Agenda Item #: 31-3

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### **AGENDA ITEM SUMMARY**

Meeting Date:	March 11, 2014	[X] Consent [ ] Ordinance	[ ] Regular [ ] Public Hearing
Department:	Department of Econ		
	<b>I.</b>	EXECUTIVE BRIEF	

**Motion and Title: Staff recommends motion to Receive and File:** Six (6) Amendments to Agreements and two (2) Memoranda of Understanding as follows:

- A) Amendment No. 001 to a Loan Agreement (R2013-1808) with NOAH Development Corporation under the HOME Investment Partnerships (HOME) Program;
- B) Amendment No. 001 to an Agreement (R2013-0385) with the Pahokee Housing Authority under the Neighborhood Stabilization Program 3 (NSP3);
- C) Amendment No. 001 to an Agreement (R2013-0386) with HTG McClure LLC under the Neighborhood Stabilization Program 3 (NSP3);
- D) Amendment No. 005 to an Agreement (R2012-1252) with the City of Riviera Beach under the 2005 Disaster Recovery Initiative Program (DRI2);
- E) Amendment No. 002 to an Agreement (R2012-1254) with the West Palm Beach Housing Authority under the Disaster Recovery Initiative Program (DRI4);
- F) Amendment No. 004 to an Agreement (R2011-1796) with the West Palm Beach Housing Authority under the 2008 Disaster Recovery Initiative Program (DRI4);
- G) Memorandum of Understanding with Janney Montgomery Scott, LLC; and
- H) Memorandum of Understanding with Oppenheimer & Co., Inc.

**Summary:** In accordance with County PPM CW-0-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Amendments and Memoranda of Understanding have been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator, or designee, in accordance with Agenda Items R2006-1351, R2009-1677, R2011-0082, 3I-3 and 5B-4, as approved by the BCC on July 18, 2006, October 6, 2009, January 11, 2011, July 2, 2013 and September 10, 2013, respectively. These executed documents are now being submitted to the BCC to receive and file. **These are Federal HOME, NSP3, DRI2 and DRI4 funds which require no local match.** (DES Contract Development) Districts 2, 6, 7 and Countywide (TKF) (PFK)

**Background and Justification:** On October 28, 2013, the County entered into a Loan Agreement (R2013-1808) with NOAH Development Corporation to provide \$500,000 in HOME funds for the rehabilitation of at least 25 existing affordable housing units in the Covenant Villas apartment complex in the City of Belle Glade.

On February 11, 2013, the County entered into an Agreement (R2013-0385) with the Pahokee Housing Authority to provide \$39,021.50 in NSP3 funds for certain administrative costs associated with the construction of five (5) affordable rental housing units at the McClure Village apartment complex in the City of Pahokee.

On February 11, 2013, the County entered into an Agreement (R2013-0386) with HTG McClure LLC to provide \$1,469,000 in NSP3 funds for the construction of five (5) affordable rental housing units at the McClure Village apartment complex in the City of Pahokee. (Continued on Page 3)

Attachments: Documents as listed in A through H above.						
Recommended By:	Department Director	2-10-14				
-	Department Director	Date				
Approved By:	hann Rom	2-22-14				
	Assistant County Administrator	Date				

#### II. FISCAL IMPACT ANALYSIS

**Five Year Summary of Fiscal Impact: Fiscal Years** 2014 2015 2016 2017 2018 Capital Expenditures **Operating Costs** \$149,607 **External Revenues** (\$149.607)Program Income In-Kind Match **NET FISCAL IMPACT** -0-# ADDITIONAL FTE -0-POSITIONS (Cumulative) Is Item Included In Current Budget? Yes X No \_ Pahokee Housing Authority: NSP3 (McClure Village) Fund 1113 Dept 143 Unit 1428 Object 8201 Program Code/Period: N330/GY10: (\$21,649.90) HTG McClure LLC: NSP3 (McClure Village) Fund 1113 Dept 143 Unit 1428 Object 8201 Program Code/Period: N330A/GY10: \$21,649.90 West Palm Beach Housing Authority: DRI3 (Newton Woods) Fund 1108 Dept 143 Unit 1422 Object 8201 Program Code/Period: DRI337/GY07: \$ 40,256 West Palm Beach Housing Authority: DRI4 (Colony Oaks) Fund 1106 Dept 143 Unit 1427 Object 8201 Program Code/Period: DRI42/GY08: \$109,351 B. Recommended Sources of Funds/Summary of Fiscal Impact: This item will decrease the allocation to the Pahokee Housing Authority by \$21,649.90, increases the allocation to HTG McClure LLC by the same amount, and allocates an additional \$149,607 to the West Palm Beach Housing Authority. C. **Departmental Fiscal Review:** Shairette Major, Fiscal Manager I **III. REVIEW COMMENTS** OFMB Fiscal and/or Contract Development and Control Comments: A. Contract Development and C B.

Chief Assistant County Attorney

Other Department Review:

Department Director

C.

#### **Background and Justification:** (Continued from Page 1)

On June 27, 2012, the County entered into an Agreement (R2012-1252) with the City of Riviera Beach, as amended, by Amendment No. 001 (R2012-1803) on September 11, 2012, by Amendment No. 002 (R2013-0143) on December 10, 2012, by Amendment No. 003 (R2013-0914) on March 12, 2013, and by Amendment No. 004 (R2013-0915) on June 11, 2013, to provide \$1,105,745 in DRI2 funds for the implementation of a housing rehabilitation program.

On June 6, 2012, the County entered into an Agreement (R2012-1254) with the West Palm Beach Housing Authority, as amended by Amendment No. 001 (R2013-0922) on May 6, 2013, to provide \$740,744 in DRI4 funds for hurricane hardening improvements at the Newton Woods housing complex.

On August 27, 2011, the County entered into an Agreement (R2011-1796) with the West Palm Beach Housing Authority, as amended by Amendment No. 001 (R2012-1260) on June 12, 2012, by Amendment No. 002 (R2013-0146) on December 13, 2012, by Amendment No. 003 (R2013-0923) on May 6, 2013, to provide \$703,098 in DRI4 funds for infrastructure improvements at the Colony Oaks and Southridge housing complexes.

On July 2, 2013, the Board of County Commissioners (BCC) approved the Economic Development Bond Financing Program Participation Criteria for the Industrial Revenue Bonds Program which provided for the execution of Memoranda of Understanding with bond underwriters who process and place Industrial Revenue Bonds, 501-C-3 Bonds and taxable bonds.

### **AMENDMENT 001 TO LOAN AGREEMENT** NOAH DEVELOPMENT CORPORATION

Amendment 001	entered	into on	JAN	1 0 2014	by	and betw	veen <b>Palm Be</b>	ach County
("County") and ("Borrower").	NOAH	Develop	nent	Corporation,	a	Florida	not-for-profit	corporation

#### WITNESSETH:

WHEREAS, the County entered into an Agreement (R2013-1808) with the Agency on October 28, 2013, to provide \$500,000.00 of HOME entitlement funds to rehabilitate a portion of a 144-unit affordable apartment community known as Covenant Villas as such project is described more fully in the Agreement; and

WHEREAS, the Borrower has requested that County waive temporarily the requirement for windstorm insurance in order to allow the parties to close on the Loan; and

WHEREAS, both parties desire to amend the original Agreement in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.
- 2. Borrower shall not be required to maintain windstorm insurance, either separately or as a covered peril in the property insurance, until June 1, 2014, at which time Borrower shall be responsible for complying completely with all insurance requirements as set forth in the Loan Documents.
- 3. Borrower understands and acknowledges that it is liable for any and all damage caused to the Premises, and that County's agreement to temporarily waive the requirement for windstorm insurance does not relieve Borrower of any liability or responsibility for damage, or place any responsibility for such on County.

Except as modified by this Amendment 001, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 001 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, Borrower and the County have caused this Amendment 001 to be executed on the date first above written.

WITHEOGEO.	BORROWER:
WITNESSES:	NOAH DEVELOPMENT CORPORATION, a Florida not for profit corporation
	f ( ) Signaturi
IN THE STATE OF TH	By: Little
Witness Signature	/ Edna McClendon, President
Print Witness Name	<del></del>
Vian Mart	(SEAL)
Silvy Mile	Corporation not-for-profit
Witness Signature	
Sherry Martin	<del></del>
Print Witness Name	
STATE OF FLORIDA	
COUNTY OF PALM BEA	CH CONTRACTOR CONTRACT
The foregoing instrument	was acknowledged before me this day of
201, by <u>Edna McClen</u>	don as President of NOAH Development Corporation a Florida
**** Labert Husson of the Composition of the Compos	who is personally known to me, or who has produced as identification and who did/did not take an oath.
Notary Public State of Florida Dorolly G. Gilbert 40	diarial for take all datil.
**************************************	Signature: Date & Gliber
	Notary Name: Describe G. Gilbert
(NOTARY SEAL ABOVE)	Notary Public - State of
	PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida
	FOR ITS BOARD OF COUNTY COMMISSIONERS
	By: Staven Hy
	Shannon R. LaRocque
A	Assistant County Administrator
Approved as to Form and Legal Sufficiency	Approved as to Terms and Conditions
	Department of Economic Sustainability
Ву:	D. 18 01-3-11
Tammy K. Fields	By: Sherry Howard
Chief Assistant County	
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## AMENDMENT 001 TO THE AGREEMENT WITH PAHOKEE HOUSING AUTHORITY

Amendment 001 entered on \_\_\_\_\_\_JAN 1 0 2014\_ by and between Palm Beach County and the Pahokee Housing Authority.

#### WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2013-0385) with the Pahokee Housing Authority on February 11, 2013, to provide \$39,021.50 of Neighborhood Stabilization (NSP3) funds for certain administrative costs associated with the construction of five (5) affordable rental housing units at McClure Village; and

WHEREAS, both parties wish to modify the Agreement to revise the funding allocation; and

WHEREAS, both parties desire to amend the original Agreement in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### A. INCORPORATION OF RECITALS

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

#### B. <u>SECTION 4 - COMPENSATION</u>

Replace "\$39,021.50" with "\$17,371.60" and replace "\$1,469,000" with "\$1,490,649.90".

#### C. <u>SECTION 5 - TIME OF PERFORMANCE</u>

Replace "\$39,021.50" with "\$17,371.60" and replace "\$1,469,000" with "\$1,490,649.90".

## D. <u>EXHIBIT "A" - WORK PROGRAM NARRATIVE - SECTION II (A) (3): THE AGENCY AGREES TO: OVERVIEW OF THE PROJECT</u>

Delete this Section and replace with "The Agency has procured Housing Trust Group, LLC, who has caused the Developer to enter into an Agreement with the County, as amended, to receive \$1,490,649.90 in exchange for the construction of said five (5) affordable rental housing units on its Premises".

## E. EXHIBIT "A" – WORK PROGRAM NARRATIVE – SECTION II (I): THE AGENCY AGREES TO: REIMBURSEMENTS TO THE AGENCY

Replace "\$39,021.50" with "\$17,371.60".

## F. EXHIBIT "A" – WORK PROGRAM NARRATIVE – SECTION II (A): THE COUNTY AGREES TO

Replace "\$39,021.50" with "\$17,371.60" and replace "\$1,469,000 with \$1,490,649.90".

Except as modified by this Amendment 001, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 001 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, Agency and County have caused this Amendment 001 to be executed on the date first above written

(AGENCY SEAL BELOW)

#### **PAHOKEE HOUSING AUTHORITY**

By: <u>// // // //</u> Vera Hopson. Chair

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida

FOR ITS BOARD OF COUNTY COMMISSIONERS

By: Shannon R. LaRocque

Assistant County Administrator

Approved as to Form and Legal Sufficiency

Approved as to Terms and Conditions Department of Economic Sustainability

ammy K. Fields

Chief Assistant County Attorney

By

Deputy Directo

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## AMENDMENT 001 TO THE AGREEMENT WITH HTG McClure, LLC

Amendment 001 entered on \_\_\_\_\_\_ JAN 1 0 2014 by and between Palm Beach County and HTG McClure, LLC.

#### WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2013-0386) with HTG McClure, LLC on February 11, 2013, to provide \$1,469,000 of Neighborhood Stabilization (NSP-3) funds for the construction of five (5) affordable rental housing units at McClure Village; and

WHEREAS, both parties wish to modify the Agreement to revise the funding allocation; and

WHEREAS, both parties desire to amend the original Agreement in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### A. INCORPORATION OF RECITALS

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

#### B. SECTION 1 - RECITALS

Replace "\$1,469,000" with "\$1,490,649.90".

## C. <u>SECTION 3 - THE GRANT AND GRANT EXPENDITURE REQUIREMENTS</u> Replace "\$1,469,000" with "\$1,490,649.90".

#### D. <u>SECTION 5 - DISBURSEMENT OF THE GRANT</u>

Replace "\$1,469,000" with "\$1,490,649.90".

Except as modified by this Amendment 001, the Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 001 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

(continued on next page)

IN WITNESS WHEREOF, Agency and County have caused this Amendment 001 to be executed on the date first above written.

(AGENCY SEAL BELOW)

HTG McClure, LLC a Florida Limited Liability Company

by: Housing Trust Group, LLC Its Sole Member

3v:

Mathew Rieger, Manager

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida FOR ITS BOARD OF COUNTY COMMISSIONERS

Shannon R. LaRocque

Assistant County Administrator

Approved as to Form and Legal Sufficiency

Approved as to Terms and Conditions Department of Economic Sustainability

rammy K. Fields

Chief Assistant County Attorney

Ву

Doputy Director

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### AMENDMENT 005 TO THE AGREEMENT WITH

#### **CITY OF RIVIERA BEACH**

DEC 13 2013 Amendment 005 entered into on , by and between Palm Beach County and the City of Riviera Beach.

#### WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (2012-1252) with the City of Riviera Beach on June 27, 2012, as amended by Amendment 001 (R2012-1803) on September 11, 2012, by Amendment 002 (R2013-0143) on December 10, 2012, by Amendment 003 (R2013-0914) on March 12, 2013, and by Amendment 004 (R2013-0915) on July 11, 2013, to provide \$1,105,745 under the State of Florida's 2005 Disaster Recovery Initiative Program (DRI-2) for the use of Community Development Block Grant funds to implement a housing rehabilitation program; and

WHEREAS, the parties wish to modify the Agreement to extend the project completion date, and

WHEREAS, both parties mutually agree that the original Agreement, as amended, is hereby further amended, as follows:

#### PART III - SECTION 1 - MAXIMUM COMPENSATION:

Replace "December 14, 2013" with "September 20, 2014".

#### PART III - SECTION 2 - TIME OF PERFORMANCE:

Replace "December 14, 2013" with "September 20, 2014".

#### EXHIBIT "A" - WORK PROGRAM NARRATIVE - SECTION V: MONTHLY PERFORMANCE **REQUIREMENTS:**

Replace "December 14, 2013" with "September 20, 2014"; and

Replace "May to November, 2013" with "November 2013 to September 2014"; and

Replace "November and December, 2013" with "August and September, 2014".

NOW THEREFORE, all items in the previous Agreement in conflict with this Amendment shall be and are hereby changed to conform to this Amendment.

All provisions not in conflict with this aforementioned Amendment are still in effect and shall be performed at the same level as specified in the Agreement.

(MUNICIPALITY SEAL BELOW)

CITY OF RIVIERA BEACH

Pamala H. Ryan,(City Attorney

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida

FOR ITS BOARD OF COUNTY COMMISSIONERS

12-23-13

Shannon R. LaRoeque Assistant County Administrator

Approved as to Form and Legal Sufficiency

Chief Assistant County Attorney

By:

Tammy K, Fields

Approved as to Terms and Conditions Department of Economic Sustainability

Deputy Director

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## AMENDMENT 002 TO THE AGREEMENT WITH WEST PALM BEACH HOUSING AUTHORITY

Amendment 002 entered into on <u>December 20, 2013</u>, by and between **Palm Beach County** and **West Palm Beach Housing Authority**.

#### WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2012-1254), with the West Palm Beach Housing Authority on June 6, 2012, as amended by Amendment 001 (R2013-0922) on May 6, 2013, to provide \$740,744 in 2008 Disaster Recovery Initiative Program (DRI-4) funds and \$150,000 in 2005 Disaster Recovery Initiative – Supplemental Appropriation Program (DRI-3) funds for hurricane hardening improvements at the Newton Woods Housing Development; and

WHEREAS, the Agreement provided for administrative extensions to the time of performance and was administratively extended through September 21, 2014, with a \$40,256 increase in the project's funding, by Modifications to the Grant Agreement between DEO and the County; and

WHEREAS, both parties desire to modify the original Agreement, as amended, in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### A. <u>INCORPORATION OF RECITALS</u>

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

#### B. PART III - SECTION 1 - MAXIMUM COMPENSATION

Replace "December 21, 2013" with "September 21, 2014" and replace "\$890,744" with "\$931,000".

#### C. PART III - SECTION 2 - TIME OF PERFORMANCE

Replace "December 21, 2013" with "September 21, 2014".

## D. <u>EXHIBIT A – WORK PROGRAM NARRATIVE - SECTION I.B.1 – PROJECT SCOPE</u>

Replace "\$890,744" with "\$931,000".

## E. <u>EXHIBIT A – WORK PROGRAM NARRATIVE - SECTION I.I – MONTHLY PERFORMANCE BENCHMARKS</u>

Delete the Monthly Performance Benchmark dates in this Section and replace them with the following:

I. <u>MONTHLY PERFORMANCE BENCHMARKS:</u> The time frame for completion of the outlined activities shall be:

Award Contract by
Start Construction by
Complete Construction by
Submit Final Reimbursement Request by

February 1, 2014
March 1, 2014
July 31, 2014
August 15, 2014

#### F. EXHIBIT A - SECTION II - THE COUNTY AGREES TO:

Replace "890,744" with "931,000".

Except as modified by this Amendment 002, and previously, this Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 002 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, Agency and County have caused this Amendment 002 to be executed on the date first above written

(AGENCY SEAL BELOW)

WEST PALM BEACH HOUSING AUTHORITY

Thyra/Echols-Starr Chair

Laurel Robinson, Executive Director

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida

FOR ITS BOARD OF COUNTY COMMISSIONERS

Shannon R. LaRocque

Assistant County Administrator

Approved as to Form and Legal Sufficiency

Approved as to Terms and Conditions
Department of Economic Sustainability

Tammy K. Fields

**Chief Assistant County Attorney** 

Sherry Høward

Deputy Director

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# AMENDMENT 004 TO THE AGREEMENT WITH WEST PALM BEACH HOUSING AUTHORITY

Amendment 004 entered into on <u>December 20, 2013</u>, by and between **Palm Beach** County and West Palm Beach Housing Authority.

#### WITNESSETH:

WHEREAS, Palm Beach County entered into an Agreement (R2011-1796), with the West Palm Beach Housing Authority on August 27, 2011, as amended by Amendment 001 (R2012-1260) on June 12, 2012, Amendment 002 (R2013-0146) on December 13, 2012, and Amendment 003 (R2013-0923) on May 6, 2013, to provide \$703,098 in 2008 Disaster Recovery Initiative Program (DRI-4) funds and \$38,912 in 2005 Disaster Recovery Initiative — Supplemental Appropriation Program (DRI-3) funds for on-site infrastructure improvements at the Colony Oaks and Southridge Public Housing Developments; and

WHEREAS, both parties wish to modify this Agreement to, among other things, extend the time of performance and provide \$109,351 in additional funding through the 2008 Disaster Recovery Initiative Program (DRI-4); and

WHEREAS, both parties desire to modify the original Agreement, as amended, in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and various other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### A. <u>INCORPORATION OF RECITALS</u>

The foregoing recitals are true and correct and incorporated herein by reference. Terms not defined herein shall have the same meaning as ascribed to them in the Agreement.

#### B. PART III - SECTION 1 - MAXIMUM COMPENSATION

Replace "December 21, 2013" with "September 21, 2014" and replace "\$742,010" with "851,361".

#### C. PART III - SECTION 2 - TIME OF PERFORMANCE

Replace "December 21, 2013" with "September 21, 2014".

## D. <u>EXHIBIT "A" – WORK PROGRAM NARRATIVE - SECTION I.B.1 and SECTION I.B.2 – PROJECT SCOPE</u>

Delete these two Sections and replace them with the following:

#### (1) Southridge Infrastructure Improvements (\$377,161)

The Scope of this project and eligible reimbursements shall include on-site infrastructure improvements including removal and replacement of cement walkways, asphalt roadway, and parking lots within the Southridge Public Housing Development, located at 3725 Georgia Avenue in West Palm Beach. The area to be resurfaced is approximately 89,400 square feet, of which approximately 80,000 square feet is asphalt and approximately 9,400 square feet is concrete. All change orders must be approved by DES and DEO prior to approval and execution by the Agency. The Agency shall be responsible for all construction costs which exceed the above stated amount.

#### (2) Colony Oaks Housing Infrastructure Improvements (\$474,200)

The Scope of this project and eligible reimbursements shall include on-site infrastructure improvements, including removal and replacement of cement walkways, cement roadway, and parking lots located within the Colony Oaks Housing Development at 345 Haverhill Road in West Palm Beach. The area to be resurfaced with concrete is approximately 66,350 square feet. All change orders must be approved by DES and DEO prior to approval and execution by the Agency. The Agency shall be responsible for all construction costs which exceed the above stated amount.

#### E. <u>EXHIBIT "A" – WORK PROGRAM NARRATIVE - PROJECT SCOPE:</u>

Insert the following language: "NOTE 1: The parties acknowledge that the infrastructure improvements proposed at the Colony Oaks and Southridge sites will be installed utilizing individually procured construction contracts. The Agency's responsibilities contained in this Agreement shall apply to each construction contract".

## F. <u>EXHIBIT "A" – WORK PROGRAM NARRATIVE - SECTION I.I – MONTHLY PERFORMANCE BENCHMARKS</u>

Delete the Monthly Performance Benchmark dates in this Section and replace them with the following:

I. <u>MONTHLY PERFORMANCE BENCHMARKS:</u> The time frame for completion of the outlined activities shall be as follows:

#### Colony Oaks

Award Construction Contract by	February 1, 2014
Start Construction by	March 1, 2014
Complete Construction by	August 1, 2014
Submit Final Reimbursement Request by	August 15, 2014

#### Southridge

Award Construction Contract by	April 1, 2014
Start Construction by	May 1, 2014
Complete Construction by	August 1, 2014
Submit Final Reimbursement Request by	August 15, 2014

## G. <u>EXHIBIT "A" – WORK PROGRAM NARRATIVE - SECTION II.A – THE COUNTY AGREES TO:</u>

Replace "\$742,010" with "\$851,361".

(continued on next page)

Except as modified by this Amendment 004, and previously, this Agreement remains unmodified and in full force and effect in accordance with the terms thereof. This Amendment 004 is expressly contingent upon the approval of the County and shall become effective only when signed by all parties.

IN WITNESS WHEREOF, Agency and County have caused this Amendment 004 to be executed on the date first above written

(AGENCY SEAL BELOW)

WEST PALM BEACH HOUSING AUTHORITY

By: Thyra Echols-Starr, Chair

By: Laurel Robinson, Executive Director

PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida FOR ITS BOARD OF COUNTY COMMISSIONERS

Shannon R. LaRocque

Assistant County Administrator

Approved as to Form and Legal Sufficiency

Approved as to Terms and Conditions Department of Economic Sustainability

rammy K. Fields

Chief Assistant County Attorney

Sherry Howard

Deputy Director

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#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED DEPORTS OF THE PROPERTY OF THE REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subjectively

th ce	the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).								
	DUCER		····	CONTACT Julius Whitehead					
Ηοι	ising Insurance Services				PHONE 900 973 0242 4445 FAX 000 070 4004				
P.O	. Box 189				(A/C, No, Ext): 000-073-0242 x415 (A/C, No): 203-272-1334  E-MAIL ADDRESS: jwhitehead@housingcenter.com				
Che	eshire, CT 06410				ADDRE				
	51.65.mg, 57.654.76					INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Pheonix Insurance Company			
INSU	INSURED							sk Retention Group	
	Pahokee Housing Authority				INSURE		, , , , , , , , , , , , , , , , , , , ,	sk retention Group	
	465 Friend Terrace			INSURER C : INSURER D :					
	Pahokee, FL 33476-3476								
					INSURE				<del> </del>
CO	VERAGES CER	TIFIC	ATE NU	MBER.	INSURE	KF:		DEVISION NUMBER	
Th	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD								
INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,									
, U	CLUSIONS AND CONDITIONS OF SUCH	PERI	AIN IHE	INSURANCE AFFORD	IFN RV	THE POLICIE	e pecopidei	A LIEDEN IN CHIDIEOT TO ALL	THE TERMS,
INSR LTR	TYPE OF INSURANCE	ADDL	SUBR		DECNI	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		
	GENERAL LIABILITY	INSR	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY		1					EACH OCCURRENCE \$ DAMAGE TO RENTED	
	CLAIMS-MADE OCCUR							PREMISES (Ea occurrence) \$	
	GEALING-WADE COCOR	l						MED EXP (Any one person) \$	
								PERSONAL & ADV INJURY \$	
	GEN'L AGGREGATE LIMIT APPLIES PER							GENERAL AGGREGATE \$	
	POLICY PRO- LOC	ŀ						PRODUCTS - COMP/OP AGG \$	
	AUTOMOBILE LIABILITY							\$ COMBINED SINGLE LIMIT	200.000
	ANY AUTO							(Ea accident) \$	300,000
Α	✓ ALL OWNED ✓ SCHEDULED		RΔ.	345D886812-HPR		09/30/2012	09/30/2013	BODILY INJURY (Per person) \$	
	AUTOS AUTOS  HIRED AUTOS NON-OWNED		5/1	040000012411111		09/30/2012	09/30/2013	BODILY INJURY (Per accident) \$ PROPERTY DAMAGE	
	AUTOS AUTOS							(Per accident) \$	
	UMBRELLA LIAB OCCUP	-						\$	
В	T EXAMENDED TO COOK		10-4	0221-12-00-000A		09/30/2012	00/20/0042	EACH OCCURRENCE \$	700,000
-			10-	0221-12-00-000A		09/30/2012	09/30/2013	AGGREGATE \$	,
$\vdash$	DED RETENTION \$ WORKERS COMPENSATION	-						WC STATU	
	AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE							WC STATU- OTH- TORY LIMITS ER	
	OFFICER/MEMBER EXCLUDED?	N/A	}					E.L. EACH ACCIDENT \$	
	(Mandatory in NH) If yes, describe under	ļ						E L DISEASE - EA EMPLOYEE \$	
	DÉSCRIPTION OF OPERATIONS below							E L. DISEASE - POLICY LIMIT \$	<del></del> -
			ĺ						
		ł							
DESC	CRIPTION OF OPERATIONS / LOCATIONS / VEHICI	ES /A	ttach ACCR	D 101 Additional Barrier	Saha dut	16 maga :			
The	following is listed as a certificate holder	: Palr	n Beach (	County Board of Cou	aty Com	, if more space is missioner A	required) Dolitical Subc	livinian of the State of Florida is	- 055
Em	ployees and Agents C/O Department of	Hous	ing and E	conomic Sustainabili	ty 301 N	orth Olive Av	enue #1201.	West Palm Beach. FL 33401. W	s Officers, /ith regards to
McC	Clure Village		_		•		,		nur regulas to
CER	OFFITIOATE LOUDED								
CER	RTIFICATE HOLDER			·	CANC	ELLATION			
					SHO	III D-ANY OF	THE ABOVE D	ESCRIBED POLICIES BE CANCE	LLED DECORE
					THE	EXPIRATION	I DATE TH	EREOF, NOTICE WILL BE D	ELIVERED IN
				ACC	ORDANCE WI	TH THE POLIC	Y PROVISIONS.		
					AUTO	DITED D====			
					AUTHO	RIZED REPRESE	NIATIVE	1 4	
							1	White	
ACC	ORD 25 (2010/05)				<u> </u>	- Au		ORD CORPORATION All riv	

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THIS IS A PLACEHOLDER AN UPDATED CERTIFICATE has been requested



INC025 /201005) 01

#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

PROD	UCER		72/		CONTACT Carolyn Bokon					
Hou	sing Insurance Serv	ices In	nc		PHONE (203) 272-8220 FAX (A/C, No); (203) 271-2265					
PO	Вож 189				E-MAIL ADDRESS: cbokon@housingcenter.com					
					ADDITE.			RDING COVERAGE	NAIC#	
Che	shire CI	06410	)		INSURE			dustry Insurance	19410	
INSUR	RED				INSURE			7 2000	13410	
Pahokee Housing Authority						RC:				
465	Friend Terrace				INSURE	RD:				
					INSURE	RE:				
Pah	okee FI	33476	5		INSURE	RF:				
	ERAGES			NUMBER:CL1211130				REVISION NUMBER:		
CE	IS IS TO CERTIFY THAT THE PO DICATED. NOTWITHSTANDING A RTIFICATE MAY BE ISSUED OR CLUSIONS AND CONDITIONS OF	NY REQUI! MAY PER' SUCH POL	REME ΓΑΙΝ, ICIES.	NT, TERM OR CONDITION THE INSURANCE AFFORD LIMITS SHOWN MAY HAVE	OF ANY	CONTRACT	OR OTHER I	DOCUMENT WITH RESPECT TO ALL	O MUICH THIS	
INSR LTR	TYPE OF INSURANCE	ADDI	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMITS		
	GENERAL LIABILITY							EACH OCCURRENCE \$		
	COMMERCIAL GENERAL LIABILITY							DAMAGE TO RENTED PREMISES (Ea occurrence) \$		
L	CLAIMS-MADE OCCUP							MED EXP (Any one person) \$		
_								PERSONAL & ADV INJURY \$		
-								GENERAL AGGREGATE \$		
-	GEN'L AGGREGATE LIMIT APPLIES PER	:						PRODUCTS - COMP/OP AGG \$		
	POLICY PRO- JECT LOC		ļ					\$		
-	AUTOMOBILE LIABILITY							COMBINED SINGLE LIMIT (Ea accident) \$		
-	ANY AUTO ALL OWNED SCHEDULE	ь						BODILY INJURY (Per person) \$		
-	AUTOS AUTOS NON-OWNI				ĺ			BODILY INJURY (Per accident) \$		
ŀ	HIRED AUTOS AUTOS	1						PROPERTY DAMAGE (Per accident) \$		
$\dashv$	UMBRELLA LIAB COCCUE		╫					\$		
H	EXCESS LIAB OCCUP							EACH OCCURRENCE \$		
F	DED RETENTION \$	-MADE						AGGREGATE \$		
	WORKERS COMPENSATION	<del></del>	$\vdash$					X WC STATU- OTH-		
	AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE	Y/N							1 000 000	
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	<b>'</b>	WC 009-77-4171		9/30/2012	9/30/2013	E.L. EACH ACCIDENT \$  E.L. DISEASE - EA EMPLOYEE \$	1,000,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below							E L DISEASE - POLICY LIMIT \$	1,000,000	
								LE DISEASE - POLICY LIMIT   \$	1,000,000	
			<u></u>							
TIIG	RIPTION OF OPERATIONS/LOCATIONS following is listed a itical Subdivision of	s certi	LIIC	ate norder: Parm	Beach	County:	Board of	County Commissioners Agents C/O Departmen	s a	
	nomic Sustainability.							- · · •		
									İ	
CER	TIFICATE HOLDER				CANC	ELLATION				
		-			CANC	FEFF				
Palm Beach County Board of County Commiss					THE	EXPIRATION	I DATE THE	ESCRIBED POLICIES BE CANCE EREOF, NOTICE WILL BE D Y PROVISIONS.		
	301 N Olive Avenue West Palm Beach, B				AUTHO	RIZED REPRESE	NTATIVE			
					Ed Ma	alaspina/	CBOK			
ACO	RD 25 (2010/05)					© 19	88-2010 AC	ORD CORPORATION. All ri	ahts reserved.	

THIS IS A PLACEHOLDER AN UPDATED CERTIFICATE HAS BEEN REQUESTED

ACORD	
THIS CERTIFICA	

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the

certificate holder in lieu of such endorsement(s).	endorsement. A statement on this certificate does not confer	of dubject to
PRODUCER		rights to the
Arthur J. Gallagher Risk Management Services, Inc.	CONTACT NAME:	
standyement Services, Inc.	PHONE	
8333 NW 53rd Street	(A/C, No, Ext): FAX (A/C, No):	
Suite 600	E-MAIL ADDRESS:	
Miami, FL 33166		
	INSURER(S) AFFORDING COVERAGE	NAIC#
INSURED	INSURER A: UNDERWRITERS AT LLOYDS	32727
City of Riviera Beach	INSURER B: SAFETY NATL CAS CORP	
		15105
2051 Martin Luther King Blvd	INSURER C:	
3rd Floor	INSURER D:	
Riviera Beach, FL 33404	INSURER E :	
COVERAGES CERTIFICATE NUMBER ASSOCIATE	INSURER F:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAS	REVISION NUMBER:	
INDICATED DELONGER OF INSURANCE LISTED DELONGER	KEVISION NUMBER:	

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	POL	CIES. ISUBR	LIMITS SHOWN MAY HAVE BEEN	REDUCED BY	PAID CLAIMS	D HEREIN IS SUBJECT TO	O ALL THE TERMS,
A	TYPE OF INSURANCE GENERAL LIABILITY	INSR	WVD	POLICY NUMBER	POLICY FEE	DOLLARS THE		
				PK1004713	10/01/13	10/01/14		S
	COMMERCIAL GENERAL LIABILITY				20,01,13	10/01/14	EACH OCCURRENCE DAMAGE TO RENTED	\$ 1,000,000
	CLAIMS-MADE X OCCUR						PREMISES (Ea occurrence)	\$
I							MED EXP (Any one person)	\$
1			l 1				PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	s 1,000,000
A	POLICY JECT LOC		.				PRODUCTS - COMP/OP AGG	\$
1	AUTOMOBILE LIABILITY			PK1004713	10/01/13	10/01/14		\$
	X ANY AUTO				20,01,13	10/01/14	(Es accident)	s 1,000,000
İ	ALL OWNED SCHEDULED AUTOS					ļ	BODILY INJURY (Per parson)	\$
1	X HIRED AUTOS X NON-OWNED AUTOS					į	BODILY INJURY (Per accident)	\$
_		İ					PROPERTY DAMAGE (Per accident)	\$
	UMBRELLA LIAB OCCUR		_					\$
	EXCESS LIAB CLAIMS-MADE	1			i	ļ	EACH OCCURRENCE	\$
-	DED RETENTIONS	ĺ				1	AGGREGATE	\$
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SP 4049699				\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE			1045033	10/01/13	10/01/14	X WC STATU- OTH-	
	(Mandatory in NH) If yes, describe under	N/A	ı		I	L	E.L. EACH ACCIDENT	\$ 1,000,000
	DESCRIPTION OF OPERATIONS below					Ĺ	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
			_					\$ 1,000,000
	1							
$\vdash \bot$								
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE	ES (A	tach A	COPP 404 Addis - 10				
GL I	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  GL Limits: \$1,000,000 per occurrence including the space is required.							

nal Remarks Schedule, if more space is required) GL Limits: \$1,000,000 per occurrence inclusive of \$100,000 SIR AL Limits: \$1,000,000 per occurrence inclusive of \$100,000 SIR

ALD LIMITES: \$1,000,000 Per occurrence inclusive of \$100,000 SIR

Company B WC Limit: Statutory excess of \$500,000 SIR

Company B EL Limit: \$1,000,000 excess of \$500,000 SIR

"PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA,

ITS OFFICERS, EMPLOYEES AND AGENTS, C/O DEPARTMENT OF ECONOMIC SUSTAINABILITY are included as additional insured as respects General Liability policy pursuant to and subject to the policy's terms, definitions, conditions and exclusions

CERTIFICATE HOLDER	conditions and exclusions
	CANCELLATION
Palm Beach County Department of Economic Sustainability	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
100 Australian Avenue, suite 500	AUTHORIZED REPRESENTATIVE
West Palm Beach, FL 33406 USA	A LINK

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ACORD 25 (2010/05) kevhala 38246672

#### **Housing Authority Insurance Group** P.O. Box 189 Cheshire, CT 06410

### **CERTIFICATE OF INSURANCE**

iD: 361, Endorsement: 01-10A-08-2013-17

Issue Date: 04/18/2013

Insured: West Palm Beach Housing Authority

Address: 1715 Division Avenue

West Palm Beach, FL 33407-6289

Type of Insurance Commercial Liability	Policy Number	Limits
[X] Coverage A; Bodily Injury and	HARRG-361-123080-2013	0,000,000
Property Damage Liability:	Effective Date:	Per Occurrence: \$ 5,000,000 Personal and Adv Inj: \$ 5,000,000
Occurrence [X] CoverageB: Personal and	04/01/2013 12:01 AM Expiration Date:	
Advertising Injury Liability: Occurrence	04/01/2014 12:01 AM	Per Occurrence: \$ 250,000
[X] CoverageE: Mold, Other Fungi		Aggregate: \$ 250,000 Mold, Other Fungi
or Bacteria Liability: <u>Claims Made</u> Retro Date: 4/1/04		or Bacteria: \$ 100,000

Description: Palm Beach County Board of County Comm a Political Subdivision of the State of FL its Officers,

Employees & Agts as Add'l Ins.

Certificate Palm Beach County Board of County Commissioners a Political

Holder: Subdivision of the State of FL, Its Officers, Employees & Agts, c/o Dept of Housing and Comm Dev, 301 N. Oliver Ave

West Palm Beach, FL 33401

Company: Housing Authority Risk Retention Group, Inc.

THIS IS TO CERTIFY THAT THE POLICIES LISTED ABOVE HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY CLAIMS PAID. THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES ABOVE.

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 90 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligations or liability of any kind upon the company, its agents, or representatives.

me Signature of Authorized Representative

#### Policy Change No. 01-10A-08-2013-17

**Change Endorsement** 

Additional Insureds - Designated Person or Organization

Named Insured:

West Palm Beach Housing Authority

Policy Number:

HARRG-361-123080-2013

Policy Effective Date: 04/01/2013 - 04/01/2014

Issue Date:

04/18/2013

Premium:

\$0

Effective From: 04/01/2013 at the time of day the policy becomes effective.

Commercial Liability

#### The Insurance is Amended as follows:

This Endorsement modifies insurance provided under the following Coverage Section(s):

Bodily Injury and Property Damage Liability - Coverage Section A Personal and Advertising Injury Liability - Coverage Section B

#### **SCHEDULE**

Additional Insured:

Palm Beach County Board of County Commissioners a Political Subdivision of the State of FL, Its Officers, Employees & Agts, c/o Dept of Housing and Comm Dev, 301 N. Oliver Ave., West Palm Beach, FL 33401

Operations: Grant to fund infrastructure improvements including removal & replacement walkways, roadways & parking lots at the Southridge and Colony Oaks development, Contract #10-DB-K4-10-60-01-K29

Paragraph II.A., Who Is An Insured, is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to their liability for "bodily injury," "property damage" and/or "personal and advertising injury" caused or committed, in whole or in part, by you or those acting on your behalf:

A. In the performance of the ongoing operations described in the Schedule; or B. In connection with the premises shown in the Schedule

All other terms and conditions contained in the policy remain in full force and effect.

Description: Palm Beach County Board of County Comm a Political Subdivision of the State of FL its Officers, Employees & Agts as Add'l Ins.

Date: 06/24/2013

#### **Housing Authority Insurance Group** P.O. Box 189 Cheshire, CT 06410

### CERTIFICATE OF INSURANCE

ID: 361, Endorsement: 01-10A-11-2013-20

Issue Date: 04/18/2013

Insured: West Palm Beach Housing Authority

Address: 1715 Division Avenue

West Palm Beach, FL 33407-6289

Type of Insurance	Policy Number	Limits	
Commercial Liability  [X] CoverageA; Bodily Injury and Property Damage Liability:	HARRG-361-123080-2013  Effective Date:	General Aggregate: \$ Per Occurrence: \$ Personal and Adv Inj: \$ Fire Damage Sub-Limit: \$ Athletic Sport Sub-Limit	5,000,000 5,000,000 5,000,000 50,000 250,000 100,000

Description: Palm Beach County Board of County Comm a Political Subdivision of the State of FL its Officers,

Employees & Agts as Add'l Ins.

Certificate Palm Beach County Board of County Commissioners, a Political

Holder: Subdivision of the ST of FL, its Officers, Employees and

Agents, c/o Dept of Economics Sustainability

West Palm Beach, FL 33406

Company: Housing Authority Risk Retention Group, Inc.

THIS IS TO CERTIFY THAT THE POLICIES LISTED ABOVE HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY CLAIMS PAID. THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES ABOVE.

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 90 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligations or liability of any kind upon the company, its agents, or representatives.

me with

Signature of Authorized Representative

#### Policy Change No. 01-10A-11-2013-20

#### **Change Endorsement**

Additional Insureds - Designated Person or Organization

Named Insured:

West Palm Beach Housing Authority

Policy Number:

HARRG-361-123080-2013 Policy Effective Date: 04/01/2013 - 04/01/2014

Issue Date:

04/18/2013

Premium:

\$0

Effective From: 04/01/2013 at the time of day the policy becomes effective.

Commercial Liability

#### The Insurance is Amended as follows:

This Endorsement modifies insurance provided under the following Coverage Section(s):

Bodily Injury and Property Damage Liability - Coverage Section A Personal and Advertising Injury Liability - Coverage Section B

#### **SCHEDULE**

Additional Insured:

Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents, c/o Department of Economics Sustainability 100 Australian Avenue, 5th Floor

West Palm Beach, FL 33406

Re; Grant; \$890,744 DRI4 funds; Grant #: 10-DB-K4-10-60-01-K29

Project: Multifamily Hardening of at least sixty (60) housing units within Newton Woods Development.

Location: Newton Woods, 6135 Newton Woods Drive, West Palm Beach, fL 33417

Paragraph II.A., Who Is An Insured, is amended to include as an insured the person(s) or organization(s) shown in the Schedule, but only with respect to their liability for "bodily injury," "property damage" and/or "personal and advertising injury" caused or committed, in whole or in part, by you or those acting on your behalf:

A. In the performance of the ongoing operations described in the Schedule; or B. In connection with the premises shown in the Schedule

All other terms and conditions contained in the policy remain in full force and effect.

Description: Palm Beach County Board of County Comm a Political Subdivision of the State of FL its Officers, Employees & Agts as Add'l Ins.

Date: 06/24/2013

#### **MEMORANDUM OF UNDERSTANDING**

#### I. PURPOSE

This purpose of this Memorandum of Understanding ("MOU") is to provide a mutual working relationship between Palm Beach County, a political subdivision of the State of Florida ("County") by its Board of County Commissioners, and Sand Mont Completed Scott Let ("Financial Institution"), whose address is 515 Lexible Mende, New York, No. 10022

#### II. RECITALS

WHEREAS, the County's Department of Economic Sustainability ("DES") administers various financial programs, including the County's Industrial Development Revenue Bond ("IDB") Program, which are used to finance manufacturing and industrial expansions for firms with strong credit and provide low interest loans for large projects by permitting the borrower to take advantage of long-term financing with lower than prime interest rates; and

WHEREAS, Financial Institution is a licensed financial institution in the State of Florida; and is therefore certified to package and process County IDBs to provide for economic development, the growth of jobs and the growth of small businesses; and

WHEREAS, the programs listed above are administered by Financial Institution and DES, and are complementary to each other; the financing packages that each party prepares are similar; may leverage each other's funds; and would advance the goals of each and prove useful to the other; and

WHEREAS, where appropriate, DES and the Financial Institution may refer IDB or other financial packages to each other and co-operate in the provision of paperwork between them.

NOW, THEREFORE, the parties confirm they have reached the following understanding, recognizing that this MOU may be cancelled by either party at any time.

#### III. RESPONSIBILITIES

- 1. It is recognized that the Financial Institution underwriting a County IDB shall pay an administrative fee of 25 basis points (.25%) of the face value of such County issued IDB to the County. Such fee shall be payable only upon the closing of that IDB.
- 2. Financial Institution understands and agrees that it is solely responsible for all credit decisions and shall be responsible for its own closing responsibilities.
- 3. Financial Institution shall be responsible for all of its own expenses.
- 4. Each party recognizes that this MOU is not an exclusive agreement and each party may enter into other similar agreements.
- 5. The County has established the Office of the Inspector General, pursuant to Ordinance No. 2009-049, as may be amended which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. All contractors and parties doing business with the County and receiving County funds shall fully cooperate with the Inspector General. The Inspector General has the power to audit, investigate, monitor, and inspect the activities of the County, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and to detect waste, corruption and fraud provided however that nothing herein shall be interpreted to set aside or waive the Florida Statutes.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Ordinance No. 2009-049, and punishable pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

Agreed to this \_3 day of November, 2013

ATTEST: PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY **COMMISSIONERS** WITNESS: Shannon R. LaRocone Assistant County Administrator **WITNESS:** FINANCIAL INSTITUTION, INC. Signature Name: Motary Public, State of New York
No. 01CH6238941

Qualified in Queens County
Term Expires April 11, 2018
Name (type or print) MANAGING DIRECTOR **APPROVED AS TO FORM** APPROVED AS TO TERMS AND LEGAL SUFFICIENCY **AND CONDITIONS** KAN AR WAS Deputy Director,

Department of Economic

Sustainability

#### MEMORANDUM OF UNDERSTANDING

#### I. PURPOSE

This purpose of this Memorandum of Understanding ("MOU") is to provide a mutual working relationship between Palm Beach County, a political subdivision of the State of Florida ("County") by its Board of County Commissioners, and Oppenkeiner & Co. Inc. ("Financial Institution"), whose address is FS Broad Street, New York, NY 1000Y

#### II. RECITALS

WHEREAS, the County's Department of Economic Sustainability ("DES") administers various financial programs, including the County's Industrial Development Revenue Bond ("IDB") Program, which are used to finance manufacturing and industrial expansions for firms with strong credit and provide low interest loans for large projects by permitting the borrower to take advantage of long-term financing with lower than prime interest rates; and

WHEREAS, Financial Institution is a licensed financial institution in the State of Florida; and is therefore certified to package and process County IDBs to provide for economic development, the growth of jobs and the growth of small businesses; and

WHEREAS, the programs listed above are administered by Financial Institution and DES, and are complementary to each other; the financing packages that each party prepares are similar; may leverage each other's funds; and would advance the goals of each and prove useful to the other; and

WHEREAS, where appropriate, DES and the Financial Institution may refer IDB or other financial packages to each other and co-operate in the provision of paperwork between them.

NOW, THEREFORE, the parties confirm they have reached the following understanding, recognizing that this MOU may be cancelled by either party at any time.

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- 2. Financial Institution understands and agrees that it is solely responsible for all credit decisions and shall be responsible for its own closing responsibilities.
- 3. Financial Institution shall be responsible for all of its own expenses.
- 4. Each party recognizes that this MOU is not an exclusive agreement and each party may enter into other similar agreements.
- 5. The County has established the Office of the Inspector General, pursuant to Ordinance No. 2009-049, as may be amended which is authorized and empowered to review past, present and proposed County contracts, transactions, accounts and records. All contractors and parties doing business with the County and receiving County funds shall fully cooperate with the Inspector General. The Inspector General has the power to audit, investigate, monitor, and inspect the activities of the County, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and to detect waste, corruption and fraud provided however that nothing herein shall be interpreted to set aside or waive the Florida Statutes.

Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Ordinance No. 2009-049, and punishable pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

Agreed to this 15th day of October, 2013 **ATTEST:** PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY **COMMISSIONERS** Shannon R. LaRogque Assistant County Administrator **WITNESS:** FINANCIAL INSTITUTION, INC. By: Kle I Sucht
Signature

Khonda L. Suckut

Name (type or print) APPROVED AS TO FORM APPROVED AS TO TERMS AND LEGAL SUFFICIENCY **AND CONDITIONS** Deputy Director,
Department of Economic Sustainability

CERTIFICATE OF COVER		· · · · · · · · · · · · · · · · · · ·			
Certificate Holder		Administrator	Issue Date 10/16/12		
PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA ITS OFFICERS EMPLOYEES AND AGENTS C/O DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT 100 AUSTRALIAN AVENUE SUITE 500 WEST PALM BEACH FL 33406		Florida League of Cities, Inc. Department of Insurance and Financial Services P.O. Box 530065 Orlando, Florida 32853-0065			
COVERAGES THIS IS TO CERTIFY THAT THE AGREEMENT BELOW HAS TERM OR CONDITION OF ANY CONTRACT OR OTHER DO AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL TH	CUMENT WITH RESPECT TO WHICH THE	S CERTIFICATE MAY BE ISSUED OR MA			
COVERAGE PROVIDED BY:	FLORIDA MUNICIPAL	INSURANCE TRUST			
AGREEMENT NUMBER: FMIT 0933 COV	/ERAGE PERIOD: FROM 10/1/12	2 COVERAGE PERIOD: To	O 10/1/13 12:01 AM STANDARD TIME		
TYPE OF COVERAGE - LIABILITY		TYPE OF COVERAGE - PRO	PERTY		
General Liability  Comprehensive General Liability, Bodily Injectional Injury  Errors and Omissions Liability  Supplemental Employment Practice  Employee Benefits Program Administration  Medical Attendants'/Medical Directors' Malgorial Broad Form Property Damage  Law Enforcement Liability  Underground, Explosion & Collapse Hazard  Limits of Liability  * Combined Single Limit  Deductible N/A  Automobile Liability  All owned Autos (Private Passenger)  All owned Autos (Other than Private Passes)  Hired Autos  Non-Owned Autos  Limits of Liability  * Combined Single Limit	Liability practice Liability	Buildings  □ Basic Form □ Special Form □ Personal Property □ Basic Form □ Special Form □ Agreed Amount □ Deductible N/A □ Coinsurance N/A □ Blanket □ Specific □ Replacement Cost □ Actual Cash Value  Limits of Liab  TYPE OF COVERAGE - WOR □ Statutory Workers' Compe			
Deductible N/A					
Automobile/Equipment - Deductible					
	ehensive - Auto Per Schedule	- Collision - Auto N/A- Misca	llaneous Equipment		
Other The limit of liability is \$200,000 Bodily Injury and specific limits of liability are increased to \$300,00 Section 768.28 (5) Florida Statutes or liability/se State of Florida	or Property Damage per person c Combined single limit) per occu	or \$300,000 Bodily Injury and/or I	Property Damage per occurrence. These sulting from entry of a claims bill pursuant to		
Description of Operations/Locations/Vehicle	s/Special Items		1770 A		
Re: Agreement R2011-0812 – State of Florida Re: Events, activities, elections and functions the certificate holder. The certificate holder is respects the member's liability for the above d	authorized by the certificate hold hereby added as an additional in:	ler involving the designated mei	mber while being held upon the premises of		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORM. ALTER THE COVERAGE AFFORDED BY THE AGREEMEN		UPON THE CERTIFICATE HOLDER. TO	HIS CERTIFICATE DOES NOT AMEND, EXTEND OR		
WEST PALM BEACH HOUSI 1715 DIVISION AVENUE WEST PALM BEACH FL 334 THIS IS A PLACEH AN UPDATED LES	OLDER CLDER CTIPICATE	EXPIRATION DATE THEREOF, THE ISS WRITTEN NOTICE TO THE CERTIFICA	ESCRIBED AGREEMENT BE CANCELLED BEFORE THE SUING COMPANY WILL ENDEAVOR TO MAIL 45 DAYS ITE HOLDER NAMED ABOVE, BUT FAILURE TO MAIL LIGATION OR LIABILITY OF ANY KIND UPON THE ENTATIVES		
HAS BEEN REQUESTED AUTHORIZED REPRESENTATIVE					