

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: March 11, 2014

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Contract with Ralph Della-Pietra, Inc. in the amount of \$277,749 to provide a new modular building located at the Lake Worth West Community Center.

**Summary:** The work consists of installing a new modular structure and supporting site improvements. The new building will be used as a community space for after-school programs, computer education labs, English for Speakers of Other Languages (ESOL) classes, homework assistance and support, exercise classes, and community workshops. This work was competitively bid with Ralph Della-Pietra, Inc. submitting the lowest responsive, responsible bid. The funding for this project is entirely from the Countywide Community Revitalization Team (CCRT) Funding Account. The total construction duration is 90 calendar days. The goal for Small Business Enterprise (SBE) participation is 15%. The SBE participation in this contract is 17%. Ralph Della-Pietra, Inc. is an SBE, Palm Beach County company. **(Capital Improvements Division) District 3 (JM)**

**Background and Justification:** The Community Center has been serving the Lake Worth West Community for several years and is now offering a wide variety of programs that support the needs of families in the neighborhood. The growth of the programs and the number of participants has made the current facility much too small to accommodate their needs. They currently serve over 300 adults and youth per month. This expansion to the center enables them to accommodate more residents for informal educational classes including after-school programs, computer education labs, ESOL classes, homework assistance and support, exercise classes, and community workshops. Bids for this project were opened on January 9, 2014 and Ralph Della-Pietra, Inc. submitted the lowest, responsive, responsible bid of the four bids received.

Attachment:

1. Location Map
2. Budget Availability Statement
3. Bid Tabulation
4. OSBA Compliance Report

**Contract is more than 100 pages and may be viewed in minutes.**

Recommended by: *Jim Army Wolf* Department Director 2/12/14 Date

Approved by: *Robert Weissman* County Administrator 3-5-14 Date

**II. FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2014	2015	2016	2017	2018
Capital Expenditures	\$313,203	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$313,203				
# ADDITIONAL FTE					
POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes  No

Budget Account No: Fund 3900 Dept 366 Unit X159 Object 6505

Reporting Category \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Countywide Community Revitalization Team (CCRT) Funding Account

Construction	\$277,749
Staff Costs	\$ 7,680
Contingency	\$ 27,774
Total	\$ 313,203

C. Departmental Fiscal Review: \_\_\_\_\_

*[Signature]* 2/13/14

**III. REVIEW COMMENTS:**

A. OFMB Fiscal and/or Contract Development and Control Comments:

*[Signature]* 2/15/14  
 OFMB  
 AK  
 2/13/14

*[Signature]* 3/3/14  
 Contract Administrator  
 3-3-14 B.W. Hecker

B. Legal Sufficiency:

*[Signature]* 3/3/14  
 Assistant County Attorney

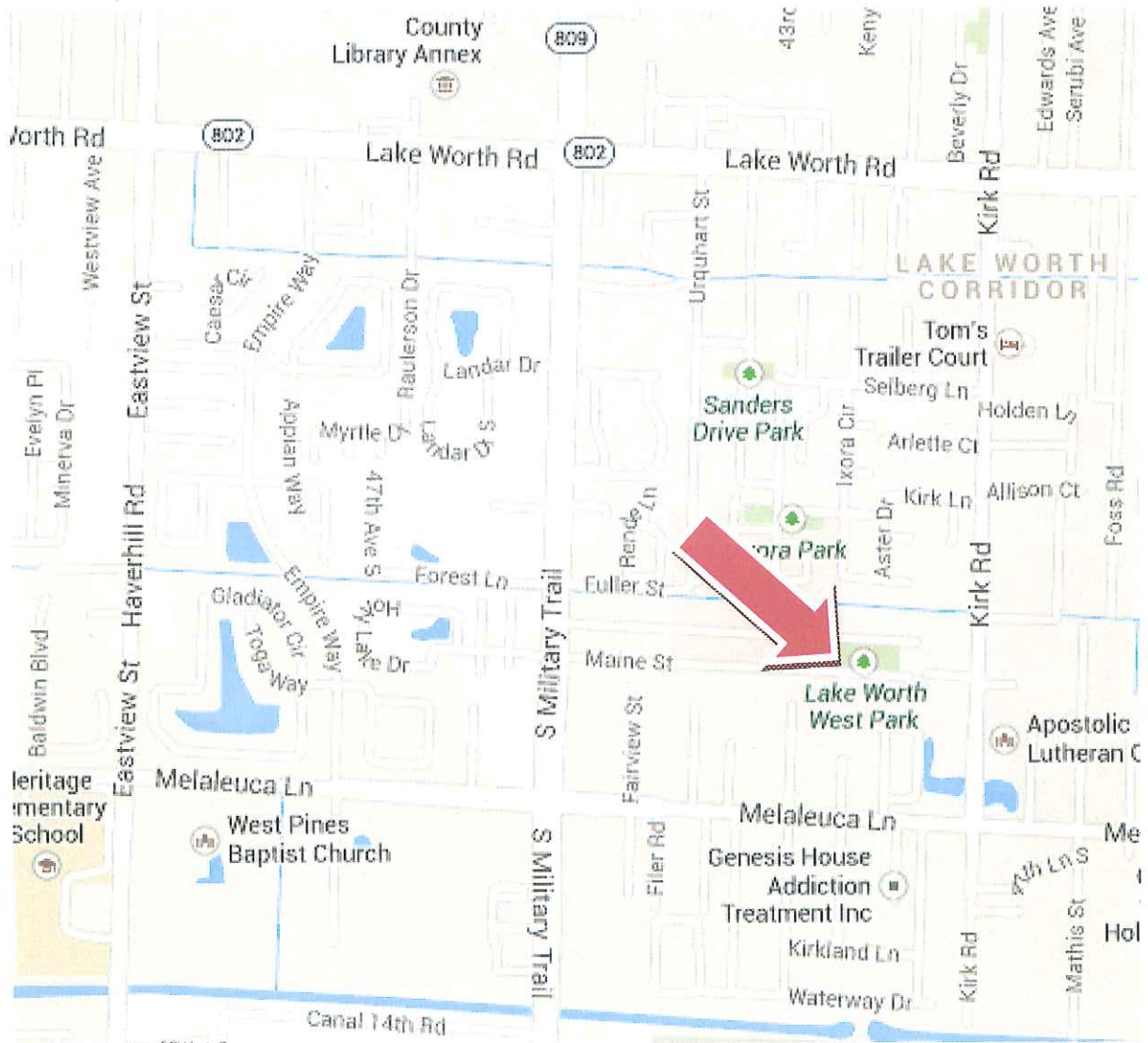
C. Other Department Review:

\_\_\_\_\_  
 Department Director

# LOCATION MAP

Project No.: 13440.01 Project Name: West Lake Worth Community Center - Modular

Lake Worth West Park: 4730 Maine St Lake Worth



BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 2/7/14

REQUESTED BY: Louise Feldkamp

PHONE: 233-2059

PROJECT TITLE: West Lake Worth Community Center – additional modular classroom

PROJECT NO.: 13440.01

LOCATION: 4730 Maine Street, Lake Worth

LOCATION DESCRIPTION: Lake Worth Community Center

BUILDING NUMBER: 1581

CONTRACTOR/CONSULTANT NAME: Ralph Della-Pietra (advertised)

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR: Furnish all labor, material, supervision, permits and supplies necessary and reasonably incidental for supply and installation of a new modular building and site improvements to expand the existing Community Center.

CONSTRUCTION	<u>\$277,749.00</u>
ARCHITECT/ENGINEER/CONSULTANT	<u>NA</u>
STAFF COSTS*	<u>\$ 7,680.00</u>
EQUIPMENT/ OTHER	<u>NA</u>
CONTINGENCY	<u>\$ 27,774.00</u>
TOTAL	<u>\$313,203.00</u>

\*By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed. If this BAS is for construction costs of \$250,000 or greater, staff charges will be billed as actual and reconciled at the end of the project.

BUDGET ACCOUNT NUMBERS (IDENTIFY ALL SOURCES) FUNDING SOURCE (CHECK ALL THAT APPLY)

FUND: 3900 DEPT: 360 UNIT: X159 OBJ: 6505 SUBOBJ:

AD VALOREM  OTHER / GRANT(S)  FEDERAL/DAVIS BACON

If Grant(s), specify name of Grant(s): \_\_\_\_\_


SUBJECT TO INSPECTOR GENERAL FEE  YES  NO



BAS APPROVED BY Ralph Della-Pietra DATE: 02/10/14

ENCUMBRANCE NUMBER: \_\_\_\_\_

# BID SUMMARY

<b>Project Name: West Lake Worth Community Center - Additional Modular Classroom</b>				
<b>Project No. 13440.01</b>				
<b>Bid Opening Date: January 9, 2014</b>				
CONTRACTOR	RALPH DELLA-PIETRA	CEDARS ELECTRO-MECHANICAL	ALL-SITE CONSTRUCTION	ROBLING ARCHITECTURE CONSTRUCTION
BID	\$277,749.00	\$278,000.00	\$328,883.00	\$463,900.00
ADDENDUM 1 ACKNOWLEDGED	√	√	NOT ACKNOWLEDGED	√
ATTACHMENT 1 (BID BOND)	√	√	√	√
ATTACHMENT 2 (SBE SCHEDULE 1)	17%	22%	42%	15%
ATTACHMENT 2 (SBE SCHEDULE 2)	17%	22%	42%	15%
ATTACHMENT 3 (LIST OF SUB-CONTRACTORS)	√	√	√	√
ATTACHMENT 4 (TRENCH SAFETY AFFIDAVIT)	√	√	√	√
ATTACHMENT 5 (CERTIFICATION OF BUSINESS LOCATION)	LOCAL	LOCAL	LOCAL	LOCAL
(GLADES CERTIFICATION OF BUSINESS LOCATION)	N/A	N/A	N/A	N/A
FEDERAL REQUIRED DOCUMENTS	N/A	N/A	N/A	N/A

Bid Documents opened by: 

Bid Documents recorded by:  

Note: Tabulation is not official until checked and certified by Capital Improvements Division



Office of  
**Small Business Assistance**  
 50 South Military Trail, Suite 202  
 West Palm Beach, FL 33415  
 (561) 616-6840  
 Fax: (561) 616-6850  
 www.pbcgov.com/osba

**Palm Beach County  
 Board of County  
 Commissioners**  
 Priscilla A. Taylor, Mayor  
 Paulette Burdick, Vice Mayor  
 Hal R. Valeche  
 Shelley Vana  
 Steven L. Abrams  
 Mary Lou Berger  
 Jess R. Santamaria

**County Administrator**  
 Robert Weisman

"An Equal Opportunity  
 Affirmative Action Employer"



**Date:** January 15, 2014

**TO:** Darrell Lange, Manager, Procurement &  
 Project Implementation Group,  
 Capital Improvements Division

**Through:** Allen Gray, Manager, Office of Small Business  
 Assistance *A. Gray*

**FROM:** Angie Whitaker, Small Business Development  
 Specialist II *AW*

**SUBJECT:** **Compliance Review on Project No. 13440.01  
 West Lake Worth Community Center – Additional Modular  
 Classroom**

The following is a Compliance Review of SBE participation  
 on the above-mentioned project.

**Low Bidder:** **Ralph Della-Pietra**  
**880 Jupiter Park Dr. #13**  
**Jupiter, FL 33458**  
 Phone: (561)745-8555  
 Bid Opening: January 9, 2014  
 Bid Amount: \$277,749.00  
**Goal: 15% Overall**  
**Goal Achieved: 17.64%**

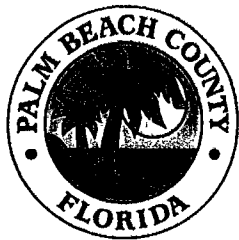
**SBE Participation:**  
**Ralph Della-Pietra \$ 48,499.00 17.64%**

**2<sup>nd</sup> Low Bidder:** **Cedars Electro-Mechanical**  
**1712 S. Dixie Hwy**  
**Lake Worth, FL 33460**  
 Phone: (561)588-4088  
 Bid Opening: January 9, 2014  
 Bid Amount: \$278,000.00  
**Goal: 15% Overall**  
**Goal Achieved: 22.29%**

**SBE Participation:**  
**Cedars Electro-Mechanical, Inc \$ 17,000.00 6.11%**

**Alliance Curbing, Inc. \$ 7,105.00 2.55%**

**Sportslighter Electric, Inc. \$ 37,875.00 13.62%**



**3<sup>rd</sup> Low Bidder:**

**All-Site Construction, Inc.**  
2915 E. Tamarind Avenue  
West Palm Beach, FL 33407

Phone: (561)848-1110  
Bid Opening: January 9, 2014  
Bid Amount: \$328,883.00  
Goal: 15% Overall  
Goal Achieved: 42.48%

**SBE Participation:**

<b>All-Site Construction, Inc.</b>	<b>\$ 101,861.00</b>	<b>30.97%</b>
<b>Sportslighter Electrical, Inc</b>	<b>\$ 37,875.00</b>	<b>11.51%</b>

**EVALUATION**

The low bidder, Ralph Della-Pietra, Inc., has met the SBE goal for this project.

cc: Tammy Fields, Chief Assistant County Attorney  
File