Agenda	ltem	#:	<u>3x2</u>
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PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: January 14, 2014	[X] []	Consent Ordinance		Regular Public Hearing
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Submitted By: Department of Public Safety Submitted For: Division of Justice Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: A) Approve a Reinstatement and Amendment to the original agreement with Children's Home Society of Florida (R2011-0776-Original Agreement; R2012-1847 First Amended Agreement) to extend the agreement for an additional twelve months to September 30, 2014 and increase the agreement amount by \$12,000 for a new total not to exceed amount of \$52,400 to continue providing professional services in the area of Family Drug Court/Dependency proceedings; and B) Approve a Reinstatement and Amendment to the original agreement with Drug Testing and Counseling Services, Inc. (R2010-0654-Original Agreement; R2012-1848 First Amended Agreement) to extend the agreement for an additional twelve months to September 30, 2014 and increase the agreement amount by \$22,000 for a new total not to exceed amount of \$91,300 to continue providing drug testing services to the Family Drug Court program; and C) Receive and File the approved Family Drug Court Grant (2009-DC-BX-0115) adjustment notice to extend the grant period for an additional twelve months to September 30, 2014.

Summary: The Division of Justice Services, in conjunction with the Department of Children and Families Substance Abuse and Mental Health Office applied for and was awarded a grant from the Office of Justice Programs in the amount of \$484,907 to develop a Family Drug Court program in 2009 to address substance abuse and other issues affecting the parent(s) of children in new dependency petitions. A request to extend the grant to September 30, 2014 was approved in order to fully expend the grant award. Therefore, amendments to the Children's Home Society and the Drug Testing and Counseling Services, Inc. agreements are necessary. Countywide (PGE)

Background and Justification: The Palm Beach County Family Drug Court is an intervention model which emphasizes a holistic focus on strengthening families by offering extensive and comprehensive wraparound services to the substance abusing parent. affected children, as well as relatives and partners that are individualized to the needs of each family member.

Attachments:

- 1.) Reinstatement and Amendment to the Children's Home Society of Florida Original Agreement
- 2.) Reinstatement and Amendment to the Drug Testing and Counseling Services, Inc. Original Agreement
- 3.) Grant Adjustment Notice Family Drug Court

<u>12/17/12</u> Date 12/11/12 **Recommended by:** Department Director

Approved By:

Assistant County Administrator

11. **FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County)	34,000 (34,000)		·		
Net Fiscal Impact	0				
# ADDITIONAL FTE POSITIONS (Cumulative)					
is item included in Curre	ent Budget?	Yes <u>x</u>	No		
Budget Account Exp No: Rev No:		epartment <u>662</u> epartment <u>662</u>			I
Fund: 1437	es of Funds/S ly Drug Court F Family Drug C ^F amily Drug Co	Program Grant court Grant	cal Impact:		
Departmental Fiscal Rev	iew: Steph	aufsen	org		
	III. <u>REV</u> I		<u>rs</u>		
A. OFMB Fiscal and/or C	Contract Dev. a	and Control Co	omments:		
$\subset \cap$		•			

OFMB 18 $^{\prime } \varphi$ Legal Sufficiency:

Contract Administration

Β. 1/10/14 C

- **Assistant County Attorney**
- C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Background and Justification (Continued from page 1): Cohesive linkages among stakeholders in the child welfare, substance abuse treatment, and judicial systems assure that effective communication occurs through family drug court team collaboration, with representatives from all involved systems claiming team membership and providing accountability. This three year grant began on October 1, 2009 and the Family Drug Court Coordinator was hired six months later in April 2010 and the first clients entered the program in July 2010. Therefore, a request to extend the grant from September 30, 2012 to September 30, 2013 was approved. On April 20, 2010 and May 17, 2011, the Board of County Commissioners approved agreements with Drug Testing and Counseling Services, Inc. in the amount of \$69,300 and Children's Home Society of Florida in the amount of \$20,000 respectively.

AGREEMENT REINSTATING AND AMENDING THE TERMS OF ORIGINAL AGREEMENT, AS AMENDED WITH CHILDREN'S HOME SOCIETY OF FLORIDA TO PROVIDE SOCIAL SERVICES TO FAMILY DRUG COURT CLIENTS

THIS AGREEMENT (hereinafter "Agreement") dated ______, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners (hereinafter referred to as "COUNTY,") and The Children's Home Society of Florida (hereinafter referred to as the "CONSULTANT") whose Federal ID is 59-0192430), reinstates and amends the Original Agreement ("Original Agreement" R-2011-0776) dated May 17, 2011, as amended on December 4, 2012 (R-2012-1847) to provide social services to the Family Drug Court Program.

WITNESSETH:

WHEREAS, the COUNTY and the CONSULTANT entered into the Original Agreement (R-2011-0776) on May 17, 2011, with an effective date of April 1, 2011, and a termination date of September 30, 2012, stemming from the Office of Justice Programs FY 2009 Family Drug Court Program Grant, of which CONSULTANT received a contract from the COUNTY not to exceed \$20,000; and

WHEREAS, the Original Contract was amended (R-2012-1847) to increase the contract price an additional \$20,400 and extended the termination date until September 30, 2013; and

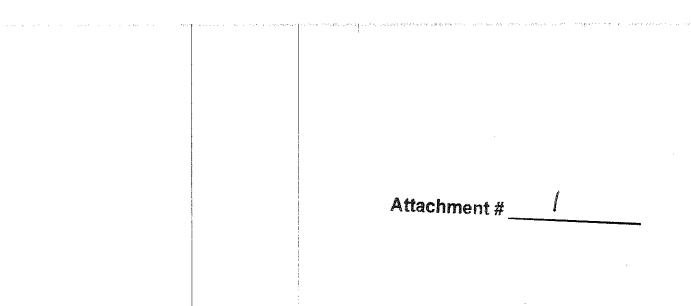
WHEREAS, the total underlying grant funds have not fully been expended through no fault of the parties; and

WHEREAS the Office of Justice Programs has approved the County's revised budget allowing for the redistribution of funds to this CONSULTANT in the amount of \$12,000, as well as an extension of time to continue the Family Drug Court Program until September 30, 2014.

NOW THEREFORE, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the parties hereto agree as follows:

- 1. The Original Agreement (R-2011-0776), as amended (R-2012-1847), is reinstated in its entirety.
- 2. The termination date as referenced in Article 2 (Schedule) of the Original Agreement is amended to September 30, 2014.
- 3. The contract price as referenced in Article 3 (Payments to Consultant) in the Original Agreement is increased an additional \$12,000, making the total amount to be paid by COUNTY to the CONSULTANT for social services under the Original Agreement, as amended, an amount not to exceed \$52,400. The new schedule of payments, as amended and referenced herein, is attached hereto as "Exhibit BB Schedule for Payment as Amended" showing the new total budget.
- 4. All other provisions of said Original Agreement, as amended, are hereby confirmed, and except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

Page 1 of 3



IN WITNESS WHEREOF, the parties hereto have caused this Agreement reinstating and amending the terms of the Original Agreement (R-2011-0776), as amended (R-2012-1847), to be executed by their officials thereupon duly authorized.

ATTEST:

SHARON R. BOCK Clerk & Comptroller PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS:

By:

Deputy Clerk

By: Priscilla Taylor, Mayor

CONSULTANT:

Children's Home Society of Florida

By: Julie Demar Executive Director

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

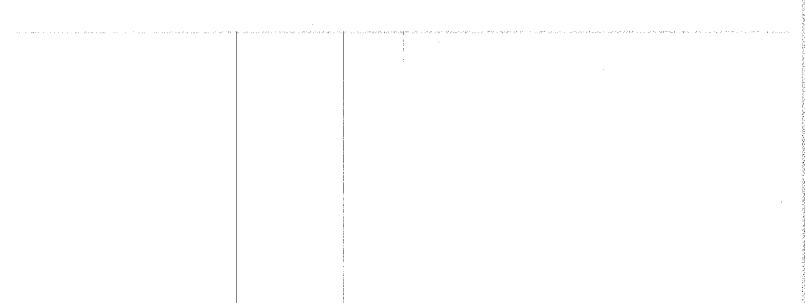
By: _____ Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By:

Vincent Bonvento Director of Public Safety

Page 2 of 3



Family Drug Court Program (Children's Home Society)

EXHIBIT "BB"

Schedule for Payment as Amended

Reimbursable Expenses [Reinstating and Amending Original Agreement (R-2011-0776), as amended (R-2012-1847)]

Costs for Project Period April 1, 2011 – September 30, 2014

Service/Program: Family Drug Court Incidental Fund

BUDGET DATA

Payment will be made only for the below stated cost categories.

COST CATEGORY

- 1. Clothing
- 2. Housing
- 3. Furniture
- Transportation
 Food
- 6. Medical
- 7. Utilities
- 8. Out of pocket co-payments
- 9. Education
- 10. Phone
- 11. Other allowable expenses, not otherwise categorized

Original contract amount (April 1, 2011- Sept 2012)	\$20,000
Amendment – Increase for FY 2013:	\$20,400
Amendment - Increase for FY 2014:	\$12,000

MAXIMUM TOTAL AMOUNT FOR REIMBURSEABLE EXPENSES <u>\$52,400</u>

All reimbursable expenses shall be reimbursed only at cost. A copy of the original receipt and canceled check must be attached to the invoice for payment.

Reimbursable expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this AGREEMENT, and reasonably incurred by the CONSULTANT directly in connection with the CONSULTANT'S performance of its duties and Scope of Work pursuant to this Agreement.

Page 3 of 3



Embracing Children. Inspiring Lives.

David A. Bundy President/CEO Shelley Katz Secretary/COO Robert J. Wydra, Jr. Treasurer/CFO Frank D. Gonzalez, Esq. General Counsel

Board of Directors

Martin Rubin Chair Charles L. Cromer Vice Chair

Richard Adams Samuel P. Bell, III Dr. Jacqueline Chang Dan DiGiacomo leff Gordon Michele Greene Kent Guinn Frank Gulisano Eric Jackson Laura Kolkman Larisa F. Perry Sean Pittman Cindy Pullen Valerie Seidel Jalal ''Jay'' Shehadeh Miguel Viyella Victoria Weber

August 21, 2013

To Whom It May Concern:

Please be advised that Julie Demar has been named as the Executive Director of the Palm Beach Division of Children's Home Society of Florida. This division serves Palm Beach County and corresponds to Department of Children and Families Circuit 15 in the Southeast Region. The Executive Director is authorized to sign legal documents including contracts and/or agreements with the State of Florida Department of Children and Families as well as other documents and contracts as outlined below.

Please find attached, CHS policy # CHS 4000 in which the Board of Directors authorizes the CHS President/CEO to delegate authority to executive staff of divisions to approve and execute contracts and agreements, with the exception of the acquisition or disposition of real property, on behalf of CHS. Also attached is the CHS Statewide Directive #CHS 4000 which accompanies the Policy of the same number. In the Statewide Directive, the President/CEO delegates authority to division Executive Directors to approve and execute contracts or agreements between CHS Divisions and funding sources regardless of the dollar amount as well as contracts or agreements between CHS Divisions and any individual company or agency under \$250,000. Please see the attached Policy and Statewide Directive for specific details.

If you are in need of further information, please do not hesitate to contact me at your convenience.

Sincerely,

X li V David A. Bundy President/CEO

STATE OF FLORIDA

COUNTY OF ORANGE

Sworn to and subscribed before me this 2/2 day of <u>(ugust</u>, 2013, by David A. Bundy, who is personally known to me.

Fiero

Mari

Notary Public Signature

Corporate Office 1485 S. Semoran Boulevard Suite 1448 Winter Park, Florida 32792 Phone: 321.397.3000 Fax: 321.397.3022



www.chsfl.org





ANN MARIE FIVIE MY COMMISSION # EE 861748

EXPIRES: April 29, 2017 led Thru Notary Public Underw



Leave a Legacy...Remember Children's Home Society of Florida in your estate planning.

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AGREEMENT REINSTATING AND AMENDING THE TERMS OF ORIGINAL AGREEMENT, AS AMENDED WITH DRUG TESTING AND COUNSELING SERVICES, INC. TO PROVIDE DRUG TESTING SERVICES TO FAMILY DRUG COURT CLIENTS

THIS AGREEMENT (hereinafter "Agreement") dated ______, by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners (hereinafter referred to as "COUNTY,") and Drug Testing and Counseling Services, Inc. (hereinafter referred to as the "CONSULTANT") whose Federal ID is 20-321-8543), reinstates and amends the Original Agreement ("Original Agreement" R-2010-0654) dated April 20, 2010, as amended on December 4, 2012 (R-2012-1848) to drug testing services to the Family Drug Court Program.

WITNESSETH:

WHEREAS, the COUNTY and the CONSULTANT entered into the Original Agreement (R-2010-0654) on April 20, 2010, with an effective date of October 1, 2009, and a termination date of September 30, 2012, stemming from the Office of Justice Programs FY 2009 Family Drug Court Program Grant, of which CONSULTANT received a contract from the COUNTY not to exceed \$69,300; and

WHEREAS, the Original Contract was amended (R-2012-1848) to extend the termination date until September 30, 2013; and

WHEREAS, the total underlying grant funds have not fully been expended through no fault of the parties; and

WHEREAS the Office of Justice Programs has approved the County's revised budget allowing for the redistribution of funds to this CONSULTANT in the amount of \$22,000, as well as an extension of time to continue the Family Drug Court Program until September 30, 2014.

NOW THEREFORE, in consideration of the mutual representations, terms, and covenants hereinafter set forth, the parties hereto agree as follows:

- 1. The Original Agreement (R-2010-0654), as amended (R-2012-1848), is reinstated in its entirety.
- 2. The termination date as referenced in Article 2 (Schedule) of the Original Agreement is amended to September 30, 2014.
- 3. The contract price as referenced in Article 3 (Payments to Consultant) in the Original Agreement is increased an additional \$22,000, making the total amount to be paid by COUNTY to the CONSULTANT for social services under the Original Agreement, as amended, an amount not to exceed \$91,300. The new schedule of payments, as amended and referenced herein, is attached hereto as "Exhibit BB Schedule for Payment as Amended" showing the new total budget.
- 4. All other provisions of said Original Agreement, as amended, are hereby confirmed, and except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

Page 1 of 3

Attachment #

IN WITNESS WHEREOF, the parties hereto have caused this Agreement reinstating and amending the terms of the Original Agreement (R-2010-0654), as amended (R-2012-1848), to be executed by their officials thereupon duly authorized.

ATTEST:

SHARON R. BOCK Clerk & Comptroller

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS:

By:

Deputy Clerk

By: _____ Priscilla Taylor, Mayor

CONSULTANT:

Drug Testing and Counseling Services, Inc.

By: Laurencio Lira Community Coordinator

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By: ____

Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS

By: Vincent Bonv ento

Director of Public Safety

Page 2 of 3

Family Drug Court Program (Drug Testing and Counseling Services, Inc.)

EXHIBIT "BB"

Schedule for Payment as Amended

Reimbursable Expenses [Reinstating and Amending Original Agreement (R-2010-0654), as amended (R-2012-1848)]

Costs for Project Period October 1, 2009 - September 30, 2014

Service/Program: Family Drug Court Drug testing

BUDGET DATA

Payment will be made only for the below stated cost categories.

COST CATEGORY

1. Service: Drug Testing - 5 panel test cup or Dade Behring Syva 7 Panel test

Unit Price: \$14.00

Original contract amount (October 1, 2009- Sept 2012)	\$69,300
Amendment - Increase for FY 2014:	\$22,000

MAXIMUM TOTAL AMOUNT FOR REIMBURSEABLE EXPENSES <u>\$91,300</u>

All reimbursable expenses shall be reimbursed only at cost. A copy of the original receipt and canceled check must be attached to the invoice for payment.

Reimbursable expenses shall mean the actual expenses as authorized by the COUNTY pursuant to this AGREEMENT, and reasonably incurred by the CONSULTANT directly in connection with the CONSULTANT'S performance of its duties and Scope of Work pursuant to this Agreement.



DRUG TESTING AND COUNSELING SERVICES, INC 2677 FOREST HILL BLVD. STE-102 WEST PALM BEACH, FL. 33406 (561) 433-0123 (561) 967-3484

Date: 08/15/2012

To: Palm Beach County Board of County Commissioners.

This letter is to inform you that Drug Testing and Counseling Services does not transport any client to our facility nor does Drug Testing & Counseling Services transport any client away from our facility. Drug Testing and Counseling Services does not own any vabiales

vehicles. Thank You

Laurencio Lira Community Coordinator

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Grantee Address:	301 NORTH OLIVE AVENUE WEST PALM BEACH, 33401	Program Office:	OJJDP	Date:	07/17/2013
Grantee DUNS Number:	07-847-0481	Grant Manager:	Angela Pa	rker	
Grantee EIN:	59-6000789	Application Number(s):	2009-560 DC	54-FL-	
Vendor #:	596000789	Award Number:	2009-DC- 0115	BX-	
Project Title:	Palm Beach County Family Drug Court Program	Award Amount:	\$484,907	00	
	Chang	e Project Perl	od		
Current Grant P	eriod: Month: 47 Day: 29	New Grant P	eriod:	A conthe 50	Day: 29
				Month: 59	
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Attachment # _____3

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