furtherance thereof may demand and obtain records and testimony from CSC and its subcontractors and lower tier subcontractors. CSC understands and agrees that in addition to all other remedies and consequences provided by law, the failure of CSC or its subcontractors or lower tier subcontractors to fully cooperate with the Inspector General when requested may be deemed by the COUNTY to be a material breach of this Agreement justifying its termination.

CSC\_DOCS-#141359-v1-MOA\_County\_SEEK 5/24/2013

**IN WITNESS WHEREOF,** the parties have caused this Memorandum of Agreement to be executed by their undersigned duly authorized representatives.

AllESI:	
SHARON R. BOCK	
CLERK & COMPTROLLE	R

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

Department Director

CLERK & COMPTROLLER	BOARD OF COUNTY COMMISSIONERS:							
By: Deputy Clerk	BY:  —Steven L. Abrams, Mayor  Priscilla A. Taylor, Mayor							
Children's Services Council of Palm Beach County								
By: Gaetana D. Ebbole, Chief Executive Officer								
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	APPROVED AS TO TERMS AND CONDITIONS							

Chief Assistant County Attorney